Distance Learning

If you have email and Internet access, you have everything you need to take advantage of the opportunity to learn online! Enrolling in online courses allows you to enjoy the benefits of a traditional classroom education in a non-traditional way. Online courses provide you with the freedom to plan your coursework around your personal schedule while maintaining interaction with faculty and fellow students. Enter the "virtual classroom" at any time of the day or night to participate in meaningful class discussions, access course information and lectures, work on challenging assignments, and take part in exciting group activities.

Skyline offers two different types of distance learning. Online courses are those in which no on-campus meetings are required. Hybrid courses are those which require one or more on-campus meetings.

We Respect Your Privacy
Skyline College helps protect its students' privacy and authenticates its students' identity by requiring secure login and password whenever a student registers for classes, review his/her enrollment information, or logs in to any other secure SMCCCD site. The District will not share student login and password information with anyone, and students are advised not to share their login and password information. A statement to this effect is posted prominently for students each time they login to WebSMART, the San Mateo County Community College District's electronic registration system.

Online Courses

Online courses are those in which the instructor and student are separated by distance for the entire course and can interact exclusively (100%) through the assistance of communication technology. The course is conducted through a class website, which may include multimedia material and links to other online resources. Students interact with the instructor and other students through posted class discussions, direct individual communication and assignments (which may include group work). Testing may be done online, via proctoring arrangements, or other means. Instructors require no mandatory on-campus meetings. If an instructor wishes to incorporate on-campus meetings into the course, the instructor/student will provide for alternative distance education means of student participation.

ACTG 100 ACCOUNTING PROCEDURES
Recommended: MATH 811 or equivalent; BUS. 115 or equivalent; either BCM. 104 or BCM. 225, or equivalent, and eligibility for ENGL 836 or equivalent. Introduction to financial accounting procedures for proprietorships in service and merchandising operations. Instruction in manual and computerized accounting systems with hands-on computer experience. Plus 32 lab hours by arrangement. Transfer: CSU.

80006	ACTG 100	OL	By Arr	48 Hours	ONLINE	Zhang	3.0

ACTG 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: **zhangh@smccd.edu**.

ACTG 103 TEN-KEY SKILLS
Short course on how to operate a 10-key electronic calculator by the touch method. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

88203	ACTG 103	OL	By Arr	8 Hours	ONLINE	Motipara	0.5

Dates for the ACTG 103 OL: 8/28-9/19

ACTG 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: **motipara@smccd.edu**.

ACTG 121 FINANCIAL ACCOUNTING
Recommended: ACTG 100 (3 units) with a grade of C or better, or equivalent; MATH 120 with a grade of C or better, or equivalent; BCM. 225 or equivalent; and eligibility for ENGL 836 or equivalent. Students taking their first course in accounting are strongly encouraged to complete ACTG 100 before enrolling in ACTG 121. Exploration of what financial accounting is, why it is important, and how it is used by investors and creditors to make decisions. Covers the application of generally accepted accounting principles, the classified financial statements, and statement analysis. Plus 16 lab hours by arrangement. Transfer: UC; CSU.

80009	ACTG 121	OL	By Arr	64 Hours	ONLINE	Ortiz	4.0

ACTG 121 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: **ortiz@smccd.edu**.

ACTG 131 MANAGERIAL ACCOUNTING
Prereq: ACTG 121 with a grade of C or better or equivalent. Recommended: Either BUS. 120 or MATH 241 or equivalent; and BCM. 225 or equivalent. Examination of accounting techniques for managers. Includes forecasting, budgeting, cost accounting, break-even analysis, responsibility accounting, and other practices which facilitate decision making in an ethical business environment. Plus 16 lab hours by arrangement. Transfer: UC; CSU.

93140	ACTG 131	OL	By Arr	64 Hours	ONLINE	Whitten	4.0

ACTG 131 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: **whitten@smccd.edu**.

ACTG 194 INTRODUCTION TO QUICKBOOKS PRO 2011
Recommended: Eligibility for ENGL 836 and READ 836. Introduction to the financial accounting features of QuickBooks Pro. Plus 16 lab hours by arrangement. Transfer: CSU.

87335	ACTG 194	OL	By Arr	16 Hours	ONLINE	Staff	1.0

Dates for ACTG 194 OL: 8/21-9/25

ACTG 194 OL is offered in an online format. Students must have Internet access and an email address.

ACTG 196 INTERMEDIATE QUICKBOOKS PRO 2011
Prereq: ACTG 194 or equivalent. Financial accounting features of setting up and maintaining a computerized accounting system using the advanced features; covers complex issues encountered with QuickBooks Pro. Plus 16 lab hours by arrangement. Transfer: CSU.

89218	ACTG 196	OL	By Arr	16 Hours	ONLINE	Staff	1.0

Dates for ACTG 196 OL: 10/2-11/6

ACTG 196 OL is offered in an online format. Students must have Internet access and an email address.

ART 107 ART OF OUR TIMES
Recommended: Eligibility for ENGL 836. An introduction to the American visual experience of today including painting, sculpture, architecture, industrial, interior, package, advertising, furniture design, etc. Transfer: CSU (C1).

93108	ART 107	OL By Arr	48 Hours	ONLINE	Fischer	3.0

ART 107 OL is offered in an online format. Requires Internet access and email. Instructor email: **fischer@smccd.edu**.

ART 130 ART APPRECIATION
Recommended: Eligibility for ENGL 100, 105 or equivalent. A recognition and evaluation of arts' ability to communicate the influences of history, culture and technology upon the artist and as reflected in their works. Transfer: UC; CSU (C1).

93120	ART 130	OL By Arr	48 Hours	ONLINE	Fischer	3.0

ART 130 OL is offered in an online format. Requires Internet access and email. Instructor email: **fischer@smccd.edu**.

BCM. 100 BEGINNING COMPUTER KEYBOARDING
Short course for students who want to learn how to type and develop skill using the computer keyboard. Typing drills only. Plus 8 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

88271	BCM. 100	OL By Arr	24 Hours	ONLINE	Corzonkoff	1.5

Dates for the OL section: 8/20-10/15

BCM. 100 OL is offered in an online format. Students must have Internet access and an email address. Email instructor at **corzonkoffb@smccd.edu** before first scheduled class.

88270	BCM. 100	OM By Arr	24 Hours	ONLINE	Corzonkoff	1.5

Dates for the OM section: 10/16-12/12

BCM. 100 OM is offered in an online format. Students must have Internet access and an email address. Email instructor at **corzonkoffb@smccd.edu** before first scheduled class.

BCM. 101 COMPUTER KEYBOARDING SKILL BUILDING
Recommended: BCM. 100 or equivalent. Students improve keyboarding speed and accuracy on computers. Typing drills only. Plus 8 lab hours by arrangement. May be repeated for credit up to a maximum of 6 units. Transfer: CSU.

88247	BCM. 101	OL By Arr	24 Hours	ONLINE	Corzonkoff	1.5

Dates for the OL section: 8/20-10/15

BCM. 101 OL is offered in an online format. Students must have Internet access and an email address. Email instructor at **corzonkoffb@smccd.edu** before first scheduled class.

91108	BCM. 101	OM By Arr	24 Hours	ONLINE	Corzonkoff	1.5

Dates for the OM section: 10/16-12/12

BCM. 101 OM is offered in an online format. Students must have Internet access and an email address. Email instructor at **corzonkoffb@smccd.edu** before first scheduled class.

BCM. 200 INTRODUCTION TO MS OFFICE SUITE
Recommended: BCM. 104 or equivalent. Students learn the essentials of Microsoft Office Suite applications: Word, Excel, PowerPoint and Access. This course provides a basic introduction to MS Office Suite and prepares the student for in-depth learning for the more advanced elements of Word, Excel, PowerPoint and Access. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

90487	BCM. 200	OL By Arr	32 Hours	ONLINE	Motipara	2.0

Dates for BCM. 200 OL: 8/21-11/6

BCM. 200 OL is offered in an online format. Requires Internet access and email. Email instructor at **motipara@smccd.edu** before first scheduled class.

BCM. 201 INTEGRATION OF MS OFFICE APPLICATIONS
Recommended: BCM. 200 or equivalent. Integrate the four Microsoft Office applications (Word, Excel, Access and PowerPoint) by linking information, inserting documents, and embedding objects. Students will learn how to convert documents to HTML and create Web presentations. Plus 10 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

90489	BCM. 201	OL By Arr	16 Hours	ONLINE	Motipara	1.0

Dates for BCM. 201 OL: 11/13-12/11

BCM. 201 OL is offered in an online format. Requires Internet access and email. Email instructor at **motipara@smccd.edu** before first scheduled class.

BCM. 214 WORD PROCESSING I: WORD
PC/MAC FRIENDLY Recommendation: Knowledge of the computer keyboard or completion of a typing class. Hands-on approach using a PC to learn concepts and practical applications of Microsoft Word to create, edit, format, manage and enhance documents. Plus 12 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

88318	BCM. 214	OL By Arr	16 Hours	ONLINE	Cervantes	1.0

Dates for BCM. 214 OL: 8/21-9/25

BCM. 214 OL is offered in an online format. Requires Internet access and email. Email instructor at **cervantes@smccd.edu** before first scheduled class.

BCM. 215 WORD PROCESSING II: WORD
PC/MAC FRIENDLY *Prereq: BCM. 214 or equivalent.* Students increase word processing skills using a PC and Word in a hands-on environment to complete practical applications involving merges, tables, graphics, macros and styles. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

88317	BCM. 215	OL By Arr	32 Hours	ONLINE	Cervantes	2.0

Dates for BCM. 215 OL: 9/27-12/6

BCM. 215 OL is offered in an online format. Requires Internet access and email. Email instructor at **cervantes@smccd.edu** before first scheduled class.

BCM. 222 BUSINESS PRESENTATIONS I: POWERPOINT
Recommended: BCM. 104 or equivalent. Learn Microsoft PowerPoint software to create effective business slide presentations. Course incorporates animation, sound and video clips, clip art and smart art. Plus 8 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

89250	BCM. 222	OL By Arr	16 Hours	ONLINE	Motipara	1.0

Dates for BCM. 222 OL: 8/21-9/25

BCM. 222 OL is offered in an online format. Requires Internet access and email. Email instructor at **motipara@smccd.edu** before first scheduled class.

BCM. 223 BUSINESS PRESENTATIONS II: POWERPOINT
Recommended: BCM. 222 or equivalent. Students will learn advanced features of PowerPoint, create professional presentations containing embedded objects, sound and video clips, and convert presentations to HTML for viewing on the Web. Plus 8 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

89872	BCM. 223	OL By Arr	16 Hours	ONLINE	Motipara	1.0

Dates for BCM. 223 OL: 10/2-11/6

BCM. 223 OL is offered in an online format. Requires Internet access and email. Email instructor at **motipara@smccd.edu** before first scheduled class.

BCM. 225 SPREADSHEETS I: EXCEL
Recommended: BCM. 104 or equivalent. Discover the power and speed that the MS Office Excel spreadsheet software program brings to creating worksheets, building formulas and built-in functions, and presenting data in graphic form with charts. Plus 8 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

| 88295 | BCM. 225 | OL | By Arr | 16 Hours | ONLINE | Roumbanis | 1.0 |

Dates for BCM. 225 OL: 8/21-9/25

BCM. 225 OL is offered in an online format. Requires Internet access and email. Email instructor at **roumbanis@smccd.edu** before first scheduled class.

BCM. 226 SPREADSHEETS II: EXCEL
Recommended: BCM. 225 or equivalent. Students expand Excel knowledge by learning to design, enhance, link and consolidate worksheets. Topics include statistical and financial functions, database management, templates, lookup functions, macros, Pivot Charts and Pivot Tables. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

| 89199 | BCM. 226 | OL | By Arr | 32 Hours | ONLINE | Roumbanis | 2.0 |

Dates for BCM. 226 OL: 10/2-12/18

BCM. 226 OL is offered in an online format. Requires Internet access and email. Email instructor at **roumbanis@smccd.edu** before first scheduled class.

BCM. 230 DATABASE APPLICATIONS I: ACCESS
Recommended: BCM. 104 or equivalent and eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. A hands-on introduction to Access, a Windows database software package for business data handling tasks. Includes database design, business data input, storage, retrieval, editing and reporting. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

| 89201 | BCM. 230 | OL | By Arr | 16 Hours | ONLINE | Fraser | 1.0 |

Dates for BCM. 230 OL: 8/21-9/25

BCM. 230 OL is offered in an online format. Requires Internet access and email. Email instructor at **fraserl@smccd.edu** before first scheduled class.

BCM. 231 DATABASE APPLICATIONS II: ACCESS
Prereq: BCM. 230 or equivalent. For students who want to use Access to become professionally competent in database management software. Emphasis on advanced topics: storage, retrieval, queries, SQL, reporting, and Visual Basic. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

| 89202 | BCM. 231 | OL | By Arr | 32 Hours | ONLINE | Fraser | 2.0 |

Dates for BCM. 231 OL: 10/2-12/18

BCM. 231 OL is offered in an online format. Requires Internet access and email. Email instructor at **fraserl@smccd.edu** before first scheduled class.

BCM. 301 MAXIMIZING YOUR EMPLOYMENT POTENTIAL
PC/MAC FRIENDLY In this culminating course, students prepare resumes, employment correspondence, use the Internet to explore employment resources, networking, interview techniques, and hiring strategies to obtain employment or qualify for promotions. Plus 8 lab hours by arrangement.May be repeated once for credit. Transfer: CSU.

| 88348 | BCM. 301 | OL | By Arr | 24 Hours | ONLINE | Cervantes | 1.5 |

Dates for BCM. 301 OL: 10/2-11/6

BCM. 301 OL is offered in an online format. Requires Internet access and email. Email instructor at **cervantes@smccd.edu** before first scheduled class.

BCM. 403 HTML & WEB AUTHORING APPLICATIONS I
Recommended: Completion of, or concurrent enrollment in, either BCM. 104 or BCM. 214, or equivalent. Students will learn how to create, edit, upload and link web pages for use on the Internet using HTML and DreamWeaver. Plus 16 lab hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

| 88191 | BCM. 403 | OL | By Arr | 24 Hours | ONLINE | Motipara | 1.5 |

Dates for BCM. 403 OL: 8/20-10/15

BCM. 403 OL is offered in an online format. Requires Internet access and email. Email instructor at **motipara@smccd.edu** before first scheduled class.

BCM. 404 HTML & WEB AUTHORING APPLICATIONS II
Prereq: BCM. 403 or equivalent. An intermediate hands-on course using HTML and DreamWeaver. More in-depth coverage of graphics, tables, frames, layout, interaction, and advanced HTML including website development. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

| 88197 | BCM. 404 | OL | By Arr | 24 Hours | ONLINE | Motipara | 1.5 |

Dates for BCM. 404 OL: 10/16-12/11

BCM. 404 OL is offered in an online format. Requires Internet access and email. Email instructor at **motipara@smccd.edu** before first scheduled class.

DISTANCE LEARNING

BCM. 408 MULTIMEDIA PROJECT

Recommended: BCM. 104 or equivalent. Students learn how to create, edit and publish a multimedia project in current digital web media formats. Plus 16 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

93586	BCM. 408	OL	By Arr	48 Hours	ONLINE	Motipara	3.0

BCM. 408 OL is offered in an online format. Requires Internet access and email. Email instructor at **motipara@smccd.edu** before first scheduled class.

BCM. 410 PHOTOSHOP ESSENTIALS

PC/MAC FRIENDLY Recommended: BCM. 104 or equivalent. Use Photoshop to digitally convert, edit and design your own scanned photographs and graphics. See how easy it is to organize, clean up old photos and create exciting new images for the web, print and other current digital media formats. Plus 12 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

88226	BCM. 410	OL	By Arr	24 Hours	ONLINE	Cervantes	1.5
	Dates for BCM. 410 OL: 8/22-10/15						

BCM. 410 OL is offered in an online format. Requires Internet access and email. Email instructor at **cervantes@smccd.edu** before first scheduled class.

BCM. 411 PHOTOSHOP PORTFOLIO

PC/MAC FRIENDLY *Prereq: BCM. 410 or equivalent.* Work with advanced Photoshop editing, filters and color management of print and monitor images. Create a professional slide show of your photos or art. Complete a professional Photoshop portfolio. Plus 12 lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

92411	BCM. 411	OL	By Arr	24 Hours	ONLINE	Cervantes	1.5
	Dates for BCM. 411 OL: 10/24-12/19						

BCM. 411 OL is offered in an online format. Requires Internet access and email. Email instructor at **cervantes@smccd.edu** before first scheduled class.

BCM. 412 FLASH I

Prereq: BCM. 403 or equivalent. Create interactive web animation using the current version of Adobe Flash. Learn drawing tools, grouping, creating graphic symbols, keyframes, frame-by-frame animation, layers, tweening, action buttons, and publishing Flash movies. Plus 16 lab hours by arrangement. Also listed as COMP 412. May be repeated once for credit. Transfer: CSU.

88215	BCM. 412	OL	By Arr	24 Hours	ONLINE	Weeks	1.5
	Dates for BCM. 412 OL: 8/20-10/15						

BCM. 412 OL is offered in an online format. Requires Internet access and email. Contact instructor at **weeksj@smccd.edu** before first scheduled class.

BCM. 413 FLASH II

Prereq: BCM. 412 or equivalent. Learn more advanced features of Flash, including masking, movie clips, multiple timelines, sound control, pull down menus, preloaders, and ActionScript. Plus 16 lab hours by arrangement. Also listed as COMP 413. May be repeated once for credit. Transfer: CSU.

89207	BCM. 413	OL	By Arr	24 Hours	ONLINE	Weeks	1.5
	Dates for BCM. 413 OL: 10/16-12/12						

BCM. 413 OL is offered in an online format. Requires Internet access and email. Contact instructor at **weeksj@smccd.edu** before first scheduled class.

BCM. 416 ADOBE INDESIGN ESSENTIALS

Recommended: BCM. 104 and BCM. 214, or equivalent. Explore the amazing features of Adobe InDesign the new industry standard for page layout and design. Create professional looking newsletters, advertisements, magazine articles, brochures, flyers and other documents. Plus 16 lab hours by arrangement. Transfer: CSU.

91814	BCM. 416	OL	By Arr	48 Hours	ONLINE	Weeks	3.0

BCM. 416 OL is offered in an online format. Requires Internet access and email. Contact instructor at **weeksj@smccd.edu** before first scheduled class.

BIOL 140 ANIMALS, PEOPLE & ENVIRONMENT

Recommended: Eligibility for ENGL 836. Animal behavior with emphasis on human-animal relationships, animal populations, and wildlife protection. Transfer: UC; CSU (B2).

92368	BIOL 140	OL	By Arr	48 Hours		Bookstaff	3.0

BIOL 140 OL is offered in an online format. Requires Internet access and email. Online orientation must be completed between 8/13/12 and 8/24/12. Login to WebAccess to complete the orientation. Check instructor website at **http://www.smccd.net/accounts/bookstaffs** for more information. Instructor email: **bookstaffs@smccd.edu**.

BIOL 150 INTRODUCTION TO MARINE BIOLOGY

Recommended: Eligibility for ENGL 836. Natural history of marine animals and plants and their relationships with the oceanic environment. Transfer: UC; CSU (B2).

80163	BIOL 150	OL	By Arr	48 Hours	ONLINE	Bookstaff	3.0

BIOL 150 OL is taught in an online format. Requires Internet access and email. Online orientation must be completed between 8/13/12 and 8/24/12. Login to WebAccess to complete the orientation. Check instructor website at **http://www.smccd.net/accounts/bookstaffs** for more information. Instructor email contact: **bookstaffs@smccd.edu**.

93139	BIOL 150	OM	By Arr	48 Hours	ONLINE	Bookstaff	3.0

BIOL 150 OM is taught in an online format. Requires Internet access and email. Online orientation must be completed between 8/13/12 and 8/24/12. Login to WebAccess to complete the orientation. Check instructor website at **http://www.smccd.net/accounts/bookstaffs** for more information. Instructor email contact: **bookstaffs@smccd.edu**.

BUS. 100 INTRODUCTION TO BUSINESS

Recommended: Eligibility for ENGL 836. Survey of business functions and terminology; introduces career opportunities. Transfer: UC; CSU (D3).

80175	BUS. 100	OL	By Arr	48 Hours	ONLINE	Pate	3.0
	Dates for the OL section: 8/21-10/15						

BUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: **pate@smccd.edu**.

BUS. 103 INTRODUCTION TO BUSINESS INFORMATION SYSTEMS

Recommended: BCM. 104 or equivalent; and eligibility for ENGL 836 or equivalent. An introduction to computer systems and their role in building modern business information systems. Topics include computer terminology, architecture, operating systems, applications, hardware, data communications, HTML, computer ethics, intellectual property, copyright infringement, and office software applications. Plus 16 lab hours by arrangement. Transfer: UC; CSU.

88228	BUS. 103	OL	By Arr	48 Hours	ONLINE	Motipara	3.0

BUS. 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: **motipara@smccd.edu**.

88232	BUS. 103	OM	By Arr	48 Hours	ONLINE	Motipara	3.0

BUS. 103 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: **motipara@smccd.edu**.

BUS. 123 STATISTICS
Prereq: MATH 120 or equivalent. Recommended: BUS. 120 and eligibility for ENGL 836. Introduction to descriptive techniques and methods of inference, probability and probability distributions. Transfer: UC; CSU (B4).

80186	BUS. 123	OL	By Arr	48 Hours	ONLINE	Ortiz	3.0

BUS. 123 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: **ortiz@smccd.edu**.

BUS. 200 INTRODUCTION TO INTERNATIONAL BUSINESS
Recommended: Eligibility for ENGL 836 or equivalent. Introduction to strategy and management of international business. Topics include international trade theory and how companies develop competitive advantage in international markets, marketing, production, and financial management, the organization of human resources, and management of risk. Transfer: CSU (D3).

85792	BUS. 200	OL	By Arr	48 Hours	ONLINE	Pate	3.0

BUS. 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: **pate@smccd.edu**.

BUS. 246 DOING BUSINESS IN CHINA
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. A comprehensive study of Chinese business operations and challenges. Students will apply practical guidelines in conducting business with Chinese counterparts for successful negotiations and business ventures. Transfer: CSU.

92400	BUS. 246	OL	By Arr	48 Hours	ONLINE	Pate	3.0

Dates for BUS. 246 OL: 10/16-12/12

BUS. 246 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: **pate@smccd.edu**.

BUS. 249 INTRODUCTION TO INTERNATIONAL LOGISTICS FOR CUSTOMS BROKERS AND FREIGHT FORWARDERS
Students will be introduced to international purchase-sale agreement negotiations using Incoterms, foreign exchange and collections, introduction to international supply chains and cargo transportation, cargo security and risk management. Transfer: CSU.

91818	BUS. 249	OL	By Arr	48 Hours	ONLINE	Guadamuz-Cabral	3.0

Dates for BUS. 249 OL: 8/20-10/15

BUS. 249 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of $100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: **guadamuzcabralf@smccd.edu**.

BUS. 258 CUSTOMS BROKER SERVICES AND REGULATIONS
Learn U.S. import requirements and restrictions, broker workflow, types of customs "entries" and how brokers work with importers, government agencies and transportation carriers. Transfer: CSU.

92402	BUS. 258	OL	By Arr	48 Hours	ONLINE	Guadamuz-Cabral	3.0

Dates for BUS. 258 OL: 8/20-10/15

BUS. 258 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of $100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: **guadamuzcabralf@smccd.edu**.

BUS. 261 CUSTOMS ADMISSIBILITY, CLASSIFICATION, VALUE AND ENTRY
Learn about U.S. import admissibility, tariff classification and value, how to prepare a customs entry, and additional processing required for certain products. Transfer: CSU.

91822	BUS. 261	OL	By Arr	48 Hours	ONLINE	Guadamuz-Cabral	3.0

Dates for BUS. 261 OL: 10/16-12/12

BUS. 261 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of $100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: **guadamuzcabralf@smccd.edu**.

BUS. 262 INTRODUCTION TO INTERNATIONAL FORWARDING AND CARGO TRANSPORTATION
Learn about international freight forwarding, shipper-carrier relationships, government regulation, and multi-model cargo transportation. Transfer: CSU.

91824	BUS. 262	OL	By Arr	48 Hours	ONLINE	Staff	3.0

Dates for BUS. 262 OL: 8/20-10/15

BUS. 262 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of $100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor.

BUS. 263 U.S. EXPORT AND DESTINATION COUNTRY IMPORT REQUIREMENTS; FOREIGN COLLECTIONS
Learn U.S. export and foreign country import requirements, bank collections and letters of credit. Transfer: CSU.

93138	BUS. 263	OL	By Arr	48 Hours	ONLINE	Staff	3.0

Dates for BUS. 263 OL: 10/16-12/12

BUS. 263 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of $100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor.

Note: A computerized checking system is in place to enforce any stated prerequisites.

BUS. 267 OCEAN FORWARDER & NVOCC REGULATION, OPERATIONS AND WORK-FLOW

Learn about ocean carriers and intermodal shipping, ocean forwarder and NVOCC regulation and operational process, and how to prepare a bill of lading. Transfer: CSU.

93213	BUS. 267	OL By Arr	48 Hours	ONLINE	Guadamuz-Cabral	3.0

Dates for BUS. 267 OL: 8/20-10/15

BUS. 267 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of $100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: **guadamuzcabralf@smccd.edu**.

BUS. 268 AIR FORWARDER OPERATION AND WORK-FLOW

Learn about air cargo operations, air forwarders services and transaction process steps. Transfer: CSU.

92984	BUS. 268	OL By Arr	48 Hours	ONLINE	Guadamuz-Cabral	3.0

Dates for BUS. 268 OL: 10/16-12/12

BUS. 268 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of $100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: **guadamuzcabralf@smccd.edu**.

BUS. 279 IMPORT/EXPORT MANAGEMENT

Recommended: Eligibility for ENGL 836 or equivalent. Review practical aspects of Import/Export procedures for small/medium sized companies. Focus is on international trading transactions including sourcing, financing, payment methods, shipping, incoterms and documentation. Transfer: CSU.

93141	BUS. 279	OL By Arr	24 Hours	ONLINE	Kilmartin	1.5

Dates for BUS. 279 OL: 8/20-10/15

BUS. 279 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: **kilmartin@smccd.edu**.

BUS. 401 BUSINESS COMMUNICATIONS

New! Recommended: Completion of or concurrent enrollment in BUS. 400, or eligibility for ENGL 846 or equivalent. Development of writing and communication skills for actual business situations. Students develop current business communication technology skills including writing, presenting, and delivering information. Recommended for anyone interested in learning business communication skills. Transfer: CSU.

93520	BUS. 401	OL By Arr	48 Hours	ONLINE	Cervantes	3.0

BUS. 401 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: **cervantes@smccd.edu**.

BUS. 485 MEDICAL TERMINOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as HSCI 484. Transfer: CSU.

92404	BUS. 485	OL By Arr	48 Hours	ONLINE	Holland	3.0

BUS. 485 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: **hollandc@smccd.edu**.

COMP 412 FLASH I

Prereq: BCM. 403 or equivalent. Create interactive web animation using Adobe Flash CS3. Learn drawing tools, grouping, creating graphic symbols, keyframes, frame-by-frame animation, layers, tweening, action buttons, and publishing Flash movies. Plus 16 lab hours by arrangement. Also listed as BCM. 412. May be repeated once for credit. Transfer: CSU.

90576	COMP 412	OL By Arr	24 Hours	ONLINE	Weeks	1.5

Dates for COMP 412 OL: 8/20-10/15

COMP 412 OL is offered in an online format. Requires Internet access and email. Contact instructor at **weeksj@smccd.edu** before first scheduled class.

COMP 413 FLASH II

Prereq: BCM./COMP 412 or equivalent. Students expand their knowledge using advanced features of Flash. Features include masking, movie clips, multiple time lines, sound control, pull-down menus, preloaders, and Actionscript. Plus 16 lab hours by arrangement. Also listed as BCM. 413. May be repeated once for credit. Transfer: CSU.

90577	COMP 413	OL By Arr	24 Hours	ONLINE	Weeks	1.5

Dates for COMP 413 OL: 10/14-12/19

COMP 413 OL is offered in an online format. Requires Internet access and email. Contact instructor at **weeksj@smccd.edu** before first scheduled class.

DANC 100 DANCE APPRECIATION

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Designed to give the student an overview of dance history. Beginning with classical era, folk and ethnic dance, this course will survey the development of Modern, Ballet, Jazz, Hip Hop, Breaking and other dance forms through video analysis. Transfer: CSU (C1).

93428	DANC 100	OL By Arr	48 Hours	ONLINE	Steele	3.0

DANC 100 OL is taught in an online format. For more information on the class and orientation, please contact Amber Steele at (650) 738-4439, or email **steelea@smccd.edu**.

ECE. 201 CHILD DEVELOPMENT

Recommended: Eligibility for ENGL 836. Introduction to child development that includes physical, psychosocial, and cognitive/language development milestones for children, both typical and atypical, from conception through adolescence. Also listed as PSYC 201. Transfer: UC; CSU (D3, E1).

92870	ECE. 201	OL By Arr	48 Hours	ONLINE	McClain-Rocha	3.0

ECE. 201 OL is taught in an online format. Requires Internet access and email. Instructor email: **mcclainrochak@smccd.edu**.

ENGL 100 COMPOSITION

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3).

> **Note:** A computerized checking system is in place to enforce any stated prerequisites.

| 91114 | ENGL 100 | OL | By Arr | 48 Hours | ONLINE | Powers | 3.0 |

ENGL 100 OL is offered in an online format. Requires Internet access and email. Instructor email: **powersj@smccd.edu**.

| 91932 | ENGL 100 | OM | By Arr | 48 Hours | ONLINE | Powers | 3.0 |

ENGL 100 OM is offered in an online format. Requires Internet access and email. Instructor email: **powersj@smccd.edu**.

| 93093 | ENGL 100 | ON | By Arr | 48 Hours | ONLINE | Christensen | 3.0 |

ENGL 100 ON is offered in an online format. Requires Internet access and email. Instructor email: **christenseng@smccd.edu**.

| 93291 | ENGL 100 | OP | By Arr | 48 Hours | ONLINE | Christensen | 3.0 |

ENGL 100 OP is offered in an online format. Requires Internet access and email. Instructor email: **christenseng@smccd.edu**.

ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING
Prereq: ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).

| 92599 | ENGL 110 | OL | By Arr | 48 Hours | ONLINE | Bell | 3.0 |

ENGL 110 OL is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by August 20. Instructor email: **bellr@smccd.edu**.

| 91639 | ENGL 110 | OM | By Arr | 48 Hours | ONLINE | Bell | 3.0 |

ENGL 110 OM is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by August 20. Instructor email: **bellr@smccd.edu**.

| 91638 | ENGL 110 | ON | By Arr | 48 Hours | ONLINE | Tindall | 3.0 |

ENGL 110 ON is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by August 20. Instructor email: **tindallr@smccd.edu**.

ENGL 165 CRITICAL THINKING & ADVANCED COMPOSITION
Prereq: ENGL 100 or 105 with grade of C or better. Course will teach students to use critical thinking, reading, and writing skills through discussion of ideas and a progression of argumentative writing assignments. Transfer: UC; CSU (A3).

| 91086 | ENGL 165 | OL | By Arr | 48 Hours | ONLINE | Tindall | 3.0 |

ENGL 165 OL is offered in an online format. Requires Internet access and email. Instructor email: **tindallr@smccd.edu**.

FITN 199 INTERACTIVE CARDIOVASCULAR FITNESS
An online fitness course utilizing technology to verify performance via self-reported cardiovascular exercise, assignments, testing and discussion. Students will learn to improve fitness through the use of cardiovascular exercise. Students are required to have an iPod Nano and Nike + iPod Sport Kit or Nike + Sportband. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

| 93193 | FITN 199 | OL | By Arr | 64 Hours | ONLINE | Corsiglia | 2.0 |

FITN 199 OL is taught in an online format. For more information on the class and orientation, please contact Kevin Corsiglia at (650) 738-4214, or email **corsigliak@smccd.edu**.

HSCI 484 MEDICAL TERMINOLOGY
Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as BUS. 485. May be repeated for credit. Transfer: CSU.

| 92573 | HSCI 484 | OL | By Arr | 48 Hours | ONLINE | Holland | 3.0 |

HSCI 484 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: **hollandc@smccd.edu**.

MATH 120 INTERMEDIATE ALGEBRA
Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Review/extension of elementary algebra through exponential, logarithmic, polynomial, radical, and rational functions. An emphasis on modeling real life situations. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.*

| 91746 | MATH 120 | OL | By Arr | 80 Hours | ONLINE | Moss | 5.0 |

MATH 120 OL will be held online and on campus. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before August 18. Check instructor website at **http://www.smccd.edu/accounts/moss** for orientation and course information. Instructor email contact: **moss@smccd.edu**.

MATH 200 PROBABILITY & STATISTICS
Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* Transfer: UC; CSU (B4).

| 91249 | MATH 200 | OL | By Arr | 64 Hours | ONLINE | Moss | 4.0 |

MATH 200 OL will be held online and on campus. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before August 18. Check instructor website at **http://www.smccd.edu/accounts/moss** for orientation and course information. Instructor email contact: **moss@smccd.edu**.

| 91755 | MATH 200 | OM | By Arr | 64 Hours | ONLINE | Kazaryan | 4.0 |

MATH 200 OM will be held online and on campus. Requires internet access, email, Skype account, and Course Compass access key. Exams will be taken on-campus or via approved proctored arrangements. Course orientation and testing information will be sent to registered students at their my.smccd.edu email account. Instructor email: **kazaryan@smccd.edu**.

MATH 201 QUANTITATIVE REASONING
Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Development of the necessary concepts and skills for reasoning logically and quantitatively and application of these concepts to practical, real-life situations. Topics include number systems, logic, geometry, probability and statistics, exponential modeling, and patterns. Plus 16 hours by arrangement. Transfer: UC; CSU (B4).

| 93209 | MATH 201 | OL | By Arr | 48 Hours | ONLINE | Moss | 3.0 |

MATH 201 OL will be held online and on campus. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before August 18. Check instructor website at **http://www.smccd.edu/accounts/moss** for orientation and course information. Instructor email contact: **moss@smccd.edu**.

MUS. 100 FUNDAMENTALS OF MUSIC
Establishes a basic musical vocabulary for students who wish to begin the study of music. Transfer: UC; CSU (C1).

89886	MUS. 100	OL By Arr	48 Hours	ONLINE	Millar	3.0

MUS. 100 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: **http://www.smccd.edu/accounts/millar/music_100ol.htm**.

MUS. 202 MUSIC APPRECIATION
Recommended: Eligibility for ENGL 100 or 105, or equivalent. The learning of effective music listening skills to enhance musical enjoyment. Transfer: UC; CSU (C1).

89682	MUS. 202	OL By Arr	48 Hours	ONLINE	Millar	3.0

MUS. 202 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: **http://www.smccd.edu/accounts/millar/new_page_2.htm**.

MUS. 204 MUSIC HISTORY
Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the development of musical expression in Western Civilization from Medieval times to the music of our time. Transfer: UC; CSU (C1).

91115	MUS. 204	OL By Arr	48 Hours	ONLINE	Millar	3.0

MUS. 204 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: **http://www.smccd.edu/accounts/millar/new_page_1.htm**.

PSYC 100 GENERAL PSYCHOLOGY
Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. Transfer: UC; CSU (D3).

92429	PSYC 100	OL By Arr	48 Hours	ONLINE	McClain-Rocha	3.0

PSYC 100 OL is taught in an online format. Requires internet access and email. Instructor email: **mcclainrochak@smccd.edu**.

PSYC 110 COURTSHIP, MARRIAGE & FAMILY
Recommended: Eligibility for ENGL 100 or 105, or equivalent. The family as an institution in relation to other aspects of society; dating and courtship. Also listed as SOCI 110. Transfer: UC; CSU (D3).

92426	PSYC 110	OL By Arr	48 Hours	ONLINE	Lynn	3.0

PSYC 110 OL is taught in an online format. Requires Internet access and email. Instructor email: **lynnd@smccd.edu**.

PSYC 200 DEVELOPMENTAL PSYCHOLOGY
Recommended: Eligibility for ENGL 100. Survey course examining physical, cognitive and psychological changes that occur across the life span. Models, influences and research relevant to human development will be presented. Transfer: UC; CSU (D3, E1).

92428	PSYC 200	OL By Arr	48 Hours	ONLINE	Lynn	3.0

PSYC 200 OL is taught in an online format. Requires Internet access and email. Instructor email: **lynnd@smccd.edu**.

PSYC 201 CHILD DEVELOPMENT
Recommended: Eligibility for ENGL 836. Introduction to child development that includes physical, psychosocial, and cognitive/language development milestones for children, both typical and atypical, from conception through adolescence. Also listed as PSYC 201. Transfer: UC; CSU (D3, E1).

92862	PSYC 201	OL By Arr	48 Hours	ONLINE	McClain-Rocha	3.0

PSYC 201 OL is taught in an online format. Requires Internet access and email. Instructor email: **mcclainrochak@smccd.edu**.

PSYC 410 ABNORMAL PSYCHOLOGY
Recommended: Eligibility for ENGL 836. Symptoms, causes and treatments of psychological disorders are examined. Topics include personality disorders, depression, bipolar disorder, anxiety, schizophrenia, and other related disorders. Transfer: UC; CSU (D3).

93152	PSYC 410	OL By Arr	48 Hours	ONLINE	Merrill-Sinarle	3.0

PSYC 410 OL is taught in an online format. Requires Internet access and email. Instructor email: **merrill@smccd.edu**.

SOCI 110 COURTSHIP, MARRIAGE AND FAMILY
Recommended: Eligibility for ENGL 100 or 105, or equivalent. The family as an institution in relation to other aspects of society; dating and courtship. Also listed as PSYC 110. Transfer: UC; CSU (D3).

92427	SOCI 110	OL By Arr	48 Hours	ONLINE	Lynn	3.0

SOCI 110 OL is taught in an online format. Requires Internet access and email. Instructor email: **lynnd@smccd.edu**.

WELL 760 INTRODUCTION TO "WHOLISTIC" HEALTH
Recommended: Eligibility for ENGL 836 or equivalent. Introduction to a variety of "wholistic" health modalities, including massage therapy, yoga, breath work, herbology, aromatherapy, flower essences, gem elixirs, and Ayurvedic and Chinese health systems. Transfer: CSU.

93517	WELL 760	OL By Arr	48 Hours	ONLINE	Leary	3.0

WELL 760 OL will be held online with optional meetings on campus. Optional meetings on campus on Saturdays 8/25, 10/13 and 12/15 from 10:00 am to 12:00 pm in Building 4, Room 102. Students must have Internet access and an email address. Optional orientation meeting on Saturday, August 25, from 10:00 am to 12:00 pm in Building 4, Room 102. Instructor email: **learym@smccd.edu**.

Hybrid Courses

Hybrid courses are those that substitute more than half of the face-to-face instructional hours with online work. The course may have some regularly scheduled on-campus meetings without alternative distance education means of student participation.

BUS. 230 INTRODUCTION TO INTERNATIONAL MARKETING
Recommended: Eligibility for ENGL 836 or equivalent. Provides a practical approach to international marketing. Focuses on analytical tools to help students apply product, price, promotion and place in international marketing practice and strategy. Transfer: CSU.

93519	BUS. 230	HA By Arr	48 Hours	HYBRID	Pate	3.0

Dates for BUS. 230 HA: 8/20-10/15

BUS. 230 HA will be held online and on campus. Students must have Internet access and an email address. On campus meetings on Wednesdays, August 22 and September 26, from 6:00 to 9:00 pm in Room 8209 – attendance required. Instructor email: **pate@smccd.edu**.

ECE. 244 PREKINDERGARTEN LEARNING AND DEVELOPMENT GUIDELINES

New! Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equvalent. A review of criteria for high quality prekindergarten/preschool experiences for young children. Key topics include program and curriculum guidelines that promote early learning. Issues related to school readiness/school success will be examined. Transfer: CSU.

93522	ECE. 244	HJ	By Arr	32 Hours	HYBRID	Yung	3.0
		T	7:00-10:15	14-0006			

ECE. 244 HJ will be held online and on campus. Students must have Internet access and an email address. On campus meetings on Tuesdays, 8/21, 8/28, 9/25, 10/23, 11/13, and 12/4 from 7:00 to 10:15 pm in Room 14-0006 – attendance required. Instructor email: **yungm@smccd.edu**.

ECON 100 PRINCIPLES OF MACROECONOMICS
Recommended: Eligibility for ENGL 836 and MATH 110. The economic system and its problems; determination of the level of output; prices, monetary theory, government policies and economic growth. Transfer: UC; CSU (D3).

87360	ECON 100	HW	By Arr	48 Hours	ONLINE	Kress	3.0
		Sat	9:10-10:15	7-7110			

ECON 100 HW will be held online and on campus. There are four required on-campus meetings for orientation and testing (Saturdays, 8/25, 10/13, 12/1 and 12/15). Mandatory orientation meeting on campus on Saturday, August 25, from 9:00 to 10:15 am, in Room 7110. Instructor email: **kresss@smccd.edu**.

ECON 102 PRINCIPLES OF MICROECONOMICS
Prereq: ECON 100. Recommended: Eligibility for ENGL 836 and MATH 110. The economic system and its problems; the functioning of the market, pricing of products, the determination of wages, international trade. Transfer: UC; CSU (D3).

89677	ECON 102	HW	By Arr	48 Hours	ONLINE	Kress	3.0
		Sat	11:00-12:15	7-7110			

ECON 102 HW will be held online and on campus. There are four required on-campus meetings for orientation and testing (8/25, 10/13, 12/1 and 12/15). Mandatory orientation meeting on campus on Saturday, August 25, from 11:00 am to 12:15 pm, in Room 7110. Instructor email: **kresss@smccd.edu**.

ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING
Prereq: ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).

92321	ENGL 110	HJ	By Arr	48 Hours	HYBRID	Erwert	3.0

ENGL 110 HJ will be held online and on campus. Requires Internet access and email. Instructor email: **hibblea@smccd.edu**. Orientation meeting on Thursday, August 23, from 6:00-6:50 pm, in Room 2117B.

HIST 201 UNITED STATES HISTORY I
Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History to the mid-19th century. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

92421	HIST 201	HA	By Arr	48 Hours	HYBRID	Ulloa	3.0

HIST 201 HA will be held online and on campus. Requires Internet access and email. Orientation meeting on Monday, August 20, 2:00-3:00 pm, in Buiding 4, Room 170. Instructor email: **ulloaj@smccd.edu**.

HIST 310 CALIFORNIA HISTORY
Recommended: Eligibility for ENGL 100 or 105, or equivalent. An historical survey of the social, economic, political, and cultural development of California from the Indian and Spanish period to the present. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D2a).

92424	HIST 310	HJ	By Arr	48 Hours	HYBRID	Messner	3.0

HIST 310 HJ will be held online and on campus. Requires Internet access and email. Orientation meeting on Tuesday, August 21, 4:30 to 6:30 pm, in Building 4, Room 170. Additional on campus meetings on Tuesdays, 10/9 and 12/18, 4:30 to 6:30 pm in Building 4, Room 170. Instructor email: **messnerm@smccd.edu**.

LEGL 671 PARALEGAL INTERNSHIP I
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Students are strongly advised to complete or enroll concurrently in LEGL 443 or LEGL 445. Paralegal students gain practical hands-on experience through unpaid volunteer or paid employment at public and private legal organizations. Interns are supervised by professional legal personnel and a paralegal instructor. May be repeated once for credit. Transfer: CSU.

92474	LEGL 671	HJ	By Arr	48 Hours	HYBRID	Staff	4.0

LEGL 671 HJ will be held online and on campus. Students must have Internet access and an email address. Orientation meetings on Wednesdays, August 22 and 29, from 7:00-10:05 pm in Room 2306 – attendance required.

LIT. 416 MODERN EUROPEAN LITERATURE IN TRANSLATION
Prereq: ENGL 100 or ENGL 105. Survey of European fiction, poetry, essays and drama. Course may focus on a particular region of Europe. Transfer: UC; CSU (C2).

93468	LIT. 416	HJ	By Arr	48 Hours	HYBRID	Erwert	3.0

LIT. 416 HJ will be held online and on campus. Requires Internet access and email. Instructor email: **hibblea@smccd.edu**. Orientation meeting on Thursday, August 23, from 7:00-7:50 pm, in Room 2117B.

PHIL 103 CRITICAL THINKING
Recommended: Eligibility for ENGL 836. An informal logic and language course that develops general learning skills, aids to understanding, and creative problem solving. Plus 16 hours by arrangement. Transfer: UC; CSU (A3).

80693	PHIL 103	HA	By Arr	48 Hours	HYBRID	Colombetti	3.0

PHIL 103 HA will be held online and on campus. Orientation meeting on Thursday, August 23, from 2:00 to 2:50 pm, in Building 1, Room 1107. Instructor email: **colombetti@smccd.edu**.

DISTANCE LEARNING

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.