



Skyline
COLLEGE
ACHIEVE

Fall 2011 Class Schedule

Day, Evening, Weekend
& Online Classes Begin
August 17, 2011

*Short courses are available
beginning each month
from August to December*



Two Learning Communities Designed for College Success

Latinos Excelling in Academics Program (FYE-LEAP) Learning Community

The Latinos Excelling in Academics Program (FYE-LEAP) is designed to support the educational achievement of Latino students enrolled in basic skills courses. FYE-LEAP is open to all students who place into Math 811.



FALL 2011 SCHEDULE

Class	Schedule	CRN
MATH 811 AY: Fundamentals of Math	Daily 10:10-11:00 am	91163
LSKL 811 AY: Math Learning Skills	MW 11:10 am-12:25 pm	92540
CRER 136 AY: Career Planning	TTh 12:10-1:00 pm	88241
CRER 665SJ AY: Student Success Learning Strategies	TTh 12:10-1:30 pm	93202

For more information about the Latinos Excelling in Academics Program (FYE-LEAP) or to enroll, please contact Darlene Cárdenas at (650) 738-7072 or cardenasd@smccd.edu.

First Year Experience (FYE) Learning Community

The FYE program is geared toward full-time students who want support transitioning into college-level courses, particularly those students interested in taking these courses within one year. Anyone placing into Math 110 and English 828 is eligible.

FALL 2011 SCHEDULE

Class	Schedule	CRN
MATH 110 AY: Elementary Algebra	Daily 11:10-Noon	80535
ENGL 828 AY: Basic Composition & Reading	MWF 9:10-10:35 am	93100
COMM 120 AY: Interpersonal Communication	TTh 9:35-10:50 am	90447
CRER 100 AY: How to Succeed in College	MW 12:10-1:00 pm	92025

For more information about the First Year Experience (FYE) Learning Community or to enroll, please contact Vanson Nguyen at (650) 738-4221 or nguyenv@smccd.edu.





Skyline COLLEGE

3300 College Dr., San Bruno, CA 94066

Skyline College is part of the San Mateo County Community College District, which also operates Cañada College in Redwood City and College of San Mateo. The District and its Colleges are governed by a six-member Board of Trustees, five elected at large for four-year terms by County voters and one elected by students in the District for a one-year term.

Regina Stanback Stroud, Ed.D.
President, Skyline College

Board of Trustees, San Mateo County Community College District

Richard Holober, *President*
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Accreditation

Skyline College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Blvd., Suite 204, Novato, CA 94949, (415) 506-0234, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and the U.S.

Credits

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Accuracy Statement

Skyline College and the San Mateo County Community College District have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other information contained herein, are subject to change without notice by the administration of Skyline College for reasons related to student enrollment or level of financial support, or for any other reason, at the discretion of the College. The College and the District further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures, in conformance with applicable laws.

This publication is available upon request in an alternate format by calling Skyline's Disabled Students Program and Services at (650) 738-4393.

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Fall Semester Calendar

AUGUST 17

Day and Evening Classes Begin

AUGUST 30

Last Day to ADD Semester Length Course*
Last Day to DROP Semester Length Course
with Eligibility for Refund*
Last Day to Reverse Student Body Fee

**Please check your WebSMART Class Schedule
Summary for exact dates for short courses.*

SEPTEMBER 3,4

Declared Recess

SEPTEMBER 5

Holiday – Labor Day

SEPTEMBER 6

Census Day (Semester Length Classes)

SEPTEMBER 9

Last Day to DROP Semester Length Course
without Appearing on Record
Last Day to Change Grade Option (P/NP)

OCTOBER 7

Last Day to Apply for a Degree or Certificate

NOVEMBER 11

Holiday – Veterans' Day

NOVEMBER 12,13

Declared Recess

NOVEMBER 15 (14TH WEEK)

Last Day to WITHDRAW from Semester
Length Course

NOVEMBER 23

Declared Recess (Evening Courses Only)

NOVEMBER 24

Holiday – Thanksgiving

NOVEMBER 25-27

Declared Recess

DECEMBER 11-17

Final Examinations – Day, Evening
& Weekend Classes

DECEMBER 16

Day Classes End

DECEMBER 17

Evening & Weekend Classes End

DECEMBER 23 – JANUARY 2, 2012

Winter Recess, Offices Closed

JANUARY 5, 2012

Final Grades Available on WebSMART

Final Grades

for the Fall 2011 Semester will be
available on WebSMART
at SkylineCollege.edu beginning
January 5, 2012



Important: Refund Policy

*Please see Page 14 for detailed information
regarding Refund Policy*

Final Examinations – Fall Semester

DAY CLASSES

Regular Class Meeting		Final Examination		
8:10 am	MWF, MW, Daily	8:10-10:40 am	Friday	December 16
8:10 am	TTh, T, Th	8:10-10:40 am	Tuesday	December 13
9:10 am	MWF, MW, Daily	8:10-10:40 am	Wednesday	December 14
9:35 am	TTh, T, Th	8:10-10:40 am	Thursday	December 15
10:10 am	MWF, MW, Daily	8:10-10:40 am	Monday	December 12
11:10 am	TTh, T, Th	11:10- 1:40 pm	Tuesday	December 13
11:10 am	MWF, MW, Daily	11:10- 1:40 pm	Wednesday	December 14
12:10 pm	MWF, MW, Daily	11:10- 1:40 pm	Monday	December 12
12:35 pm	TTh, T, Th	11:10- 1:40 pm	Thursday	December 15
1:10/1:35 pm	MWF, MW, Daily	2:10- 4:40 pm	Wednesday	December 14
1:10 pm	TTh, T, Th	2:10- 4:40 pm	Tuesday	December 13
2:10 pm	MWF, MW, Daily	2:10- 4:40 pm	Monday	December 12
2:10 pm	TTh, T, Th	2:10- 4:40 pm	Thursday	December 15
All Others		11:10- 1:40 pm	Friday	December 16

- Notes**
- When a course consists of lecture and laboratory, the final examination is scheduled according to the time of the lecture.
 - If your class meets at a time other than those listed, please check with your instructor for further information regarding your final examination.
 - If there is an unavoidable conflict in your final examination schedule, see your instructor in one of the classes and request to take the examination with another class.
 - Examinations start promptly at hours indicated and are held in the same room in which the class regularly meets.

EVENING/WEEKEND CLASSES

Final examinations for all evening, Saturday and Sunday classes will be given during the last class meeting for short courses and as follows for full-term courses:

Note: Evening courses that meet two nights per week meet both nights during Finals. The first night is a regular class meeting and the Final Exam is held on the second night.

Monday classes	Monday, December 12
Tuesday classes	Tuesday, December 13
Wednesday classes	Wednesday, December 14
Thursday classes	Thursday, December 15
Friday classes	Friday, December 16
Saturday classes	Saturday, December 17
Sunday classes	Sunday, December 11

Fall Semester Registration Calendar

REGISTRATION DATES/TIMES

Registration Online at: <https://websmart.smccd.edu>

YOU MUST HAVE AN ASSIGNED APPOINTMENT TO REGISTER

CONTINUING STUDENTS PRIORITY REGISTRATION

If you attended any semester since Fall 2010 you are considered a **CONTINUING STUDENT**. Please *do not* submit a new **Application for Admission**. Update your personal information (phone, address) when you log in to WebSMART.

WebSMART – Log in to register
April 27 – May 11, 2011
on or after your appointment date
Monday through Sunday

ALL STUDENTS

All **NEW / FORMER** (have not attended any of the last 3 terms) **STUDENTS** must submit an Application for Admission or reapply for admission for the Fall 2010 Semester. After being admitted, new and former students may register:

WebSMART – Log in to register
May 13 – August 16, 2011
on or after your appointment date
Monday through Sunday

LATE REGISTRATION: AUGUST 17 – 30, 2011 for Semester Length Classes

- To add a class:**
- Obtain an authorization code from the instructor
 - Register on WebSMART using the authorization code

Admissions & Records, Cashiers and Counseling Late Registration Office Hours

August 17-30, 2011

Monday through Thursday – 8:00 am to 7:00 pm

Friday – 8:00 am to 12:00 pm

Regular Office Hours

Admissions & Records and Cashiers

Monday & Thursday 8:00 am to 4:30 pm

Tuesday & Wednesday 8:00 am to 7:00 pm

Friday 8:00 am to 12:00 pm

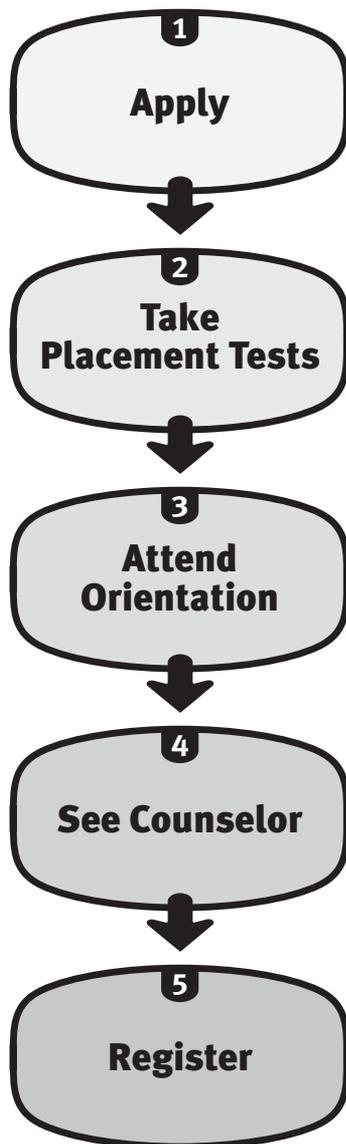
WebSMART

Monday through Sunday

Five Steps to Successful Enrollment (New and Former Students)

You must complete the five enrollment steps before you register for classes if you selected one of the following educational goals on your application:

- Obtain an Associate Degree or Certificate
- Transfer to a university to complete a Bachelor's degree
- Improve your English, reading or math skills
- Discover career interests or prepare for a new career
- Undecided about your major



Step 1 APPLY FOR ADMISSION/FINANCIAL AID

Admissions & Records, Building 2, (650) 738-4251 or 4252

- Complete the *Application for Admission* online at www.skylinecollege.edu – Apply.
- Once your application has been received, you will receive an email confirmation and *Enrollment Ticket*, which you will have stamped as you complete the remaining steps.
- All New students are required to complete Steps 2-5. Former students may not have to complete steps 2 and 3.

Financial Aid, Building 2, (650) 738-4236

- Apply for all types of financial aid at www.fafsa.gov.

Step 2 TAKE PLACEMENT TESTS

Assessment Center, Building 2, (650) 738-4150

Placement tests assess your current skill in reading, English/ESOL and mathematics. The results of the tests are used to determine appropriate English and math courses that you may take. Refer to page 6 for information on scheduling your assessment.

Step 3 COMPLETE ORIENTATION

Counseling Counter, Building 2, (650) 738-4318

Orientation will provide you with information about registration procedures, college policies, student services, academic expectations, and information on how to accomplish your educational goals. Refer to page 6 for further information on orientation. (Online orientation is available on a limited basis.)

Step 4 MEET WITH A COUNSELOR

Counseling Counter, Building 2, (650) 738-4318

During Orientation a counselor will discuss your placement results and help you select appropriate courses for the coming semester based on your educational and career goals.

Step 5 REGISTER FOR CLASSES/PAY FEES

- Submit your completed Enrollment Ticket to Admissions & Records to receive your registration date.
- Access your WebSMART student account for the following services:
 - register for classes and pay fees
 - access your student email – my.smccd.edu
 - purchase parking permit

New Student Orientation / Placement Tests

ORIENTATION

The New Student Orientation provides you with a comprehensive overview of information, resources, and tools needed to be successful at Skyline College and is **required** for new students.

To register for a New Student Orientation, log onto WebSMART and click on “Schedule Appointments,” or contact the Counseling Center, Bldg. 2, (650) 738-4318.

- The orientation program is one day unless noted otherwise. Students are advised to bring a lunch.
- The orientation provides you with an opportunity to complete both Steps 3 **and** 4 of enrollment (Orientation and Meeting with a Counselor). This saves you time and will allow you to receive a registration date shortly after completion of your orientation workshop!

NOTE: Contact Counseling at (650) 738-4318 for dates/times of ESOL New Student Orientations.

ONLINE ORIENTATION OPTION

This option is available to those who cannot attend a scheduled session. Contact Counseling for more information, (650) 738-4318.

The online orientation option is *not recommended* for students:

- who are recent high school graduates,
- new college students, or
- who have limited English proficiency

HOW TO SCHEDULE A PLACEMENT TEST

Computerized placement tests for English, English for Speakers of Other Languages (ESOL) and math are available in the Assessment Center, Building 2, Room 2232.

See the website for hours of operation, as they are subject to change during the semester. You must allow enough time to complete the appropriate assessment(s):

- English or ESOL and Math test together: 2.5 hrs
- English or ESOL only: allow for 2 hrs
- Math only: allow for 1.5 hrs

To schedule an assessment:

1. Go to <https://WebSMART.smccd.edu> and use your G# and PIN# to access
2. Click on “Schedule Appointments”
3. Click on “Placement Test Appointment”
4. Click on “Make appointments”
5. Select “Make appointment”
6. Select the appropriate placement test you want to take.
7. Click “Continue”

8. Select day/time that is best for you and then click “Find Appointments”
9. Select the appointment
10. Confirm your appointment by entering your phone number and email address, then click “Continue”
11. You will see your scheduled Placement Test information.

If you have any questions or would like to check if there are any “drop-in” times available, stop by the Assessment Center or call (650) 738-4150.

Retest Policy

1. Math Placement results are valid for two years from the date the test was taken.
2. If a student does not accept the recommended placement, he/she may retake the same placement test one additional time within a two-year period. In order to retake the same test, the student must wait a minimum of 14 calendar days from the initial test date.
3. A student who has completed a course in the English, ESOL or math sequence may take the placement test to determine his/her current competency level in English, ESOL and math courses, provided that two years have elapsed since the course was completed.
4. For any other special circumstance, or with an instructor or counselor recommendation, a student may petition to retest through the Dean of Counseling.

Exemption

If one of the following applies to you, you may be exempt from placement testing:

1. You have taken the Math Placement Test at Skyline College, CSM or Cañada College within the last two years.
2. You have taken a placement test at another California Community College and a Skyline counselor has reviewed your results for equivalency.
3. You are a former student or transfer student and have completed course work in mathematics and/or English with a grade of “C” or better from another accredited college in the United States. (*Provide unofficial transcripts or other evidence of grades to your counselor.*)
4. Submit test scores from a College Board Advanced Placement Test (AP) in English Language or in English Literature with a score of 3, 4 or 5.
5. Submit College Board Advanced Placement Test (AP) in mathematics with a score of 3, 4 or 5.

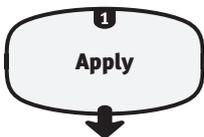
Retrieving Placement Test Results

You will be provided with a copy of your placement results once you complete the assessment. If you have misplaced your results or need a copy go to <http://websmart.smccd.edu>.

NEW STUDENTS EXEMPT FROM THE ENROLLMENT STEPS

Students who are:

1. Primarily a student at another educational institution taking courses to meet the requirements of that institution, or
2. Taking courses for personal interest, to upgrade/enhance job skills, to maintain a certificate or license, or to complete credits for high school; or
3. Who have completed an Associate Degree or higher.



Apply for Admission

All students are required to complete the Application for Admission.

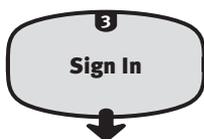
Fill out the Application online at www.skylinecollege.edu.

After your application has been processed, you will receive an email confirmation and information about registering for classes using WebSMART, our online registration system.



Register for Classes

Access WebSMART from Skyline's homepage to register for classes.



Sign In and Use Your Campus Email

All college electronic communications will be sent to your my.smccd.edu email.

Log into WebSMART to find your email address and password.

ENROLLMENT WAIVERS/EXEMPTIONS: If you wish to request a waiver or exemption of any matriculation requirement, petitions are available at the Student Services Information Center. The Dean of Counseling, Advising and Matriculation reviews petitions and applicants are notified by phone of the status of the petition.

Complete Enrollment Today!

Students are advised to complete the enrollment steps as soon as possible. Enrollment services are in *high demand*. Earlier registration allows for a better selection of courses and scheduling preferences.

Any student who needs assistance with the enrollment process because of a verified physical, hearing, visual or learning disability should call the Disabled Students Program and Services office at (650) 738-4280.

Si necesita ayuda en Español. Para facilitarle el proceso de matriculación, presentese en la oficina de admission en el edificio #2, y pregunte por alguien que hable español. Sera nuestro placer servirle.

College Connection Concurrent Enrollment Program

Concurrent Enrollment Program



High School Students: Your Future Is Happening Now!

**Earn Both High School and College Credit
at Skyline College for free.**

COLLEGE CONNECTION

What is it?: The Concurrent Enrollment program provides 9th–12th graders the opportunity to get an “early start” on their college experience.

Fact: You can earn both high school and college credit, and even an Associate Degree or certificate, while completing high school.

Fact: Skyline College, part of the San Mateo County Community College District, ranks highly among the state’s community colleges in university transfer and program completion rates.

Fact: Skyline offers Guaranteed Transfer Programs to UC, CSU and private colleges and universities.

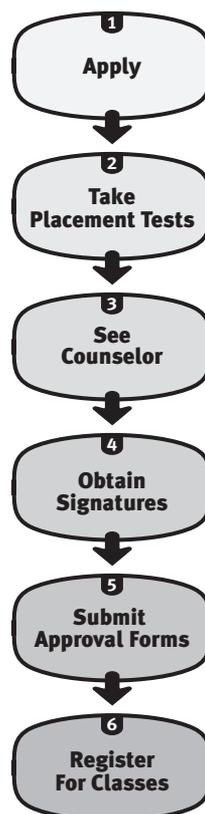
Fact: You can save \$20,000 or more when you attend a community college during your first two years. Skyline’s enrollment fees are currently \$26 per unit (FREE for high school students enrolling in less than 11 units).

Contact: Admissions & Records, (650) 738-4251
“press 5” for information on Concurrent Enrollment
www.SkylineCollege.edu/ce/

Steps to Concurrent Enrollment Registration for High School Students

College Connection, the High School Concurrent Enrollment Program, provides current 9th–12th graders the opportunity to get an “early start” on their college experience and earn college credit. **Enrollment fees are free to high school-aged California residents** who are enrolled in less than 11.5 units.

Students should complete the following steps at least one month before classes begin:



Step 1

Apply online at www.SkylineCollege.edu/highschool

Step 2

Take placement tests at Skyline College if you plan to register for English or math courses or courses with English or math prerequisites. See www.SkylineCollege.edu/testing or call (650) 738-4150.

Step 3

See your high school counselor to select your college courses.

Step 4

Complete and obtain the required signatures on the Concurrent Enrollment Request Form available on www.SkylineCollege.edu/highschool or in your high school counselor’s office.

Step 5

Submit completed approval forms to the Admissions & Records Office at Skyline College, Building 2, by mail, fax to (650) 738-4200, email, or in person.

Step 6

Register for classes at <https://websmart.smccd.edu>

Questions? Call the Skyline College Admissions Office at (650) 738-4251, Option 5, or visit www.SkylineCollege.edu/highschool.

Major Codes

FALL 2011 APPLICATION MAJOR CODE SHEET

MAJOR CODES Check the majors listed below and fill in the appropriate code number on the online Application for Admission.

Specific courses for some majors are limited or not available at Skyline College.

0502	ACCOUNTING	4930	ENGLISH AS A SECOND LANGUAGE (GENERAL STUDIES)	0616	MULTIMEDIA/WEB DESIGN
2105	ADMINISTRATION OF JUSTICE			1004	MUSIC
0950	AERONAUTICS/AVIATION TECH.	2136	ENVIRONMENTAL TECHNOLOGY	0115	NATURAL RESOURCES MANAGEMENT
2140	ALCOHOL & OTHER DRUG STUDIES	2231	ETHNIC STUDIES	4902	BIOLOGICAL & PHYSICAL SCIENCES
1260	ALLIED HEALTH	1305	FAMILY RELATIONS & CHILD DEVELOPMENT	1203	NURSING
2202	ANTHROPOLOGY	1303	FASHION DESIGN/MERCHANDISING	1238	PRACTICAL & VOCATIONAL NURSING
1112	ARABIC	2133	FIRE CONTROL TECHNOLOGY	1306	FOODS & NUTRITION
0202	ARCHITECTURE	1101	FOREIGN LANGUAGES	1919	OCEANOGRAPHY
1002	ART	1102	FRENCH	0952	CONSTRUCTION CRAFTS TECH
1911	ASTRONOMY	2206	GEOGRAPHY	1402	PARALEGAL/LEGAL ASSISTANT
0948	AUTOMOTIVE TECHNOLOGY	1914	GEOLOGY	1221	PHARMACY TECHNICIAN
0504	BANKING/FINANCE	1030	GRAPHIC ARTS	1509	PHILOSOPHY
0408	BIOLOGY	2205	HISTORY	1011	PHOTOGRAPHY
0430	BIOTECHNOLOGY	1301	HOME ECONOMICS	0835	PHYSICAL EDUCATION
0603	BROADCASTING ARTS	0108	HORTICULTURE: ENVIRONMENTAL	1901	PHYSICAL SCIENCES, GENERAL
0973	BUILDING INSPECTION	1308	HORTICULTURE: FLORISTRY	1902	PHYSICS, GENERAL
0501	BUSINESS ADMINISTRATION	2107	HUMAN DEVELOPMENT	0970	PLUMBING
0500	BUSINESS & MANAGEMENT	4903	HUMANITIES & SOCIAL SCIENCES	2207	POLITICAL SCIENCE & GOVERNMENT
0504	BUSINESS, BANKING & FINANCE	2104	HUMAN SERVICES	2001	PSYCHOLOGY, GENERAL
0506	BUSINESS MANAGEMENT & ADMINISTRATION	0799	INFORMATION TECHNOLOGY SPECIALIST	1225	RADIOLOGICAL TECHNOLOGY
0514	BUSINESS INFORMATION SPECIALIST	4901	INTERDISCIPLINARY STUDIES	0511	REAL ESTATE/ESCROW
1219	CENTRAL SERVICE TECHNOLOGY	1302	HOME DECORATION & EQUIPMENT	2107	RECREATION EDUCATION
1905	CHEMISTRY	4933	INTERNATIONAL STUDIES	0928	REFRIGERATOR SYSTEMS
1010	CINEMATOGRAPHY	0549	INTERNATIONAL TRADE	1210	RESPIRATORY THERAPY
0701	COMPUTER SCIENCES, GENERAL	1104	ITALIAN	0514	BUSINESS INFORMATION PROCESSING
0704	COMPUTER PROGRAMMING	0602	JOURNALISM	6030	SELF-ENRICHMENT
3007	COSMETOLOGY	1401	LAW (GENERAL)	2201	SOCIAL SCIENCES, GENERAL
1316	CULINARY SERVICES	0400	LIFE SCIENCES – BIOLOGICAL	2208	SOCIOLOGY
1008	DANCE	0401	LIFE SCIENCES – GENERAL	1506	SPEECH, DEBATE & FORENSICS
0703	DATA PROCESSING	0499	LIFE SCIENCES	1217	SURGICAL TECHNICIAN/ O.R. NURSING
1230	DENTAL ASSISTING	0956	MANUFACTURING TECHNOLOGY	0935	ELECTROMECHANICAL TECHNOLOGY
0953	DRAFTING TECHNOLOGY	0509	MARKETING & PURCHASING	3009	RECREATION & TOURISM
1007	DRAMATIC ARTS	1701	MATHEMATICS	0972	WELDING TECHNOLOGY
0801	EARLY CHILDHOOD EDUCATION	1244	MEDICAL ASSISTANT	6000	UNDECIDED/OTHER
2204	ECONOMICS	1226	MEDICAL CODING & BILLING		
0934	ELECTRONICS/ELECTRICAL TECH.	0518	MEDICAL TRANSCRIPTION		
1250	EMERGENCY MEDICAL TECH.	1913	METEOROLOGY		
0901	ENGINEERING				
1501	ENGLISH				

Registration Information

DEFINITIONS OF STUDENT CLASSIFICATIONS

CONTINUING STUDENTS

If you were enrolled at Skyline College, College of San Mateo or Cañada College any semester since Fall 2010, you are considered a **CONTINUING STUDENT**. As a Continuing Student, you are entitled to participate in Priority Registration.

You may take advantage of your registration priority as a Continuing Student between **April 27–May 11, 2011**, on or after your assigned appointment date to register, for the best selection of classes. Continuing students who do not register during the priority registration period will be able to register during open registration, but without priority. You are encouraged to meet with a counselor for assistance in selecting appropriate courses and the development of an educational plan to meet your individual goals.

Note: CalWORKS, DSPS, EOPS and veteran students receive the earliest priority registration date assignments.

NEW STUDENTS

You are a **new student** if you have never registered at Skyline College, College of San Mateo or Cañada College.

- If you were a High School Concurrent Enrollment student **and graduated**, you are considered a “new” college student. You must reapply for admission.

FORMER STUDENTS

If you were in attendance at Skyline College, College of San Mateo or Cañada College prior to Fall 2010 and have not been in attendance since, you are considered a **former student** and must reapply for admission. If you previously applied for admission online, update your prior application online and resubmit.

TRANSFER STUDENTS

If you attended a college or university other than Skyline College, College of San Mateo or Cañada College, you are a **transfer student** at Skyline College and must apply for admission. You may be eligible for exemptions from some of the matriculation requirements listed on page 6. Present your unofficial transcript(s) to a counselor for review.

HIGH SCHOOL STUDENTS

High School students may be eligible to enroll in college through the **Concurrent Enrollment Program**. This program allows you to get an “early start” on your college experience while still enrolled in high school. California residents do not pay enrollment fees for courses. For application and registration information, contact your high school counselor and/or access the form at **Skyline College.edu/ce**. Enrollment is subject to the availability of courses. Please see page 8 for more information.

OPEN ENROLLMENT

Every course offered at Skyline College (unless specifically exempted by legal statute) is open for enrollment by any person who has been admitted to the college and who meets the prerequisites of the course or program, provided space is available. Enrollment in any course or program, will be subject to all applicable deadlines.

REGISTRATION APPOINTMENT NOTICE

Notification of your registration date will be sent to you via email to your **my.smccd.edu** account. The Registration Appointment notice contains your appointment date and information regarding your **PIN** (Personal Identification Number). You will be required to enter your **PIN** when you register using **WebSMART**. The registration appointment date will entitle you to register for Fall 2011 classes. It is important to **retain your PIN**; it is required for future **WebSMART** transactions such as accessing final grades.

BEFORE REGISTERING

- Check for prerequisites, corequisites, and recommended preparation for the courses in which you intend to enroll.
- Meet with a counselor/advisor for assistance in selecting your courses, if needed.
- Obtain permission from your counselor or the Admissions Office if you plan to enroll in more than 19 units.
- Clear any fee balances or holds on your record.
- Go to the Financial Aid Office for information on how you can apply online for assistance with paying your enrollment fees.

HOW TO REGISTER

Check your registration appointment date on **WebSMART** at <https://websmart.smccd.edu> beginning April 21, 2011.

Register Online on the web at WebSMART:
<https://websmart.smccd.edu>

Login with your User ID: District “G” number (example: G09876543) or social security number *and* **Pin Number:** six-digit birthdate (MMDDYY)

IMPORTANT: CLASS ATTENDANCE

If you do not attend the first class meeting, the professor **MAY** replace you with students waiting to add the class. Although the professor has the option to withdraw you from the class, **YOU are primarily responsible for officially withdrawing within deadlines to avoid penalty grades and fee obligations.**

REGISTRATION

Log on to **WebSMART** to register on the day of your appointment or any day **THEREAFTER, BUT NOT BEFORE**.

When registering by **WebSMART** you will be able to enroll in classes at Skyline College, College of San Mateo and/or Cañada College. You are expected to pay for your fees at the time of enrollment. You may pay your fees by credit card, check, money order, cash, and/or apply for a Fee Waiver. Credit card and check payments can be made on **WebSMART**. ***If you decide not to attend the classes in which you enrolled, it is your responsibility to officially withdraw within deadlines to avoid penalty grades and fee obligations.***

WAITLISTS are available for many classes. Please read the information on WebSMART to determine your eligibility for waitlisting.

VARIABLE UNITS

Some courses are offered for variable units which are earned according to the amount of subject matter the student completes during the length of the course. When registering on WebSMART for a variable unit course, students may select the number of units they plan to complete (click on the Unit field). **There will be no refunds for units not earned.** Students earning additional units will be charged accordingly.

PASS/NO PASS GRADE OPTION

Some courses allow students to choose whether they wish to receive a letter grade or a Pass/No Pass (P/NP) for the course. The choice must be made by the student via WebSMART registration *within the first 30% time period of the course*. A grade of "P" equals a satisfactory grade. An "NP" equals an unsatisfactory grade. Please be aware of degree, certificate and transfer requirements when selecting this option.

LATE REGISTRATION – ALL STUDENTS

If you were unable to register before **the first day of class**, you may register during the **Late Registration** period beginning **August 17, 2011**. See page 3 for a detailed schedule of late registration dates/hours. If the class has started, obtain permission from the professor to enroll in any course. If allowed to enroll, you will be issued a 4-digit **AUTHORIZATION CODE** that will be required to register along with the CRN (Course Reference Number) by the "Last Day to Add." All Late Registration processes, including adds and drops, should be completed using **WebSMART**. Refund deadlines do not change as a result of late registration.

SHORT COURSE REGISTRATION

You may register for any short course prior to the first day of the class, or until the class fills, whichever occurs first. Short course registration can be completed using **WebSMART** (available throughout the semester). If you wait to register until the first day of the course, you must obtain the instructor's authorization at the first class meeting. Promptly register using **WebSMART** entering the CRN (Course Reference Number) and Authorization Code. **Note:** Refund deadlines for short courses differ from term-length courses. For details, check your **WebSMART** Class Schedule Summary, see the "Refund Policy" on page 14, or contact the Cashier's Office, the Student Services Information Center, or Admissions and Records.

SPECIAL APPLICATION PROGRAMS

The following programs require special applications and/or have unique admissions procedures. For information on these programs call:

	Area Code (650)
Automotive Technology	738-4126
CalWORKs	738-4480
Cosmetology.....	738-4168/4165
Concurrent Enrollment	738-4254
(Students currently attending high school)	
EOPS – Extended Opportunity Programs and Services	738-4139
International Students.....	738-4452
Respiratory Therapy	738-4457
SparkPoint Programs.....	738-7035
Surgical Technology	738-4470
TRIO.....	738-4144

- ✓ *Print a final copy of all **WebSMART** transactions (Registration, Drops, Payments) for your records.*
- ✓ *Print your **Summary Class Schedule** after completing your registration. Important deadline dates appear on this schedule.*

ATTENTION ALL STUDENTS – IMPORTANT CHANGES in PREREQUISITES/COREQUISITES

The San Mateo County Community College District (SMCCCD) is using a computerized prerequisite checking system. A student who has NOT met the stated prerequisite for the course will not be allowed to enroll. In addition, all stated **Corequisite** courses must be taken concurrently. Students are strongly encouraged to accept the recommendations stated for courses but will not be prevented from enrolling in the classes where the advisory is stated as “recommended” in the class schedule.

Students should meet with a counselor if they have questions about whether they have met the stated prerequisite or if they have questions about the challenge process in general.

What are Prerequisites, Corequisites and Recommendations?

Prerequisite: A course or body of knowledge that must be successfully completed (grade of C or Credit or better) before a student can enroll in a specific course.

Corequisite: A course that must be taken concurrently (at the same time) with another course.

Recommendation: A course that faculty recommend be completed in advance to enhance or improve a student’s ability to succeed in a specific course.

Why Prerequisites and Corerquisites?

Title 5 (state regulations that govern community colleges) requires that, if a course has a prerequisite, it must be necessary for the student to succeed in the target course. Furthermore, the college must ensure that the prerequisite is equitably and fairly enforced and that it has been approved in a separate action by the curriculum committee at each college.

What if I am currently enrolled in the prerequisite course(s) within the SMCCCD?

If you are currently enrolled in the prerequisite course(s), the computer will not prevent your enrollment in the desired course. However, should you receive a final grade other than “A,” “B,” “C” or “P” in the prerequisite course(s), you will be notified in writing by Admissions and Records that you have been administratively dropped from the course. You are advised to meet with a counselor for further assistance with enrollment.

What if I completed the prerequisite at another college outside the San Mateo County Community College District?

If you believe you have met the stated prerequisite at another college/university outside the San Mateo County Community College District, you must file a **Prerequisite Equivalency/Reciprocity of Course Placement** form with the Counseling Department. The form is available at

the One Stop Center in Building 2. Submit the completed form with a copy of your unofficial transcript or grade report from the other college to the Counseling Appointment Desk in Building 2. If your prerequisite request is approved, the enrollment block will be lifted, allowing you to enroll in the course. If your request is denied, you will be contacted by Counseling as to the reason(s) why.

How can I challenge a prerequisite?

You can challenge a prerequisite on one or more of four grounds, listed below:

- If you believe you have the knowledge or ability to succeed in the course without completing the prerequisite.
- If you believe that the prerequisite has been established in violation of Title 5 regulations or the SMCCCD District Model Policy.
- If you believe that the prerequisite is discriminatory or is being applied in a discriminatory manner.
- If you believe that the prerequisite course has not been made reasonably available.

How do I file a prerequisite challenge?

If you wish to file a prerequisite challenge, follow these steps:

- The **Prerequisite Challenge Form** is available at the Student Services Information Center in Building 2 or from a counselor. A counselor can help you determine whether you would benefit from the challenge process.
- Next you should contact a counselor or the appropriate division dean to obtain specific information about filing and documenting your challenge request.
- If you elect to challenge, submit the completed challenge with documentation to the appropriate Division office for review.
- You will be notified in 5 business days if your challenge is subsequently approved, and you will be allowed to enroll in the course. If your challenge is not approved, you will be administratively withdrawn from the course.

What message will I receive on WebSMART if I do not meet the prerequisite for the course in which I am attempting to enroll?

If you have not met the prerequisite or presented documentation to challenge the prerequisite you will receive the following message on WebSMART when you attempt to enroll: ***You do not meet the prerequisites for this course.*** You will not be able to register for the class until you clear the prerequisite(s). To obtain prerequisite information, equivalency/challenge processes, and forms go to: http://www.skylinecollege.edu/highschool/gettingstarted/chooseprogram/registration_rules/prerequisite_information.html.

Fees

FEE TYPE AND AMOUNT	REQUIRED OF
Enrollment (<i>Fees are subject to change.</i>) \$36 per unit	All Students , except high school students enrolling for less than 11.5 units through the Concurrent Enrollment and College Consortium Programs. These fees are waived for recipients of the Board of Governor's Fee Waiver. See page 18 for more information and the application for a fee waiver. (See disclaimer regarding fees on page 14.)
Health Services* \$14 Summer / \$17 Fall / \$17 Spring	All Students , except those enrolled ONLY in off-campus or weekend classes, Distance Learning courses, or the Concurrent Enrollment Program. (See disclaimer regarding fees on page 14.)
Student Representation \$1	All Students , except those enrolled in the Concurrent Enrollment Program. See Explanation of Fees on page 15.
Nonresident Tuition \$203 per unit + \$9 per unit capital outlay fee (plus \$36 per unit Enrollment Fee)	Nonresidents of California who are residents of other states
Foreign Student Tuition \$203 per unit + \$9 per unit capital outlay fee (plus \$36 per unit Enrollment Fee)	International Students
International Student (F-1 Visa) Health Insurance \$159 Summer / \$397.50 Fall or Spring \$953 Full Year	All F-1 Visa International Students who do not present proof that they have the required level of private health insurance.
Student Body (Optional Fee) \$8 Fall \$8 Spring	All students who wish to obtain a Photo ID Card from the Student Activities Office. This fee is automatically assessed as part of your total fees (exception for enrollment ONLY in the following types of classes: off campus, weekend, distance learning, or the Concurrent Enrollment Program). All fees must be paid in full to receive a Photo ID card. Fall and Spring semesters only. See Explanation of Fees on page 15.
Student Union \$1 per unit / \$5 max per semester	All Students , except those enrolled in the Concurrent Enrollment Program. Fall and Spring semesters only. See Explanation of Fees on page 15.
Parking \$20 Summer / \$40 Fall / \$40 Spring \$70 Two Term Permit (Fall & Spring) \$2 per day	All persons who park motor vehicles on campus. Daily permits may be purchased from ticket dispensers. See <i>Parking & Transportation</i> on page 137. Permits are not required on weekends. Replacement permits are available at full price. Permits are nonrefundable.
Audit \$15 per unit	Students approved to audit a course that is on the list of designated courses. (Students enrolling in a variable unit course must register and pay for maximum units.) See Auditing Policy on page 130.
Returned Check \$20	Students whose personal checks are returned by the bank. (Only cash, credit card, Cashier's Check or money order will be honored to clear a returned check). The Bookstore fee for a returned check may differ.
Official Transcript (All SMCCCD records will appear on one transcript) \$5 Rush Transcript Request \$10 additional	Students may request a transcript of their academic record from Cañada College, College of San Mateo and/or Skyline College on WebSMART (https://websmart.smccd.edu). The first two transcripts requested are free of charge. If a rush request is made, an additional \$10 Rush Transcript Request Fee is charged for each transcript. Allow 24 hours for rush transcript processing.

*Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the health services fee. Contact the Health Center for details.

FALL FEES POLICY

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.

1. Fees are due and payable at the time of registration.
2. Student records, including transcripts, are automatically held until all debts to the District's colleges have been cleared.
3. Review your account on **WebSMART** (<https://websmart.smccd.edu>) regularly for past due balances.

Outstanding student account balances are subject to referral to a collection agency.

For assistance paying fees, contact the Financial Aid Office, Building 2, Student Services Center, (650) 738-4236, or access **WebSMART** to apply.

VARIABLE UNIT CLASSES

No Enrollment Fee or Nonresident/International Student Tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly.

FALL CREDIT AND REFUND POLICY

To be eligible for a credit or refund, a student must officially withdraw from a course within the stated deadline as displayed on the **WebSMART Class Schedule Summary**. If registration occurs after the refund date for a class, no refund will be available.

THE REFUND DEADLINE FOR SEMESTER-LENGTH CLASSES IS AUGUST 30, 2011.

In order to be eligible for a refund for short courses:

- Withdrawal must occur within the first 10% of the course (often this is the first day). Check your **WebSMART** (<https://websmart.smccd.edu>) *Class Schedule Summary* for specific refund dates, or contact the Cashier's Office.

1. If you decide not to attend classes, whether or not your fees have been paid, it is **your** responsibility to officially withdraw within published deadlines to avoid penalty grades and fee obligations. A withdrawal initiated by a professor may not result in a refund.
2. A student may either maintain a credit balance on account or request a refund.
3. Refunds are not issued automatically. You must contact the Cashier's Office to request a refund.
4. Credit balances remain on student accounts for a maximum of five (5) years.
5. Fees paid by personal check(s) require 10 days for bank clearance before refunds can be processed.
6. A \$10 non-refundable processing fee (plus an additional \$50.00 processing fee for nonresident tuition) will be retained by the College if a refund is issued to a student withdrawing from all classes. A refund processing fee may be charged only once per semester or summer session.
7. Students who receive financial aid and withdraw from classes are advised to contact the Financial Aid Office at (650) 738-4236 regarding possible repayment of federal funds if received prior to withdrawal.
8. Fees will be credited or refunded if an action of the College (e.g. class cancellation) prevents a student from attending.

Contact the Cashier's office regarding fee or refund questions: (650) 738-4101 Building 2, Student Services Center

PAY FEES BY:

- **WebSMART:** *MasterCard, Visa, Discover, Diners Club, or American Express*
- **Mail:** *Check or Money Order*
- **In Person at Cashier's Office** (Student Services Center, Bldg. 2, 2nd Floor): *Cash, Check, Money Order or Credit Card*
- **Drop Box:** Insert check or money order payment at main entrance to Building 2

EXPLANATION OF FEES

Student Body Fee: Supports student-sponsored activities and programs. Visit the Student Activities Office in Bldg. 6, Room 6212, (650) 738-4275, to obtain your Student Body Card, which provides special discounts at local businesses. All fees must be paid in full to receive a photo ID. This fee is automatically assessed as part of your total fees. If you choose not to pay this fee, please visit the Student Activities Office by **August 30, 2011**. For short courses, fee must be waived within the first 10% of the course.

Student Representation Fee: Established by student vote to support student advocacy to local, state and federal offices. This fee may be waived for religious, political, moral or financial reasons by completing a form available at the Student Activities Office.

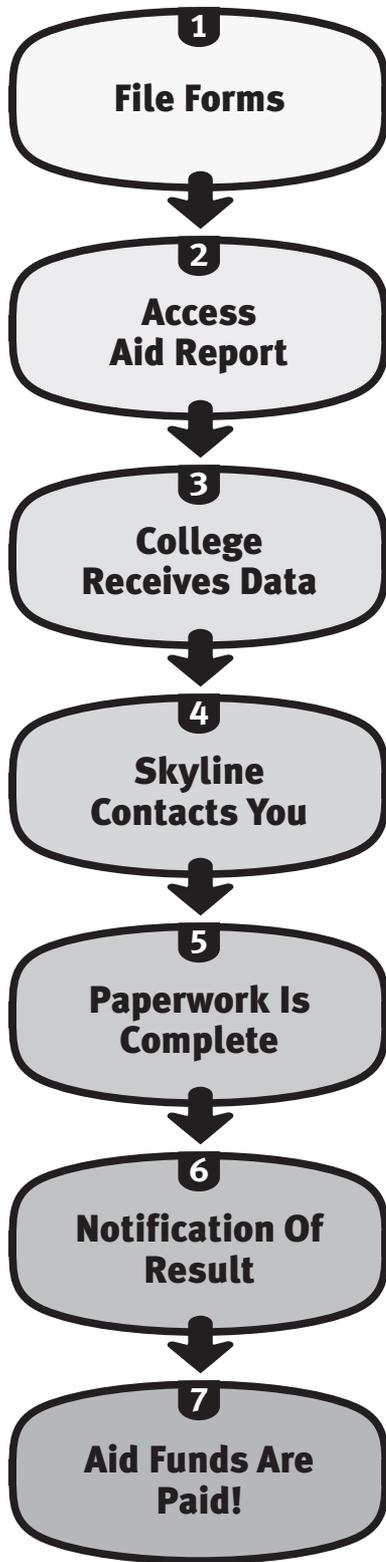
Student Union Fee: (Fall and Spring Semesters only) Assessed at \$1.00 per unit up to a maximum of \$5.00 per semester and no more than \$10.00 per student per academic year. Funds will be used to support the financing, construction and operation of the Student Union. This fee may not be waived.

Health Service Fee: Provides basic campus health services and medical coverage for injuries incurred while the student is on campus or attending an off-campus, College-sponsored event.

Additional Fees: Students are required to purchase textbooks, tools, technical and miscellaneous supplies for certain programs. In some courses, students will also be required to pay an instructional materials charge.

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.

Seven Steps to Financial Aid



Step 1

File a FAFSA at www.fafsa.gov for 2011-12. Skyline's college code is 007713. Filing date for Cal Grants for 2011-12 is March 2. For 11-12, FILE EARLY (anytime after January 2011)!

Step 2

Access your Student Aid Report (SAR) ONLINE at www.fafsa.gov (two to three days after you've submitted your FAFSA).

Step 3

Skyline College receives your FAFSA data from processor.

Step 4

Skyline College will send an email requesting additional documents, if needed.

Step 5

Students submit all required documents to Skyline Financial Aid Office. File is complete!
You may qualify for a fee waiver before you register.

Step 6

Skyline College will notify you of your financial aid award or your eligibility status via email to your my.smccd.edu account OR check WebSMART to learn the status of your financial aid.

Step 7

\$ Financial Aid funds are paid \$.

The entire process may take up to 1 month, so apply early!

Financial Aid Office Contact
(650) 738-4236 or skyfaoffice@smccd.edu
and www.icanaffordcollege.com

FAFSA APPLICATIONS FOR 2011-2012
ARE AVAILABLE JANUARY 1, 2011.
RENEW OR APPLY NOW!

What Kinds of Financial Aid Can I Receive?

Complete a Free Application for Federal Student Aid (FAFSA) to automatically be considered for all of the following programs!

BOARD OF GOVERNOR'S FEE WAIVER (BOGFW)

The State of California offers a BOGFW for students who are residents of the State of California, attend a Community College, and who are eligible for need-based financial aid. The BOGFW pays the enrollment fee for the student for the academic year when eligibility has been determined. Other fees, such as parking (at a reduced rate of \$20 per semester for BOGFW students), health and student activities, must be paid by the student.

FEDERAL PELL GRANT

You are automatically considered for a Federal Pell Grant when you file the FAFSA. If you receive an Expected Family Contribution (EFC) of 5350 or less on the Student Aid Report (SAR), you are eligible for a Federal Pell award. Awards for students are prorated based on enrollment status:

Full-time	12 or more units
Half-time	6-8.5 units
Three-quarter time	9-11.5 units
Less than half	.5-5.5 units
<i>Awards range from:</i>	<i>\$609 to \$5,350</i>

CAL GRANT A, B and C DEADLINE TO APPLY IS SEPTEMBER 2

Cal Grants are for California residents only. They are awarded by the California Student Aid Commission for attendance in schools in California only.

Maximum awards are:

<i>Cal Grant B</i>	<i>\$1,551</i>
<i>Cal Grant C</i>	<i>\$576</i>

FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG)

FSEOG is a grant awarded to students with exceptional need (EFC of 0 through 1,000).

<i>Awards range from:</i>	<i>\$100 to \$800</i>
<i>Priority application date:</i>	<i>May 1, 2011</i>

CALIFORNIA CHAFEE GRANT (CHAFEE)

The California Chafee Grant Program awards funds to eligible current or former foster youth for career and technical training or college courses. Eligible Chafee applicants are required to be, or to have been, in foster care between their 16th and 18th birthdays, and must not have reached the age of 22 by July 1 of the award year. Annual award: up to \$5,000.

ACADEMIC COMPETITIVENESS GRANT (ACG)

The Academic Competitiveness Grant (ACG) requires high school students to complete a rigorous secondary school curriculum which would lead to college admission. Eligible ACG applicants are required to be eligible to receive a Pell Grant at the time the ACG is awarded. The ACG is scheduled to sunset at the end of the 2010-11 academic year. Pending confirmation of continued funding from the Department of Education, first year ACG recipients that are eligible for a second year ACG may receive the award contingent on meeting the eligibility criteria for the second year grant.

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

EOPS is a State-funded program that provides support services to economically and educationally disadvantaged students who are California residents. Services include counseling, a book service, vocational grants, and fee waivers for transferring students. Students must complete a BOGFW application to apply. Students must be enrolled full-time at the time of application. Final eligibility for EOPS is determined and coordinated through the EOPS Office.

STUDENT EMPLOYMENT FEDERAL WORK STUDY (FWS)

Students who apply for financial aid and complete the Student Information Sheet and the FAFSA by May 1 are given priority.

<i>Maximum Annual Award:</i>	<i>\$6,000</i>
<i>Priority application date:</i>	<i>May 1, 2011</i>

LOANS

Loans are financial aid funds that the student borrows now and repays after s/he completes a program of study or stops going to school. Loan amounts vary from \$500-\$4,000.

APPLY FOR A SCHOLARSHIP

- *Scholarship awards range from \$100 – \$20,000*
- *Scholarships are available from many resources*
- *Applications are available at <http://www.skylinecollege.edu>*
- *Contact the Financial Aid Office for more information*

Board of Governors Fee Waiver (BOGFW) Information

An Education Lasts a Lifetime...

Don't turn away from education or job training because you think you can't afford the enrollment fee. The Board of Governors Fee Waiver (BOGFW) may pay all enrollment fees for credit courses for eligible applicants who want to attend California Community Colleges.

The BOGFW is just one of the financial aid opportunities available. You should also apply for a Pell Grant, Federal Work Study, and other grants and/or loans to meet educational costs such as books, transportation, and living expenses by completing a FAFSA at www.fafsa.gov.

BOGFW is Simple and Fast! Apply Today!

- BOGFW applicants should complete the application on **WebSMART** (<https://websmart.smccd.edu>) and submit any required documents to the Financial Aid Office.
- BOGFW does not require repayment.
- BOGFW is not tied to federal financial aid programs; it can be processed quickly and you will know your eligibility for funding immediately.
- BOGFW pays enrollment fees for any number of credit units in the fall, spring and summer sessions. Only one application a year is required.
- If Fall 2011 is your first term and you have NOT completed a FAFSA, please complete the 2011-12 FAFSA at www.fafsa.gov.

You Will Be Eligible if you are a California resident and...

ANY ONE of the following statements applies to your current status:

- You have already qualified for financial aid, such as a Pell Grant or a Cal Grant, by filing the FAFSA.
- You or your family are receiving TANF (Temporary Assistance for Needy Families), SSI (Federal Supplemental Security Income), or General Assistance/General Relief.
- You meet the following income standards:

Number in household (including yourself)	Total Family Income Last Year – 2010 (Adjusted Gross Income and/or untaxed income)
1	\$16,245
2	21,855
3	27,465
4	33,075
5	38,685
6	44,295
7	49,905
8	55,515
Each additional family member	5,610

Class Offerings

How to Read Class Listings

Department, Course Number and Title

Course Reference Number (CRN)

Section

Note: An "X" in the Section designator, such as AX or JX, indicates a class that is cross-listed. Cross-listed classes are those which are offered under more than one department, or which involve instruction at more than one skill level during the same class period.

Additional Section Information, where applicable

ACTG 100 ACCOUNTING PROCEDURES

Prereq: MATH 811 or equivalent. Recommended: BUS. 115 or equivalent; either CAOT 104 or CAOT 225 or equivalent; and eligibility for ENGL 836. Introduction to financial accounting procedures for proprietorships in service and merchandising operations. Plus 2 lab hrs/wk by arrangement. **May be repeated for credit up to a maximum of 3 units.** Transfer: CSU.

WEEKDAY

38018 ACTG 100 AS TTh 8:10 10:50 8-8217 Whitten, L. 1.5-3.0
 Dates for the AS section: 01/16-03/13

EVENING

30006 ACTG 100 JV W 6:30 9:30 8-8217 Steinberg, M. 1.5-3.0

ONLINE

30007 ACTG 100 OL By Arr 3.5 Hrs/Wk Sat 8:30 11:50 8-8217 Zhang, H. 1.5-3.0

ACTG 100 OL will be held online and on campus. Classes will meet on campus on Saturdays 1/20, 1/27, 2/24, 3/10, 3/24, 4/7, 4/28 and 5/19 from 8:30 to 11:50 am in Room 8217. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Saturday, January 20, from 8:30 to 11:50 am in Room 8217 – attendance required. Instructor email: zhangh@smccd.edu.

Course Prerequisites/Recommendations and Description

UC and CSU/CSU GE transferability

Short course dates apply to the single section immediately above the date line; all other courses are semester length.

Days Class Meets

Time Class Meets

Location

Building Number before dash, followed by Room Number (Room Number = Building, Floor, and Room)

Instructor

Number of Units

Weekly Schedule Worksheet

Once you have selected your classes and are officially registered, use the form below to chart your weekly schedule. Use this to include your work schedule, study times and other outside commitments.

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8-9							
9-10							
10-11							
11-12							
12-1							
1-2							
2-3							
3-4							
4-5							
5-6							
Evening							

ACCOUNTING (ACTG)

Train for accounting assistant positions in just one semester. Enroll in ACTG 100, ACTG 103, ACTG 194, CAOT 104, CAOT 225, CAOT 226 and CAOT 301. For more information about this fast-paced training program, call the Accounting Coordinator at (650) 738-4372.

ACTG 100 ACCOUNTING PROCEDURES

Recommended: MATH 811 or equivalent, BUS. 115 or equivalent, either CAOT 104 or CAOT 225 or equivalent, and eligibility for ENGL 836. Introduction to financial accounting procedures for proprietorships in service and merchandising operations. Instruction in manual and computerized accounting systems with hands-on computer experience. Plus 2 lab hrs/wk by arrangement. Transfer: CSU.

WEEKDAY

80003 ACTG 100 AA TTh 11:10-12:25 8-8211 Ortiz 3.0

EVENING

80005 ACTG 100 JA W 6:30-9:35 8-8211 Steinberg 3.0

HYBRID

80006 ACTG 100 HW By Arr 24 Hours HYBRID Zhang 3.0
Sat 8:30-11:50 8-8211

ACTG 100 HW will be held online and on campus. Classes will meet on campus on Saturdays 8/20, 9/10, 9/24, 10/1, 10/29, 11/5, 12/3 and 12/17 from 8:30 to 11:50 am in Room 8211. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Saturday, August 20, from 8:30 to 11:50 am in Room 8211 – attendance required. Instructor email: zhangh@smccd.edu.

ACTG 103 TEN-KEY SKILLS

Short course on how to operate a 10-key electronic calculator by the touch method. Plus 2 lab hrs/wk by arrangement. May be repeated once for credit. Transfer: CSU.

ONLINE

88203 ACTG 103 OL By Arr 8 Hours ONLINE Motipara 0.5
Dates for ACTG 103 OL: 8/24-9/14

ACTG 103 OL is offered in an online format and requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

ACTG 121 FINANCIAL ACCOUNTING

Recommended: ACTG 100 (3 units) with a grade of C or better, or equivalent; MATH 120 with a grade of C or better, or equivalent; CAOT 225 or equivalent; and eligibility for ENGL 836. Exploration of what financial accounting is, why it is important, and how it is used by investors and creditors to make decisions. Covers the application of generally accepted accounting principles, the classified financial statements, and statement analysis. *NOTE: Students are encouraged to take ACTG 100 before enrolling in ACTG 121. Plus 1 lab hr/wk by arrangement.* Transfer: UC; CSU.

WEEKDAY

80007 ACTG 121 AA MW 12:10-2:00 8-8211 Whitten 4.0

80008 ACTG 121 AB TTh 12:35-2:20 8-8211 Ortiz 4.0

89880 ACTG 121 AC MW 10:10-12:00 8-8211 Whitten 4.0

EVENING

80010 ACTG 121 JA Th 6:30-10:00 8-8211 Bruening 4.0

93073 ACTG 121 JB W 6:30-10:00 8-8209 Zhang 4.0

ONLINE

80009 ACTG 121 OL By Arr 64 Hours ONLINE Ortiz 4.0

ACTG 121 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ortiz@smccd.edu.

ACTG 131 MANAGERIAL ACCOUNTING

Prereq: ACTG 121 with a grade of C or better or equivalent. Recommended: Either BUS. 120 or MATH 241 or equivalent; and CAOT 225 or equivalent. Examination of accounting techniques for managers. Includes forecasting, budgeting, cost accounting, break-even analysis, responsibility accounting, and other practices which facilitate decision making in an ethical business environment. Plus 1 lab hr/wk by arrangement. Transfer: UC; CSU.

WEEKDAY

80011 ACTG 131 AA MW 8:10-10:00 8-8211 Whitten 4.0

EVENING

80012 ACTG 131 JA T 6:30-10:00 8-8211 Bruening 4.0

85718 ACTG 131 JB W 6:30-10:00 8-8222 Ho 4.0

ONLINE

93140 ACTG 131 OL By Arr 64 Hours ONLINE Whitten 4.0

ACTG 131 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: whitten@smccd.edu.

ACTG 171 FEDERAL INCOME TAX

Preparation of Federal and California income tax returns for individuals; basic income tax law, theory and practice. Upon successful completion of the course, students may apply to the CTEC, California Tax Education Council, to become a Registered Tax Preparer in California. Plus 2 lab hrs/wk by arrangement. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$3.* Transfer: CSU.

SATURDAY

86891 ACTG 171 SA Sat 9:00-12:30 8-8224 Miller 3.0
LAB Sat 12:30-1:30 8-8209 Miller

ACTG 172 BUSINESS INCOME TAXES

Recommended: ACTG 100 or 121, or equivalent; and ACTG 171 or equivalent. Preparation of Federal and California income tax returns for corporations, partnerships, and sole proprietorships. Completion of ACTG 172 will enable students to complete most tax returns required of professional tax preparers. The course will meet continuing education requirements for the California Tax Education Council (CTEC). Plus 2 lab hrs/wk by arrangement. Transfer: CSU.

EVENING

86890 ACTG 172 JA M 7:00-10:15 8-8224 Miller 3.0

ACTG 194 INTRODUCTION TO QUICKBOOKS PRO 2007

Recommended: Eligibility for ENGL 836 and READ 836. Introduction to the financial accounting features of QuickBooks Pro. Transfer: CSU.

ONLINE

87335 ACTG 194 OL By Arr 16 Hours ONLINE Richardson 1.0
Dates for ACTG 194 OL: 8/23-9/27

ACTG 194 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: richardsonl@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

ACTG 196 INTERMEDIATE QUICKBOOKS PRO 2007

Prereq: ACTG 194 or equivalent. Financial accounting features of setting up and maintaining a computerized accounting system using the advanced features; covers complex issues encountered with QuickBooks Pro. Transfer: CSU.

ONLINE

89218 ACTG 196 OL By Arr 16 Hours ONLINE Richardson 1.0
Dates for ACTG 196 OL: 10/4-11/8

ACTG 194 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: richardsonl@smccd.edu.

ACTG 690 SPECIAL PROJECTS IN ACCOUNTING

Recommended: Eligibility for ENGL 836. One hour of supervised work per week per unit. Transfer: CSU.

WEEKDAY

80013 ACTG 690 AV By Arr 1-3 Hrs/Wk 8-8209A Whitten 1.0-3.0

ADMINISTRATION OF JUSTICE (ADMJ)

(Paralegal courses are listed under PARALEGAL STUDIES.)

ADMJ 100 INTRO TO ADMINISTRATION OF JUSTICE

Recommended: Eligibility for ENGL 836. History and philosophy of justice in America; theories of crime, punishment and rehabilitation. Transfer: UC; CSU (D3).

WEEKDAY

80014 ADMJ 100 AA MWF 10:10-11:00 1-1304 Dean 3.0

EVENING

90549 ADMJ 100 JA W 6:30-9:35 1-1304 MacLaren 3.0

ADMJ 108 COMMUNITY RELATIONS

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or SOCI 100, or equivalent; and eligibility for ENGL 836. Study of the professional image of the system of justice and the development of positive relationships between the public and members of the system. Also listed as SOCI 108. Transfer: UC; CSU.

WEEKDAY

89549 ADMJ 108 AX TTh 9:35-10:50 1-1304 Aurilio 3.0

ADMJ 110 POLICE REPORT WRITING

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or equivalent; and eligibility for ENGL 836. Exploration of effective police report writing and courtroom testimony. Essential principles of written and oral law enforcement communication and documentation, from crime scene to courtroom. Transfer: CSU.

WEEKDAY

90084 ADMJ 110 AA MWF 8:10-9:00 1-1304 Aurilio 3.0

ADMJ 123 CONCEPTS OF ENFORCEMENT PRINCIPLES

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or equivalent; and eligibility for ENGL 836. Theories, philosophies, and concepts related to the role expectations of the enforcement officer. Emphasis on patrol, traffic, and public service responsibilities. Transfer: CSU.

WEEKDAY

80020 ADMJ 123 AA TTh 8:10-9:25 1-1304 Aurilio 3.0

Administration of Justice Program



Make \$60,000 to \$90,000 in the exciting field of Administration of Justice

Criminal justice professionals enjoy some of the highest salary earnings in government employment. Skyline's program, one of the best, offers opportunities to work in various levels of government, such as federal, state, county and local.

Careers include:

- Law Enforcement
- Courts
- Parole
- Criminalistics
- Corrections
- Probation
- Investigations
- Legal

Designed for:

- Students aspiring to work in the criminal justice field
- Professionals who want to enhance their knowledge and skills, including report writing

Program:

Skyline's varied courses focus on criminal justice, including Criminal Investigation, Juvenile Procedures, and Narcotics and Special Investigations. Students may earn an Associate in Arts Degree and/or Certificate.

- Faculty include active and retired professionals with extensive experience in criminal justice
- Local law enforcement agencies provide resources
- Co-op and internship experience available
- Connection with employment opportunities in criminal justice

Contact: Steven Aurilio, (650) 738-4134
or aurilios@smccd.edu

ADMINISTRATION OF JUSTICE > ANTHROPOLOGY

ADMJ 134 TRAFFIC ENFORCEMENT AND INVESTIGATION

NEW! Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or equivalent; and eligibility for ENGL 836. A study of the fundamentals of traffic law enforcement and collision investigations, including traffic laws and regulations; the purposes and methods of traffic enforcement; detecting traffic law violators and DUI drivers; conducting field sobriety tests; investigating traffic collisions; skidmark and evidence analysis; preparing traffic citations, diagrams and collision reports; and testifying in traffic court. Transfer: CSU.

WEEKDAY						
93166	ADMJ 134	AA	MWF	11:10-12:00	1-1304	Aurilio 3.0

ADMJ 135 NARCOTICS AND SPECIAL INVESTIGATIONS

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or equivalent; and eligibility for ENGL 836. Emphasis on vice and deviant behavior including victimless crime, identifications of drugs, drug abuse, mental and physical effects, and addiction. Transfer: CSU.

WEEKDAY						
89154	ADMJ 135	AA	MWF	9:10-10:00	1-1304	Aurilio 3.0

ADMJ 670 CRIMINAL JUSTICE INTERNSHIP

On-site experiential learning opportunity for qualified Administration of Justice students to apply skills and knowledge through supervised work experience at a justice agency. Transfer: CSU.

WEEKDAY						
92634	ADMJ 670	AV	By Arr	1-4 Hrs/Wk	1-1309	Aurilio 1.0-4.0

AMERICAN SIGN LANGUAGE (ASL)**ASL 111 AMERICAN SIGN LANGUAGE I**

A basic course in American Sign Language with focus on everyday communication. Plus one lab hr/wk by arrangement. Transfer: UC; CSU (C2).

WEEKDAY						
87392	ASL 111	AA	TTh	11:10-12:25	4-272	Yuen 3.0
EVENING						
85750	ASL 111	JA	M	7:00-10:15	4-272	Wong 3.0

ASL 112 AMERICAN SIGN LANGUAGE II

Prereq: ASL 111 or equivalent. Review and expansion of functions and grammar introduced in ASL 111. Plus one lab hr/wk by arrangement. Transfer: UC; CSU (C2).

EVENING						
80093	ASL 112	JA	W	7:00-10:05	4-272	Wong 3.0

ANTHROPOLOGY (ANTH)**ANTH 110 CULTURAL ANTHROPOLOGY**

Recommended: Eligibility for ENGL 100, 105 or equivalent. A comparative analysis of human cultures with an emphasis on core concepts such as kinship, religion, politics, technology, and an appreciation of our societal variability. Transfer: UC; CSU (D3).

WEEKDAY						
80022	ANTH 110	AA	MWF	11:10-12:00	2-2305	Slicton 3.0
90581	ANTH 110	AB	TTh	11:10-12:25	7-7110	Slicton 3.0
EVENING						
89534	ANTH 110	JA	Th	6:30-9:35	7-7110	Ulloa 3.0

ANTH 125 PHYSICAL ANTHROPOLOGY

Recommended: Eligibility for ENGL 100, 105 or equivalent. Biological consideration of the origin, development, and potential survival of humans and other primates, including concepts of evolution. Transfer: UC; CSU (B2).

WEEKDAY						
90208	ANTH 125	AA	TTh	9:35-10:50	7-7110	Slicton 3.0
EVENING						
85702	ANTH 125	JA	W	7:00-10:05	7-7110	Popek 3.0

ANTH 155 HUMAN PREHISTORY AND THE RISE OF CIVILIZATION

Recommended: Eligibility for ENGL 100, 105 or equivalent. A study of the world's first civilizations, including those of Mesopotamia, Egypt, India, China, Europe, Central America, and South America. Transfer: UC; CSU (D3).

WEEKDAY						
92444	ANTH 155	AA	MWF	10:10-11:00	1-1105	Cecil 3.0

ANTH 165 SEX AND GENDER: CROSS-CULTURAL PERSPECTIVES – HONORS

Recommended: Eligibility for ENGL 100, 105 or equivalent. A survey of cross-cultural factors influencing human sexuality, gender roles and identity. The course emphasizes non-Western cultures, including Asian, African and the Indigenous Americas. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (D3).

WEEKDAY						
90094	ANTH 165	AH	MWF	9:10-10:00	1-1105	Slicton 3.0

ANTH 180 MAGIC, WITCHCRAFT & RELIGION

Recommended: Eligibility for ENGL 100, 105 or equivalent. A cross-cultural exploration of supernatural belief systems focusing on non-literate, tribal, and ethnic cultures; history and methods of the anthropological approach to religion. Transfer: UC; CSU (D3).

WEEKDAY						
90582	ANTH 180	AA	MW	12:10-1:25	2-2305	Slicton 3.0

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

ARABIC (ARBC)

ARBC 111 ELEMENTARY ARABIC I

The first course of a two-semester sequence in basic spoken Arabic. Recognition of common writing expressions and signs in Arabic; understanding and appreciation of Arabic culture and language. Plus one hr/wk by arrangement. Transfer: UC; CSU (C2).

EVENING

89691	ARBC 111	WJ T	7:00-10:05	5-5132A	Khoury	3.0
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ARBC 112 ELEMENTARY ARABIC II

Prereq: Completion of ARBC 111 with a grade of C or better, or equivalent. The second course of a two-semester sequence in basic spoken Arabic. Recognition of common writing expressions and signs in Arabic; understanding and appreciation of Arabic culture and language. Plus one hr/wk by arrangement. Transfer: UC; CSU (C2).

EVENING

89692	ARBC 112	WL Th	7:00-10:05	5-5132A	Khoury	3.0
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ART (ART)

(See also: FILM.)

ART 101 HISTORY OF WESTERN ART I

Recommended: Eligibility for ENGL 100. A survey of Ancient and Medieval art from Prehistoric to Early Renaissance. Transfer: UC; CSU (C1).

EVENING

80026	ART 101	JA Th	7:00-10:05	1-1111	Pauker	3.0
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ONLINE

91914	ART 101	OL By Arr	48 Hours	ONLINE	Fischer	3.0
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ART 101 OL is offered in an online format. Requires Internet access and email. Instructor email: fischer@smccd.edu.

ART 102 HISTORY OF WESTERN ART II

Recommended: Eligibility for ENGL 100. Survey of art from the Renaissance to modern times. Transfer: UC; CSU (C1).

WEEKDAY

89867	ART 102	AA TTh	11:10-12:25	1-1107	Takayama	3.0
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ONLINE

93109	ART 102	OL By Arr	48 Hours	ONLINE	Fischer	3.0
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ART 102 OL is offered in an online format. Requires Internet access and email. Instructor email: fischer@smccd.edu.

ART 105 ART OF ASIA & THE NEAR EAST

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Survey of Asian art with emphasis on cultural aesthetic ideals including visual appreciation of the creation of the art object and art form. Transfer: UC; CSU (C1).

WEEKDAY

80028	ART 105	AA TTh	8:10-9:25	1-1111	Crispi	3.0
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ONLINE

92785	ART 105	OL By Arr	48 Hours	ONLINE	Fischer	3.0
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ART 105 OL is offered in an online format. Requires Internet access and email. Instructor email: fischer@smccd.edu.

ART 107 ART OF OUR TIMES

Recommended: Eligibility for ENGL 836. An introduction to the American visual experience of today including painting, sculpture, architecture, industrial, interior, package, advertising, furniture design, etc. Transfer: CSU (C1).

ONLINE - NEW!

93108	ART 107	OL By Arr	48 Hours	ONLINE	Fischer	3.0
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ART 107 OL is offered in an online format. Requires Internet access and email. Instructor email: fischer@smccd.edu.

ART 115 ART, MUSIC AND IDEAS

Recommended: Eligibility for ENGL 100, 105 or equivalent. Examination and analysis of art and music as reflections of cultural ideas and traditions. The student will develop an informed appreciation of the visual arts, performance arts, and musical works. Also listed as MUS. 115. Transfer: UC; CSU (C1).

WEEKDAY

90569	ART 115	AX MW	12:10-1:25	1-1111	Takayama	3.0
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ART 130 ART APPRECIATION

Recommended: Eligibility for ENGL 100, 105 or equivalent. A recognition and evaluation of arts' ability to communicate the influences of history, culture and technology upon the artist and as reflected in their works. Transfer: UC; CSU (C1).

ONLINE - NEW!

93120	ART 130	OL By Arr	48 Hours	ONLINE	Fischer	3.0
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ART 130 OL is offered in an online format. Requires Internet access and email. Instructor email: fischer@smccd.edu.

ART 130 ART APPRECIATION - HONORS

Recommended: Eligibility for ENGL 100, 105 or equivalent. A recognition and evaluation of arts' ability to communicate the influences of history, culture and technology upon the artist and as reflected in their works. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C1).

WEEKDAY

93198	ART 130	AH TTh	8:10-9:25	1-1107	Nevers	3.0
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ART 201 FORM AND COMPOSITION I

Study of form and space relationships, with rendering of line, mass, and values using pencils, conte crayons, inks and paints. Plus studio hours. Transfer: UC; CSU (C1).

WEEKDAY

91265	ART 201	AX TTh	12:35-3:05	1-1303	Venning	3.0
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ART 202 FORM AND COMPOSITION II

Prereq: ART 201. Advanced composition study of two- and three-dimensional forms, using black and white and color media. Plus studio hours. May be repeated twice for credit. Transfer: UC; CSU.

WEEKDAY

91266	ART 202	AX TTh	12:35-3:05	1-1303	Venning	3.0
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ART 204 DRAWING I

Basic introduction to drawing, using both simple and complex forms derived from nature, life and still sources. Plus studio hours. Transfer: UC; CSU (C1).

WEEKDAY

80034	ART 204	AX MW	1:10-3:40	1-1320	Keane	3.0
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EVENING

92579	ART 204	JX Th	6:00-10:00	1-1320	Artola	2.0
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ART

ART 205 DRAWING II

Prereq: ART 204 or ART 201. Materials and techniques in common use; traditional and contemporary pen, pencil, and conte crayon expression. Plus studio hours. May be repeated twice for credit. Transfer: UC; CSU.

WEEKDAY

80038	ART 205	AX	MW	1:10-3:40	1-1320	Keane	3.0
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EVENING

92580	ART 205	JX	Th	6:00-10:00	1-1320	Artola	2.0
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ART 207 LIFE DRAWING

Study of the human form in art. Fundamentals of anatomy and representation of the human figure. Plus studio hours. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

EVENING

80042	ART 207	JX	T	6:30-10:00	1-1320	Turner	2.0
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ART 208 PORTRAIT DRAWING I

Portrait characterization class allowing students to work at their own level with individual instruction. Transfer: UC; CSU.

WEEKDAY

88768	ART 208	BX	TTh	9:35-12:05	1-1320	Artola	3.0
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ART 209 PORTRAIT DRAWING II

Prereq: ART 208. Continuation of ART 208. May be repeated twice for credit. Transfer: UC; CSU.

WEEKDAY

88769	ART 209	BX	TTh	9:35-12:05	1-1320	Artola	3.0
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ART 214 COLOR

Introduction to the physical and psychological properties of color. This course stresses the knowledge and skills needed to use color aesthetically. Plus studio hours. Transfer: UC; CSU.

WEEKDAY

88110	ART 214	AA	MW	9:10-11:40	1-1320	David	3.0
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ART 221 PAINTING I

Basic introduction to form and color through painting. Studio practice and projects. Plus studio hours. Transfer: UC; CSU (C1).

WEEKDAY

85830	ART 221	AX	MW	9:10-11:40	1-1303	Keane	3.0
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EVENING

80045	ART 221	KX	W	6:00-10:00	1-1303	Bridenbaugh	2.0
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ART 222 PAINTING II

Prereq: ART 221. Additional study of form and color through painting. Plus studio hours. May be repeated twice for credit. Transfer: UC; CSU.

WEEKDAY

85831	ART 222	AX	MW	9:10-11:40	1-1303	Keane	3.0
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EVENING

80047	ART 222	KX	W	6:00-10:00	1-1303	Bridenbaugh	2.0
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ART 248 PORTRAITS IN PASTEL

Prereq: ART 208 or equivalent. Painterly approach to portraiture using soft pastel for drawing, color, and color mixing. May be repeated for credit a maximum of three times. Transfer: UC; CSU (C1).

WEEKDAY

88770	ART 248	BX	TTh	9:35-12:05	1-1320	Artola	3.0
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ART 301 DESIGN

Introduction to basic design elements and principles. Exploration of drawing and painting materials and techniques and three-dimensional elements. Plus studio hours by arrangement. Transfer: UC; CSU (C1).

WEEKDAY

92576	ART 301	BX	MW	1:10-3:40	1-1303	David	3.0
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ART 302 ADVANCED DESIGN

Prereq: ART 301. Additional study of design elements and principles. Plus studio hours by arrangement. May be repeated twice for credit. Transfer: UC; CSU.

WEEKDAY

92577	ART 302	BX	MW	1:10-3:40	1-1303	David	3.0
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ART 351 PHOTOGRAPHY I

Use of photographic equipment, materials, and chemical processes. Lectures, demonstrations, and hands-on experience in photographic printmaking. Plus studio hours by arrangement. *NOTE: This course has a non-refundable materials charge of \$12. Students supply their own cameras.* Transfer: UC; CSU (C1).

WEEKDAY

80057	ART 351	AX	TTh	8:10-10:50	2-2112	Takayama	3.0
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EVENING

80058	ART 351	KA	T	6:30-10:00	2-2112	Kerr	2.0
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ART 352 PHOTOGRAPHY II

Prereq: ART 351 or equivalent. Application of the skills learned in ART 351 to projects in sensitometry, composition, and photographic laboratory processes. Plus studio hours by arrangement. *NOTE: This course has a non-refundable materials charge of \$12. Students supply their own cameras.* Transfer: UC; CSU (C1).

WEEKDAY

80059	ART 352	AX	TTh	8:10-10:50	2-2112	Takayama	3.0
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EVENING

80060	ART 352	KX	W	6:30-9:50	2-2112	Kerr	2.0
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ART 353 PHOTOGRAPHY III

Prereq: ART 352 or equivalent. Acquisition of advanced skills in studio and darkroom techniques through use of large format equipment. Plus studio hours by arrangement. May be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$12. Students supply their own cameras.* Transfer: CSU.

WEEKDAY

80061	ART 353	AX	TTh	8:10-10:50	2-2112	Takayama	3.0
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EVENING

80062	ART 353	KX	W	6:30-9:50	2-2112	Kerr	2.0
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ART 354 COLOR PHOTOGRAPHY I

Introduction to basic camera techniques and the use of color films for personal expression. Significant emphasis on students learning to make their own color enlargements. *NOTE: This course has a non-refundable materials charge of \$18. Students supply their own cameras.* Transfer: CSU (C1).

WEEKDAY

80063	ART 354	AX	MW	8:10-10:50	2-2112	Takayama	3.0
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EVENING

80064	ART 354	KX	M	6:00-9:40	2-2112	Jones	2.0
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ART 355 COLOR PHOTOGRAPHY II

Prereq: ART 354 or demonstration of equivalent skills. Intermediate application of skills and techniques; composition, multiple exposures, filtration. Plus studio hours. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$18. Students supply their own cameras.* Transfer: CSU (C1).

WEEKDAY

80065	ART 355	AX	MW	8:10-10:50	2-2112	Takayama	3.0
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EVENING

80066	ART 355	KX	M	6:00-9:40	2-2112	Jones	2.0
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ART 405 SCULPTURE I

An introduction to the sculpture processes. Studio practice using a variety of materials. Plus studio hours by arrangement. *NOTE: This course has a non-refundable materials charge of \$10.* Transfer UC; CSU (C1).

WEEKDAY

80068	ART 405	CX	MW	1:10-3:40	1-1123	Lowenstein	3.0
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EVENING

80069	ART 405	LX	W	6:00-9:40	1-1123	Lowenstein	2.0
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ART 406 SCULPTURE II

Prereq: ART 405. Advanced study and practice in three-dimensional form. Plus studio hours by arrangement. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$10.* Transfer: UC; CSU.

WEEKDAY

80070	ART 406	CX	MW	1:10-3:40	1-1123	Lowenstein	3.0
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EVENING

80071	ART 406	LX	W	6:00-9:40	1-1123	Lowenstein	2.0
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ART 407 SCULPTURE III: DIRECT METAL

Prereq: ART 405. Creation of sculptural form in metal, using welding, brazing, and soldering techniques. Plus studio hours by arrangement. May be repeated for credit a maximum of three times. *NOTE: This course has a non-refundable materials charge of \$10.* Transfer: CSU.

WEEKDAY

80072	ART 407	CX	MW	1:10-3:40	1-1123	Lowenstein	3.0
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EVENING

80073	ART 407	LX	W	6:00-9:40	1-1123	Lowenstein	2.0
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ART 411 CERAMICS I

Survey of ceramic materials. Studio practice in handbuilding processes and glazing. Decorating techniques and firing of kilns. Plus studio hours by arrangement. *NOTE: This course has a non-refundable materials charge of \$12.* Transfer: UC; CSU (C1).

WEEKDAY

80074	ART 411	DX	TTh	9:35-12:15	1-1103	Schmierer	3.0
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91686	ART 411	EX	TTh	12:35-3:15	1-1103	Schmierer	3.0
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EVENING

80076	ART 411	MX	TTh	6:00-8:40	1-1103	Schmierer	3.0
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ART 412 CERAMICS II

Prereq: ART 411. Recommended: Completion of or concurrent enrollment in ART 301. Additional study of ceramic processes and their application. Plus studio hours by arrangement. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$12.* Transfer: UC; CSU.

WEEKDAY

80077	ART 412	DX	TTh	9:35-12:15	1-1103	Schmierer	3.0
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91687	ART 412	EX	TTh	12:35-3:15	1-1103	Schmierer	3.0
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EVENING

80079	ART 412	MX	TTh	6:00-8:40	1-1103	Schmierer	3.0
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ART 417 CERAMIC GLAZING TECHNIQUES

Prereq: ART 412. Advanced glazing techniques; special glazes, glaze composition and multi-firing techniques. Plus studio hours by arrangement. May be repeated for credit a maximum of three times. *NOTE: This course has a non-refundable materials charge of \$12.* Transfer: UC; CSU.

WEEKDAY

80080	ART 417	DX	TTh	9:35-12:15	1-1103	Schmierer	3.0
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91688	ART 417	EX	TTh	12:35-3:15	1-1103	Schmierer	3.0
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EVENING

80082	ART 417	MX	TTh	6:00-8:40	1-1103	Schmierer	3.0
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ART 665SF GALLERY PRACTICUM

Designed to expose students to the working aspects of Art Gallery operations. Activities include artwork installation, documentation/record keeping, and interaction with the public. *NOTE: The first class meeting will be held on Wednesday, August 17, from 2:00 to 3:00 pm in Room 1121.* Transfer: UC; CSU.

WEEKDAY

91102	ART 665SF	AD	By Arr	3 Hrs/Wk	1-1121	Bridenbaugh	1.0
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ART 665SM EXPLORING PORTRAITURE

Students will conduct an in-depth exploration of the portrait using various media and approaches. Transfer: UC; CSU.

WEEKDAY

91122	ART 665SM	BX	TTh	9:35-12:05	1-1320	Artola	3.0
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ART 665SY CERAMICS: SURFACES AND FIRINGS

Recommended: Successful completion of a beginning art studio course, or equivalent. In this class, open to intermediate and advanced levels, continuing ceramics students will select an advanced functional or sculptural ceramics topic to study and practice. Emphasis will be on surface techniques and various firing methods. *NOTE: This course has a non-refundable materials charge of \$12.* Transfer: UC; CSU.

WEEKDAY

93079	ART 665SY	DX	TTh	9:35-12:15	1-1103	Schmierer	3.0
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93080	ART 665SY	EX	TTh	12:35-3:15	1-1103	Schmierer	3.0
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EVENING

93081	ART 665SY	MX	TTh	6:00-8:40	1-1103	Schmierer	3.0
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ART 665S4 EXPANDING BOUNDARIES OF FIGURE DRAWING

Learn to experience visualizing the model in three dimensions, not just the one visible to the eye. Learn to feel what the model is feeling and express that above and beyond your basic seeing skills. Transfer: UC; CSU.

EVENING

91877	ART 665S4	JX	T	6:30-10:00	1-1320	Turner	2.0
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

ART > AUTOMOTIVE TECHNOLOGY

ART 665S5 MONOTYPE

Monotype is a form of printmaking that is closely linked to painting and drawing. A work is produced using a press and inks to transfer an idea from plexi-glass to paper. *NOTE: Class will take a 45 minute lunch break each day.* Transfer: UC, CSU.

FRIDAY/SATURDAY/SUNDAY

91880 ART 665S5 SS F/Sat/Sun 9:00-5:05 1-1303 Fischer 3.0
Dates for ART 665S5 SS: 10/7-10/30

ART 665S7 ADVANCED TECHNIQUES IN STONE

This course is for students already familiar with the basic hand tools used to carve stone. The course will focus on the use of pneumatic and power tools and on the development of more advanced ideas and their expression in stone. *NOTE: This course has a non-refundable materials charge of \$10.* Transfer: UC, CSU.

EVENING

91884 ART 665S7 LX W 6:00-9:40 1-1123 Lowenstein 2.0

ART 667SE ADVANCED TECHNIQUE IN CERAMIC SCULPTURE

NEW! Students will explore a broad range of techniques with the material clay, including advanced methods of guilding, glazing and firing. *NOTE: This course has a non-refundable materials charge of \$10.* Transfer: UC; CSU.

WEEKDAY

93191 ART 667SE CX MW 1:10-3:40 1-1123 Lowenstein 3.0

ASTEP: AFRICAN-AMERICAN SUCCESS THROUGH EXCELLENCE AND PERSISTENCE

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

ASTRONOMY (ASTR)

ASTR 100 INTRODUCTION TO ASTRONOMY

Survey of modern astronomy; study of what mankind knows about the universe and our place in it, including planets, stars, galaxies, Quasars, pulsars, black holes, and the beginning and end of the universe. Plus one hr/wk by arrangement. Transfer: UC; CSU (B1).

WEEKDAY

92365 ASTR 100 AA TTh 9:35-10:50 8-8304 Grist 3.0
92920 ASTR 100 AX TTh 11:10-12:25 8-8304 Grist 3.0
93131 ASTR 100 AC TTh 12:35-1:50 8-8304 Grist 3.0

EVENING

91242 ASTR 100 JA Th 6:30-9:35 7-7106 Reil 3.0

ASTR 100 INTRODUCTION TO ASTRONOMY – HONORS

Survey of modern astronomy; study of what mankind knows about the universe and our place in it, including planets, stars, galaxies, Quasars, pulsars, black holes, and the beginning and end of the universe. Plus one hr/wk by arrangement. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (B1).

WEEKDAY

93249 ASTR 100 AH TTh 11:10-12:25 8-8304 Grist 3.0

AUTOMOTIVE TECHNOLOGY (AUTO)

AUTO 665SF BAR A6 ALTERNATIVE ELECTRICAL/ELECTRONICS TRAINING

This course is approved by the Bureau of Automotive Repair as an alternative to meet the ASE A6 certification requirement for obtaining and maintaining a smog check license. BAR regulations require each student to attend 100% of each course to qualify to take the final examination. Course content will focus on electrical/electronics diagnosis. This topic may be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$75.* Transfer: CSU.

WEEKEND

90978 AUTO 665SF SS Sat/Sun 9:00-5:00 10-0004 Enriquez 1.5
Dates for AUTO 665SF SS: 8/27, 8/28, 9/10 and 9/11

AUTO 665SH BAR L1 ALTERNATIVE TRAINING

This course is approved by the Bureau of Automotive Repair as an alternative to meet the ASE L1 certification requirement for obtaining and maintaining a smog check license. BAR regulations require each student to attend 100% of each course to qualify to take the final examination. Course content will focus on diagnosis and drivability. This topic may be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$75.* Transfer: CSU.

WEEKEND

90983 AUTO 665SH SS Sat/Sun 9:00-5:00 10-0004 Enriquez 1.5
Dates for AUTO 665SH SS: 11/19, 11/20, 12/3 and 12/4

AUTO 665SU CAR CARE BASICS FOR WOMEN

Designed specifically for women to learn basic functions of the automobile with emphasis on regular maintenance. Students will learn how to perform a safety inspection, how to find a good repair shop, and will have the opportunity to do minor maintenance on their own cars. *NOTE: This course has a non-refundable materials charge of \$10.* Transfer: CSU.

WEEKEND

91978 AUTO 665SU SS Sat/Sun 9:00-1:00 11-107 Johnson 0.5
Dates for AUTO 665SU SS: 9/24-9/25

AUTO 665SX CAR CARE BASICS FOR WOMEN II

Go beyond the basics in this automotive class designed specifically for women. Learn what to do in an emergency, how to put on your own spare tire, how to jump a dead battery, and minor maintenance that you can do yourself. Tools you should have and how to use them will also be covered. *NOTE: This course has a non-refundable materials charge of \$10.* Transfer: CSU.

WEEKEND

92772 AUTO 665SX SS Sat/Sun 9:00-1:00 11-107 Johnson 0.5
Dates for AUTO 665SX SS: 10/8-10/9

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

AUTO 665SY 2011 SMOG CHECK UPDATE

The 2011 Smog Check Update training course includes lecture, homework, laboratory assignments, and a BAR approved final examination. BAR course syllabus and materials will be distributed to students. *NOTE: This course has a non-refundable materials charge of \$45. Transfer: CSU.*

WEEKEND

92860	AUTO 665SY SA	Sat/Sun	9:00-5:00	8-8203	Escalambre	1.0
Dates for the SA section: 9/10-9/11						
92858	AUTO 665SY SS	Sat/Sun	9:00-5:00	8-8203	Escalambre	1.0
Dates for the SS section: 10/8-10/9						
93215	AUTO 665SY SC	Sat/Sun	9:00-5:00	8-8203	Escalambre	1.0
Dates for the SC section: 11/5-11/6						
92861	AUTO 665SY SB	Sat/Sun	9:00-5:00	8-8203	Escalambre	1.0
Dates for the SB section: 12/10-12/11						

AUTO 690 SPECIAL PROJECTS IN AUTOMOTIVE

One hour of supervised work per week per unit. Transfer: CSU.

WEEKDAY

80094	AUTO 690	AV	By Arr	1-3 Hrs/Wk	8-8105	Spakowski	1.0-3.0
80095	AUTO 690	BV	By Arr	1-3 Hrs/Wk	8-8208	Escalambre	1.0-3.0
80098	AUTO 690	EV	By Arr	1-3 Hrs/Wk	8-8113	Sullivan	1.0-3.0
84270	AUTO 690	FV	By Arr	1-3 Hrs/Wk	8-8105	Broxholm	1.0-3.0
86460	AUTO 690	GV	By Arr	1-3 Hrs/Wk	8-8206	Ming	1.0-3.0

NOTE: AUTO 510 and AUTO 511 are admission by special application only. Applications can be obtained by emailing skylinehybrid@smccd.edu. Applications are due June 15, 2011 for the Fall Semester. Fees may be waived for qualified applicants. If you have any questions, contact the Hybrid Automotive counselor at (650) 738-4185.

AUTO 510 BASIC HYBRID POWERTRAINS

NEW! Prereq: AUTO 713 or 773, and AUTO 751, or equivalent industry experience. A survey of today's hybrid powertrains. Hands-on experience performing scheduled hybrid maintenance services. Introduction to hybrid vehicle diagnosis and repair. Development of entry-level skills needed to work on hybrid vehicles in a professional environment. Transfer: CSU.

EVENING

93171	AUTO 510	PS T		6:30-9:30	11-107	Young	2.5
Dates for AUTO 510 PS: 8/23-12/6							

AUTO 511 PRINCIPLES OF HYBRID AND ELECTRIC DRIVES

NEW! Prereq: AUTO 713 or 733, and AUTO 751, or equivalent industry experience. An advanced survey of hybrid, plug-in hybrid, and electric vehicle powertrains. Intensive lectures coupled with intermediate and advanced diagnosis of hybrid and/or electric drives. Transfer: CSU.

WEEKDAY

93173	AUTO 511	PS MW		1:45-5:45	11-107	Rosebro	7.0
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AUTO 708 AUTOMOTIVE PRINCIPLES LAB

A general elective for those desiring a basic knowledge of the automobile. Students perform minor maintenance procedures for own vehicle. May be repeated for credit on a space available basis a maximum of three times. Transfer: CSU.

SATURDAY

80099	AUTO 708	SA Sat		8:30-11:45	8-8103	Dair	1.0-2.0
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**Contact: Rick Escalambre
(650) 738-4410 or escalambre@smccd.edu**

AUTOMOTIVE TECHNOLOGY

AUTO 709 AUTOMOTIVE SERVICE ORIENTATION

Teaches entry-level job skills necessary to gain employment in the automotive service industry. Students will learn tire services, oil and filter changes, vehicle lubrication, battery testing, and pre-delivery inspection procedures. May be repeated once for credit. *NOTE: AUTO 709 AA is admission by special application only. Applications can be obtained by emailing SkylineAutoEntryLevel@smccd.edu. Applications are due June 15, 2011 for the Fall Semester. Fees may be waived for qualified applicants. If you have any questions, contact the Automotive Entry Level Certificate counselor at (650) 738-4185.* Transfer: CSU.

WEEKDAY

93155	AUTO 709	AA TTh	1:45-4:45	8-8103	Johnson	2.5
Dates for AUTO 709 AA: 8/18-11/8						

AUTO 710 FUNDAMENTALS OF AUTOMOTIVE TECHNOLOGY

An introduction to the automotive technology program and profession; recommended for students desiring entrance into the Automotive Technology Program. *NOTE: AUTO 710 AA (93156) is admission by special application only. Applications can be obtained by emailing SkylineAutoEntryLevel@smccd.edu. Applications are due June 15, 2011 for the Fall Semester. Fees may be waived for qualified applicants. If you have any questions, contact the Automotive Entry Level Certificate counselor at (650) 738-4185.* Transfer: CSU.

WEEKDAY

93156	AUTO 710	AA MW	1:45-4:45	8-8103	Johnson	4.0
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EVENING

80104	AUTO 710	JA MW	6:30-9:30	8-8203	Hill	4.0
92331	AUTO 710	JB TTh	6:30-9:30	10-0003	Cresta	4.0
83194	AUTO 710	JC MW	3:30-6:30	8-8203	Childress	4.0

NOTE: AUTO 713 through AUTO 751 are admission by special application only. Applications can be obtained by contacting the Automotive Department at (650) 738-4438. Applications are due April 15, 2011 for the Fall Semester. If you have any questions, contact the Automotive counselor at (650) 738-4317.

AUTO 713 AUTOMOTIVE ELECTRICITY/ELECTRONICS

Prereq: This course requires admission by special application. This course involves the study of electrical fundamentals, electrical test equipment, automotive batteries, starting and charging systems, wiring diagrams, lighting circuits, various advanced body electrical circuits and controls. Primary emphasis on diagnosis, testing, and repair. Transfer: CSU.

WEEKDAY

86464	AUTO 713	AA MTWTh	8:00-1:25	10-0004	Sullivan	15.0
93160	AUTO 713	AB MTWTh	1:20-6:30	8-8202	Staff	15.0

AUTO 721 STEERING, SUSPENSION & BRAKES

Prereq: This course requires admission by special application. Study of automotive steering, suspensions, and brakes. Emphasis on the theory of operation, diagnosis, and repair of modern braking, steering, and suspension systems. May be repeated once for credit. Transfer: CSU.

WEEKDAY

83192	AUTO 721	AA MTWTh	8:00-1:25	8-8103	Ming	15.0
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AUTO 734 AUTO ENGINE DIAGNOSIS & REPAIR

Prereq: This course requires admission by special application. Detailed study of various engine designs and materials. Lab will include diagnosis, inspection, repair methods and parts necessary for complete repair. Various machine and machining operations will also be covered. May be repeated once for credit. Transfer: CSU.

WEEKDAY

80111	AUTO 734	AA MTWTh	8:00-1:25	10-0003	Spakowski	15.0
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AUTO 735 TRANSMISSION & DRIVE TRAINS DIAGNOSIS & REPAIR

Prereq: This course requires admission by special application. Detailed study of the clutch, standard and automatic transmissions, drive lines and differentials; theory of operation including friction materials, hydraulics, torque converters, gear trains, planetary gear sets, as well as gear ratios, speeds, drive line angles and tooth patterns. Both electronically and hydraulically controlled automatic transmissions are studied. May be repeated once for credit. Transfer: CSU.

WEEKDAY

86508	AUTO 735	AA TWThF	8:00-1:25	11-107	Broxholm	15.0
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AUTO 751 AUTOMOTIVE ENGINE PERFORMANCE

Prereq: This course requires admission by special application. A study of the engine sub-systems responsible for good engine performance, clean air, and fuel economy. Systems to be covered include: ignition, fuel emission, and computer controls. *NOTE: This course has a non-refundable materials charge of \$125.* Transfer: CSU.

WEEKDAY

80115	AUTO 751	AA TWThF	8:00-1:25	8-8203	Escalambre	15.0
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NOTE: AUTO 718 through AUTO 786 do not require a special application – only the Skyline application and standard registration procedures. Enrolled students must attend the first class meeting on time. Any student who is more than 30 minutes late may be dropped from the class roster due to limited space.

AUTO 718 CLEAN AIR CAR II

Required by the Bureau of Automotive Repair for obtaining a Smog Check License. Topics covered include operating an emissions analyzer and dynamometer, performing loaded mode emissions testing, and advanced emission diagnostic strategies. May be repeated for credit a maximum of three times. *NOTE: This course has a non-refundable materials charge of \$80.* Transfer: CSU.

EVENING

92434	AUTO 718	PS MW	6:30-10:00	10-0004	Naderpour	2.5
Dates for AUTO 718 PS: 10/17-12/12						

AUTO 739 OBD II EVAPORATIVE EMISSION SYSTEMS

An in-depth study of evaporative emissions systems used on OBD II vehicles. Topics include the operation, diagnosis and repair of vacuum decay, leak detection pumps, natural vacuum leak detection, and on-board refueling vapor recovery systems. May be repeated for credit a maximum of three times. *NOTE: This course has a non-refundable materials charge of \$90.* Transfer: CSU.

EVENING

92439	AUTO 739	PS TTh	6:00-10:00	8-8203	Escalambre	1.5
Dates for AUTO 739 PS: 11/15-12/13						

AUTO 753 AUTOMOTIVE SERVICE ADVISING

Basic study of automotive service advising and procedures. Topics include: greeting the customer, writing the initial work orders, estimating labor charges, revising repair estimates in accordance with California law, conflict resolution, and returning the vehicle to the customer. Transfer: CSU.

EVENING

93231	AUTO 753	PS TTh	6:30-9:30	8-8203	Dhaliwal	3.0
Dates for AUTO 753 PS: 8/18-10/11						

AUTO 754 HIGH PERFORMANCE ENGINES I

Recommended: Professional experience. Study of the theory and design of induction systems for high performance engines. Topics include manifold designs, camshaft design, and cylinder head modifications for maximum efficiency. Transfer: CSU.

EVENING

91366	AUTO 754	PS MW	6:30-9:30	10-0003	Spakowski	3.0
Dates for AUTO 754 PS: 8/17-10/12						

AUTO 765 IGNITION SYSTEMS I

Prereq: Professional experience. A study of automotive ignition systems. Emphasis is placed on the theory, operation, and testing of electronic and distributorless ignition systems. It is recommended that this course be completed prior to enrolling in the Clean Air Car course. May be repeated for credit a maximum of three times. NOTE: This course has a non-refundable materials charge of \$50. Transfer: CSU.

EVENING

91752	AUTO 765	PS TTh	6:30-9:30	8-8203	Escalambre	1.5
Dates for AUTO 765 PS: 10/18-11/10						

AUTO 769 HEAD AND VALVE SERVICE

Recommended: Professional experience. In-depth study of cylinder head assemblies. Includes diagnosis, disassembly, machining operations, and proper reassembly. Overhead valve, overhead camshaft, and multi-valve cylinder head assemblies will be included. Correct methods of machining cast iron and aluminum will be taught. Transfer: CSU.

EVENING

80118	AUTO 769	PS MW	6:30-9:30	10-0003	Spakowski	2.0
Dates for AUTO 769 PS: 10/17-12/12						

AUTO 771 AUTOMOTIVE ELECTRICAL II

Prereq: Professional experience. Students learn to correctly diagnose electrical problems in vehicle within a given time period consistent with limits established by industry, using common electrical test units. May be repeated for credit a maximum of three times. Transfer: CSU.

EVENING

88795	AUTO 771	PS TTh	6:30-9:30	10-0004	Broxholm	2.0
Dates for AUTO 771 PS: 10/18-12/13						

AUTO 772 CLEAN AIR CAR I

Required by the Bureau of Automotive Repair for obtaining a Smog Check License. Emphasis is placed on Smog Check rules and regulations, test procedures, and test analyzer systems (TAS) machine operations. May be repeated for credit a maximum of three times. NOTE: This course has a non-refundable materials charge of \$40. Transfer: CSU.

EVENING

85723	AUTO 772	PS MW	6:30-9:55	10-0004	Naderpour	3.5
Dates for AUTO 772 PS: 8/17-10/12						

AUTO 773 AUTOMOTIVE ELECTRICAL I

Prereq: Professional experience. Study of the basics of electricity and electronics; emphasis placed on automotive applications, testing and logical troubleshooting with various testing devices. May be repeated once for credit. Transfer: CSU.

EVENING

80121	AUTO 773	PS TTh	6:30-9:30	10-0004	Salazar	3.0
Dates for AUTO 773 PS: 8/18-10/11						

AUTO 786 AUTOMOTIVE AIR CONDITIONING I

Prereq: Professional experience. Study of the principles of heat transfer as it relates to cooling and heating of the engine and passenger compartments; proper maintenance of system. May be repeated once for credit. Transfer: CSU.

EVENING

92885	AUTO 786	PS TTh	6:45-9:45	8-8103	Ming	2.0
Dates for AUTO 786 PS: 8/18-10/11						

BIOLOGY (BIOL)

BIOL 101 OUR BIOLOGICAL WORLD

Recommended: Eligibility for ENGL 836. Biology as it relates to humans and our environment; ecological interrelationships, biodiversity, current topics. Recommended for lab science transfer requirement. Transfer: UC; CSU (B2, B3).

WEEKDAY

80152	BIOL 101	AA MWF	10:10-11:00	7-7106	Case	4.0
	LAB	By Arr	3 Hrs/Wk	7-7238	Bookstaff	

BIOL 110 PRINCIPLES OF BIOLOGY

Recommended: Eligibility for ENGL 836. Nature and function of living systems using natural selection and physiological survival as unifying theme. Recommended for lab science transfer requirement. Lecture must be accompanied by a lab session. Transfer: UC; CSU (B2, B3).

WEEKDAY

80153	BIOL 110	AA TTh	9:35-10:50	4-148	Digennaro	4.0
	LAB	T	11:10-1:50	7-7238	Digennaro	
80154	BIOL 110	AB TTh	9:35-10:50	4-148	Digennaro	4.0
	LAB	Th	11:10-1:50	7-7238	Digennaro	
92818	BIOL 110	AE TTh	12:35-1:50	8-8302	Del Mundo	4.0
	LAB	T	2:10-4:50	7-7238	Del Mundo	

EVENING

80157	BIOL 110	JA M	6:30-9:45	4-148	Davis	4.0
	LAB	T	6:30-9:35	7-7238	Davis	
84251	BIOL 110	JB M	6:30-9:45	4-148	Davis	4.0
	LAB	Th	6:30-9:35	7-7238	Del Mundo	

HYBRID - NEW!

80155	BIOL 110	HA By Arr	48 Hours	HYBRID	Bookstaff	4.0
	LAB	M	1:10-3:50	7-7238	Gearhart	

BIOL 110 HA will be held online and on campus. Requires Internet access and email. Exams will be taken on campus or via approved proctored arrangements. Orientation is required and done online on or before August 17. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for orientation and course information. Instructor email contact: bookstaffs@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

BIOLOGY

BIOL 110 PRINCIPLES OF BIOLOGY – Continued

80156	BIOL 110	HB	By Arr	48 Hours	HYBRID	Bookstaff	4.0
	LAB		W	1:10-3:50	7-7238	Gearhart	

BIOL 110 HB will be held online and on campus. Requires Internet access and email. Exams will be taken on campus or via approved proctored arrangements. Orientation is required and done online on or before August 17. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for orientation and course information. Instructor email contact: bookstaffs@smccd.edu.

BIOL 130 HUMAN BIOLOGY

Recommended: Eligibility for ENGL 836. Survey course that covers the structure and function of the systems that form our human body. Course also explains some common diseases that affect the systems of the body. Transfer: UC; CSU (B2).

WEEKDAY

80158	BIOL 130	AA	MWF	9:10-10:00	2-2306	Kapp	3.0
89578	BIOL 130	AB	TTh	11:10-12:25	2-2306	Hsu	3.0
92582	BIOL 130	AC	MW	12:10-1:25	7-7106	Staff	3.0

EVENING

80160	BIOL 130	JA	W	6:30-9:35	7-7104	Kanaanah	3.0
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BIOL 140 ANIMALS, PEOPLE & ENVIRONMENT

Recommended: Eligibility for ENGL 836. Animal behavior with emphasis on human-animal relationships, animal populations, and wildlife protection. Transfer: UC; CSU (B2).

WEEKDAY

91692	BIOL 140	AA	MW	12:10-1:25	7-7104	Tonione	3.0
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BIOL 145 PLANTS, PEOPLE & ENVIRONMENT

Recommended: Eligibility for ENGL 836 or equivalent. Survey of plants emphasizing those aspects of plant biology that have affected the lives of people. Transfer: UC; CSU (B2).

WEEKDAY

80162	BIOL 145	AA	MWF	11:10-12:00	7-7106	Gearhart	3.0
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BIOL 150 INTRODUCTION TO MARINE BIOLOGY

Recommended: Eligibility for ENGL 836. Natural history of marine animals and plants and their relationships with the oceanic environment. Transfer: UC; CSU (B2).

ONLINE

80163	BIOL 150	OL	By Arr	48 Hours	ONLINE	Bookstaff	3.0
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Biology 150 OL is taught in an online format. Requires Internet access and email. Exams will be taken on campus or via approved proctored arrangements. Orientation is required and done online on or before August 17. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for orientation and course information. Instructor email contact: bookstaffs@smccd.edu.

93139	BIOL 150	OM	By Arr	48 Hours	ONLINE	Bookstaff	3.0
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Biology 150 OM is taught in an online format. Requires Internet access and email. Exams will be taken on campus or via approved proctored arrangements. Orientation is required and done online on or before August 17. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for orientation and course information. Instructor email contact: bookstaffs@smccd.edu.

BIOL 215 ORGANISMAL BIOLOGY: CORE I

Prereq: MATH 120 or 123 with a grade of C or better, or appropriate math placement test score and other measures as appropriate, or equivalent. Recommended: Eligibility for ENGL 836. The first course for biology majors. Introductory survey of anatomy, physiology and evolution of living organisms. Lecture must be accompanied by a lab session. Plus one hour per week by arrangement. Transfer: UC; CSU (B2, B3).

WEEKDAY

80164	BIOL 215	AA	MWF	12:10-1:00	4-148	Case	5.0
	LAB		MW	2:10-4:50	7-7241	Tonione	
84544	BIOL 215	AB	MWF	12:10-1:00	4-148	Case	5.0
	LAB		TTh	9:10-11:50	7-7241	McCarthy	

BIOL 230 INTRODUCTION TO CELL BIOLOGY: CORE II

Prereq: Completion of BIOL 215 and CHEM 210, or equivalent. Recommended: Eligibility for ENGL 836. Life functions as seen at the cellular level, structure, macromolecular architecture and function. Lecture must be accompanied by a lab session. Plus one hour per week by arrangement. Transfer: UC; CSU (B2, B3).

WEEKDAY

91111	BIOL 230	AA	TTh	11:10-12:25	7-7106	Kapp	5.0
	LAB		Th	1:00-6:05	7-7241	Kapp	

BIOL 240 GENERAL MICROBIOLOGY

Prereq: Successful completion of a college-level laboratory science course. Recommended: Eligibility for ENGL 836. Morphology, taxonomy, ecology, and physiology of microorganisms with emphasis on bacteria and viruses. Lecture must be accompanied by a lab session. Plus one hour per week by arrangement. Transfer: UC; CSU (B2, B3).

WEEKDAY

80165	BIOL 240	AA	TTh	9:35-10:50	7-7106	Case	4.0
	LAB		TTh	11:10-12:35	7-7237	Case	
84828	BIOL 240	AB	TTh	9:35-10:50	7-7106	Case	4.0
	LAB		TTh	1:10-2:35	7-7237	Case	
92921	BIOL 240	AC	MW	1:10-2:25	7-7304	Staff	4.0
	LAB		MW	2:35-4:00	7-7237	Staff	

EVENING

80166	BIOL 240	JA	MW	6:45-8:00	7-7106	Michelitsch	4.0
	LAB		MW	5:00-6:30	7-7237	Michelitsch	
84531	BIOL 240	JB	MW	6:45-8:00	7-7106	Michelitsch	4.0
	LAB		MW	8:15-9:45	7-7237	Michelitsch	

BIOL 250 HUMAN ANATOMY

Recommended: BIOL 130 with a grade of C or better, or equivalent; and eligibility for ENGL 836, or equivalent. Study of the structure of the major organ systems of the human body; lab consists of dissections, studying histology slides, human gross anatomy models, and prosected cadavers. Recommended for allied health majors. Transfer: UC; CSU (B2, B3).

WEEKDAY

80167	BIOL 250	AA	TTh	9:35-10:50	2-2306	McDaniel	4.0
	LAB		T	11:10-1:50	7-7210	McDaniel	
80168	BIOL 250	AB	TTh	9:35-10:50	2-2306	McDaniel	4.0
	LAB		Th	11:10-1:50	7-7210	McDaniel	
89865	BIOL 250	AC	TTh	1:10-2:25	7-7106	Allen	4.0
	LAB		T	3:10-5:50	7-7210	Allen	
91361	BIOL 250	AD	TTh	1:10-2:25	7-7106	Allen	4.0
	LAB		Th	3:10-5:50	7-7210	Allen	
91701	BIOL 250	AE	F	9:10-12:15	7-7210	Malachowski	4.0
	LAB		F	1:10-4:15	7-7210	Malachowski	

EVENING

80169	BIOL 250	JA	M	6:30-9:45	7-7104	Lilla	4.0
	LAB		W	6:30-9:35	7-7210	Lilla	
88900	BIOL 250	JB	T	7:00-10:05	7-7104	Su	4.0
	LAB		Th	7:00-10:05	7-7210	Su	

BIOL 260 INTRODUCTION TO PHYSIOLOGY

Prerequisite: BIOL 250 with a grade of C or better, or equivalent; and CHEM 410 with a grade of C or better, or equivalent. Recommended: Eligibility for ENGL 836 or equivalent. Study of how the organ systems function in maintaining homeostasis – regulating change and growth processes in humans. Recommended for students in allied health areas such as nursing, physical therapy, respiratory therapy, radiology, and related fields. Transfer: UC; CSU (B2, B3).

WEEKDAY

80170	BIOL 260	AA	TTh	12:35-1:50	2-2306	Hsu	5.0
	LAB		MW	11:10-1:50	7-7210	Hsu	
83847	BIOL 260	AB	TTh	12:35-1:50	2-2306	Hsu	5.0
	LAB		MW	2:10-4:50	7-7210	Hsu	

EVENING

89553	BIOL 260	JA	MW	6:00-7:25	7-7304	Timpe	5.0
	LAB		M	7:35-10:15	7-7210	Timpe	
	LAB		W	7:35-10:15	7-7241	Timpe	
92398	BIOL 260	JB	TTh	6:00-7:25	7-7304	Dela Cruz	5.0
	LAB		T	7:35-10:15	7-7210	Dela Cruz	
	LAB		Th	7:35-10:15	7-7241	Dela Cruz	

BIOL 675 HONORS COLLOQUIUM IN BIOLOGY – THE GLOBAL STRUGGLE FOR WATER

Prereq: Completion of or concurrent enrollment in any non-Honors Biology level 100 or 200 course. Water scarcity now poses serious constraints on food security, ecological health, and regional peace and stability in many parts of the world. This course will examine the history of water development, the signs and consequences of water scarcity today, and the emerging politics of water. Case studies provide an opportunity to grapple with real-world problems. May be repeated for credit a maximum of three times, but topics successfully completed may not be repeated. NOTE: This course is designed primarily for students in the Honors Transfer Program. All students enrolling in this course will be required to do Honors-level work. Honors credit will also be awarded for any 100- or 200-level Biology course taken concurrently. Transfer: UC; CSU.

WEEKDAY

89298	BIOL 675	AH	F	1:10-2:00	7-7104	Case	1.0
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BIOL 690 SPECIAL PROJECTS IN BIOLOGY

Recommended: Eligibility for ENGL 836. One hour of supervised work per week per unit. Transfer: UC; CSU.

WEEKDAY

83082	BIOL 690	AV	By Arr	1-3 Hrs/Wk	7-7214	Case	1.0-3.0
90221	BIOL 690	BV	By Arr	1-3 Hrs/Wk	7-7224	Kapp	1.0-3.0

BUSINESS (BUS.)

(See also: ACCOUNTING, COMPUTER APPLICATIONS & OFFICE TECHNOLOGY, and COMPUTER SCIENCE.)

BUS. 100 INTRODUCTION TO BUSINESS

Recommended: Eligibility for ENGL 836. Survey of business functions and terminology; introduces career opportunities. Transfer: UC; CSU (D3).

WEEKDAY

80173	BUS. 100	AA	TTh	9:35-10:50	4-271	Pate	3.0
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ONLINE

80175	BUS. 100	OL	By Arr	48 Hours	ONLINE	Pate	3.0
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Dates for the OL section: 8/17-10/12

BUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

BUS. 101 HUMAN RELATIONS AT WORK

Recommended: Eligibility for ENGL 836. Application of behavioral science principles to practical problems of interpersonal relationships in the work environment. Transfer: CSU (D3).

WEEKDAY

80177	BUS. 101	AA	TTh	11:10-12:25	8-8226	Robinson	3.0
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BUS. 103 INTRODUCTION TO BUSINESS INFORMATION SYSTEMS

Recommended: CAOT 104 or equivalent; and eligibility for ENGL 836 or equivalent. An introduction to computer systems and their role in building modern business information systems. Topics include computer terminology, architecture, operating systems, applications, hardware, data communications, HTML, computer ethics, intellectual property, copyright infringement, and office software applications. Plus one lab hr/wk by arrangement. *NOTE: With the exception of the online sections, this course has a non-refundable materials charge of \$3.* Transfer: UC; CSU.

WEEKDAY

88231	BUS. 103	AA	MWF	10:10-11:00	8-8121	Motipara	3.0
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ONLINE

88228	BUS. 103	OL	By Arr	48 Hours	ONLINE	Motipara	3.0
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BUS. 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: motipara@smccd.edu.

88232	BUS. 103	OM	By Arr	48 Hours	ONLINE	Motipara	3.0
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BUS. 103 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: motipara@smccd.edu.

BUS. 107 DEALING WITH DIFFICULT PEOPLE

Provides development of skills needed by students to deal effectively with difficult people and angry or upset clients, customers, coworkers, or significant others. The course will provide an introduction to conflict resolution. Transfer: CSU.

EVENING

93212	BUS. 107	JA	W	6:30-9:35	8-8204	Hernbroth	1.0
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Dates for BUS. 107 JA: 8/17-9/21

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

International Trade



Internships and job opportunities available in this growing industry.

Earn \$25,000-\$45,000 a year or more working as:

- International Sales Supervisor
- Export Sales Representative
- International Sales Specialist
- Logistics/Transportation Supervisor
- International Shipping Specialist
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- Import/Export Compliance
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Training: Learn what you need to know for a career in global business management, global marketing management, supply chain management, legal regulatory compliance, and trade finance. Get technical knowledge and skills vital to the ever-changing global business environment.

Job market: Benefit from a wealth of career opportunities at all levels of work experience.

Convenient online classes: In addition to on-campus classes, you can complete the entire program online at your convenience with the assistance of expert instructors.

Students say: "We all enjoy the classes very much. They are very interesting, informative, and fun ...very relevant and useful at work."

Degree: A.S. Degree in International Trade
Certificates in: Asian Business Practices
 International Business
 International Trade
 Import and Export
 Legal Aspects of International Business

Contact: Dr. Hui Pate
 (650) 738-4479 or pate@smccd.edu
www.smccd.edu/accounts/Skyjit

BUS. 120 MATHEMATICAL ANALYSIS FOR BUSINESS

Prereq: MATH 120 or equivalent. Recommended: Eligibility for ENGL 836. Fundamental math analysis for business; variety of decision-making tools including probability, financial mathematics, and applications of calculus. Transfer: UC; CSU (B4).

WEEKDAY

80179	BUS. 120	AA TTh	9:35-10:50	8-8211	Ortiz	3.0
80180	BUS. 120	AB TTh	12:35-1:50	8-8226	Robinson	3.0

EVENING

80182	BUS. 120	JA M	6:30-9:45	8-8306	Broxholm	3.0
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BUS. 123 STATISTICS

Prereq: MATH 120 or equivalent. Recommended: BUS. 120 and eligibility for ENGL 836. Introduction to descriptive techniques and methods of inference, probability and probability distributions. Transfer: UC; CSU (B4).

WEEKDAY

80184	BUS. 123	AA TTh	8:10-9:25	8-8306	Ortiz	3.0
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EVENING

83137	BUS. 123	JA W	6:30-9:35	8-8224	Maoujoudi	3.0
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ONLINE

80186	BUS. 123	OL By Arr	48 Hours	ONLINE	Ortiz	3.0
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BUS. 123 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ortiz@smccd.edu.

BUS. 150 SMALL BUSINESS MANAGEMENT

Recommended: Completion of MATH 811; eligibility for ENGL 836. Study of business opportunities and techniques for evaluating the possibility of starting and/or operating a small business; development of a business plan. Transfer: CSU.

EVENING

80188	BUS. 150	JA T	7:00-10:05	8-8226	Robinson	3.0
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BUS. 190 RETAILING, E-COMMERCE & BUYING

Recommended: Completion of BUS. 115 or MATH 811; eligibility for ENGL 836 or equivalent. Overview of retailing, including an introduction to buying. Topics include computer-generated sales, advertising, management, organization, and service policies. Transfer: CSU.

WEEKDAY

93214	BUS. 190	AA MWF	11:10-12:00	3C	Nuschy	3.0
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BUS. 200 INTRODUCTION TO INTERNATIONAL BUSINESS

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to strategy and management of international business. Topics include international trade theory and how companies develop competitive advantage in international markets, marketing, production, and financial management, the organization of human resources, and management of risk. Transfer: CSU (D3).

ONLINE

85792	BUS. 200	OL By Arr	48 Hours	ONLINE	Pate	3.0
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BUS. 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

BUS. 201 BUSINESS LAW

Recommended: Eligibility for ENGL 836 or equivalent. Origin, development and functions of the law and legal environment as it relates to business operations; includes contracts, agency and sales. Transfer: UC; CSU.

WEEKDAY

80190 BUS. 201 AA TTh 9:35-10:50 8-8226 Robinson 3.0

EVENING

80192 BUS. 201 JA Th 7:00-10:05 8-8226 Robinson 3.0

BUS. 226 GLOBAL BUSINESS NEGOTIATION

Recommended: Eligibility for ENGL 836 or equivalent. This course introduces the skills necessary to conduct successful negotiations. It will focus on strategies, issues and cultural aspects that influence negotiations. Transfer: CSU.

WEEKDAY

89263 BUS. 226 AA TTh 11:10-12:25 4-271 Pate 1.5

Dates for BUS. 226 AA: 10/18-12/8

BUS. 230 INTRODUCTION TO INTERNATIONAL MARKETING

Recommended: Eligibility for ENGL 836. Provides a practical approach to international marketing. Focuses on analytical tools to help students apply product, promotion, price and place to international marketing practice. Transfer: CSU.

WEEKDAY

88276 BUS. 230 AA TTh 11:10-12:25 4-271 Pate 1.5

Dates for BUS. 230 AA: 8/18-10/13

BUS 246 DOING BUSINESS IN CHINA

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. A comprehensive study of Chinese business operations and challenges. Students will apply practical guidelines in conducting business with Chinese counterparts for successful negotiations and business ventures. Transfer: CSU.

ONLINE

92400 BUS. 246 OL By Arr 48 Hours ONLINE Pate 3.0

Dates for BUS. 246 OL: 10/18-12/8

BUS. 246 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

BUS. 249 INTRODUCTION TO INTERNATIONAL LOGISTICS FOR CUSTOMS BROKERS AND FREIGHT FORWARDERS

Students will be introduced to international purchase-sale agreement negotiations using Incoterms, foreign exchange and collections, introduction to international supply chains and cargo transportation, cargo security and risk management. Transfer: CSU.

ONLINE

91818 BUS. 249 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0

BUS. 249 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: guadamuzcabral@smccd.edu.

BUS 261 CUSTOMS ADMISSIBILITY, CLASSIFICATION, VALUE AND ENTRY

Learn about U.S. import admissibility, tariff classification and value, how to prepare a customs entry, and additional processing required for certain products. Transfer: CSU.

ONLINE

91822 BUS. 261 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0

Dates for BUS. 261 OL: 8/17-10/12

BUS. 261 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: guadamuzcabral@smccd.edu.

BUS 263 U.S. EXPORT AND DESTINATION COUNTRY IMPORT REQUIREMENTS; FOREIGN COLLECTIONS

Learn U.S. export and foreign country import requirements, bank collections and letters of credit. Transfer: CSU.

ONLINE

93138 BUS. 263 OL By Arr 48 Hours ONLINE Phelps 3.0

Dates for BUS. 263 OL: 8/17-10/12

BUS. 263 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: phelpsg@smccd.edu.

BUS 267 OCEAN FORWARDER & NVOCC REGULATION, OPERATIONS AND WORK-FLOW

Learn about ocean carriers and intermodal shipping, ocean forwarder and NVOCC regulation and operational process, and how to prepare a bill of lading. Transfer: CSU.

ONLINE

93213 BUS. 267 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0

Dates for BUS. 267 OL: 10/19-12/14

BUS. 267 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: guadamuzcabral@smccd.edu.

BUS. 268 AIR FORWARDER OPERATION AND WORK-FLOW

Learn about air cargo operations, air forwarders services and transaction process steps. Transfer: CSU.

ONLINE

92984 BUS. 268 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0

Dates for BUS. 268 OL: 10/19-12/14

BUS. 268 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: guadamuzcabral@smccd.edu.

International Logistics



Prepare for an exciting career in Logistics! Job openings in the area

Logistics professionals manage production, material and information flows, sourcing and services. International freight forwarders and customs brokers are integral to the worldwide transportation of cargo and the global logistics industry. **Beginning salaries of \$24,000–\$30,000.**

Certificates in: Customs Broker
Air Freight Forwarding
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The International Logistics Program offers:

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- **Job Bank**

You'll learn operational and technical knowledge that employers in the international logistics industry seek in trainees and junior employees. These skills will enhance your career development.

Update your skills. Practicing junior customs brokers and freight forwarders can take classes to update their knowledge and training.

Learn from logistics experts. Classes are developed by the Skyline College Center for International Trade Development (CITD) in cooperation with the Customs Brokers & Forwarders Association of Northern California (CBFANC).

Contact: Allison Mello, (650) 738-7098, or melloa@smccd.edu

BUS. 279 IMPORT/EXPORT MANAGEMENT

Recommended: Eligibility for ENGL 836 or equivalent. Review practical aspects of Import/Export procedures for small/medium sized companies. Focus is on international trading transactions including sourcing, financing, payment methods, shipping, incoterms and documentation. Transfer: CSU.

ONLINE

93141 BUS. 279 OL By Arr 24 Hours ONLINE Kilmartin 1.5
Dates for BUS. 279 OL: 8/17-10/12

BUS. 279 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: kilmartin@smccd.edu.

BUS. 400 BUSINESS ENGLISH

Recommended: Eligibility for ENGL 836. A comprehensive review of English as used by employers. Areas covered include grammar, punctuation, capitalization, spelling and vocabulary. Transfer: CSU.

WEEKDAY

88179 BUS. 400 AA TTh 9:35-10:50 8-8117 Alcalde 3.0

BUS. 401 BUSINESS COMMUNICATIONS

Prereq: Completion of or concurrent enrollment in BUS. 400 or one college-level English course. Students develop skill in writing business documents. Recommended for business majors and anyone whose job includes writing letters, etc. Transfer: CSU.

EVENING

88176 BUS. 401 JA T 6:30-9:35 8-8302 Cresta 3.0

BUS. 443 LAW OFFICE PROCEDURES

Prereq: CAOT 212 or CAOT 214 and BUS. 400, or equivalent skills. Recommended: Eligibility for ENGL 836. Intensive training in procedures that prepare the legal secretary and paralegal student for the law office. Emphasis on various areas of substantive law, legal terminology, legal documents, forms, and correspondence. Plus 24 lab hours by arrangement per unit. Also listed as LEGL 443. May be repeated for credit up to a maximum of 4 units. Transfer: CSU.

EVENING

88278 BUS. 443 JX W 7:00-10:05 2-2117A Prater-Slack 1.0-3.0

BUS. 485 MEDICAL TERMINOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as HSCI 484. Transfer: CSU.

EVENING

90478 BUS. 485 JX W 7:00-10:05 4-148 Holland 3.0

HYBRID

92404 BUS. 485 HX By Arr 48 Hours HYBRID Holland 3.0

BUS. 485 HX will be held online and on campus. Students must have Internet access and an email address. Orientation meeting on Monday, August 22, from 6:30 to 9:35 pm in Room 8302 – attendance required. Instructor email: hollandc@smccd.edu.

BUS. 491 MEDICAL CODING CPT

Prereq: Completion of, or concurrent enrollment in, BUS. 489 or equivalent. Examination, analysis and application of medical CPT coding. Students will develop the skills to apply policies and proper procedures to achieve maximum reimbursement through diagnosis coding. Plus 24 hours by arrangement. Transfer: CSU.

EVENING

91693 BUS. 491 JA M 6:30-9:45 8-8119 Newland 3.0

BUS. 499 COMPUTERIZED MEDICAL BILLING AND INFORMATION MANAGEMENT

Prereq: Completion of, or concurrent enrollment in, BUS. 491 or equivalent. An integrated computerized approach to develop knowledge and skills for accurate processing of medical billing and information management for a medical office. Plus 48 hours by arrangement. May be repeated once for credit. Transfer: CSU.

EVENING

91695	BUS. 499	JA Th	6:30-9:35	8-8121	Newland	3.0
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BUS. 670 BUSINESS WORK EXPERIENCE

Prereq: Employment in a college-approved job directly related to student's Business major. On-the-job training in an office environment under the primary supervision of an industry employer. May be repeated for credit a maximum of three times. Transfer: CSU.

WEEKDAY

88205	BUS. 670	AV By Arr	1-4 Hrs/Wk	8-8218	Cervantes	1.0-4.0
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BUSINESS OFFICE TECHNOLOGIES

(Refer to course listings under COMPUTER APPLICATIONS & OFFICE TECHNOLOGY.)

CAREER AND PERSONAL DEVELOPMENT (CRER)

(See also: COUNSELING.)

CRER 100 HOW TO SUCCEED IN COLLEGE – FIRST YEAR EXPERIENCE

Students explore their attitudes toward learning and college life. Class exercises help students learn assertiveness and time management skills to enhance their educational experience. NOTE: CRER 100 AY is part of the First Year Experience Learning Community. All students enrolling in CRER 100 AY (92025) must also enroll in ENGL 828 AY (93100), MATH 110 AY (80535), and COMM 120 AY (90447). Transfer: CSU.

WEEKDAY

92025	CRER 100	AY MW	12:10-1:00	1-1306	Staff	1.0
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CRER 136 CAREER PLANNING – FIRST YEAR EXPERIENCE (LEAP)

Designed to assist students in the on-going process of career planning. Class activities include assessing individual preferences in work environment, people environment, lifestyle, geography and interests. Provides students with opportunities to use information regarding personal values and functional skills in career planning strategies. NOTE: CRER 136 AY is part of the First Year Experience – LEAP Learning Community. All students enrolling in CRER 136 AY (88241) must also enroll in CRER 665SJ AY (93202), LSKL 811 AY (92540), and MATH 811 AY (91163). Transfer: CSU (E1).

WEEKDAY

88241	CRER 136	AY TTh	12:10-1:00	7-7111	Padron	1.0
Dates for CRER 136 AY: 10/18-12/8						

CRER 137 LIFE AND CAREER PLANNING

Recommended: Eligibility for ENGL 836. A comprehensive approach to life and career planning that includes self-assessment, career exploration, and job seeking strategies. Transfer: CSU (E1).

WEEKDAY

80236	CRER 137	AA TTh	9:35-10:50	1-1306	Larson	3.0
83159	CRER 137	AB MWF	9:10-10:00	1-1306	Zanassi	3.0
87423	CRER 137	AC MWF	10:10-11:00	1-1306	Zanassi	3.0

CRER 137 LIFE AND CAREER PLANNING – WIT

Recommended: Eligibility for ENGL 836. A comprehensive approach to life and career planning that includes self-assessment, career exploration, and job seeking strategies. NOTE: This section is open to all students; however, it is designed primarily for students in the Women in Transition learning community. Transfer: CSU (E1).

EVENING

83161	CRER 137	JR T	6:30-9:35	1-1306	Staff	3.0
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CRER 650 ATHLETES SEMINAR

Designed to assist athletes in the areas of educational planning, career development and NCAA regulations. Transfer: CSU.

EVENING

80243	CRER 650	JE M	6:15-8:20	3A	Nomicos	2.0
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CRER 650 HONORS SEMINAR

Preparation for transfer to competitive colleges and universities. Topics will include understanding the transfer process, choosing the best college for you, finding scholarships, completing the application, and writing your personal statement. CRER 650 may be repeated for credit a maximum of three times. NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. Transfer: CSU.

WEEKDAY

89310	CRER 650	AH F	12:10-1:00	2-2351	Lee	0.5
Dates for CRER 650 AH: 9/9-12/9						

CRER 650 MESA SEMINAR

Preparation for transfer to a university as a math or science based major. Topics include time management, selecting a major, professional organizations, transfer research, campus visits, applying for scholarships, applying for internships, writing a personal statement, creating a resume, exploring graduate school, and guest speakers. NOTE: This section is designed primarily for students in the MESA Program, but is open to all students. Transfer: CSU.

WEEKDAY

89337	CRER 650	AT By Arr	1 Hr/Wk	7-7309	Fredricks	1.0
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CRER 665SA DECIDING ON A MAJOR

For students who are undecided about their career goals and direction. The course will explore the connection between majors and careers and explain which majors lead to which careers. The course covers the most common majors and their coursework requirements. Provides students with personal success tools for identifying their interests, skills and abilities and applying them toward a successful major choice. May be repeated for credit a maximum of three times. Transfer: CSU (E1).

SATURDAY

91131	CRER 665SA	SS Sat	8:30-4:30	1-1306	Padron	0.5
Date for CRER 665SA SS: 9/10						

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

CAREER AND PERSONAL DEVELOPMENT > CAREER AND PERSONAL DEVELOPMENT – COUNSELING

CRER 665SJ STUDENT SUCCESS LEARNING STRATEGIES – FIRST YEAR EXPERIENCE (LEAP)

Designed to increase confidence and develop student’s college-level study skills. Students will learn about individual learning styles, memorization skills, effective study habits, and test-taking strategies. *NOTE: CRER 665SJ AY is part of the First Year Experience – LEAP Learning Community. All students enrolling in CRER 665SJ AY (93202) must also enroll in CRER 136 AY (88241), LSKL 811 AY (92540), and MATH 811 AY (91163).* Transfer: CSU (E1).

WEEKDAY

93202	CRER 665SJ AY	TTh	12:10-1:30	7-7111	Cardenas	1.5
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Dates for CRER 665SJ AY: 8/23-10/13

CAREER AND PERSONAL DEVELOPMENT – COUNSELING (COUN)

COUN 100 COLLEGE SUCCESS

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. Transfer: UC; CSU (E1).

WEEKDAY

90143	COUN 100	AA	TTh	8:10-9:25	2-2351	Nevado	3.0
90578	COUN 100	AC	TTh	9:35-10:50	2-2351	Staff	3.0
90144	COUN 100	AS	TTh	11:10-12:45	1-1306	Komadina	3.0

Dates for the AS section: 8/30-12/8

EVENING

91239	COUN 100	JS	MW	4:30-6:00	2-2351	Hermosillo	3.0
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Dates for the JS section: 8/29-12/14

COUN 100 COLLEGE SUCCESS – ASTEP

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: These sections are designed primarily for students in the ASTEP learning community, but are open to all students.* Transfer: UC; CSU (E1).

WEEKDAY

91386	COUN 100	AQ	MW	12:10-1:25	TBA	Dupre	3.0
92395	COUN 100	BQ	TTh	12:35-1:50	TBA	Dupre	3.0

COUN 100 COLLEGE SUCCESS – EOPS

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: This section is designed primarily for EOPS students, but is open to all students.* Transfer: UC; CSU (E1).

EVENING

92397	COUN 100	KS	W	6:00-9:05	1-1306	Acidera	3.0
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Dates for COUN 100 KS: 8/24-12/14

COUN 100 COLLEGE SUCCESS – ESOL LEARNING COMMUNITY

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: COUN 100 BS is part of the ESOL Learning Community with ESOL 400 AB. Students enrolling in COUN 100 BS (CRN 90145) must also enroll in ESOL 400 AB (CRN 89128).* Transfer: UC; CSU (E1).

WEEKDAY

90145	COUN 100	BS	MW	11:10-12:45	TBA	Gonzalez	3.0
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Dates for COUN 100 BS: 8/29-12/7

COUN 100 COLLEGE SUCCESS – KABABAYAN

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: UC; CSU (E1).

WEEKDAY

92396	COUN 100	AK	MW	8:35-9:50	PH-401*	Staff	3.0
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COUN 100 COLLEGE SUCCESS – PUENTE

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: This section is designed primarily for students in the Puente learning community, but is open to all students. All students enrolling in COUN 100 AP (90602) must also enroll in ENGL 846 AP (89258).* Transfer: UC; CSU (E1).

WEEKDAY

90602	COUN 100	AP	MW	9:35-10:50	2-2351	Rodriguez Ben Efraim	3.0
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COUN 100 COLLEGE SUCCESS – TRIO

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: This section is designed primarily for TRIO students, but is open to all students.* Transfer: UC; CSU (E1).

WEEKDAY

92029	COUN 100	AB	TTh	8:10-9:25	1-1306	Staff	3.0
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COUN 105 UP YOUR SELF-ESTEEM

Designed to explore the factors that help develop self-esteem and ways to improve feelings of self-worth. Transfer: CSU.

SATURDAY

91971	COUN 105	SS	Sat	8:30-4:30	2-2351	Hermosillo	0.5
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Date for COUN 105 SS: 9/10

COUN 106 ANXIETY MANAGEMENT

Designed to assess one’s ability to handle life’s ups and downs. Students will evaluate ideas for controlling thoughts and physical symptoms. Transfer: CSU.

SATURDAY

91201	COUN 106	SS	Sat	8:30-4:30	2-2351	Hermosillo	0.5
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Date for COUN 106 SS: 11/5

**This class will be held in Skyline’s Pacific Heights building, located across the perimeter road from Building 5.*

COUN 107 COPING WITH DEPRESSION

Focus on the clinical aspects of depression, exploring causes and treatment options. Transfer: CSU.

SATURDAY

91204	COUN 107	SS Sat	8:30-4:30	2-2351	Hermosillo	0.5
Date for COUN 107 SS: 12/10						

CHEMISTRY (CHEM)**CHEM 192 INTRODUCTORY CHEMISTRY**

Prereq: Satisfactory completion (grade of C or better) of MATH 110, or appropriate placement test scores and other measures as appropriate, or equivalent. Recommended: Eligibility for ENGL 836 or equivalent. Designed to prepare students for CHEM 210. Fundamental concepts of chemistry, emphasizing laboratory investigation and applications of mathematical problem-solving in chemistry. Lab session required. Transfer: UC; CSU.

WEEKDAY

80195	CHEM 192	AA MWF	9:10-10:00	7-7104	Mossman	4.0
	LAB	M	2:10-4:50	7-7338	Mossman	
90482	CHEM 192	AB MWF	9:10-10:00	7-7104	Mossman	4.0
	LAB	W	2:10-4:50	7-7338	Mossman	

CHEM 210 GENERAL CHEMISTRY I

Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of CHEM 192 with a grade of C or better, or equivalent. Chemistry for science majors. Includes study of atoms, molecules, chemical reactions, stoichiometry, solutions, gases, thermochemistry, orbital theory, bonding, and laboratory investigation. Lab session required. Transfer: UC; CSU (B1, B3).

WEEKDAY

80196	CHEM 210	AA MWF	9:10-10:00	4-148	Martinovic	5.0
	LAB	TTh	9:10-11:50	7-7333	Ruis	
80197	CHEM 210	AB MWF	9:10-10:00	4-148	Martinovic	5.0
	LAB	MW	2:10-4:50	7-7333	Martinovic	
85104	CHEM 210	AC MW	1:10-2:25	4-148	Bates	5.0
	LAB	MW	9:10-11:50	7-7333	Bates	
92405	CHEM 210	AD MW	1:10-2:25	4-148	Bates	5.0
	LAB	TTh	2:10-4:50	7-7333	Ruis	
92406	CHEM 210	AE MW	1:10-2:25	4-148	Bates	5.0
	LAB	MW	6:30-9:35	7-7333	Levi	

CHEM 220 GENERAL CHEMISTRY II

Prereq: Satisfactory completion (grade of C or better) of CHEM 210 or equivalent. Chemistry for science majors. Includes study of acid-base chemistry, equilibrium, kinetics, thermodynamics, electrochemistry, descriptive chemistry, nuclear chemistry, and laboratory investigation. Lab session required. Transfer: UC; CSU (B1, B3).

WEEKDAY

80200	CHEM 220	AA MWF	9:10-10:00	7-7106	Rivera Contreras	5.0
	LAB	TTh	9:10-11:50	7-7341	Staff	
90483	CHEM 220	AB MWF	9:10-10:00	7-7106	Rivera Contreras	5.0
	LAB	MW	6:30-9:35	7-7341	Ghanma	

CHEM 234 ORGANIC CHEMISTRY I

Prereq: CHEM 220 with grade C or better. Nomenclature, structure, identification, synthesis, and reaction mechanisms of organic compounds. Requires concurrent enrollment in CHEM 237. Transfer: UC; CSU (B1).

WEEKDAY

80202	CHEM 234	AA MWF	11:10-12:00	7-7104	Rivera Contreras	3.0
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CHEM 235 ORGANIC CHEMISTRY II

Prereq: CHEM 234 and CHEM 237 with grades of C or better; concurrent enrollment in CHEM 238. Advanced topics selected from modern trends in organic chemistry. Transfer: UC; CSU (B1).

WEEKDAY

91702	CHEM 235	AA TTh	9:35-10:50	1-1205	Bates	3.0
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CHEM 237 ORGANIC CHEMISTRY LAB I

Prereq: Completion of, or concurrent enrollment in, CHEM 234. Laboratory designed to accompany CHEM 234. Transfer: UC; CSU (B3).

WEEKDAY

80203	CHEM 237	AA M	1:00-6:05	7-7341	Rivera Contreras	2.0
86877	CHEM 237	AB Th	1:00-6:05	7-7341	Rivera Contreras	2.0

CHEM 238 ORGANIC CHEMISTRY LAB II

Prereq: Completion of or concurrent enrollment in CHEM 235. Laboratory designed to accompany CHEM 235. Transfer: UC; CSU (B3).

WEEKDAY

91703	CHEM 238	AA T	1:00-6:05	7-7341	Bates	2.0
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CHEM 410 CHEMISTRY FOR HEALTH SCIENCES

Prereq: Satisfactory completion (grade of C or better) of MATH 110, or appropriate placement test scores and other measures as appropriate, or equivalent. Recommended: Eligibility for ENGL 836 or equivalent. Survey of general, organic and biochemistry. Emphasis on chemicals and processes relating to the human body. Laboratory investigation of related chemical reactions. Lab session required. Transfer: CSU (B1, B3).

WEEKDAY

91704	CHEM 410	AA TTh	12:35-1:50	4-148	Michelitsch	4.0
	LAB	T	9:10-11:50	7-7338	Staff	
91705	CHEM 410	AB TTh	12:35-1:50	4-148	Michelitsch	4.0
	LAB	Th	2:10-4:50	7-7338	Michelitsch	
92866	CHEM 410	AC TTh	12:35-1:50	7-7304	Parast	4.0
	LAB	T	2:10-4:50	7-7338	Parast	

EVENING

80205	CHEM 410	JA T	7:00-10:05	4-148	Mckay	4.0
	LAB	W	7:00-10:05	7-7338	Mckay	
89594	CHEM 410	JB T	7:00-10:05	4-148	Mckay	4.0
	LAB	Th	7:00-10:05	7-7338	Mckay	
90109	CHEM 410	JC T	7:00-10:05	4-148	Mckay	4.0
	LAB	Th	7:00-10:05	7-7333	Martinovic	

CHEM 690 SPECIAL PROJECTS IN CHEMISTRY

One hour of supervised work per week per unit. Transfer: UC; CSU.

WEEKDAY

80206	CHEM 690	AV By Arr	1-3 Hrs/Wk	7-7326A	Bates	1.0-3.0
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

Asian Studies Program



Career Opportunities or Educational Advancement in an Exciting and Growing Market

Program Overview:

A pragmatic program designed to prepare students for transfer, employment, entrepreneurship, or advancement in Asian Studies in the areas of language, culture and commerce. This interdisciplinary program offers Asian-related courses in Asian languages, culture and business.

Program Benefits:

- Earn a degree or certificate in Asian Studies or a certificate in Chinese Studies
- Transferability to 4-year colleges
- Increase your job opportunities and career options
- Enhance personal development in Asian language, culture and commerce

Job Opportunities:

A specialization in Asian Studies or Chinese Studies will prepare students to transfer to 4-year colleges and to obtain careers in education, business and government sectors with an emphasis in Asia.

Degree: A.A. Degree in Asian Studies

Certificates in: Asian Studies
Chinese Studies

Contact: Hui Pate, Ph.D.
(650) 738-4479 or pate@smccd.edu
www.smccd.edu/accounts/skyasia

CHINESE (CHIN)

CHIN 111 ELEMENTARY CHINESE I

Introductory course in the Mandarin Chinese language. Students will acquire the ability to speak and write in Chinese at an elementary level. Plus one hr/wk by arrangement. *NOTE: CHIN 111 WZ (90622) will be held at Westmoor High School, 131 Westmoor Avenue, Daly City. Transfer: UC; CSU.*

WEEKDAY

90622	CHIN 111	WZ MW	3:15-4:30	WSTM	Lim	3.0
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EVENING

87386	CHIN 111	WJ Th	7:00-10:05	8-8308	Chen-Tsuei	3.0
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COMMUNICATION STUDIES (COMM)

COMM 100 PUBLIC SPEAKING

Recommended: Eligibility for ENGL 836 or ESOL 400. Study and practice of basic principles of effective oral communication. Research, preparation, and extemporaneous delivery of various types of speeches. *NOTE: COMM 100 AZ (93062) will be held at Westmoor High School, 131 Westmoor Avenue, Daly City. Transfer: UC; CSU (A1).*

WEEKDAY

85004	COMM 100	AA MWF	9:10-10:00	8-8118	Bishow	3.0
90452	COMM 100	AB MWF	10:10-11:00	8-8118	Bishow	3.0
80776	COMM 100	AC MWF	11:10-12:00	1-1124	Taylor-Gulbransen	3.0
84316	COMM 100	AD MWF	12:10-1:00	1-1124	Taylor-Gulbransen	3.0
89181	COMM 100	AG TTh	9:35-10:50	8-8319	Irigoyen II	3.0
80773	COMM 100	AI TTh	11:10-12:25	8-8319	Irigoyen II	3.0
93062	COMM 100	AZ TTh	3:15-4:30	WSTM	Linzer	3.0

EVENING

92375	COMM 100	JA M	7:00-10:15	5-5132A	Cunningham	3.0
89184	COMM 100	JB W	7:00-10:05	4-274	McDonnell	3.0
83884	COMM 100	JC Th	7:00-10:05	8-8319	Kirby	3.0
90080	COMM 100	JD Th	7:00-10:05	4-274	Cunningham	3.0

COMM 120 INTERPERSONAL COMMUNICATION

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Study and practice of interactive communication transactions, the perception process, verbal and nonverbal communication modes, listening, and conflict resolution. Transfer: UC; CSU (A1).

WEEKDAY

89185	COMM 120	AA MWF	9:10-10:00	5-5132A	Al-Shamma	3.0
80779	COMM 120	AB MW	12:10-1:35	8-8222	Al-Shamma	3.0
93063	COMM 120	AC TTh	12:35-1:50	4-274	Mair	3.0
89186	COMM 120	AF MWF	10:10-11:00	5-5132A	Al-Shamma	3.0

EVENING

80783	COMM 120	JA M	7:00-10:15	8-8118	Irigoyen II	3.0
89187	COMM 120	JB T	7:00-10:05	8-8319	Mair	3.0
80781	COMM 120	JC W	7:00-10:05	8-8319	Irigoyen II	3.0

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

COMM 120 INTERPERSONAL COMMUNICATION – FIRST YEAR EXPERIENCE

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Study and practice of interactive communication transactions, the perception process, verbal and nonverbal communication modes, listening, and conflict resolution. *NOTE: COMM 120 AY is part of the First Year Experience Learning Community. All students enrolling in COMM 120 AY (90447) must also enroll in CRER 100 AY (92025), ENGL 828 AY (93100), and MATH 110 AY (80535).* Transfer: UC; CSU (A1).

WEEKDAY

90447	COMM 120	AY	TTh	9:35-10:50	4-274	Cunningham	3.0
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COMM 140 SMALL GROUP COMMUNICATION

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Understanding of the principles of group interaction and decision making. Participation in discussion groups to share information, solve problems, and reach consensus. Plus one hr/wk by arrangement. Transfer: UC; CSU (A1).

WEEKDAY

90486	COMM 140	AA	MW	12:10-1:25	8-8116	Bishow	3.0
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COMM 150 INTERCULTURAL COMMUNICATION

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. Transfer: UC; CSU (A1).

WEEKDAY

93069	COMM 150	AX	TTh	11:10-12:25	4-274	Mair	3.0
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EVENING

84916	COMM 150	JA	M	6:00-9:15	1-1124	Taylor-Gulbransen	3.0
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COMM 150 INTERCULTURAL COMMUNICATION – ASTEP

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. *NOTE: This section is designed primarily for students in the ASTEP learning community, but is open to all students.* Transfer: UC; CSU (A1).

WEEKDAY

89188	COMM 150	AQ	MWF	10:10-11:00	1-1124	Taylor-Gulbransen	3.0
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COMM 150 INTERCULTURAL COMMUNICATION – HONORS

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this course will be required to do Honors-level work.* Transfer: UC; CSU (A1).

WEEKDAY

84823	COMM 150	AH	TTh	11:10-12:25	4-274	Mair	3.0
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COMPUTER APPLICATIONS & OFFICE TECHNOLOGY (CAOT)

(See also: ACCOUNTING, BUSINESS, and COMPUTER SCIENCE.)

Prepare for an office position in 8-16 weeks. Enroll in CAOT 101, CAOT 104, CAOT 214, CAOT 215, CAOT 225 and CAOT 400. In these courses you will complete the minimum requirements for office assistant positions. For more information, including current software requirements, call the Business Division Office at (650) 738-4201.

CAOT 100 BEGINNING COMPUTER KEYBOARDING

Short course for students who want to learn how to type and develop skill using the computer keyboard. Typing drills only. Plus lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online sections, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

WEEKDAY

88267	CAOT 100	AX	TTh	9:35-10:50	8-8119	Cresta	1.5
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Dates for the AX section: 8/18-10/18

88269	CAOT 100	BX	TTh	9:35-10:50	8-8119	Cresta	1.5
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Dates for the BX section: 10/20-12/15

ONLINE

88271	CAOT 100	OL	By Arr	24 Hours	ONLINE	Gianoli	1.5
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Dates for the OL section: 8/17-10/12

CAOT 100 OL is offered in an online format. Students must have Internet access and an email address. Email instructor at gianoli@smccd.edu before first scheduled class.

88270	CAOT 100	OM	By Arr	24 Hours	ONLINE	Gianoli	1.5
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Dates for the OM section: 10/19-12/14

CAOT 100 OM is offered in an online format. Students must have Internet access and an email address. Email instructor at gianoli@smccd.edu before first scheduled class.

CAOT 101 COMPUTER KEYBOARDING SKILL BUILDING

Prereq: CAOT 100 or equivalent; ability to type without looking at the keyboard. Students improve keyboarding speed and accuracy on computers. Typing drills only. Plus lab hours by arrangement. May be repeated for credit up to a maximum of 6 units. *NOTE: With the exception of the online sections, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

WEEKDAY

88246	CAOT 101	AX	TTh	9:35-10:50	8-8119	Cresta	1.5
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Dates for the AX section: 8/18-10/18

90626	CAOT 101	BX	TTh	9:35-10:50	8-8119	Cresta	1.5
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Dates for the BX section: 10/20-12/15

ONLINE

88247	CAOT 101	OL	By Arr	24 Hours	ONLINE	Gianoli	1.5
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Dates for the OL section: 8/17-10/12

CAOT 101 OL is offered in an online format. Students must have Internet access and an email address. Email instructor at gianoli@smccd.edu before first scheduled class.

91108	CAOT 101	OM	By Arr	24 Hours	ONLINE	Gianoli	1.5
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Dates for the OM section: 10/19-12/14

CAOT 101 OM is offered in an online format. Students must have Internet access and an email address. Email instructor at gianoli@smccd.edu before first scheduled class.

COMPUTER APPLICATIONS & OFFICE TECHNOLOGY

CAOT 104 INTRO TO COMPUTERS WITH WINDOWS I

Recommended: Eligibility for ENGL 836. Introduction to computers with Windows. Exposure to word processing, spreadsheets, and other business application software. Plus lab hours by arrangement. May be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$3. Transfer: CSU.*

WEEKDAY

88248 CAOT 104 AS MWF 9:10-10:00 8-8121 Motipara 1.5
 Dates for the AS section: 8/17-10/10

EVENING

88250 CAOT 104 JS T 6:30-9:35 8-8121 Roumbanis 1.5
 Dates for the JS section: 8/23-10/18

CAOT 105 INTRO TO COMPUTERS WITH WINDOWS II

Prereq: CAOT 104 or equivalent. Students will acquire skills to become independent computer users. Information provided on configuring and purchasing Windows computers. Topics include operating systems and hardware. Plus lab hours by arrangement. May be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$3. Transfer: CSU.*

WEEKDAY

87497 CAOT 105 AS MWF 9:10-10:00 8-8121 Motipara 1.0
 Dates for the AS section: 10/12-12/16

EVENING

88254 CAOT 105 JS T 6:30-9:45 8-8121 Roumbanis 1.0
 Dates for the JS section: 10/25-12/6

CAOT 200 INTRODUCTION TO MS OFFICE SUITE

Recommended: CAOT 104 or equivalent. Students learn the essentials of Microsoft Office Suite applications: Word, Excel, PowerPoint and Access. This course provides a basic introduction to MS Office Suite and prepares the student for in-depth learning for the more advanced elements of Word, Excel, PowerPoint and Access. Plus lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3. Transfer: CSU.*

EVENING

88312 CAOT 200 JS M 6:30-9:45 8-8121 Corzonkoff 2.0
 Dates for the JS section: 8/22-10/31

ONLINE

90487 CAOT 200 OL By Arr 32 Hours ONLINE Motipara 2.0
 Dates for the OL section: 8/23-11/8

CAOT 200 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 201 INTEGRATION OF MS OFFICE APPLICATIONS

Prereq: CAOT 200 or equivalent. Integrate the four Microsoft Office applications (Word, Excel, Access and PowerPoint) by inserting documents, linking information, and embedding objects using exercises and case studies. Students will learn how to convert documents to HTML and create Web presentations. Plus lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3. Transfer: CSU.*

EVENING

88315 CAOT 201 JS M 6:30-9:30 8-8121 Corzonkoff 1.0
 Dates for the JS section: 11/7-12/12

ONLINE

90489 CAOT 201 OL By Arr 16 Hours ONLINE Motipara 1.0
 Dates for the OL section: 11/15-12/13

CAOT 201 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 214 WORD PROCESSING I: WORD

Prereq: Knowledge of computer keyboard or completion of a typing class. Hands-on approach using a PC to learn concepts and practical applications of Microsoft Word to create, edit, format, manage and enhance documents. Plus lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3. Transfer: CSU.*

WEEKDAY

88319 CAOT 214 AS TTh 11:00-12:25 8-8121 Cervantes 1.0
 Dates for the AS section: 8/18-9/27

ONLINE - PC/MAC FRIENDLY!

88318 CAOT 214 OL By Arr 16 Hours ONLINE Cervantes 1.0
 Dates for the OL section: 8/18-9/27

CAOT 214 OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.

CAOT 215 WORD PROCESSING II: WORD

Prereq: CAOT 214 or equivalent. Students increase word processing skills using a PC and Word in a hands-on environment to complete practical applications involving merges, tables, graphics, macros and styles. Plus lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3. Transfer: CSU.*

WEEKDAY

88316 CAOT 215 AS TTh 11:00-12:25 8-8121 Cervantes 2.0
 Dates for the AS section: 9/29-12/8

ONLINE - PC/MAC FRIENDLY!

88317 CAOT 215 OL By Arr 32 Hours ONLINE Cervantes 2.0
 Dates for the OL section: 10/4-12/13

CAOT 215 OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.

CAOT 222 BUSINESS PRESENTATIONS I: POWERPOINT

Recommended: CAOT 104 or equivalent. Learn Microsoft PowerPoint software to create effective business slide presentations. Course incorporates animation, sound and video clips, clip art and smart art. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

ONLINE

89250 CAOT 222 OL By Arr 16 Hours ONLINE Motipara 1.0
 Dates for CAOT 222 OL: 8/23-9/27

CAOT 222 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

CAOT 223 BUSINESS PRESENTATIONS II: POWERPOINT

Prereq: CAOT 222 or equivalent. Students will learn advanced features of PowerPoint, create professional presentations containing embedded objects, sound and video clips, and convert presentations to HTML for viewing on the Web. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

ONLINE

89872 CAOT 223 OL By Arr 16 Hours ONLINE Motipara 1.0
Dates for CAOT 223 OL: 10/4-11/1

CAOT 223 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 225 SPREADSHEETS I: EXCEL

Recommended: CAOT 104 or equivalent. Discover the power and speed that the MS Office Excel spreadsheet software program brings to creating worksheets, building formulas and built-in functions, and presenting data in graphic form with charts. Plus lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

WEEKDAY

88259 CAOT 225 AS MWF 10:10-11:00 8-8121 Roumbanis 1.0
Dates for the AS section: 8/17-9/23

EVENING

88260 CAOT 225 JS W 6:30-9:30 8-8121 Corzonkoff 1.0
Dates for the JS section: 8/17-9/21

ONLINE

88295 CAOT 225 OL By Arr 16 Hours ONLINE Roumbanis 1.0
Dates for the OL section: 8/23-9/27

CAOT 225 OL is offered in an online format. Requires Internet access and email. Email instructor at roumbanis@smccd.edu before first scheduled class.

CAOT 226 SPREADSHEETS II: EXCEL

Recommended: CAOT 225 or equivalent. Students expand Excel knowledge by learning to design, enhance, link and consolidate worksheets. Topics include statistical and financial functions, database management, templates, lookup functions, macros, Pivot Charts and Pivot Tables. Plus lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

WEEKDAY

88300 CAOT 226 AS MWF 10:10-11:00 8-8121 Roumbanis 2.0
Dates for the AS section: 9/26-12/14

EVENING

88301 CAOT 226 JS W 6:30-9:30 8-8121 Corzonkoff 2.0
Dates for the JS section: 9/28-12/14

ONLINE

89199 CAOT 226 OL By Arr 32 Hours ONLINE Roumbanis 2.0
Dates for the OL section: 10/4-12/13

CAOT 226 OL is offered in an online format. Requires Internet access and email. Email instructor at roumbanis@smccd.edu before first scheduled class.

Computer Applications & Office Technology (CAOT)



Step up to a business career

Be competitive in today's job market, in one or two semesters.

You can enter the workforce as a:

- Administrative Assistant
- Computer Information Specialist
- Legal Administrative Assistant
- Medical Office Assistant
- Medical Transcriptionist
- Office Assistant
- Office Information Systems Professional
- Multimedia Technologist

CAOT provides courses to meet the requirements for A.S. degrees, certificates, and today's office workers' needs.

Your business training includes:

- Highest level of instruction and state-of-the-art equipment
- Instructors who are highly-trained and experienced
- The most current in-demand software used in industry
- Flexible online courses as well as traditional classes

Learn on the job:

Students can also enroll in the **Skyline College Cooperative Education** program to apply their new CAOT course skills and earn units for their current on-the-job training or internship.

Your future:

Office technology professionals can earn \$15-30 per hour or more! The skills and training you'll receive can lead to lucrative and flexible self-employment, such as Medical Transcriptionist and Multimedia Technologist.

**Contact: Alma Cervantes (650) 738-4368
or cervantes@smccd.edu, Room 8218**

COMPUTER APPLICATIONS & OFFICE TECHNOLOGY

CAOT 230 DATABASE APPLICATIONS I: ACCESS

Recommended: CAOT 104 or equivalent and eligibility for ENGL 836. A hands-on introduction to Access, a Windows database software package for business data handling tasks. Includes database design, business data input, storage, retrieval, editing and reporting. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

ONLINE

89201 CAOT 230 OL By Arr 16 Hours ONLINE Fraser 1.0
Dates for CAOT 230 OL: 8/23-9/27

CAOT 230 OL is offered in an online format. Requires Internet access and email. Email instructor at fraserl@smccd.edu before first scheduled class.

CAOT 231 DATABASE APPLICATIONS II: ACCESS

Prereq: CAOT 230 or equivalent. For students who want to use Access to become professionally competent in database management software. Emphasis on advanced topics: storage, retrieval, queries, SQL, reporting, and Visual Basic. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

ONLINE

89202 CAOT 231 OL By Arr 32 Hours ONLINE Fraser 2.0
Dates for CAOT 231 OL: 10/4-12/13

CAOT 231 OL is offered in an online format. Requires Internet access and email. Email instructor at fraserl@smccd.edu before first scheduled class.

CAOT 301 MAXIMIZING YOUR EMPLOYMENT POTENTIAL

In this culminating course, students prepare resumes, employment correspondence, use the Internet to explore employment resources, networking, interview techniques, and hiring strategies to obtain employment or qualify for promotions. May be repeated once for credit. Transfer: CSU.

ONLINE

88348 CAOT 301 OL By Arr 16 Hours ONLINE Cervantes 1.0
Dates for CAOT 301 OL: 9/29-11/3

CAOT 301 OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.

CAOT 400 INTERNET I

Prereq: CAOT 104 or equivalent. Learn to search the Internet efficiently, send email attachments, compress files, use FTP and discussion groups, and scan for viruses. An excellent course for beginners and those planning to take an online course. Plus lab hours by arrangement. May be repeated for credit a maximum of three times. *NOTE: This course has a non-refundable materials charge of \$3.* Transfer: CSU.

SATURDAY

88265 CAOT 400 SS Sat 9:00-12:00 8-8121 Corzonkoff 1.5
Dates for CAOT 400 SS: 8/20-10/15

CAOT 403 HTML & WEB AUTHORIZING APPLICATIONS I

Prereq: Completion of, or concurrent enrollment in, either CAOT 104, CAOT 212, CAOT 214, or equivalent. Students will learn how to create, edit, upload and link web pages for use on the Internet using HTML and DreamWeaver. Plus lab hours by arrangement. May be repeated for credit a maximum of three times. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

EVENING

88184 CAOT 403 JS W 6:30-9:30 8-8119 Cervantes 1.5
Dates for the JS section: 8/17-10/12

ONLINE

88191 CAOT 403 OL By Arr 24 Hours ONLINE Motipara 1.5
Dates for the OL section: 8/17-10/12

CAOT 403 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 404 HTML & WEB AUTHORIZING APPLICATIONS II

Prereq: CAOT 403 or equivalent. An intermediate hands-on course using HTML and DreamWeaver. More in-depth coverage of graphics, tables, frames, layout, interaction, and advanced HTML including website development. Plus lab hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

ONLINE

88197 CAOT 404 OL By Arr 24 Hours ONLINE Motipara 1.5
Dates for CAOT 404 OL: 10/19-12/14

CAOT 404 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 408 MULTIMEDIA PROJECT

Prereq: CAOT 104 or equivalent. Recommended: CAOT 400 or equivalent. Students learn how to create, edit and publish a multimedia project in current digital web media formats. Plus 24 lab hours by arrangement. May be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$3.* Transfer: CSU.

WEEKDAY

90503 CAOT 408 AS MWF 11:10-12:00 8-8119 Motipara 2.0
Dates for CAOT 408 AS: 9/14-12/6

CAOT 410 PHOTOSHOP ESSENTIALS

Recommended: CAOT 104 or equivalent. Use Photoshop to digitally convert, edit and design your own scanned photographs and graphics. See how easy it is to organize, clean up old photos and create exciting new images for the web, print and other current digital media formats. Plus lab hours by arrangement. May be repeated for credit a maximum of three times. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

SATURDAY

90504 CAOT 410 SS Sat 9:00-12:05 8-8119 Cervantes 1.5
Dates for the SS section: 8/20-10/15

ONLINE - PC/MAC FRIENDLY!

88226 CAOT 410 OL By Arr 24 Hours ONLINE Cervantes 1.5
Dates for the OL section: 8/23-10/18

CAOT 410 OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.

CAOT 411 PHOTOSHOP FOR THE WEB

Prereq: CAOT 410 or equivalent and CAOT 403 or equivalent. Using Photoshop, students will learn to create, edit and manipulate graphics for the Web. Topics include banners, background images, image maps, and rollovers, actions, filters, masks and channels. Plus lab hours by arrangement. May be repeated for credit a maximum of three times. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

SATURDAY

92413 CAOT 411 SS Sat 9:00-12:30 8-8119 Cervantes 1.5
Dates for the SS section: 10/22-12/17

ONLINE - PC/MAC FRIENDLY!

92411 CAOT 411 OL By Arr 24 Hours ONLINE Cervantes 1.5
 Dates for the OL section: 10/25-12/13

CAOT 411 OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.

CAOT 412 FLASH I

Prereq: CAOT 403 or equivalent. Create interactive web animation using Flash MX 2004. Learn drawing tools, grouping, creating graphic symbols, keyframes, frame-by-frame animation, layers, tweening, action buttons, and publishing Flash movies. Plus lab hours by arrangement. Also listed as COMP 412. May be repeated for credit a maximum of three times. Transfer: CSU.

ONLINE

88215 CAOT 412 OL By Arr 24 Hours ONLINE Weeks 1.5
 Dates for CAOT 412 OL: 8/23-10/18

CAOT 412 OL is offered in an online format. Requires Internet access and email. Contact instructor at weeksj@smccd.edu before first scheduled class.

CAOT 413 FLASH II

Prereq: CAOT 412 or equivalent. Students expand their knowledge using advanced features of Flash. Features include masking, movie clips, multiple timelines, sound control, pull down menus, preloaders, and ActionScript. Plus lab hours by arrangement. Also listed as COMP 413. May be repeated twice for credit. Transfer: CSU.

ONLINE

89207 CAOT 413 OL By Arr 24 Hours ONLINE Weeks 1.5
 Dates for CAOT 413 OL: 10/25-12/13

CAOT 413 OL is offered in an online format. Requires Internet access and email. Contact instructor at weeksj@smccd.edu before first scheduled class.

CAOT 416 ADOBE INDESIGN ESSENTIALS

Recommended: CAOT 214 or equivalent and CAOT 104 or equivalent. Explore the amazing features of Adobe InDesign the new industry standard for page layout and design. Create professional looking newsletters, advertisements, magazine articles, brochures, flyers and other documents. Transfer: CSU.

ONLINE

91814 CAOT 416 OL By Arr 48 Hours ONLINE Weeks 3.0

CAOT 416 OL is offered in an online format. Requires Internet access and email. Contact instructor at weeksj@smccd.edu before first scheduled class.

CAOT 480 NETWORK FUNDAMENTALS (LAN)

(Cisco Academy Course – CCNA 1) An introductory course in networking specific to local area networks (LAN). Topics will include LAN hardware, software, topology, transmission medium, wide area network connectivity, diagnostic tools, system administration, and vendor specific LAN products. Class is complemented with hands-on experience in constructing a local area network. Course is patterned after Cisco training guidelines. Plus one hr/wk by arrangement. Also listed as TCOM 480. Transfer: CSU.

WEEKDAY

88808 CAOT 480 AX TTh 12:35-2:00 2-2120 Allen 3.0

EVENING

88234 CAOT 480 JX W 7:00-10:05 2-2120 Cortes 3.0

CAOT 665S3 ADOBE ILLUSTRATOR CS5: CREATIVE PRINT AND WEB DESIGN FOR NON-DESIGNERS

An introduction to Illustrator basics beginning with the work interface. Beginners will develop hands-on experience using paths, points, curves, strokes and fills to create and manipulate shapes. Explore the new CS5 brush and graphic libraries while you design print and web image projects. A final portfolio will allow students to demonstrate creative design of print and web images including: business logos, brochures, a unique business card, birthday or special holiday gift cards, poster, scrapbook layouts and more. Transfer: CSU.

WEEKDAY

92569 CAOT 665S3 AS TTh 12:35-1:45 8-8121 Cervantes 1.5
 Dates for CAOT 665S3 AS: 10/25-12/15

CAOT 690 SPECIAL PROJECTS IN COMPUTER APPLICATIONS & OFFICE TECHNOLOGY

One hour of supervised work per week per unit. Transfer: CSU.

WEEKDAY

88233 CAOT 690 AV By Arr 1-3 Hrs/Wk 8-8303 Roumbanis 1.0-3.0

88238 CAOT 690 BV By Arr 1-3 Hrs/Wk 8-8207 Motipara 1.0-3.0

88237 CAOT 690 CV By Arr 1-3 Hrs/Wk 8-8218 Cervantes 1.0-3.0

COMPUTER SCIENCE (COMP)

(See also: COMPUTER APPLICATIONS & OFFICE TECHNOLOGY and TELECOMMUNICATIONS & NETWORK INFORMATION TECHNOLOGY.)

COMP 155 COMPUTER PROGRAMMING VISUAL BASIC

Prereq: MATH 110 or equivalent. Recommended: Eligibility for ENGL 836. Introduction to computer programming using the high level language VISUAL BASIC. Plus 1.5 hrs/wk by arrangement. May be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$2.* Transfer: UC; CSU.

EVENING

89556 COMP 155 JA Th 6:30-9:35 2-2117B O'Brien 3.0

COMP 412 FLASH I

Prereq: CAOT 403 or equivalent. Create interactive web animation using Adobe Flash CS3. Learn drawing tools, grouping, creating graphic symbols, keyframes, frame-by-frame animation, layers, tweening, action buttons, and publishing Flash movies. Plus lab hours by arrangement. Also listed as CAOT 412. May be repeated once for credit. Transfer: CSU.

ONLINE

90576 COMP 412 OL By Arr 24 Hours ONLINE Weeks 1.5
 Dates for COMP 412 OL: 8/23-10/18

COMP 412 OL is offered in an online format. Requires Internet access and email. Contact instructor at weeksj@smccd.edu before first scheduled class.

COMP 413 FLASH II

Prereq: CAOT/COMP 412 or equivalent. Students expand their knowledge using advanced features of Flash. Features include masking, movie clips, multiple time lines, sound control, pull-down menus, preloaders, and Actionsript. Plus lab hours by arrangement. Also listed as CAOT 413. May be repeated once for credit. Transfer: CSU.

ONLINE

90577 COMP 413 OL By Arr 24 Hours ONLINE Weeks 1.5
 Dates for COMP 413 OL: 10/25-12/13

COMP 413 OL is offered in an online format. Requires Internet access and email. Contact instructor at weeksj@smccd.edu before first scheduled class.

COMPUTER SCIENCE > COOPERATIVE EDUCATION

COMP 451 PC CONFIGURATION AND REPAIR

Prereq: Satisfactory completion (grade of C or better) of CAOT 105 or equivalent; and satisfactory completion (grade of C or better) of or concurrent enrollment in ELEC 110 or TCOM 405, or equivalent training or experience. This course provides preparation for A+ certification. A hands-on technical course designed to provide an in-depth understanding of PC hardware and software from an installation and repair outlook. Materials covered will include beginning and advanced software, hardware components and configuration, operating systems and how they control the PC. Includes direct hands-on experience with the tools and skills required for entry-level employment. Plus one hr/wk by arrangement. Also listed as TCOM 451. Transfer: CSU.

EVENING

90583	COMP 451	JX	TTh	6:30-8:40	2-2120	Lohmann	6.0
	LAB		TTh	8:50-10:05	2-2120	Lohmann	

COMP 482 INTRODUCTION TO ROUTERS

(Cisco Academy Course – CCNA 1 & 2) *Prereq:* Satisfactory completion (grade of C or better) of TCOM/CAOT 480, or equivalent training or experience. Introductory course on router configuration in wide area networks. Students will perform basic router configurations. Course examines common protocols, IP networking concepts and subnetting techniques. Includes instructor-directed hands-on activities. This course is patterned after Cisco Academy Course. (CCNA 1 & 2) Plus one hr/wk by arrangement. Also listed as TCOM 482. Transfer: CSU.

EVENING

92496	COMP 482	JX	M	6:30-9:45	1-1227	Del Prado	3.0
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COMP 483 NETWORK SWITCHES – CONCEPTS AND APPLICATIONS

(Cisco Academy Course – CCNA 3) *Prereq:* Satisfactory completion (grade of C or better) of TCOM/CAOT 480, or equivalent training or experience. Recommended: Satisfactory completion (grade of C or better) of TCOM/COMP 482, or equivalent training or experience. Introductory course in network switching concepts and configurations as applied to computer networks. Course examines switching protocols, spanning tree protocols, virtual LANs and other specific models. Basic design of switch configurations and the use of switches in network architecture will be covered. Includes instructor-directed hands-on activities. This course is patterned after Cisco training guidelines. Plus one hr/wk by arrangement. Also listed as TCOM 483. Transfer: CSU.

EVENING

92499	COMP 483	JX	T	7:00-10:05	1-1227	Del Prado	3.0
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COMP 484 ADVANCED ROUTING CONCEPTS AND APPLICATIONS

(Cisco Academy Course – CCNA 3 & 4) *Prereq:* Satisfactory completion (grade of C or better) of TCOM 482, or equivalent training or experience. Recommended: Satisfactory completion (grade of C or better) of TCOM 483, or equivalent training or experience. An advanced course in routing concepts and configurations on large internetworks. Students will configure and manage routers by implementing advanced features and common routing protocols such as EIGRP and OSPF. Includes instructor-directed hands-on activities. This course is patterned after Cisco Router training guidelines. Plus one hr/wk by arrangement. Also listed as TCOM 484. Transfer: CSU.

SATURDAY

90584	COMP 484	SX	Sat	9:00-12:15	1-1227	Del Prado	3.0
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COMP 485 TROUBLESHOOTING INTERNETWORK

Prereq: Satisfactory completion (grade of C or better) of TCOM/COMP 483 and TCOM/COMP 484, or equivalent training or experience. This course outlines the troubleshooting methodology and techniques for routers and switches in a network infrastructure. Students will learn to use existing software and the diagnostic features of a protocol analyzer to troubleshoot and analyze internetworks. This course is patterned after Cisco training guidelines. Plus one hr/wk by arrangement. Also listed as TCOM 485. Transfer: CSU.

EVENING

92518	COMP 485	JX	Th	7:00-10:05	1-1227	Del Prado	3.0
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COMP 486 NETWORK SECURITY

Prereq: Satisfactory completion (grade of C or better) of TCOM 482, or equivalent training or experience. Introduction to network security using firewall and VPN (virtual private network) technology. Students will be exposed to the theory and application of both firewall and VPN network architecture. Students will have the opportunity for hands-on practice to administer security policy and VPN configuration using Checkpoint software. Plus one hr/wk by arrangement. Also listed as TCOM 486. Transfer: CSU.

EVENING

91743	COMP 486	JX	W	7:00-10:05	1-1227	Del Prado	3.0
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COOPERATIVE EDUCATION (COOP)

Students may register for Cooperative Education online through WebSMART. Any student who registers through WebSMART is required to contact the Cooperative Education Office within the first two weeks of the semester for specific instructions. For additional information, call (650) 738-4261.

COOP 670 VOCATIONAL COOPERATIVE EDUCATION

Prereq: Enrollment in a planned vocational program and employment in a college approved job directly related to student's academic major. May be repeated for credit up to a maximum of 16 units. Transfer: CSU.

WEEKDAY

80218	COOP 670	AV	By Arr	1-4 Hrs/Wk	1-1209	Jones, C.	1.0-4.0
80219	COOP 670	BV	By Arr	1-4 Hrs/Wk	3-3202	Fitzgerald	1.0-4.0
83862	COOP 670	CV	By Arr	1-4 Hrs/Wk	1-1208	Zanassi	1.0-4.0
84384	COOP 670	DV	By Arr	1-4 Hrs/Wk	1-1216	Cooney	1.0-4.0
91926	COOP 670	EV	By Arr	1-4 Hrs/Wk	1-1208	McDaniel	1.0-4.0
92023	COOP 670	FV	By Arr	1-4 Hrs/Wk	1-1208	Jones, A.	1.0-4.0
86209	COOP 670	GV	By Arr	1-4 Hrs/Wk	1-1208	Staff	1.0-4.0
83861	COOP 670	IV	By Arr	1-4 Hrs/Wk	1-1208	Staff	1.0-4.0

EVENING

83860	COOP 670	JV	By Arr	1-4 Hrs/Wk	1-1208	Prater-Slack	1.0-4.0
88936	COOP 670	KV	By Arr	1-4 Hrs/Wk	1-1208	Perino	1.0-4.0
84412	COOP 670	LV	By Arr	1-4 Hrs/Wk	1-1208	Heldberg	1.0-4.0
86210	COOP 670	MV	By Arr	1-4 Hrs/Wk	1-1208	Semenza	1.0-4.0
84435	COOP 670	NV	By Arr	1-4 Hrs/Wk	1-1208	Jones, G.	1.0-4.0
91456	COOP 670	PV	By Arr	1-4 Hrs/Wk	1-1208	Staff	1.0-4.0

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

COOP 671 GENERAL COOPERATIVE EDUCATION

Students earn up to 3 units of credit for work experience in any job where learning can be identified. Work may be paid or volunteer. Students must report to the Cooperative Education office at Skyline College to complete enrollment. May be repeated for credit up to a maximum of 6 units. Transfer: CSU.

WEEKDAY

87402	COOP 671	AV	By Arr	1-3 Hrs/Wk	1-1208	Fitzgerald	1.0-3.0
90723	COOP 671	BV	By Arr	1-3 Hrs/Wk	1-1209	Jones, C.	1.0-3.0

ADMJ 670 CRIMINAL JUSTICE INTERNSHIP

On-site experiential learning opportunity for qualified Administration of Justice students to apply skills and knowledge through supervised work experience at a justice agency. Transfer: CSU.

WEEKDAY

92634	ADMJ 670	AV	By Arr	1-4 Hrs/Wk	1-1309	Aurilio	1.0-4.0
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BUS. 670 BUSINESS WORK EXPERIENCE

Prereq: Employment in a college-approved job directly related to student's Business major. On-the-job training in an office environment under the primary supervision of an industry employer. May be repeated for credit a maximum of three times. Transfer: CSU.

WEEKDAY

88205	BUS. 670	AV	By Arr	1-4 Hrs/Wk	8-8218	Cervantes	1.0-4.0
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ECE. 670 EARLY CHILDHOOD EDUCATION WORK EXPERIENCE

On-the-job training under the primary supervision of an industry employer. Transfer: CSU.

EVENING

80285	ECE. 670	JV	By Arr	1-4 Hrs/Wk	8-8307	Genevro	1.0-4.0
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TCOM 670 TCOM OR NETWORK INFORMATION TECHNOLOGY WORK EXPERIENCE

Prereq: Must be enrolled in a TCOM course. College credit awarded for on-the-job training. Must be employed in a related industry. Transfer: CSU.

WEEKDAY

80798	TCOM 670	JV	By Arr	1-4 Hrs/Wk	TBA	Perino	1.0-4.0
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COSMETOLOGY (COSM)

(Admission to Cosmetology 700-740 and 775 courses is by special application only. Wellness courses are also listed under WELLNESS.)

COSM 665SB INTRODUCTION TO COSMETOLOGY

An introduction to the field of Cosmetology, which includes manicuring; skin, hair and nail maintenance; skin care; make-up application; and general hair care. Emphasis in class is on improving personal presentation.

SATURDAY

93180	COSM 665SB SA	Sat		9:00-1:00	4-201A	Staff	2.0
Dates for the SA section: 8/20-10/15							
93181	COSM 665SB SS	Sat		9:00-1:20	4-201A	Staff	2.0
Dates for the SS section: 10/22-12/17							

COSM 690 SPECIAL PROJECTS IN COSMETOLOGY

One hour of supervised work per week per unit.

WEEKDAY

80220	COSM 690	AV	By Arr	1-8 Hrs/Wk	4-210	Biagi	1.0-8.0
84359	COSM 690	BV	By Arr	1-8 Hrs/Wk	4-214	Pelayo	1.0-8.0
89543	COSM 690	CV	By Arr	1-8 Hrs/Wk	4-216	Lee	1.0-8.0

EVENING

88532	COSM 690	JV	By Arr	1-8 Hrs/Wk	4-212	Morita	1.0-8.0
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COSM 700 COSMETOLOGY CONCEPTS/PRACTICE I

Basic and advanced manipulative skills in hair design, analysis, coloring, cutting, scalp and hair conditioning treatments, chemical straightening, permanent waving, manicuring, pedicures, Material Safety Data Sheets, and State Board Rules and Regulations. May be repeated for credit a maximum of three times.

WEEKDAY

80221	COSM 700	AA	Daily	8:00-4:30	4-201B	Lee	16.0
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EVENING/SATURDAY

93208	COSM 700	JA	MTWTh	6:00-10:00	4-201B	Staff	11.0
			Sat	8:00-4:30	4-201B	Staff	

COSM 740 COSMETOLOGY CONCEPTS/PRACTICE II

Prereq: Completion of COSM 700 with grade C or better.

Basic and advanced manipulative skills in chemical techniques, styling, coloring, State Board requirements on speed and accuracy, and anatomy. May be repeated for credit a maximum of three times.

WEEKDAY

80226	COSM 740	AV	Daily	8:00-4:30	4-218	Biagi	0.5-16.0
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WEEKDAY/SATURDAY

90705	COSM 740	JA	MTWTh	6:00-10:00	4-218	Staff	11.0
			Sat	8:00-4:30	4-218	Pelayo	

COSM 750 COSMETOLOGY BRUSH-UP

Prereq: State of California Barbering or Cosmetology license or valid out-of-state Cosmetology license, or upon recommendation of Cosmetology faculty. To satisfy supplemental or out-of-state training requirements; basic and advanced instruction on in-salon processes emphasizing performance and efficiency. Applicable to those needing assistance in passing the California State Board exam and to brush up on skills and techniques for job placement or advancement. May be repeated for credit up to three times or a maximum of 20 units or three times.

WEEKDAY

91739	COSM 750	AV	Daily	8:00-5:00	4-230	Staff	0.5-10.0
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COSM 760 COSMETOLOGY INSTRUCTOR PREPARATION

Prereq: Valid California Cosmetologist's license and a minimum of one year's full-time practical experience. Designed for experienced, licensed cosmetologists interested in teaching cosmetology courses with a focus on teaching methodologies and techniques that emphasize theoretical and practical subject matter using a four-step lesson plan. May be repeated for credit up to a maximum of 28 units.

EVENING

85860	COSM 760	JA	M	5:30-9:30	4-201A	Biagi	5.0
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Cosmetology and Esthetics



Express your artistic talents doing hair, skin or nails

Students who graduate from the prestigious Skyline Cosmetology and Esthetician programs become knowledgeable professionals sought after for their skills and training.

Graduates:

- Open salons
- Specialize in weddings
- Perform nail services
- Work with physicians to apply corrective make-up
- Work in salons
- Apply permanent make-up
- Teach

Work with actual clients while learning from professionals in the field in the Cosmetology program (1-2 years) or the Esthetician program (1 year).

Contact: Nancy Lam, (650) 738-4168, or lamn@smccd.edu

COSM 775 ESTHETICIAN I

The first of a two-course sequence designed to provide students with basic knowledge and skill development in skin care techniques, make-up application, and hair removal to qualify for the Esthetician examination at the California State Board of Cosmetology. May be repeated once for credit.

EVENING/SATURDAY

88334	COSM 775	JA	TWTh	6:00-10:00	4-120	Pelayo	9.0
			Sat	8:00-4:30	4-120	Pelayo	

WELL 665SA INTRODUCTION TO HERBAL MEDICINE

This short course will explore herbal medicine and ways to use it for health and well-being. Historical background of herbal medicine will be provided along with information for several herbs that can be incorporated into daily life in the form of massage oils, tinctures, poultices, teas, etc. Students will take home massage oils infused with herbs for their own use. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15.*

SUNDAY

92877	WELL 665SA	US	Sun	9:00-5:00	4-102	Leary	0.5
	Date for WELL 665SA US: 10/23						

WELL 665SB SELF-HELP STRESS REDUCTION TECHNIQUES

Students will explore self-help healing tools that will support the practitioner when working with clients. These tools are beneficial for anyone working with the public, particularly work that requires sensitive awareness and communication. Students will learn simple practices that help to center and ground ourselves as we open our hearts compassionately. Each participant will leave the class knowing straightforward processes they can follow to achieve balance and clarity as they work with people who are in need of thoughtful attention. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring a yoga mat or large towel to class.*

SUNDAY

92907	WELL 665SB	US	Sun	9:00-5:00	6-6202A	Leary	0.5
	Date for WELL 665SB US: 10/9						

WELL 665SC INTRODUCTION TO FACE & DECOLLETE MASSAGE

Introduction to massage movements used specifically for the face and décolleté. The course will examine the therapeutic value of non-threatening touch, the anatomy of the chest, upper arms and face, and proper hygiene and sanitation for the safety of the therapist and recipient. Students will learn techniques to enhance their esthetics massage or spa technician skills and explore proper posture and body mechanics. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets and 2 pillowcases to class.*

SUNDAY

92909	WELL 665SC	US	Sun	9:00-5:00	4-102	Leary	0.5
	Date for WELL 665 SC: 10/30						

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

WELL 665SD INTRODUCTION TO HAND MASSAGE

Introduction to beginning massage movements used specifically for the hands. Emphasis on the therapeutic value of non-threatening touch, anatomy of the hands, proper hygiene and sanitation, reflex points that can be stimulated to maintain physical well being, proper body mechanics, exposure to massage products and contraindications. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets and 2 pillowcases to class.*

SUNDAY

92912 WELL 665SD US Sun 9:00-5:00 4-102 Aldridge 0.5
Date for WELL 665SD US: 10/16

WELL 665SE INTRODUCTION TO FOOT MASSAGE

Introduction to beginning massage movements used specifically for the feet. Emphasis on the therapeutic value of non-threatening touch, anatomy of the feet, proper hygiene and sanitation, reflex points that can be stimulated to maintain physical well being, proper body mechanics, exposure to massage products and contraindications. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets and 2 pillowcases to class.*

SUNDAY

92914 WELL 665SE US Sun 9:00-5:00 4-102 Brown 0.5
Date for WELL 665SE US: 11/6

WELL 665SF INTRODUCTION TO NECK AND SHOULDER MASSAGE

Introduction to beginning massage movements used to release stress and tension from the neck and shoulder area. Emphasis on the therapeutic value of non-threatening touch, neck and shoulder anatomy, proper hygiene and sanitation, exploration of proper body mechanics, exposure to massage products and contraindications. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets and 2 pillowcases to class.*

SUNDAY

93190 WELL 665SF US Sun 9:00-5:00 4-102 Aldridge 0.5
Date for WELL 665SF US: 10/2

WELL 665SG INTRODUCTION TO BACK MASSAGE

Introduction to beginning massage movements used to release stress and tension from the neck and back area. Emphasis on the therapeutic value of non-threatening touch, the neck and back anatomy, proper hygiene and sanitation, exploration of proper body mechanics, exposure to massage products and contraindications. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets and 2 pillowcases to class.*

SUNDAY

93192 WELL 665SG US Sun 9:00-5:00 4-102 Brown 0.5
Date for WELL 665SG US: 9/18

WELL 665SH INTRODUCTION TO FLOWER ESSENCES

This course will explore the world of flower essences as a viable healing modality used to address emotional issues and body-mind health. Emphasis on the history of flower essences, methods of preparation, conditions and methods for selecting a particular essence, and flower essence usage. Students will prepare a personalized emergency formula. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15.*

SUNDAY

93194 WELL 665SH US Sun 9:00-5:00 4-102 Leary 0.5
Date for WELL 665SH US: 8/28

WELL 665SI INTRODUCTION TO AROMATHERAPY

This course will explore aromatherapy's healing gifts and the variety of application uses. Topics include the history of aromatherapy, preparation methods, and the conditions and methods for selecting a particular essential oil. Students will prepare an essential oil combination in a lotion carrier. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15.*

SUNDAY

93195 WELL 665SI US Sun 9:00-5:00 4-102 Leary 0.5
Date for WELL 665SI US: 9/11

WELL 665SJ INTRODUCTION TO GEM ELIXIRS

This course will explore the world of gem elixirs and how to use them as a viable healing modality to address emotional issues and body-mind health. Students will learn which gem elixirs are needed for certain conditions and how to choose them appropriately. There will be discussion about the variety of uses available for gem elixirs (oral preparations, environmental sprays, bath stones, or adding to lotions, creams or carrier oils). Students will prepare a gem and elixir formula for themselves that specifically addresses how they respond to stressors and life challenges. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15.*

SUNDAY

93204 WELL 665SJ US Sun 9:00-5:00 4-102 Leary 0.5
Date for WELL 665SJ US: 9/25

WELL 701 MASSAGE THERAPY I

Recommended: Eligibility for ENGL 836 or equivalent. Development of skills and knowledge in massage therapy techniques. Topics include massage theory, practical experience, anatomy and physiology. Upon successful completion of Massage Therapy program (WELL 701 and 702), students are eligible for a Certificate of Achievement from Skyline College and can apply for California certification and take their National Boards. *NOTE: Students will be required to purchase a supply kit. May be repeated once for credit.*

EVENING

93206 WELL 701 JA MTWTh 6:00-10:00 4-122 Leary 9.0

WELL 880SA INTRO TO "WHOLISTIC" HEALTH

Introduction to a variety of holistic health modalities, including massage therapy, yoga, breath work, herbology, aromatherapy, flower essences, gem elixirs, and Ayurveda and Chinese medicine. May be repeated once for credit.

ONLINE

92881 WELL 880SA OL By Arr 48 Hours ONLINE Leary 3.0
Sat 10:00-12:00 4-102

WELL 880SA OL will be held online with optional meetings on campus. Optional meetings on campus on Saturdays 8/20, 10/8 and 12/17 from 10:00 am to 12:00 pm in Building 4, Room 102. Students must have Internet access and an email address. Orientation meeting on Saturday, August 20, from 10:00 am to 12:00 pm in Building 4, Room 102. Instructor email: learym@smccd.edu.

DANCE > EARLY CHILDHOOD EDUCATION

DANCE

(Refer to course listings under KINESIOLOGY – DANCE.)

DATA PROCESSING

(Refer to course listings under COMPUTER APPLICATIONS & OFFICE TECHNOLOGY and COMPUTER SCIENCE.)

DEVELOPMENTAL SKILLS (DSKL)

DSKL 825 ASSISTIVE COMPUTER TECHNOLOGY – DRAGON NATURALLY SPEAKING (VERSION 11)

Assistive computer technology instruction designed primarily for students with disabilities. Students will learn the use of assistive technology to support their learning styles and/or physical needs. The course includes sixteen hours of lecture at the scheduled times shown below and sixteen hours of lab by arrangement. *NOTE: These sections utilize Dragon NaturallySpeaking software. Students only need to enroll in one of the sections listed below. This course has a non-refundable materials charge of \$20. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)*

WEEKDAY

91769	DSKL 825	BS W	12:10-2:00	2-2309	Lariviere	1.0
Dates for the BS section: 8/17-10/5						
91779	DSKL 825	FS W	12:10-2:00	2-2309	Lariviere	1.0
Dates for the KS section: 10/19-12/7						

EVENING

91780	DSKL 825	LS T	6:00-8:00	2-2309	Lariviere	1.0
Dates for the LS section: 10/25-12/13						

DSKL 825 ASSISTIVE COMPUTER TECHNOLOGY – KURZWEIL 3000 (VERSION 11)

Assistive computer technology instruction designed primarily for students with disabilities. Students will learn the use of assistive technology to support their learning styles and/or physical needs. The course includes sixteen hours of lecture at the scheduled times shown below and sixteen hours of lab by arrangement. *NOTE: These sections utilize Kurzweil 3000 software. Students only need to enroll in one of the sections listed below. This course has a non-refundable materials charge of \$20. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)*

WEEKDAY

91772	DSKL 825	CS M	12:10-2:00	2-2309	Lariviere	1.0
Dates for the CS section: 9/12-11/7						
91774	DSKL 825	DS T	1:10-3:00	2-2309	Lariviere	1.0
Dates for the DS section: 8/23-10/11						
91777	DSKL 825	ES T	1:10-3:00	2-2309	Lariviere	1.0
Dates for the ES section: 10/18-12/6						

EVENING

91771	DSKL 825	JS T	6:00-8:00	2-2309	Lariviere	1.0
Dates for the JS section: 8/23-10/18						

DSKL 880SD LEARNING SKILLS ASSESSMENT AND ADVOCACY

A course offering opportunities in levels of learning assessment and related advocacy skills. Registration is through the DSPS Office with consent of instructor. Priority is given to students having no previous documentation, incomplete documentation, or documentation that is out of date. Students will work toward completing California Community College Eligibility Criteria for Learning Disabilities and learn best practices for requesting and utilizing accommodations. *NOTE: This course has a nonrefundable materials charge of \$25.00. (Units do not count toward the Associate Degree.)*

WEEKDAY

93015	DSKL 880SD AS	W	11:10-1:30	2-2351	Douglas	0.5
Dates for the AS section: 9/7-10/12						
93016	DSKL 880SD BS	T	11:10-1:30	2-2351	Douglas	0.5
Dates for the BS section: 10/25-11/29						

DRAMA (DRAM)

DRAM 680SA TECHNICAL PRODUCTION/STAGECRAFT

Basic principles, history and practice of technical production for the performing arts. Transfer: CSU.

WEEKDAY

93261	DRAM 680SA AA	TTh	12:35-3:30	1-1124	Ceccarelli	3.0
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EARLY CHILDHOOD EDUCATION (ECE.)

(See also: FAMILY & CONSUMER SCIENCES and PSYCHOLOGY.)

Funding from First 5 San Mateo County to the Early Childhood Education Program is providing a textbook loan program, administered through individual classes once instruction begins.

If you work with young children and are enrolled in Early Childhood Education classes leading to a California CD Teaching Permit, Skyline College tuition reimbursement is available to eligible students from the Child Care Training Consortium. Contact ECE Program Services Coordinator Cecelia Rebele at rebelec@smccd.edu or (650) 738-4304, or Kate Williams Browne, ECE Program Coordinator, at brownnek@smccd.edu or (650) 738-7092 for more information or to apply.

ECE. 201 CHILD DEVELOPMENT

Recommended: Eligibility for ENGL 836. Introduction to child development that includes physical, psychosocial, and cognitive/language development milestones for children, both typical and atypical, from conception through adolescence. Also listed as PSYC 201. Transfer: UC; CSU (D3, E1).

WEEKDAY

86767	ECE. 201	AX	TTh	9:35-10:50	8-8306	Floor	3.0
86768	ECE. 201	BX	MWF	9:10-10:00	8-8213	Jackson	3.0
90525	ECE. 201	CX	TTh	11:10-12:25	1-1105	Eljarrari	3.0

EVENING

86772	ECE. 201	JX	Th	7:00-10:05	8-8306	Floor	3.0
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SATURDAY

86771 ECE. 201 SX Sat 9:00-5:00 8-8213 Francisco 3.0
ECE 201 SX will meet on the following dates: 8/20, 8/27, 9/10, 9/17, 9/24 and 10/1.

ONLINE

92870 ECE. 201 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0
ECE. 201 OL is taught in an online format. Requires Internet access and email. Instructor email: mcclainrochak@smccd.edu.

ECE. 210 ECE PRINCIPLES

Recommended: Eligibility for ENGL 836. Overview of the nature and goals of Early Childhood Education. Awareness of historical perspective. Exploration of various program models in ECE and potential future trends. Transfer: CSU.

WEEKDAY

80283 ECE. 210 AA MW 12:10-1:30 8-8306 Browne 3.0

EVENING

88776 ECE. 210 JB M 7:00-10:15 3C Ford 3.0

ECE. 211 ECE CURRICULUM

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. An overview of knowledge and skills related to providing appropriate curriculum and environments for young children from birth to age eight. Students will examine the teacher's role in supporting the development of young children. Transfer: CSU.

EVENING

80284 ECE. 211 JA W 7:00-10:05 3C Ford 3.0

SATURDAY

93148 ECE. 211 SS Sat 9:00-5:00 8-8117 Genevro 3.0
Dates for the SS section: 10/8-11/19

ECE. 212 CHILD, FAMILY & COMMUNITY

Recommended: Eligibility for ENGL 836. Patterns of family living, roles, interaction of family members, factors affecting family life, community resources; a cross-cultural approach. Also listed as FCS 212. Transfer: UC; CSU.

EVENING

93124 ECE. 212 JA W 4:00-6:55 8-8213 Goines 3.0

86775 ECE. 212 JB Th 7:00-10:05 8-8222 Genevro 3.0

ECE. 214 CHILD-PARENT RELATIONS

Emotional, social, intellectual and physical development of children with an emphasis on a multicultural approach to parent-child relations, diversity of family systems in today's society, and how these influence the developing child. Also listed as FCS 213. Transfer: CSU (E1).

EVENING

87306 ECE. 214 JA Th 6:30-9:35 3C Muller Moseley 3.0

ECE. 223 INFANT/TODDLER DEVELOPMENT

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. Major developmental trends, abilities and influences of behavior during the first three years of life. Transfer: CSU.

EVENING

87270 ECE. 223 JA TTh 11:10-12:25 8-8117 Staff 3.0

ECE. 241 EARLY CHILDHOOD EDUCATION ADMINISTRATION: HUMAN RELATIONS

Recommended: Eligibility for ENGL 836 and READ 836 or ENGL 846 or equivalent, plus the 12 ECE core units. This course focuses on the human relations aspects of early childhood education settings as a business and the social, political and economic implications for ECE professionals and parents. Transfer: CSU.

SATURDAY

89572 ECE. 241 SS Sat 9:00-5:00 8-8226 Sell 3.0
Dates for ECE. 241 SS: 10/15-10/29 and 11/19-12/10

ECE. 244 PREKINDERGARTEN LEARNING AND DEVELOPMENT GUIDELINES

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. A review of criteria for high quality prekindergarten/preschool experiences for young children. Key topics include program and curriculum guidelines that promote early learning. Issues related to school readiness/school success will be examined. Transfer: CSU.

EVENING

92489 ECE. 244 JS T 7:00-10:05 8-8308 Yung 3.0
Dates for ECE. 244 JS: 9/27-12/6

ECE. 260 CHILDREN WITH SPECIAL NEEDS

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. This course provides an overview of the issues related to children with special needs (focus on physical, sensory, communicative and behavioral disabilities), with an emphasis on the inclusion of these children in early childhood education settings. Transfer: CSU.

EVENING

90996 ECE. 260 JA Th 3:50-6:30 8-8306 Francisco 3.0

ECE. 272 TEACHING IN A DIVERSE SOCIETY

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Examination of the development of social identities in diverse societies including theoretical and practical implications of culture, ethnicity, stereotyping and bias as they apply to young children, families, programs, classrooms and teaching. Transfer: CSU.

WEEKDAY

93149 ECE. 272 AA TTh 12:35-1:50 8-8306 Floor 3.0

EVENING

88279 ECE. 272 JA M 7:00-10:15 8-8306 Yung 3.0

ECE. 273 SUPPORTING YOUNG BILINGUAL LEARNERS

Recommended: Satisfactory completion of ECE./PSYC 201 and ECE. 211, or equivalent. Focus on practical and research-based strategies for supporting dual language learners to develop a strong literacy base in both English and their home languages. Transfer: CSU.

SATURDAY

91685 ECE. 273 SS Sat 9:00-5:00 8-8213 Ansari 1.0
Date for ECE. 273 SS: 10/15 and 10/29

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

EARLY CHILDHOOD EDUCATION

ECE. 314 HEALTH, SAFETY AND NUTRITION FOR YOUNG CHILDREN

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. An overview of health practices and safety regulations as they pertain to licensed childcare settings. Major topics include infectious disease prevention, establishing safe environments for young children, emergency and disaster preparedness, and community resources. Transfer: CSU.

EVENING

92468	ECE. 314	JA W	7:00-10:05	5-5132A	Whitney	3.0
93210	ECE. 314	JB T	3:50-6:30	8-8306	Whitney	3.0

ECE. 333 OBSERVATION AND ASSESSMENT

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. A thorough background of the purposes and methods of child observation and assessment and their application in early childhood education settings. Required core course for the ECE certificate and Associate degree. Transfer: CSU.

EVENING

88822	ECE. 333	JA T	7:00-10:05	8-8117	Wiggins-Dowler	3.0
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ECE. 335 CHILD GUIDANCE

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. An introductory course in child guidance and discipline for teachers, caregivers and parents providing an overview of the complexity of children's behavior and how to address it constructively. Transfer: CSU.

EVENING

93211	ECE. 335	JA M	3:50-6:30	8-8306	Magidoff	3.0
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ECE. 360 ADVOCACY IN THE EARLY CHILDHOOD FIELD

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. A focus on the elements of advocacy for young children, their families, and professionals in early childhood education, including the role of public policy, organizing and legislation. Transfer: CSU.

SATURDAY

92470	ECE. 360	SS Sat	9:00-5:00	8-8306	Francisco	1.0
Dates for ECE. 360 SS: 12/3-12/10						

ECE. 366 PRACTICUM IN EARLY CHILDHOOD EDUCATION

Prereq: ECE./PSYC 201, 210, 211 and 212, or equivalent.
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Supervised field experience in early childhood settings that includes 96 hours of student teaching in approved ECE sites, and 18 hours of seminar. ECE. 366 is a core course required for the ECE certificate and Associate degree. Transfer: CSU.

EVENING

89888	ECE. 366	JA W	4:00-6:40	8-8213	Browne	3.0
ECE. 366 JA will meet on the following dates: 8/17, 8/31, 9/28, 10/19, 11/9 and 11/30.						

91210	ECE. 366	KA T	7:00-10:00	7-7307	Ford	3.0
ECE. 366 KA will meet on the following dates: 8/23, 9/6, 9/27, 10/18, 11/8 and 12/6.						

ECE. 665SD MALE INVOLVEMENT

Examination of the importance of men in the lives of children. Review of barriers and issues concerning male involvement in early childhood and how to positively encourage men to be involved with children. Transfer: CSU.

SATURDAY

91255	ECE. 665SD	SS Sat	8:00-5:00	8-8213	Proett	1.0
Dates for ECE. 665SD SS: 10/22 and 11/5						

ECE. 665SH CHILD, INFANT, ADULT CPR/AED & FIRST AID

Course will cover CPR, rescue breathing and choke saving for all ages (adults, children and infants), AED and barrier devices. Students must pass both a skills and a written test to receive a CPR card valid for two years. The first-aid section of the course includes information on bleeding control, burns, shock, poisoning, fractures, seizures and other life threatening emergencies as well as pediatric and adult first-aid situations. Students will receive a CPR book, a first-aid manual and a first-aid card valid for 3 years, as well as other handouts. *NOTE: This course does not fulfill the CPR requirements for healthcare workers. This course will be held in Skyline College's Child Development Center (Building 16).* Transfer: CSU.

SATURDAY

91857	ECE. 665SH	SA Sat	8:00-4:00	8-8302	Whitney	0.5
Date for the SA section: 8/27						
91859	ECE. 665SH	SB Sat	8:00-4:00	8-8302	Whitney	0.5
Date for the SB section: 9/24						

ECE. 670 EARLY CHILDHOOD EDUCATION WORK EXPERIENCE

On-the-job training under the primary supervision of an industry employer. Transfer: CSU.

EVENING

80285	ECE. 670	JV	By Arr	1-4 Hrs/Wk	8-8307	Genevro	1.0-4.0
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ECE. 690 SPECIAL PROJECTS IN EARLY CHILDHOOD EDUCATION

One hour of supervised work per week per unit. Transfer: CSU.

WEEKDAY

90541	ECE. 690	BV	By Arr	1-3 Hrs/Wk	8-8303	Browne	1.0-3.0
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ECE. 804 ENGLISH FOR CHILDCARE PROVIDERS

NEW! Recommended: Completion of or concurrent enrollment in ESOL 830, or ESOL 863 and ESOL 873, or eligibility for ESOL 840, or equivalent. Basic listening, speaking, reading and writing skills in standard English within the context of child care. Intended for parents, grandparents, child care providers, and preschool teachers who are learning English as a second language. Also listed as ESOL 804. (Units do not count toward the Associate Degree.)

WEEKDAY

93165	ECE. 804	AA	TTh	11:10-12:25	8-8116	Sippel	3.0
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

ECONOMICS (ECON)

ECON 100 PRINCIPLES OF MACROECONOMICS

Recommended: Eligibility for ENGL 836 and MATH 110. The economic system and its problems; determination of the level of output; prices, monetary theory, government policies and economic growth. Transfer: UC; CSU (D3).

WEEKDAY

80286	ECON 100	AA	MWF	8:10-9:00	PH-411*	Suzuki	3.0
80287	ECON 100	AB	MWF	9:10-10:00	PH-411*	Suzuki	3.0
80288	ECON 100	AC	MWF	10:10-11:00	PH-411*	Suzuki	3.0
88449	ECON 100	AD	TTh	9:35-10:50	PH-412*	Sanford	3.0

EVENING

89884	ECON 100	JB	M	6:30-9:35	8-8213	Nelson	3.0
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HYBRID

87360	ECON 100	HW	By Arr	48 Hours	HYBRID	Kress	3.0
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ECON 100 HW will be held online and on campus. There are four required on-campus meetings for orientation and testing. Mandatory orientation meeting on campus on Saturday, August 20, from 9:10 to 10:15 am, in Room 7110.

ECON 100 PRINCIPLES OF MACROECONOMICS – HONORS

Recommended: Eligibility for ENGL 836 and MATH 110. The economic system and its problems; determination of the level of output; prices, monetary theory, government policies and economic growth. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (D3).

WEEKDAY

93162	ECON 100	AH	TTh	11:10-12:25	PH-411*	Suzuki	3.0
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ECON 102 PRINCIPLES OF MICROECONOMICS

Prereq: ECON 100. Recommended: Eligibility for ENGL 836 and MATH 110. The economic system and its problems; the functioning of the market, pricing of products, the determination of wages, international trade. Transfer: UC; CSU (D3).

WEEKDAY

80290	ECON 102	AA	TTh	9:35-10:50	PH-411*	Suzuki	3.0
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EVENING

80291	ECON 102	JA	W	6:30-9:35	5-5132B	Suzuki	3.0
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HYBRID

89677	ECON 102	HW	By Arr	48 Hours	HYBRID	Kress	3.0
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ECON 102 HW will be held online and on campus. There are four required on-campus meetings for orientation and testing. Mandatory orientation meeting on campus on Saturday, August 20, from 11:00 to 12:15 pm, in Room 7110.

EDUCATION (EDUC)

EDUC 100 INTRODUCTION TO EDUCATION

Recommended: Eligibility for ENGL 836. History, philosophy and practices of the American system of public and private education from primary grades to the university. Designed for students considering a career in teaching. Transfer: CSU (D3).

WEEKDAY

80292	EDUC 100	AA	MWF	11:10-12:00	1-1206	Staff	3.0
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ELECTRONICS TECHNOLOGY (ELEC)

ELEC 110 FUNDAMENTALS OF ELECTRONICS

Activity based introduction to the fundamentals of DC and AC electrical/electronic circuits. Course covers the basic mathematical laws, terminologies, testing and measuring of simple circuits. Laboratory exercises will emphasize the use of tools, electrical test instruments, and measuring devices. Plus one hr/wk by arrangement. Transfer: CSU.

WEEKDAY

92654	ELEC 110	AA	W	9:10-12:15	2-2108	Frank	4.0
	LAB		M	9:10-12:25	2-2108	Frank	

EVENING

80293	ELEC 110	JA	W	6:30-9:35	2-2108	Petromilli	4.0
	LAB		M	6:30-9:35	2-2108	Petromilli	

ELEC 410 INTRODUCTION TO SOLAR INSTALLATION AND INTEGRATION

Recommended: Completion of ELEC 110 with a grade of C or better, or concurrent enrollment in ELEC 110, or equivalent. An introductory course targeted to junior-level photovoltaic installers to provide a foundation of skills necessary in solar installation. Topics include electrical theory and practice, photovoltaic theory and integration, and solar installation skills. The course is a balance of theory, hands-on practice, and real world examples. Plus a total of 16 lab hours by arrangement. Also listed as ENVS 410. Transfer: CSU.

WEEKDAY

92041	ELEC 410	AX	TTh	9:00-12:40	2-2108	Thompson	3.5
	LAB		TTh	1:30-3:30	3D	Thompson	

Dates for ELEC 410 AX: 9/13-10/20

EMERGENCY MEDICAL CARE (EMC.)

EMC. 410 EMERGENCY MEDICAL TECHNICIAN B

Prereq: Completion of EMC. 425 or a valid Healthcare Provider CPR card. The first phase of training in the Emergency Medical Technician Career Structure. Covers all techniques of emergency medical care presently considered within the responsibilities of the Emergency Medical Technician. Upon successful completion of the course, students will be eligible to receive EMT-B certification. Students will spend additional time outside of the scheduled class hours to complete the ambulance and hospital rotations. Please obtain important Registration and Course information by visiting the college website at www.SkylineCollege.edu.

EVENING/FRIDAY OR SATURDAY

85109	EMC. 410	JA	Th	5:00-10:00	7-7104	Crawford	7.0
	LAB		F	10:00-4:15	7-7115	Phillips	
85111	EMC. 410	JB	Th	5:00-10:00	7-7104	Crawford	7.0
	LAB		Sat	10:00-4:15	7-7115	Phillips	

* This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

EMERGENCY MEDICAL CARE > ENGLISH

EMC. 425 CPR: HEALTH CARE PROVIDER

This course will qualify students for CPR certification for health care providers. Includes instruction pertinent to adult, child and infant CPR. *NOTE: A \$10 (cash only) materials charge will be due at the first class meeting. Please purchase AHA Health Care Provider Manual in the College Bookstore prior to class.* May be repeated for credit a maximum of three times. Transfer: CSU.

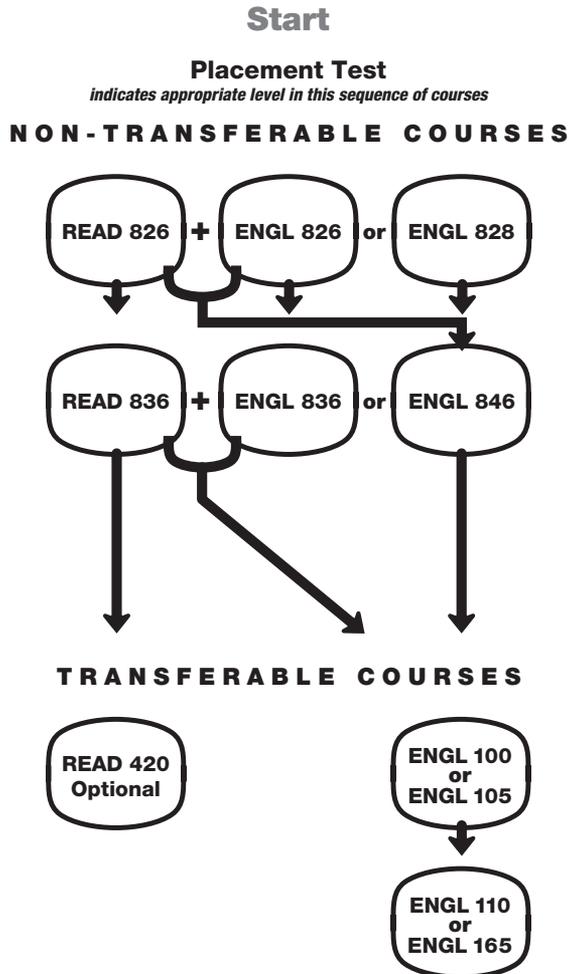
EVENING

87370	EMC. 425	JS MT	6:00-10:05	7-7115	Miller	0.5
Dates for the JS section: 9/19-9/20						
87371	EMC. 425	KS MT	6:00-10:05	7-7115	Miller	0.5
Dates for the KS section: 10/17-10/18						
90529	EMC. 425	LS MT	6:00-10:05	7-7115	Miller	0.5
Dates for the LS section: 12/5-12/6						

ENGLISH (ENGL)

(Literature courses are also listed under LITERATURE.)

English/Reading Course Sequence



ENGL 100 COMPOSITION

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary.
Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3).

WEEKDAY

84287	ENGL 100	AA	MWF	9:10-10:00	8-8222	Fuller	3.0
80298	ENGL 100	AB	MWF	9:10-10:00	8-8116	Westfall	3.0
91408	ENGL 100	AC	MWF	9:10-10:00	7-7303	Hein	3.0
80296	ENGL 100	AD	MWF	10:10-11:00	8-8220	Zollo	3.0
90448	ENGL 100	AF	MWF	10:10-11:00	8-8222	Fuller	3.0
83920	ENGL 100	AG	MWF	11:10-12:00	8-8220	Zollo	3.0
84289	ENGL 100	AI	MWF	11:10-12:00	8-8224	Westfall	3.0
80295	ENGL 100	AJ	TTh	8:10-9:25	8-8116	Sandel	3.0
85832	ENGL 100	AL	TTh	8:10-9:25	8-8220	Feinblum	3.0
89856	ENGL 100	AM	TTh	9:35-10:50	8-8118	Bowsher	3.0
85845	ENGL 100	AT	TTh	9:35-10:50	8-8116	Sandel	3.0
80301	ENGL 100	AU	TTh	9:35-10:50	8-8220	Harer	3.0
86636	ENGL 100	AW	TTh	11:10-12:25	8-8118	Bowsher	3.0
88926	ENGL 100	BA	TTh	11:10-12:25	7-7307	Feinblum	3.0
80297	ENGL 100	BB	MWF	11:10-12:00	8-8116	Smith	3.0
90147	ENGL 100	BD	MW	12:10-1:25	8-8224	Floro	3.0

EVENING

80304	ENGL 100	JB	M	6:00-9:15	4-274	Tindall	3.0
90536	ENGL 100	JF	TTh	5:30-6:45	8-8220	Mills	3.0
80305	ENGL 100	JA	T	7:00-10:05	8-8116	Sherman	3.0
80307	ENGL 100	JC	Th	7:00-10:05	8-8118	Orleans	3.0
92388	ENGL 100	JD	Th	7:00-10:05	8-8116	Sherman	3.0
88947	ENGL 100	JX	Th	7:00-10:05	8-8220	McClung	3.0

ONLINE

91114	ENGL 100	OL	By Arr	48 Hours	ONLINE	Powers	3.0
ENGL 100 OL is offered in an online format. Requires Internet access and email. Instructor email: powersj@smccd.edu .							
91932	ENGL 100	OM	By Arr	48 Hours	ONLINE	Powers	3.0
ENGL 100 OM is offered in an online format. Requires Internet access and email. Instructor email: powersj@smccd.edu .							
93093	ENGL 100	ON	By Arr	48 Hours	ONLINE	Christensen	3.0
ENGL 100 ON is offered in an online format. Requires Internet access and email. Instructor email: christenseng@smccd.edu .							

ENGL 100 COMPOSITION – ASTEP

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary.
Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. *NOTE: This section is designed primarily for students in the ASTEP learning community, but is open to all eligible students.* Transfer: UC; CSU (A2, A3).

WEEKDAY

80294	ENGL 100	AQ	MWF	8:10-9:00	PH-403*	Vaughns	3.0
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*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

ENGL 100 COMPOSITION – HONORS

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. *Reading Prereq:* READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. **NOTE:** These sections are designed primarily for students in the Honors Transfer Program, but are open to all eligible students. All students enrolling in these sections will be required to do Honors-level work. Transfer: UC; CSU (A2, A3).

WEEKDAY

83877	ENGL 100	AH	MWF	10:10-11:00	8-8116	Smith	3.0
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EVENING

89112	ENGL 100	JH	Th	7:00-10:05	8-8220	McClung	3.0
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ENGL 100 COMPOSITION – WIT

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. *Reading Prereq:* READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. **NOTE:** This section is designed primarily for students in the Women in Transition learning community, but is open to all eligible students. Transfer: UC; CSU (A2, A3).

EVENING

80309	ENGL 100	JR	W	7:00-10:05	7-7307	McClung	3.0
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ENGL 104 APPLIED ENGLISH SKILLS FOR CULTURAL PRODUCTION – KABABAYAN

Recommended: Eligibility for ENGL 836 or equivalent. Designed for students who want to learn critical thinking, reading and writing skills in producing a Pilipino Cultural Night. May be repeated for credit up to a maximum of 9 units. **NOTE:** This section is designed primarily for students in the Kababayan learning community, but is open to all students. Transfer: CSU.

WEEKDAY

90453	ENGL 104	AK	TTh	2:10-3:25	8-8308	Erpelo	1.0-3.0
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ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING

Prereq: ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).

WEEKDAY

83879	ENGL 110	AA	MWF	9:10-10:00	8-8224	Feinblum	3.0
80318	ENGL 110	AB	MWF	10:10-11:00	8-8224	Staff	3.0
90449	ENGL 110	AC	MW	11:10-12:25	8-8118	Bowsher	3.0
89124	ENGL 110	AD	TTh	8:10-9:25	4-272	Lachmayr	3.0
90457	ENGL 110	AF	TTh	9:35-10:50	8-8222	Westfall	3.0
89126	ENGL 110	AG	TTh	11:10-12:25	8-8224	Floro	3.0
80316	ENGL 110	AI	TTh	11:10-12:25	8-8222	Westfall	3.0
80319	ENGL 110	AT	MWF	11:10-12:00	8-8222	Connors	3.0
90678	ENGL 110	BB	TTh	8:10-9:25	7-7303	Christensen	3.0
90679	ENGL 110	BD	TTh	9:35-10:50	7-7303	Christensen	3.0

EVENING

80321	ENGL 110	JA	M	7:00-10:15	8-8220	Bell	3.0
89858	ENGL 110	JB	T	7:00-10:05	8-8220	McClung	3.0
92764	ENGL 110	JC	T	7:00-10:05	8-8118	Saenz	3.0
90535	ENGL 110	JD	W	7:00-10:05	8-8220	Fuller	3.0
92387	ENGL 110	JF	Th	7:00-10:05	7-7307	Tindall	3.0
84367	ENGL 110	JX	W	6:00-9:05	8-8116	Bowsher	3.0

ONLINE

92599	ENGL 110	OL	By Arr	48 Hours	ONLINE	Bell	3.0
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ENGL 110 OL is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by August 17. Instructor email: bellr@smccd.edu.

91639	ENGL 110	OM	By Arr	48 Hours	ONLINE	Bell	3.0
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ENGL 110 OM is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by August 17. Instructor email: bellr@smccd.edu.

91638	ENGL 110	ON	By Arr	48 Hours	ONLINE	Powers	3.0
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ENGL 110 ON is offered in an online format. Requires Internet access and email. Instructor email: powersj@smccd.edu.

HYBRID

92321	ENGL 110	HJ	By Arr	48 Hours	HYBRID	Hibble	3.0
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ENGL 110 HJ will be held online and on campus. Requires Internet access and email. Instructor email: hibblea@smccd.edu. Orientation meeting on Wednesday, August 17, from 6:00 to 6:50 pm, in Room 2117B.

ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING – HONORS

Prereq: ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. **NOTE:** These sections are designed primarily for students in the Honors Transfer Program, but are open to all eligible students. All students enrolling in these sections will be required to do Honors-level work. Transfer: UC; CSU (A2, A3, C2).

WEEKDAY

89125	ENGL 110	AH	TTh	9:35-10:50	8-8224	Floro	3.0
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EVENING

90492	ENGL 110	JH	W	6:00-9:05	8-8116	Bowsher	3.0
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ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING – KABABAYAN

Prereq: ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. **NOTE:** This section is designed primarily for students in the Kababayan learning community, but is open to all eligible students. Transfer: UC; CSU (A2, A3, C2).

WEEKDAY

90456	ENGL 110	AK	TTh	11:10-12:25	8-8220	Erpelo	3.0
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

ENGLISH

ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING – PUENTE

Prereq: ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. *NOTE: This section is designed primarily for students in the Puente learning community, but is open to all eligible students.* Transfer: UC; CSU (A2, A3, C2).

WEEKDAY

90451	ENGL 110	AP	MWF	10:10-11:00	7-7303	Lachmayr	3.0
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ENGL 161 CREATIVE WRITING I

Prereq: Eligibility for ENGL 100 or 105, or equivalent. The craft of writing short stories, sketches, poetry, short dramas and other literary forms. Transfer: UC; CSU (C2).

WEEKDAY

80322	ENGL 161	AX	TTh	12:35-1:50	8-8319	Harer	3.0
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ENGL 162 CREATIVE WRITING II

Prereq: Completion of ENGL 161. The craft of writing short stories, sketches, poetry, short dramas, and other literary forms for both personal enjoyment and professional training. During the Spring Semester, class members may volunteer to work on the college's literary magazine. Transfer: UC; CSU.

WEEKDAY

80324	ENGL 162	AX	TTh	12:35-1:50	8-8319	Harer	3.0
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ENGL 165 CRITICAL THINKING & ADVANCED COMPOSITION

Prereq: ENGL 100 or 105 with grade of C or better. Course will teach students to use critical thinking, reading, and writing skills through discussion of ideas and a progression of argumentative writing assignments. Transfer: UC; CSU (A3).

ONLINE

91086	ENGL 165	OL	By Arr	48 Hours	ONLINE	Tindall	3.0
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ENGL 165 OL is offered in an online format. Requires Internet access and email. Instructor email: tindallr@smccd.edu.

ENGL 650 ENGLISH SUPPLEMENT FOR TRIO STUDENTS

Individualized instruction in reading and writing skills for TRIO/STAARS students based on TRIO English instructor's assessment of each student's reading and writing skills. Open entry. May be repeated for credit up to a maximum of 6 units. (Units do not count toward the Associate Degree.)

WEEKDAY

80332	ENGL 650	AV	By Arr	1.5-9 Hrs/Wk	5-5100	Sippel	0.5-3.0
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ENGL 690 SPECIAL PROJECTS IN ENGLISH

One hour of supervised work per week per unit. Transfer: CSU.

WEEKDAY

91378	ENGL 690	AV	By Arr	1-3 Hrs/Wk	4-244	Erpelo	1.0-3.0
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ENGL 826 BASIC WRITING SKILLS

Recommended: Eligibility for READ 826 and ENGL 826 by appropriate scores on college placement tests and other measures as necessary. Students placing in READ 826 and ENGL 826 should enroll in both courses concurrently. Course in basic writing focusing on paragraph and essay organization, sentence skills, and text-based writing. Students will write essays in and out of class and complete assignments to strengthen sentence skills and writing/reading strategies. ENGL 826 prepares students for ENGL 836. (Units do not count toward the Associate Degree.)

WEEKDAY

80349	ENGL 826	AA	TTh	11:10-12:25	5-5102	Feiner	3.0
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ENGL 828 BASIC COMPOSITION AND READING

Recommended: Eligibility for READ 826 and ENGL 826 by appropriate scores on college placement tests and other measures as necessary. Practice in composition and reading based on the study of essays and other reading material. Composition of short essays, with focused work on reading, paragraph development, and sentence structure. *NOTE: Students enrolling in ENGL 828 AA (92324) must also enroll in LSKL 828 AA (93175); students enrolling in ENGL 828 AB (92325) must also enroll in LSKL 828 AB (93176); students enrolling in ENGL 828 AC (92737) must also enroll in LSKL 828 AC (93177); and students enrolling in ENGL 828 AD (93059) must also enroll in LSKL 828 AD (93178).* (Units do not count toward the Associate Degree.)

WEEKDAY

92324	ENGL 828	AA	MWF	10:10-11:35	4-274	Lisha	5.0
92325	ENGL 828	AB	MWF	12:10-1:35	8-8319	Halk	5.0
92737	ENGL 828	AC	Daily	8:10-9:00	4-274	Gibson	5.0
93059	ENGL 828	AD	MWF	11:10-12:35	PH-402*	Hein	5.0

EVENING

92341	ENGL 828	JA	MW	4:30-6:45	8-8319	Zoughbie	5.0
93070	ENGL 828	JB	TTh	4:30-6:40	4-272	Fernandez	5.0

ENGL 828 BASIC COMPOSITION AND READING – FIRST YEAR EXPERIENCE

Recommended: Eligibility for READ 826 and ENGL 826 by appropriate scores on college placement tests and other measures as necessary. Practice in composition and reading based on the study of essays and other reading material. Composition of short essays, with focused work on reading, paragraph development, and sentence structure. *NOTE: ENGL 828 AY is part of the First Year Experience Learning Community. All students enrolling in ENGL 828 AY (93100) must also enroll in CRER 100 AY (92025), MATH 110 AY (80535), and COMM 120 AY (90447).* (Units do not count toward the Associate Degree.)

WEEKDAY

93100	ENGL 828	AY	MWF	9:10-10:35	1-1202	Feiner	5.0
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ENGL 846 READING AND WRITING CONNECTIONS

Writing Prereq: Completion of ENGL 826, ESOL 840 or 841/842 with a grade of C or better, or eligibility for ENGL 836, ESOL 400, or ENGL 846 on approved college placement test and multiple measures. *Reading Prereq:* Completion of READ 826, ESOL 840 or 841/842 with Credit or a grade of C or better, or eligibility for READ 836, ESOL 400, or ENGL 846 on approved Reading placement test and multiple measures. Integrates ENGL 836 and READ 836, satisfying requirements for both. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary.

WEEKDAY

91043	ENGL 846	AA	MWF	8:10-9:35	8-8319	Lisha	5.0
90442	ENGL 846	AB	MWF	8:10-9:35	4-272	Staff	5.0
90071	ENGL 846	AC	MWF	9:10-10:35	PH-402*	Riedel	5.0
89257	ENGL 846	AD	MWF	9:10-10:35	PH-403*	Watson	5.0
89862	ENGL 846	AF	MWF	10:10-11:35	8-8319	Wong	5.0
91641	ENGL 846	AG	MWF	11:10-12:35	5-5132A	Staff	5.0
91396	ENGL 846	AI	MWF	11:10-12:35	7-7307	Feinblum	5.0
93061	ENGL 846	BA	MWF	10:10-11:35	PH-401*	Zoughbie	5.0

EVENING

91113	ENGL 846	JA	MW	4:30-6:45	7-7307	Bell	5.0
92369	ENGL 846	JB	MW	4:30-6:45	8-8220	Schriner	5.0
89881	ENGL 846	JC	TTh	4:30-6:40	8-8118	Warden	5.0
91642	ENGL 846	JD	TTh	4:30-6:40	7-7303	Prieto	5.0

ENGL 846 READING AND WRITING CONNECTIONS – ASTEP

Writing Prereq: Completion of ENGL 826, ESOL 840 or 841/842 with a grade of C or better, or eligibility for ENGL 836, ESOL 400, or ENGL 846 on approved college placement test and multiple measures. *Reading Prereq:* Completion of READ 826, ESOL 840 or 841/842 with Credit or a grade of C or better, or eligibility for READ 836, ESOL 400, or ENGL 846 on approved Reading placement test and multiple measures. Integrates ENGL 836 and READ 836, satisfying requirements for both. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary. *NOTE: This section is designed primarily for students in the ASTEP learning community, but is open to all eligible students.*

WEEKDAY

90073	ENGL 846	AQ	MWF	11:10-12:35	PH-403*	Watson	5.0
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ENGL 846 READING AND WRITING CONNECTIONS – KABABAYAN

Writing Prereq: Completion of ENGL 826, ESOL 840 or 841/842 with a grade of C or better, or eligibility for ENGL 836, ESOL 400, or ENGL 846 on approved college placement test and multiple measures. *Reading Prereq:* Completion of READ 826, ESOL 840 or 841/842 with Credit or a grade of C or better, or eligibility for READ 836, ESOL 400, or ENGL 846 on approved Reading placement test and multiple measures. Integrates ENGL 836 and READ 836, satisfying requirements for both. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all eligible students.*

WEEKDAY

89512	ENGL 846	AK	MWF	10:10-11:35	4-272	Erpelö	5.0
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ENGL 846 READING AND WRITING CONNECTIONS – PUENTE

Writing Prereq: Completion of ENGL 826, ESOL 840 or 841/842 with a grade of C or better, or eligibility for ENGL 836, ESOL 400, or ENGL 846 on approved college placement test and multiple measures. *Reading Prereq:* Completion of READ 826, ESOL 840 or 841/842 with Credit or a grade of C or better, or eligibility for READ 836, ESOL 400, or ENGL 846 on approved Reading placement test and multiple measures. Integrates ENGL 836 and READ 836, satisfying requirements for both. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary. *NOTE: This section is designed primarily for students in the Puente learning community, but is open to all students. All students enrolling in ENGL 846 AP (89258) must also enroll in COUN 100 AP (90602).*

WEEKDAY

89258	ENGL 846	AP	MWF	11:10-12:35	7-7303	Lachmayr	5.0
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ENGL 846 READING AND WRITING CONNECTIONS – SCHOLAR-ATHLETE LEARNING COMMUNITY

Writing Prereq: Completion of ENGL 826, ESOL 840 or 841/842 with a grade of C or better, or eligibility for ENGL 836, ESOL 400, or ENGL 846 on approved college placement test and multiple measures. *Reading Prereq:* Completion of READ 826, ESOL 840 or 841/842 with Credit or a grade of C or better, or eligibility for READ 836, ESOL 400, or ENGL 846 on approved Reading placement test and multiple measures.

Integrates ENGL 836 and READ 836, satisfying requirements for both. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary. *NOTE: These sections are designed primarily for students in the Scholar-Athlete learning community, but are open to all eligible students.*

WEEKDAY

91640	ENGL 846	AE	MWF	9:10-10:35	4-271	Gibson	5.0
90075	ENGL 846	BE	MWF	11:10-12:35	4-271	Gibson	5.0

ENGL 875 ENGLISH GRAMMAR

Review of English grammar with emphasis on practicing standard English skills and correctness for use in academic papers. Appropriate for all levels of English. (Units do not count toward the Associate Degree.)

HYBRID

90458	ENGL 875	HJ	By Arr	48 Hours	HYBRID	Westfall	3.0
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ENGL 875 HJ will be held online and on campus. Requires Internet access and email. Instructor email: westfall@smccd.edu. Orientation meeting on Wednesday, August 17, 5:00 to 5:40 pm, in Room 2117A.

LIT. 116 INTRODUCTION TO WORLD LITERATURE

Prereq: ENGL 100 or ENGL 105. Survey of world literature using fiction, poetry, essays and drama. Transfer: UC; CSU (C2).

EVENING

93071	LIT. 116	JX	M	6:00-9:15	8-8116	Bowsher	3.0
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LIT. 116 INTRODUCTION TO WORLD LITERATURE – HONORS

Prereq: ENGL 100 or ENGL 105. Survey of world literature using fiction, poetry, essays and drama. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

EVENING

90516	LIT. 116	JH	M	6:00-9:15	8-8116	Bowsher	3.0
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LIT. 225 MIRRORS OF TODAY: CONTEMPORARY POETRY

Prereq: ENGL 100 or ENGL 105. This course, by situating major examples of this poetry in the relevant social, intellectual and critical contexts, clarifies the meaning and methods of contemporary poetry. Transfer: UC; CSU (C2).

WEEKDAY

92332	LIT. 225	AA	TTh	12:35-1:50	8-8220	Jones	3.0
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LIT. 432 FOLKLORE

Prereq: ENGL 100 or 105, or equivalent. A lively study of folk tales, legends, beliefs, superstitions, proverbs, mythology, folk life, folk speech, folk songs, lyrics, folk epics, and their influence in the literature and culture that form our heritage. Transfer: UC; CSU (C2).

HYBRID

92333	LIT. 432	HJ	By Arr	48 Hours	HYBRID	Hibble	3.0
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LIT. 432 HJ will be held online and on campus. Requires Internet access and email. Instructor email: hibblea@smccd.edu. Orientation meeting on Wednesday, August 17, from 6:55 to 7:45 pm, in Room 2117B.

*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)

ESOL Program Sequence and Supplemental Courses

Start

Placement Test
indicates appropriate level in this sequence of courses

Recommended Supplemental Courses (for each level)
non-transferable, not part of sequence

1
High-Beginning
ESOL 851+861
+871

Level 1
ESOL 801 Basic Conversational English

2
Pre-Intermediate
ESOL 852+862
+872

Level 2
ESOL 802 Pre-Intermediate Conversational English

3
Intermediate
ESOL 830 or
863+873

Level 3
ESOL 655 ESL Supplement (self-paced lab course)
ESOL 853 Intermediate Listening & Speaking

4
High-Intermediate
ESOL 840 or
864+874

Level 4
ESOL 655 ESL Supplement (self-paced lab course)
ESOL 854 High-Intermediate Listening & Speaking

TRANSFERABLE COURSES

ESOL 400

Level 5 and beyond
ESOL 875 Advanced ESL Grammar & Editing

ENGL 100

ESOL 400 ENGLISH COMPOSITION FOR NONNATIVE SPEAKERS

Prereq: Satisfactory completion (grade of C or better) of ESOL 840, or 841 and 842, or 864 and 874, or equivalent; or appropriate skill level as indicated by ESL placement test and other measures as necessary. Advanced practice in writing English for nonnative speakers. Emphasis on composing clear, coherent, logical essays. Transfer: UC; CSU.

WEEKDAY

80330	ESOL 400	AA	Daily	9:10-10:00	7-7307	Hertig	5.0
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EVENING

84396	ESOL 400	JA	TTh	4:30-6:40	7-7307	Thompson	5.0
91643	ESOL 400	JB	MW	4:30-6:45	8-8118	Warden	5.0

ESOL 400 ENGLISH COMPOSITION FOR NONNATIVE SPEAKERS – ESOL LEARNING COMMUNITY

Prereq: Satisfactory completion (grade of C or better) of ESOL 840, or 841 and 842, or 864 and 874, or equivalent; or appropriate skill level as indicated by ESL placement test and other measures as necessary. Advanced practice in writing English for nonnative speakers. Emphasis on composing clear, coherent, logical essays. NOTE: ESOL 400 AB is part of the ESOL Learning Community with COUN 100 BS. Students enrolling in ESOL 400 AB (CRN 89128) must also enroll in COUN 100 BS (CRN 90145). Transfer: UC; CSU.

WEEKDAY

89128	ESOL 400	AB	Daily	10:10-11:00	7-7307	Hertig	5.0
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ESOL 655 ENGLISH AS A SECOND LANGUAGE SUPPLEMENT

Recommended: Concurrent enrollment in another ESOL course. Provides assistance for ESL students in communication skills, including reading, writing, listening and speaking. Students may drop in when The Learning Center is open for one-on-one tutoring, software, English practice groups, and faculty-taught workshops. Phone-in/online tutoring may be available. May be repeated for credit up to a maximum of 6 units. Open entry. (Units do not count toward the Associate Degree.)

WEEKDAY

91263	ESOL 655	AV	By Arr	1.5-9 Hrs/Wk	5-5100	Sippel	0.5-3.0
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ESOL 803 WORKPLACE ENGLISH FOR SPEAKERS OF OTHER LANGUAGES

Recommended: Eligibility for ESOL 852, 862 and 872, as indicated by ESL placement test and other measures as necessary, or equivalent. Professional greetings, dress and customs, conversation, customer service, and other skills to work successfully in an office environment. Practice in staffing a professional office. Plus two hours per week by arrangement. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)

WEEKDAY

92767	ESOL 803	AA	TTh	9:35-10:50	8-8317	Rivera	3.0
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ESOL 804 ENGLISH FOR CHILDCARE PROVIDERS

NEW! Recommended: Completion of or concurrent enrollment in ESOL 830, or ESOL 863 and ESOL 873, or eligibility for ESOL 840, or equivalent. Basic listening, speaking, reading and writing skills in standard English within the context of child care. Intended for parents, grandparents, child care providers, and preschool teachers who are learning English as a second language. Also listed as ECE. 804. (Units do not count toward the Associate Degree.)

WEEKDAY

93163	ESOL 804	AA	TTh	11:10-12:25	8-8116	Sippel	3.0
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ESOL 830 ENGLISH FOR SPEAKERS OF OTHER LANGUAGES III

Recommended: Satisfactory completion of ESOL 820 or both 821 and 822, or appropriate skill level as indicated by ESL placement test and other measures as necessary. This course is for advanced students who have studied the grammatical structures in ESOL 820 or 821 and 822 and have acquired conversational fluency and basic reading and writing skills. Emphasis is on critical reading, sentence combining, oral exchange, and paragraph writing. (Units do not count toward the Associate Degree.)

WEEKDAY

85321	ESOL 830	AA	MWF	8:10-9:50	8-8308	Nicol	6.0
			TTh	8:10-9:25	8-8308	Nicol	

ESOL 840 ENGLISH FOR SPEAKERS OF OTHER LANGUAGES IV

Recommended: Satisfactory completion of ESOL 830 or both 831 and 832, or appropriate skill level as indicated by ESL placement test and other measures as necessary. This course is for advanced learners who have studied the grammatical structures, reading skills, and elements of paragraph writing in ESOL 830 or 831 and 832. Emphasis is on thematic reading, discussion, and writing from paragraph to essays, supplemented by exercises in proofreading. (Units do not count toward the Associate Degree.)

WEEKDAY

85323	ESOL 840	AA	MWF	8:10-9:50	1-1124	Frasca	6.0
			TTh	8:10-9:25	1-1124	Frasca	
85324	ESOL 840	AB	MWF	11:10-12:50	8-8308	Nicol	6.0
			TTh	11:10-12:25	8-8308	Nicol	

ESOL 851 HIGH-BEGINNING ESL LISTENING AND SPEAKING

Recommended: Appropriate skill level of ESOL 810 or ESOL 811, as indicated by ESL placement test and other measures as necessary. Development of listening comprehension and oral proficiency of standard spoken English at the high-beginning level. Comprehension, vocabulary development, and high-beginning fluency. *NOTE: This course will be held at the Community Learning Center, 520 Tamarack Lane, South San Francisco.* (Units do not count toward the Associate Degree.)

SATURDAY

91178	ESOL 851	SZ	Sat	9:30-1:00	CLC	Carey	3.0
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ESOL 852 PRE-INTERMEDIATE ESL LISTENING & SPEAKING

Recommended: Satisfactory completion of ESOL 810, or both 811 and 812, or ESOL 851, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 862 and ESOL 872. Development of listening comprehension and oral proficiency at the pre-intermediate level of English. Focus on comprehension of modified English and vocabulary in context, clear production of words and phrases, and continued development in oral fluency in English. (Units do not count toward the Associate Degree.)

WEEKDAY

91791	ESOL 852	AA	MWF	9:10-10:00	5-5102	Sippel	3.0
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English for Speakers of Other Languages



**Get a better job.
Improve your
family's future.**

¡Aprenda Inglés en Skyline College!

学习英文

Skyline College offers flexible classes in English for Speakers of Other Languages

English skills make you more successful

- Prepare to get a college degree
- Prepare for business and trade certification
- Make your English professional and powerful
- Get a higher-paying job
- Advocate for your family in English
- Increase your speaking and negotiation skills
- Speak and write with confidence

Beginning, intermediate and advanced learners welcome!

¡Clases de noche y también los fines de semana!

¡Matricúlese ahora!

**现在开始
我们有夜间和周末的课程**

Convenient classes (evening and weekends)!

**Contact: Connie Beringer, (650) 738-4202,
or beringer@smccd.edu**

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

English Language Institute



For help getting started at Skyline!

Nonnative speakers of English can get assistance with understanding and navigating the college experience. The English Language Institute provides service in:

- helping students understand the ESOL courses offered at Skyline College
- directing students to services using translation and information in primary languages
- informing students about what services they may qualify to receive
- coordinating counseling and career planning for nonnative speakers
- finding creative solutions to barriers such as transportation, child care, and financial aid
- building workplace English through a language course
- assisting second-language speakers interested in the Vocational/Technical fields to prepare adequately for study.

Building 1, Room 1218

Contact: Leigh Anne Sippel,
(650) 738-7089 or skyeli@smccd.edu

ESOL 861 HIGH-BEGINNING ESL READING AND WRITING

Recommended: Appropriate skill level of ESOL 810 or ESOL 811, as indicated by ESL placement test and other measures as necessary. Development of reading and writing skills at the high-beginning level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, and sentence and short paragraph writing. (Units do not count toward the Associate Degree.)

EVENING

91181 ESOL 861 JA TTh 7:25-9:15 8-8317 Lamarre 4.0

ESOL 862 PRE-INTERMEDIATE ESL READING & WRITING

Recommended: Satisfactory completion of ESOL 810, or both 811 and 812, or ESOL 861, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 852 and ESOL 872. Development of reading and writing skills at the pre-intermediate level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, sentence skills, and short paragraph writing. (Units do not count toward the Associate Degree.)

WEEKDAY

91792 ESOL 862 AA MW 10:10-11:50 5-5102 Rivera 4.0

ESOL 863 INTERMEDIATE ESL READING & WRITING

Recommended: Satisfactory completion of ESOL 820, or both 821 and 822, or ESOL 862, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to enroll concurrently in ESOL 853 and ESOL 873. Development of reading and writing skills at the intermediate level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, and paragraph writing. (Units do not count toward the Associate Degree.)

EVENING

91788 ESOL 863 JA MW 7:25-9:15 7-7303 Lerman 4.0

ESOL 872 PRE-INTERMEDIATE ESL GRAMMAR

Recommended: Satisfactory completion of ESOL 810, or both ESOL 811 and 812, or ESOL 871, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. Development of sentence variety and grammatical and mechanical accuracy of standard spoken and written English at the pre-intermediate level. (Units do not count toward the Associate Degree.)

WEEKDAY

91790 ESOL 872 AA TTh 9:35-10:50 1-1124 Craigie 3.0

EVENING

92765 ESOL 872 JA TTh 6:00-7:15 8-8317 Lamarre 3.0

ESOL 874 HIGH-INTERMEDIATE ESL GRAMMAR

Recommended: Satisfactory completion of ESOL 830, or both ESOL 831 and 832, or ESOL 873, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. Development of sentence variety and grammatical and mechanical accuracy of standard spoken and written English at the high-intermediate level. (Units do not count toward the Associate Degree.)

EVENING

92766 ESOL 874 JA MW 6:00-7:15 7-7303 Lerman 3.0

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

ESOL 875 ADVANCED ESL GRAMMAR AND EDITING

Recommended: Eligibility for ESOL 400, or completion of ESOL 840, or both ESOL 841 and ESOL 842, or ESOL 874, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. ESL students learn grammar and editing strategies for academic writing. This course assumes advanced study of ESL up to the reading and writing level of ESOL 400. May be repeated once for credit. (Units do not count toward the Associate Degree.)

WEEKDAY

90462 ESOL 875 AA TTh 11:10-12:25 1-1124 Craigie 3.0

ENVIRONMENTAL SCIENCE AND TECHNOLOGY (ENVS)

ENVS 100 INTRODUCTION TO ENVIRONMENTAL SCIENCE

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. An interdisciplinary introduction to aspects of environmental and natural resource issues and their impact on human welfare. Exploration of causes of environmental issues in a natural sciences, social sciences, business and engineering context, Study of sustainability and potential solutions to environmental problems. Transfer credit: UC; CSU.

WEEKDAY

92892 ENVS 100 AX TTh 12:35-1:50 7-7104 McCarthy 3.0

EVENING

93168 ENVS 100 JA Th 6:30-9:35 7-7310 Staff 3.0

ENVS 100 INTRODUCTION TO ENVIRONMENTAL SCIENCE – HONORS

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. An interdisciplinary introduction to aspects of environmental and natural resource issues and their impact on human welfare. Exploration of causes of environmental issues in a natural sciences, social sciences, business and engineering context, Study of sustainability and potential solutions to environmental problems. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer credit: UC; CSU.

WEEKDAY

92893 ENVS 100 AH TTh 12:35-1:50 7-7104 McCarthy 3.0

ENVS 410 INTRODUCTION TO SOLAR INSTALLATION AND INTEGRATION

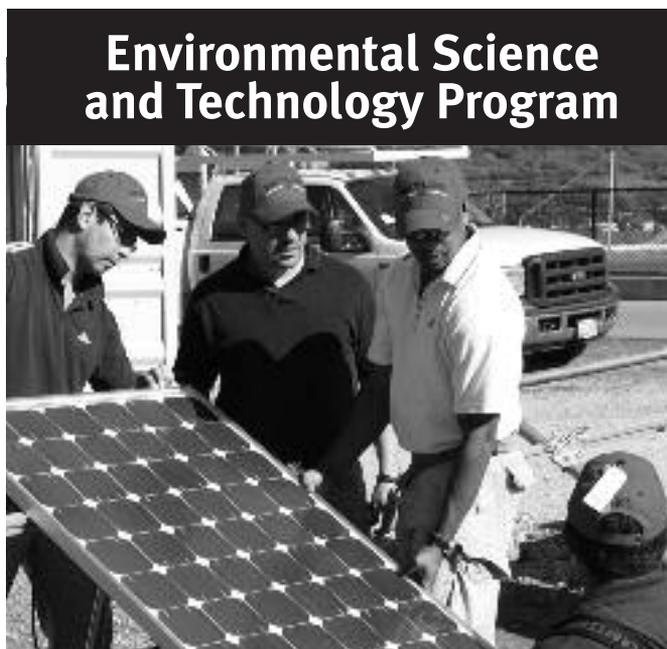
Recommended: Completion of ELEC 110 with a grade of C or better, or concurrent enrollment in ELEC 110, or equivalent. An introductory course targeted to junior-level photovoltaic installers to provide a foundation of skills necessary in solar installation. Topics include electrical theory and practice, photovoltaic theory and integration, and solar installation skills. The course is a balance of theory, hands-on practice, and real world examples. Plus a total of 16 hours by arrangement. Also listed as ELEC 410. Transfer: CSU.

WEEKDAY

92571 ENVS 410 AX TTh 9:00-12:40 2-2108 Thompson 3.5

LAB TTh 1:30-3:30 3D Thompson

Dates for ENVS 410 AX: 9/13-10/20



Skyline College is committed to sustainability

The **Environmental Science and Technology** program was developed to provide students with a greater understanding of environmental issues and to meet the needs of a new green workforce.

Capturing the growing public demand for clean energy, courses provide students with knowledge of building science, energy systems, and alternative energy. These hands-on courses result in industry-recognized certificates and focus on sustainable solutions that provide economic value, improve comfort, and create environmental benefit.

Obtain your Solar Energy Technology Certificate in one semester.

Register for the following courses offered during Fall 2011:

- ENVS 410 Solar Installation and Integration
- ENVS 411 Solar Design, Estimation and Sales
- ENVS 400/100 Introduction to Environmental Science
- ELEC 110 Fundamentals of Electronics

Contact: Rita Gulli, Clean Energy Careers Program Coordinator (650) 738 - 4491

ENVIRONMENTAL SCIENCE AND TECHNOLOGY > ETHNIC AND CULTURAL DIVERSITY

ENVS 411 SOLAR DESIGN, ESTIMATION AND SALES

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent; and eligibility for MATH 120, or equivalent. Provides a foundation of knowledge and skills to understand and sell basic solar energy systems. Focus will also be given to increase student's marketability in the renewable energy job marketplace. Plus a total of 16 hours by arrangement. Transfer: CSU.

EVENING

93167	ENVS 411	JA TTh	6:30-9:35	7-7109	Shahram	6.0
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ETHNIC AND CULTURAL DIVERSITY

(Courses in this section meet the Ethnic and Cultural Diversity requirement for the Associate Degree.)

ANTH 110 CULTURAL ANTHROPOLOGY

Recommended: Eligibility for ENGL 100, 105 or equivalent. A comparative analysis of human cultures with an emphasis on core concepts such as kinship, religion, politics, technology, and an appreciation of our societal variability. Transfer: UC; CSU (D3).

WEEKDAY

80022	ANTH 110	AA MWF	11:10-12:00	2-2305	Slicton	3.0
90581	ANTH 110	AB TTh	11:10-12:25	7-7110	Slicton	3.0

EVENING

89534	ANTH 110	JA Th	6:30-9:35	7-7110	Ulloa	3.0
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ANTH 125 PHYSICAL ANTHROPOLOGY

Recommended: Eligibility for ENGL 100, 105 or equivalent. Biological consideration of the origin, development, and potential survival of humans and other primates, including concepts of evolution. Transfer: UC; CSU (B2).

WEEKDAY

90208	ANTH 125	AA TTh	9:35-10:50	7-7110	Slicton	3.0
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EVENING

85702	ANTH 125	JA W	7:00-10:05	7-7110	Popek	3.0
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ANTH 155 HUMAN PREHISTORY AND THE RISE OF CIVILIZATION

Recommended: Eligibility for ENGL 100, 105 or equivalent. A study of the world's first civilizations, including those of Mesopotamia, Egypt, India, China, Europe, Central America, and South America. Transfer: UC; CSU (D3).

WEEKDAY

92444	ANTH 155	AA MWF	10:10-11:00	1-1105	Cecil	3.0
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ANTH 165 SEX AND GENDER: CROSS-CULTURAL PERSPECTIVES – HONORS

Recommended: Eligibility for ENGL 100, 105 or equivalent. A survey of cross-cultural factors influencing human sexuality, gender roles and identity. The course emphasizes non-Western cultures, including Asian, African and the Indigenous Americas. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (D3).

WEEKDAY

90094	ANTH 165	AH MWF	9:10-10:00	1-1105	Slicton	3.0
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ANTH 180 MAGIC, WITCHCRAFT & RELIGION

Recommended: Eligibility for ENGL 100, 105 or equivalent. A cross-cultural exploration of supernatural belief systems focusing on non-literate, tribal, and ethnic cultures; history and methods of the anthropological approach to religion. Transfer: UC; CSU (D3).

WEEKDAY

90582	ANTH 180	AA MW	12:10-1:25	2-2305	Slicton	3.0
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ART 105 ART OF ASIA & THE NEAR EAST

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Survey of Asian art with emphasis on cultural aesthetic ideals including visual appreciation of the creation of the art object and art form. Transfer: UC; CSU (C1).

WEEKDAY

80028	ART 105	AA TTh	8:10-9:25	1-1111	Crispi	3.0
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ONLINE

92785	ART 105	OL By Arr	48 Hours	ONLINE	Fischer	3.0
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ART 101 OL is offered in an online format. Requires Internet access and email. Instructor email: fischer@smccd.edu.

BUS. 226 GLOBAL BUSINESS NEGOTIATION

Recommended: Eligibility for ENGL 836 or equivalent. This course introduces the skills necessary to conduct successful negotiations. It will focus on strategies, issues and cultural aspects that influence negotiations. Transfer: CSU.

WEEKDAY

89263	BUS. 226	AA TTh	11:10-12:25	4-271	Pate	1.5
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Dates for BUS. 226 AA: 10/18-12/8

COMM 150 INTERCULTURAL COMMUNICATION

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. Transfer: UC; CSU (A1).

WEEKDAY

93069	COMM 150	AX TTh	11:10-12:25	4-274	Mair	3.0
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EVENING

84916	COMM 150	JA M	6:00-9:15	1-1124	Taylor-Gulbransen	3.0
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COMM 150 INTERCULTURAL COMMUNICATION – ASTEP

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. *NOTE: This section is designed primarily for students in the ASTEP learning community, but is open to all students.* Transfer: UC; CSU (A1).

WEEKDAY

89188	COMM 150	AQ MWF	10:10-11:00	1-1124	Taylor-Gulbransen	3.0
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

COMM 150 INTERCULTURAL COMMUNICATION – HONORS

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this course will be required to do Honors-level work.* Transfer: UC; CSU (A1).

WEEKDAY

84823	COMM 150	AH TTh	11:10-12:25	4-274	Mair	3.0
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ECE. 214 CHILD-PARENT RELATIONS

Emotional, social, intellectual and physical development of children with an emphasis on a multicultural approach to parent-child relations, diversity of family systems in today's society, and how these influence the developing child. Also listed as FCS 213. Transfer: CSU (E1).

EVENING

87306	ECE. 214	JA Th	6:30-9:35	3C	Muller Moseley	3.0
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ECE. 272 TEACHING IN A DIVERSE SOCIETY

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Examination of the development of social identities in diverse societies including theoretical and practical implications of culture, ethnicity, stereotyping and bias as they apply to young children, families, programs, classrooms and teaching. Transfer: CSU.

WEEKDAY

93149	ECE. 272	AA TTh	12:35-1:50	8-8306	Floor	3.0
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EVENING

88279	ECE. 272	JA M	7:00-10:15	8-8306	Yung	3.0
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ECE. 273 SUPPORTING YOUNG BILINGUAL LEARNERS

Recommended: Satisfactory completion of ECE./PSYC 201 and ECE. 211, or equivalent. Focus on practical and research-based strategies for supporting dual language learners to develop a strong literacy base in both English and their home languages. Transfer: CSU.

SATURDAY

91685	ECE. 273	SS Sat	9:00-5:00	8-8213	Ansari	1.0
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Date for ECE. 273 SS: 10/15 and 10/29

ENGL 104 APPLIED ENGLISH SKILLS FOR CULTURAL PRODUCTION – KABABAYAN

Recommended: Eligibility for ENGL 836 or equivalent. Designed for students who want to learn critical thinking, reading and writing skills in producing a Pilipino Cultural Night. May be repeated for credit up to a maximum of 9 units. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: CSU.

WEEKDAY

90453	ENGL 104	AK TTh	2:10-3:25	8-8308	Erpelo	1.0-3.0
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FASH 119 CLOTHING, CULTURE AND SOCIETY

Recommended: Eligibility for ENGL 836. Study of bodily adornment in terms of cultural, ethnic, historical, sociological, psychological and economic considerations. Comparison will be made of various cultures and subcultures. Transfer: CSU (C1).

WEEKDAY

80377	FASH 119	AA MWF	9:10-10:00	3C	Nuschy	3.0
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Interdisciplinary Studies



New Program: Interdisciplinary Studies

Replaces Liberal Arts and University Studies majors

Program:

Skyline offers an Associate of Arts Degree in Interdisciplinary Studies with an area of emphasis in Arts & Humanities, Letters & Science, Organizational Structures, Social and Behavioral Sciences, Social and Natural Sciences, Social and Personal Development, or Health and Physical Education.

Course requirements:

60 semester units

Designed for:

- Students who are interested in teaching, law, business, and a variety of other fields
- Students who are pursuing broad areas of study and exploration (7 areas of emphasis are provided so that the student may customize the degree to meet her or his goals)

Contact: One Stop Student Information Center
Phone (650) 738-4465

ETHNIC AND CULTURAL DIVERSITY

HIST 104 WORLD CIVILIZATIONS I

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A global and historical survey of world civilizations from ancient times to 1500. Political, social, cultural and economic issues will be discussed. Transfer: UC; CSU (C2, D3).

WEEKDAY

89213	HIST 104	AA TTh	11:10-12:25	1-1205	Wong	3.0
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HIST 240 HISTORY OF ETHNIC GROUPS IN CALIFORNIA

Recommended: Eligibility for ENGL 836. A survey of the social, economic and political history of ethnic groups in California, with particular emphasis on minority communities. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D2a).

WEEKDAY

90624	HIST 240	AA MWF	8:10-9:00	8-8213	Wong	3.0
80453	HIST 240	AB MWF	10:10-11:00	2-2306	Wong	3.0

EVENING

80454	HIST 240	JA T	6:30-9:35	2-2305	Wright Jr	3.0
84324	HIST 240	JB W	6:30-9:35	2-2305	Wright Jr	3.0

HIST 335 HISTORY AND POLITICS OF THE MIDDLE EAST

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the historical, political, economic and social issues of the Middle East, including the Israeli-Palestinian Conflict and U.S. foreign policy in the area. Also listed as PLSC 335. Transfer: UC; CSU (C2, D3).

WEEKDAY

91863	HIST 335	AX MWF	9:10-10:00	1-1107	Bell	3.0
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HIST 335 HISTORY AND POLITICS OF THE MIDDLE EAST – HONORS

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the historical, political, economic and social issues of the Middle East, including the Israeli-Palestinian Conflict and U.S. foreign policy in the area. Also listed as PLSC 335. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2, D3).

WEEKDAY

93217	HIST 335	AH TTh	8:10-9:25	1-1205	Bell	3.0
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HIST 420 SURVEY OF LATIN AMERICAN HISTORY

Recommended: Eligibility for ENGL 836. Survey of Latin American history including geography, indigenous peoples, early contact with Europeans, conquest, struggle for independence, and development of modern Latin American nations. Transfer: UC; CSU (C2).

WEEKDAY

84868	HIST 420	AA TTh	9:35-10:50	5-5132A	Ulloa	3.0
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HIST 430 EARLY ASIAN CIVILIZATIONS

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A historical and cultural survey of East Asia, South Asia, Southeast Asia, the Middle East, and the Philippines from their origins to the 18th Century. Transfer: UC; CSU (C2, D3).

WEEKDAY

91674	HIST 430	AA MWF	11:10-12:00	8-8306	Wong	3.0
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HIST 435 HISTORY OF THE PHILIPPINES – KABABAYAN

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A historical and cultural survey of the Philippines from its origins to the present. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: UC; CSU (C2, D3).

WEEKDAY

89212	HIST 435	AK TTh	12:35-1:50	1-1206	Bolick	3.0
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LIT. 116 INTRODUCTION TO WORLD LITERATURE

Prereq: ENGL 100 or ENGL 105. Survey of world literature using fiction, poetry, essays and drama. Transfer: UC; CSU (C2).

EVENING

93071	LIT. 116	JX M	6:00-9:15	8-8116	Bowsher	3.0
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LIT. 116 INTRODUCTION TO WORLD LITERATURE – HONORS

Prereq: ENGL 100 or ENGL 105. Survey of world literature using fiction, poetry, essays and drama. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

EVENING

90516	LIT. 116	JH M	6:00-9:15	8-8116	Bowsher	3.0
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MUS. 250 WORLD MUSIC

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Survey of selected listening and readings from the music of Asia, Southeast Asia, Pacific Islands, Americas, Africa, and the Middle East. Required concert attendance. Transfer: UC; CSU (C1).

WEEKDAY

80604	MUS. 250	AA MWF	9:10-10:00	1-1111	Hansen	3.0
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MUS. 420 TRADITIONAL KULINTANG MUSIC – KABABAYAN

An introduction to the theory and performance of the traditional bronze gong music and dance of the Southern Philippines. Performance required. Plus two hrs/wk by arrangement. May be repeated for credit a maximum of three times. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: CSU.

WEEKDAY

91104	MUS. 420	AK TTh	2:00-3:15	1-1115	Kalanduyan	2.0
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PLSC 335 HISTORY AND POLITICS OF THE MIDDLE EAST

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the historical, political, economic and social issues of the Middle East, including the Israeli-Palestinian Conflict and U.S. foreign policy in the area. Also listed as HIST 335. Transfer: UC; CSU (C2, D3).

WEEKDAY

91869	PLSC 335	AX MWF	9:10-10:00	1-1107	Bell	3.0
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PLSC 335 HISTORY AND POLITICS OF THE MIDDLE EAST – HONORS

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the historical, political, economic and social issues of the Middle East, including the Israeli-Palestinian Conflict and U.S. foreign policy in the area. Also listed as HIST 335. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2, D3).

WEEKDAY

93216	PLSC 335	AH TTh	8:10-9:25	1-1205	Bell	3.0
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PSYC 238 ARAB CULTURAL PSYCHOLOGY

NEW! Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the core value systems associated with the etiquettes, beliefs and practices of Arab culture, and influences on psychological development in the region. Transfer: CSU.

WEEKDAY

93200	PSYC 238	AA TTh	9:35-10:50	1-1105	Eljarrari	3.0
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SOCI 142 FILIPINA/O COMMUNITY ISSUES – KABABAYAN

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Using both social and psychological frameworks, the course will explore the effects of Spanish and American colonialism, diaspora, assimilation, and decolonization of the Filipina/o. Plus one hr/wk by arrangement. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: UC; CSU.

WEEKDAY

91267	SOCI 142	AK MWF	10:10-11:00	2-2305	Magbual	3.0
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SOCI 143 SOCIOLOGY OF MIGRATION AND IMMIGRATION

NEW! Recommended: Eligibility for ENGL 100 or 105, or equivalent. An introduction to the study of human migratory movement and immigrant settlement, using sociological perspectives and interdisciplinary research. Examines human migration patterns, environment, politics, economics and cultural identity. *NOTE: Students may have the opportunity to trace their ancestor's migration patterns. The cost for this tracing may be approximately \$75.00.* Transfer: CSU.

WEEKDAY

93182	SOCI 143	AA TTh	11:10-12:25	4-180	Moynihan	3.0
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SOCI 201 SOCIOLOGY OF HEALTH AND MEDICINE

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Interdisciplinary study of the history of health care, disease and medicine as a social institution. Includes health care reform, technology, ethical issues, and cross-cultural perspectives. Transfer: CSU (D3).

WEEKDAY

90585	SOCI 201	AA MWF	11:10-12:00	8-8213	Moynihan	3.0
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FAMILY AND CONSUMER SCIENCES (FCS)

FCS 310 NUTRITION

Recommended: Eligibility for ENGL 836. Basic concepts of nutrition; role of nutrients in maintenance of life processes, utilization of food by body, personal nutrition evaluation, community nutrition education. Transfer: UC; CSU (E1).

WEEKDAY

88326	FCS 310	AA TTh	9:35-10:50	3C	Muller Moseley	3.0
93150	FCS 310	AC TTh	11:10-12:25	3C	Muller Moseley	3.0
88328	FCS 310	AB TTh	12:35-1:50	3C	Muller Moseley	3.0

EVENING

88329	FCS 310	JA T	6:00-9:05	3C	Muller Moseley	3.0
91296	FCS 310	JB M	6:30-9:45	8-8213	Whitney	3.0

FCS 690 SPECIAL PROJECTS IN FAMILY & CONSUMER SCIENCES

Recommended: Eligibility for ENGL 836. One hour of supervised work per week per unit. Transfer: CSU.

WEEKDAY

88356	FCS 690	AV	By Arr	1-3 Hrs/Wk	2-2315	Muller Moseley	1.0-3.0
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FASHION MERCHANDISING (FASH)

FASH 117 CREATING A PERSONAL IMAGE

Designed to aid students in adapting a fashion appearance appropriate for professional and personal care. Emphasis on selection of wardrobe and accessories, cosmetics, nutrition, and exercise. Transfer: CSU.

EVENING

80375	FASH 117	JA W	6:30-9:35	8-8302	Newcome	3.0
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FASH 119 CLOTHING, CULTURE AND SOCIETY

Recommended: Eligibility for ENGL 836. Study of bodily adornment in terms of cultural, ethnic, historical, sociological, psychological and economic considerations. Comparison will be made of various cultures and subcultures. Transfer: CSU (C1).

WEEKDAY

80377	FASH 119	AA MWF	9:10-10:00	3C	Nuschy	3.0
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FASH 151 FASHION MERCHANDISING

Recommended: Eligibility for ENGL 836. Exploration of the ready-to-wear and couture industry in relation to manufacture and retail operations; career opportunities explored. Also includes marketing and media in relation to the retail industry. Transfer: CSU.

WEEKDAY

80378	FASH 151	AA MWF	10:10-11:00	3C	Nuschy	3.0
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FASH 153 APPAREL AND HOME FASHION ANALYSIS

Recommended: Eligibility for ENGL 836. Analyzing relevant features of accessories, apparel and home fashions necessary for fashion buying, selling, consumer information, and the interpretation of this information. Transfer: CSU.

EVENING

91700	FASH 153	JA M	6:30-9:45	8-8117	Murphy	3.0
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FASH 665SA COSTUME HISTORY I: ANCIENT MESOPOTAMIA THROUGH THE 19TH CENTURY

A short introductory course focusing on a survey that identifies the clothing and dress practices of diverse cultures throughout ancient and modern civilizations. By examining the context of the larger social constructs, this course considers the political, social and cross-cultural influences that affect the development of fashion from Ancient Mesopotamia through the 19th Century. Transfer: CSU.

EVENING

92450	FASH 665SA	JS T	6:30-9:40	8-8222	Murphy	1.5
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Dates for FASH 665SA JS: 8/23-10/18

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

FASHION MERCHANDISING > GEOLOGY

FASH 665SB COSTUME HISTORY II: ART NOUVEAU THROUGH THE 21ST CENTURY

A short introductory course following Costume History I, focusing on a survey that identifies the clothing and dress practices of diverse cultures throughout the last 100 years. By examining the context of the larger social constructs, this course considers the political, social and cross-cultural influences, as well as influential fashion designers that affect the development of fashion in the 20th and 21st centuries. Transfer: CSU.

EVENING

92452	FASH 665SB	KS T	6:30-9:45	8-8222	Murphy	1.5
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Dates for FASH 665SB KS: 10/25-12/13

FASH 690 SPECIAL PROJECTS IN FASHION

Recommended: Eligibility for ENGL 836. One hour of supervised work per week per unit. Transfer: CSU.

WEEKDAY

80380	FASH 690	AV	By Arr	1-3 Hrs/Wk	3C	Nuschy	1.0-3.0
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FILIPINO (FIL)**FILI 110 ELEMENTARY FILIPINO – KABABAYAN**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Beginner's course in Filipino grammar, composition and reading. Practice in speaking and understanding Filipino. Introduction to grammar, sentence structure, idioms, and history and cultural aspects of the language; introduction to the honorifics of the language. Class conducted primarily in Filipino. Plus one hr/wk by arrangement. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: UC; CSU (C2).

WEEKDAY

91095	FILI 110	WK	MWF	12:10-1:35	4-272	Resus	5.0
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FILI 111 ELEMENTARY FILIPINO I

Recommended: Eligibility for ENGL 836 or ESOL 400. The student will acquire the ability to speak, read and write in Filipino at an elementary level and will learn about the customs and history of the Filipino world. Plus one hr/wk by arrangement. *NOTE: FILI 111 WZ (91646) will be held at Westmoor High School, 131 Westmoor Avenue, Daly City.* Transfer: UC; CSU (C2).

WEEKDAY

91646	FILI 111	WZ	MW	3:15-4:35	WSTM	Resus	3.0
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EVENING

91631	FILI 111	WJ	Th	7:00-10:05	7-7303	Resus	3.0
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FILM (FILM)**FILM 440 FILM STUDY AND APPRECIATION**

Prereq: ENGL 100 or 105. The motion picture as a significant contemporary art form. Screening of films followed by discussion and/or written analysis. Transfer: UC; CSU (C2).

EVENING

87439	FILM 440	JA	W	6:30-9:35	4-180	Uyehara	3.0
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FYE: THE FIRST YEAR EXPERIENCE

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

FYE: THE FIRST YEAR EXPERIENCE – LATINOS EXCELLING IN ACADEMICS PROGRAM (LEAP)

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

GEOGRAPHY (GEOG)**GEOG 110 CULTURAL GEOGRAPHY**

Recommended: Eligibility for ENGL 836 or equivalent. A survey of major world cultural patterns, resources, population, and the changing relationships of people and the physical environment. Transfer: UC; CSU (D3).

WEEKDAY

80409	GEOG 110	AA	TTh	12:35-1:50	1-1304	Hansell	3.0
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GEOG 150 WORLD REGIONAL GEOGRAPHY

Recommended: Eligibility for ENGL 836. Survey of world regions in the context of physical and cultural geographic information. Global ties and conflicts in the rapidly changing world. Transfer: UC; CSU (D3).

WEEKDAY

93170	GEOG 150	AA	TTh	9:35-10:50	4-170	Hansell	3.0
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GEOG 300 GEOGRAPHIC INFORMATION SCIENCE (GIS)

Recommended: Eligibility for ENGL 100, or equivalent; and skill in using Windows operating system and internet, such as acquired in CAOT 104 and CAOT 400, or equivalent. Trains students in the use of Geographic Information Systems (GIS), and the broader discipline of Geographic Information Science. Transfer: UC; CSU.

EVENING

92883	GEOG 300	JA	Th	7:00-10:05	2-2122	Hansell	3.0
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GEOLOGY (GEOL)**GEOL 100 SURVEY OF GEOLOGY**

Recommended: Eligibility for ENGL 836. Study of rocks and minerals, processes acting at the surface and within the earth, earth structure, principles of geologic investigation. Transfer: UC; CSU (B1).

EVENING

80413	GEOL 100	JX	Th	6:30-9:35	4-148	James	3.0
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

GEOL 100 SURVEY OF GEOLOGY – HONORS

Recommended: Eligibility for ENGL 836. Study of rocks and minerals, processes acting at the surface and within the earth, earth structure, principles of geologic investigation. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (B1).

EVENING

93169	GEOL 100	JH Th	6:30-9:35	4-148	James	3.0
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GEOL 105 ENVIRONMENTAL EARTH SCIENCE

Recommended: Eligibility for ENGL 836. Aspects of weather and climate, water, landforms, natural resources, pollution, energy, and environmental hazards. Transfer: UC; CSU (B1).

WEEKDAY

80414	GEOL 105	AA TTh	11:10-12:25	PH-405*	Zucker	3.0
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HEALTH SCIENCE (HSCI)

(See listings under EMERGENCY MEDICAL CARE for the EMT program; see listings under SURGICAL TECHNOLOGY for the Surgical Technology program.)

HSCI 100 GENERAL HEALTH EDUCATION

Investigation of contemporary health issues with emphasis on detection, treatment and prevention of personal and social health problems. A survey of today's most prevalent health problems, including heart disease, venereal disease, birth control, drug abuse, and emotional disorders. Role of social and psychological factors in achieving a lifelong healthful lifestyle. Transfer: UC; CSU (E1).

WEEKDAY

80461	HSCI 100	AA MWF	9:10-10:00	8-8304	Rueckhaus	3.0
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EVENING

91793	HSCI 100	JA Th	6:30-9:35	8-8304	Staff	3.0
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HSCI 130 HUMAN SEXUALITY

Recommended: Eligibility for ENGL 836 or equivalent. Information about sexuality and its impact on interpersonal relationships. Anatomy and physiology, psychosexual development, dating, marriage, sex roles, pregnancy, childbirth, parenting contraction, sexually transmitted diseases, sexual behavior, myths, misconceptions, sexual value systems, and communication skills. Transfer: UC; CSU (E1).

WEEKDAY

80462	HSCI 130	AA MWF	11:10-12:00	8-8304	Epp	3.0
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83136	HSCI 130	AB MW	12:10-1:25	8-8304	Epp	3.0
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EVENING

80464	HSCI 130	JA M	6:30-9:45	7-7111	Epp	3.0
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HSCI 484 MEDICAL TERMINOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as BUS. 485. May be repeated for credit. Transfer: CSU.

EVENING

80469	HSCI 484	JX W	7:00-10:05	4-148	Holland	3.0
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HYBRID

92573	HSCI 484	HX	By Arr	48 Hours	HYBRID	Holland	3.0
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HSCI 484 HX will be held online and on campus. Students must have Internet access and an email address. Orientation meeting on Monday, August 22, from 6:30 to 9:35 pm in Room 8302 – attendance required. Instructor email: hollandc@smccd.edu.

HISTORY (HIST)**HIST 100 HISTORY OF WESTERN CIVILIZATION I**

Recommended: Eligibility for ENGL 836. Cultural, political, and economic survey of Western history from the beginnings in the Near East to the Renaissance. Transfer: UC; CSU (C2).

WEEKDAY

80438	HIST 100	AA TTh	9:35-10:50	2-2305	Buckingham	3.0
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EVENING

90477	HIST 100	JA Th	7:00-10:05	8-8213	Greedy	3.0
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HIST 101 HISTORY OF WESTERN CIVILIZATION II

Recommended: Eligibility for ENGL 836. Western civilization from 1660 to the present with emphasis on European development in the 19th and 20th centuries. Transfer: UC; CSU (C2).

WEEKDAY

93203	HIST 101	AA MWF	9:10-10:00	4-170	Swanson	3.0
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HIST 104 WORLD CIVILIZATIONS I

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A global and historical survey of world civilizations from ancient times to 1500. Political, social, cultural and economic issues will be discussed. Transfer: UC; CSU (C2, D3).

WEEKDAY

89213	HIST 104	AA TTh	11:10-12:25	1-1205	Wong	3.0
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HIST 108 SURVEY OF AMERICAN HISTORY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History from the colonial period to the present. Emphasis on the development of political institutions. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

WEEKDAY

80441	HIST 108	AA MWF	11:10-12:00	2-2306	Buckingham	3.0
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EVENING

84323	HIST 108	JA M	7:00-10:15	4-180	Reidy	3.0
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HIST 109 EUROPE SINCE 1945

Recommended: Eligibility for ENGL 100 or 105, or equivalent. A comparison of the political, social, economic and cultural elements of Europe from the end of WWII through the present. Transfer: UC; CSU.

WEEKDAY

91186	HIST 109	AA TTh	9:35-10:50	1-1107	Bell	3.0
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*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

HISTORY

HIST 201 UNITED STATES HISTORY I

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History to the mid-19th century. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

WEEKDAY

80447	HIST 201	AA	MW	12:10-1:25	1-1107	Bell	3.0
86545	HIST 201	AB	TTh	9:35-10:50	8-8213	Wright Jr	3.0
80448	HIST 201	AC	TTh	11:10-12:25	8-8213	Wright Jr	3.0
92991	HIST 201	AD	TTh	12:35-1:50	1-1205	Phipps	3.0
91429	HIST 201	AE	MWF	8:10-9:00	4-170	Swanson	3.0

EVENING

80449	HIST 201	JA	T	6:30-9:35	4-180	Wong	3.0
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ONLINE

92421	HIST 201	OL	By Arr	48 Hours	ONLINE	Ulloa	3.0
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HIST 201 OL is offered in an online format. Requires Internet access and email. Instructor email: ulloaj@smccd.edu.

HIST 201 UNITED STATES HISTORY I – HONORS

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History to the mid-19th century. Partially satisfies American History and Institutions requirement. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (D1).

EVENING

92423	HIST 201	JH	T	7:00-10:05	7-7110	Helton	3.0
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HIST 202 UNITED STATES HISTORY II

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History from the mid-19th century to the present. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

WEEKDAY

80450	HIST 202	AA	MWF	10:10-11:00	4-148	Erion	3.0
86551	HIST 202	AB	TTh	8:10-9:25	8-8213	Wong	3.0

EVENING

92414	HIST 202	JA	W	6:30-9:35	1-1107	Bolick	3.0
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HYBRID

93126	HIST 202	HJ	By Arr	48 Hours	HYBRID	Messner	3.0
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HIST 202 HJ will be held online and on campus. Requires Internet access and email. Orientation meeting on Tuesday, August 23, 6:00 to 6:50 pm, in Building 4, Room 170. Instructor email: messnerm@smccd.edu.

HIST 202 UNITED STATES HISTORY II – HONORS

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History from the mid-19th century to the present. Partially satisfies American History and Institutions requirement. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (D1).

WEEKDAY

91121	HIST 202	AH	MWF	9:10-10:00	1-1205	Phipps	3.0
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HIST 203 THE UNITED STATES SINCE 1945

Recommended: Eligibility for ENGL 100 or 105, or equivalent. United States history from the end of World War II to the present. Focus on the principal political, social, economic, and cultural challenges and achievements in American life. Transfer: UC; CSU (C2, D3).

WEEKDAY

90155	HIST 203	AA	TTh	11:10-12:25	1-1304	Bolick	3.0
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HIST 240 HISTORY OF ETHNIC GROUPS IN CALIFORNIA

Recommended: Eligibility for ENGL 836. A survey of the social, economic and political history of ethnic groups in California, with particular emphasis on minority communities. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D2a).

WEEKDAY

90624	HIST 240	AA	MWF	8:10-9:00	8-8213	Wong	3.0
80453	HIST 240	AB	MWF	10:10-11:00	2-2306	Wong	3.0

EVENING

80454	HIST 240	JA	T	6:30-9:35	2-2305	Wright Jr	3.0
84324	HIST 240	JB	W	6:30-9:35	2-2305	Wright Jr	3.0

HIST 300 HISTORY OF SAN FRANCISCO

Recommended: Eligibility for ENGL 100 or 105, or equivalent. History of San Francisco from its discovery to the present focusing on soci-cultural, economic, political and artistic developments that made it a world-class city. Transfer: UC; CSU.

WEEKDAY

91224	HIST 300	AA	MWF	8:10-9:00	7-7104	Erion	3.0
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HIST 310 CALIFORNIA HISTORY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. An historical survey of the social, economic, political, and cultural development of California from the Indian and Spanish period to the present. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D2a).

WEEKDAY

80456	HIST 310	AA	MWF	9:10-10:00	2-2306	Buckingham	3.0
80457	HIST 310	AB	MW	12:10-1:25	2-2306	Buckingham	3.0
85348	HIST 310	AC	TTh	11:10-12:25	2-2305	Buckingham	3.0

EVENING

80459	HIST 310	JA	W	7:00-10:05	8-8213	Reidy	3.0
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ONLINE

92424	HIST 310	OL	By Arr	48 Hours	ONLINE	Staff	3.0
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HIST 310 OL is offered in an online format. Requires Internet access and email.

HIST 335 HISTORY AND POLITICS OF THE MIDDLE EAST

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the historical, political, economic and social issues of the Middle East, including the Israeli-Palestinian Conflict and U.S. foreign policy in the area. Also listed as PLSC 335. Transfer: UC; CSU (C2, D3).

WEEKDAY

91863	HIST 335	AX	MWF	9:10-10:00	1-1107	Bell	3.0
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HIST 335 HISTORY AND POLITICS OF THE MIDDLE EAST – HONORS

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the historical, political, economic and social issues of the Middle East, including the Israeli-Palestinian Conflict and U.S. foreign policy in the area. Also listed as PLSC 335. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2, D3).

WEEKDAY

93217	HIST 335	AH	TTh	8:10-9:25	1-1205	Bell	3.0
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HIST 420 SURVEY OF LATIN AMERICAN HISTORY

Recommended: Eligibility for ENGL 836. Survey of Latin American history including geography, indigenous peoples, early contact with Europeans, conquest, struggle for independence, and development of modern Latin American nations. Transfer: UC; CSU (C2).

WEEKDAY

84868	HIST 420	AA TTh	9:35-10:50	5-5132A	Ulloa	3.0
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HIST 430 EARLY ASIAN CIVILIZATIONS

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A historical and cultural survey of East Asia, South Asia, Southeast Asia, the Middle East, and the Philippines from their origins to the 18th Century. Transfer: UC; CSU (C2, D3).

WEEKDAY

91674	HIST 430	AA MWF	11:10-12:00	8-8306	Wong	3.0
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HIST 435 HISTORY OF THE PHILIPPINES – KABABAYAN

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A historical and cultural survey of the Philippines from its origins to the present. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: UC; CSU (C2, D3).

WEEKDAY

89212	HIST 435	AK TTh	12:35-1:50	1-1206	Bolick	3.0
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**HIST 462 GREAT CITIES OF THE WORLD:
LONDON, CAIRO AND ROME**

NEW! Recommended: Eligibility for ENGL 100 or 105, or equivalent. An emphasis on the origins and the more important political, economic, social and cultural aspects of Great Cities. Cities to be studied are London, Cairo and Rome. Transfer: UC; CSU (C2).

WEEKDAY

93201	HIST 462	AA MWF	10:10-11:00	1-1107	Bell	3.0
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HOME ECONOMICS

(Refer to course listings under FAMILY & CONSUMER SCIENCES.)

HONORS TRANSFER PROGRAM

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

HUMANITIES (HUM.)**HUM. 106 THE AWAKENING OF INDIVIDUALITY**

Recommended: Eligibility for ENGL 836. An interdisciplinary exploration of individuality and self-reliance aimed at creating greater self-awareness. Partially satisfies general education requirements in the Humanities. Transfer: CSU (C2).

EVENING

80476	HUM. 106	JA M	7:00-10:15	2-2305	Carion	3.0
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INTERIOR DESIGN (INTD)**INTD 110 ENVIRONMENTAL DESIGN**

Study of the home's interior environment; principles and elements of design as they relate to the selection and coordination of home furnishings and accessories. Transfer: CSU (C1).

EVENING

80516	INTD 110	JA M	6:30-9:45	8-8222	Dye	3.0
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JOURNALISM (JOUR)**JOUR 110 MASS MEDIA AND SOCIETY**

Prereq: Eligibility for ENGL 836 or ESOL 400 or equivalent. General-interest survey course assessing the impact the mass media have had on society and examining the rights and responsibilities of the media. Trains students to become discerning media consumers. Transfer: UC; CSU (D3).

WEEKDAY

87391	JOUR 110	AX MWF	9:10-10:00	8-8317	Kaplan-Biegel	3.0
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JOUR 110 MASS MEDIA AND SOCIETY – HONORS

Prereq: Eligibility for ENGL 836 or ESOL 400 or equivalent. General-interest survey course assessing the impact the mass media have had on society and examining the rights and responsibilities of the media. Trains students to become discerning media consumers. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (D3).

WEEKDAY

91756	JOUR 110	AH MWF	9:10-10:00	8-8317	Kaplan-Biegel	3.0
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JOUR 120 WRITING AND REPORTING FOR THE MEDIA

Prereq: Eligibility for ENGL 100 or 105, or equivalent. Teaches fundamental journalism skills, including how to structure basic news stories, develop and interview sources, understand news judgment, write concisely, use Associated Press style, and consider legal and ethical issues. Transfer: UC; CSU.

WEEKDAY

85782	JOUR 120	AX MWF	10:10-11:00	8-8317	Kaplan-Biegel	3.0
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JOUR 120 WRITING AND REPORTING FOR THE MEDIA – HONORS

Prereq: Eligibility for ENGL 100 or 105, or equivalent. Teaches fundamental journalism skills, including how to structure basic news stories, develop and interview sources, understand news judgment, write concisely, use Associated Press style, and consider legal and ethical issues. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU.

WEEKDAY

92409	JOUR 120	AH MWF	10:10-11:00	8-8317	Kaplan-Biegel	3.0
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

JOURNALISM > KINESIOLOGY – DANCE

JOUR 121 ADVANCED WRITING AND REPORTING FOR THE MEDIA

Prereq: Completion of JOUR 120 with a grade of C or better. Increases students' reporting skills through cultivating a regular beat and using the Web and databases. Prepares students to be journalists in this era of converging print, broadcast and online media by teaching them how to enhance their news writing through combining text, audio and video. Plus one hr/wk by arrangement. Transfer: UC; CSU.

WEEKDAY

91907	JOUR 121	AX	MWF	10:10-11:00	8-8317	Kaplan-Biegel	3.0
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JOUR 300 NEWSPAPER STAFF

Prereq: Eligibility for ENGL 836, or ENGL 846, or ESOL 400, or equivalent. Recommended: Completion of or concurrent enrollment in JOUR 120. Production of the college newspaper as part of pre-professional training program. Plus three hrs/wk by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

WEEKDAY

86280	JOUR 300	AA	MWF	12:10-1:00	8-8110	Kaplan-Biegel	3.0
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JOUR 690 SPECIAL PROJECTS IN JOURNALISM

One hour of supervised work per week per unit. Transfer: CSU.

WEEKDAY

87474	JOUR 690	AV	By Arr	1-3 Hrs/Wk	8-8110	Kaplan-Biegel	1.0-3.0
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KABABAYAN PROGRAM

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

KINESIOLOGY – ADAPTED (ADAP)

ADAP 358 ADAPTED STRENGTH DEVELOPMENT

Prereq: Physician's recommendation or assignment by the College Health Counselor or Division Dean (on recommendation of instructor). *Coreq:* Concurrent enrollment in ADAP 349, 357 or 359. Students will review and apply basic exercise physiology and strength development concepts in the context of their own disability to develop and/or maintain their muscular strength and endurance. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

WEEKDAY

91871	ADAP 358	AA	TTh	12:35-1:55	3-3102	Chandler	1.0
91872	ADAP 358	AB	MW	1:40-3:00	3-3201	Chandler	1.0
91875	ADAP 358	BO	TTh	2:10-3:30	3-3102	Chandler	0.5-1.0

ADAP 359 BALANCE AND FUNCTIONAL MOVEMENT FOR THE PHYSICALLY LIMITED

Coreq: Concurrent enrollment in ADAP 348, 356 or 358. Designed to identify, assess and improve balance and physical functioning for individuals with physical limitations. Prescriptive programs are developed for groups and individuals. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

WEEKDAY

91876	ADAP 359	AO	By Arr	24-48 Hours	3-3102	Chandler	0.5-1.0
91878	ADAP 359	BO	By Arr	24-48 Hours	3-3102	Chandler	0.5-1.0

KINESIOLOGY – COMBATIVES (COMB)

COMB 404 BEGINNING SHOTOKAN KARATE

A course in the introduction of skills and techniques of the Japanese art of Shotokan Karate. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

WEEKDAY

90138	COMB 404	AX	MW	1:40-3:00	3-3201	Larson	1.0
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COMB 405 INTERMEDIATE & ADVANCED SHOTOKAN KARATE

Recommended: COMB 404. A course to reinforce the skills and techniques learned in COMB 404. Intermediate and advanced techniques in the Japanese art of Shotokan Karate. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

WEEKDAY

90139	COMB 405	AX	MW	1:40-3:00	3-3201	Larson	1.0
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KINESIOLOGY – DANCE (DANC)

DANC 110 MODERN DANCE

Movement with emphasis on creativity, style and self-expression. Students will choreograph a modern dance by the end of the semester. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2, C1).

WEEKDAY

91698	DANC 110	AA	MWF	10:10-11:00	3-3201	Staff	1.0
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DANC 140 BALLET

Basic barre, floor technique and movement fundamentals with emphasis on body control, form, and special patterns. Excellent for beginners. May be repeated for credit a maximum of three times. Transfer: UC; CSU (C1, E2).

WEEKDAY

90485	DANC 140	BA	TTh	11:10-12:25	3-3201	Simmers	1.0
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DANC 152 CUBAN ROOTS OF SALSA

Designed to introduce students to the fundamentals of Cuban popular dances, including Danzon, Son, Cha Cha Cha, Son Montuno, and Salsa Cubana. Transfer: UC; CSU (E2).

EVENING

91694	DANC 152	JA	T	6:00-9:05	1-1250	Delmar	1.0
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DANC 161 TANGO ARGENTINO

Designed to introduce students to the essence of Argentine tango. Students will be able to dance in social settings comfortably and confidently. May be repeated for credit a maximum of three times. Transfer: CSU (E2).

EVENING

90497	DANC 161	JX	W	7:00-10:05	3-3201	Delmar	1.0
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

DANC 166 TANGO DE LA GUARDIA VIEJA

Prereq: Successful completion (grade of C or better) of DANC 161 or equivalent. With an emphasis on rhythmic precision, students will discover the sweetness of tango. Designed to teach and enforce students' understanding, appreciation and execution of authentic salon style tango, the mother of all tango styles. Transfer: UC; CSU (E2).

EVENING

92830	DANC 166	JA M	7:00-10:15	1-1250	Delmar	1.0
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DANC 167 SWING DANCE I

Beginning class in swing dance. Includes instruction, demonstration and practice. Transfer: UC; CSU.

EVENING

91680	DANC 167	KX Th	7:25-10:05	3-3201	Moberg	1.0
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DANC 168 SWING DANCE II

Prereq: DANC 167 or equivalent. Intermediate class in swing dance. Includes instruction, demonstration and practice, and performance. Transfer: UC; CSU.

EVENING

91681	DANC 168	KX Th	7:25-10:05	3-3201	Moberg	1.0
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DANC 169 SWING DANCE III

Prereq: DANC 168 or equivalent. Advanced class in swing dance. Includes instruction, demonstration and practice, choreography, and performance. Transfer: UC; CSU.

EVENING

91682	DANC 169	KX Th	7:25-10:05	3-3201	Moberg	1.0
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DANC 171 CHINESE DANCE WORKOUT

Designed to increase flexibility, muscular strength, muscular endurance, cardiovascular endurance and body composition through movements based on Chinese folk, classical, ballet and contemporary dance. This course is designed for students interested in fitness and requires no background in Chinese Dance. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

EVENING

91879	DANC 171	KA T	7:25-10:05	3-3201	You	1.0
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DANC 260 TANGO TEACHER TRAINING

Prereq: Successful completion of DANC 162 or equivalent. Designed to prepare intermediate and advanced tango students to become tango teachers while developing their own skills. Guidance is provided for students seeking employment as tango teachers. Transfer: CSU.

EVENING

93047	DANC 260	JX W	7:00-10:05	3-3201	Delmar	1.0
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DANC 330 CREATIVE DANCE

Introduction to principles of dance composition through individual experiences, studies in use of varied stimuli, processes of dance construction, and simple compositional forms. May be repeated for credit a maximum of three times. Transfer: UC; CSU (C1).

WEEKDAY

84928	DANC 330	AA MW	12:10-1:30	3-3201	Cushway	1.0
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DANC 350 CARDIO DANCE

Fitness can be achieved through vigorous steps, stretches and toning movements from many sources – jazz, rock, folk, ballet, modern dance, hip hop. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

WEEKDAY

90488	DANC 350	AA MWF	9:10-10:00	3-3201	Staff	1.0
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EVENING

80274	DANC 350	KA TTh	4:40-5:55	3-3201	Cushway	1.0
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DANC 450 INTERMEDIATE/ADVANCED DANCE PRODUCTION

Recommended: DANC 400 or equivalent. In-depth study on performance and repertory for intermediate/advanced dance students. Emphasis on development of dance technique and performance projection. Plus one hr/wk by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

WEEKDAY

93051	DANC 450	AA F	12:10-3:25	3-3201	Staff	1.0
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DANC 665SB SALSA

This course is designed to introduce students to the fundamentals and principles of salsa dance with an emphasis on the cultural origins of this dance form. Designed for the serious dancer interested in learning ethnic dance forms as well as the general student. Transfer: UC; CSU (E2).

EVENING

91083	DANC 665SB	JA M	7:00-10:15	3-3201	Santos	1.0
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DANC 665SF BEGINNING BALLROOM DANCE

A course designed to introduce students to the fundamentals of ballroom dance. It is designed for the general student wishing to experience and learn about this dance form as well as the serious student. Transfer: UC; CSU (E2).

EVENING

91683	DANC 665SF	KX Th	7:25-10:05	3-3201	Moberg	1.0
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DANC 665SH FILIPINO DANCE – KABABAYAN

An introduction to the fundamentals of traditional Filipino dance techniques, styles and performance with an emphasis on the cultural origins and variations of these dances. Designed for the serious dancer interested in learning ethnic dance forms, as well as for the general student. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: UC; CSU (E2).

SUNDAY

91697	DANC 665SH	AK Sun	1:00-4:40	3-3201	Staff	1.0
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DANC 680SC DANCE APPRECIATION

NEW! An online course designed to give the student an overview of dance history. Beginning with classical era folk and ethnic dance, this course will survey the development of Modern, Ballet, Jazz and other dance forms. Focusing largely on the 20th Century, students will read, write, and watch videos to form an overview of the history of dance and the historical events that influenced the major choreographers of the 20th Century. *NOTE: This course is not activity-based and is not applicable to the specific area requirement in Physical Education for the Associate Degree.* Transfer: CSU.

ONLINE

93054	DANC 680SC	OL	By Arr	48 Hours	ONLINE	Steele	3.0
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DANC 680SC OL is taught in an online format. For more information, please contact Amber Steele at (650) 378-7301 x19365, or email steelea@smccd.edu.

Fitness



Sit behind a desk all day?
Get moving with
a fitness class!

Courses are designed for students of all levels, ages and abilities.

For less than you'd pay at local gyms, Skyline offers a variety of courses that will help you learn, develop and maintain a healthy lifestyle. Among courses offered this fall are:

- FITN 112: Cross Training
- FITN 116: Body Conditioning
- FITN 205 Weight Conditioning
- FITN 301: Spinning
- FITN 305: Running for Fitness
- FITN 308: Hiking and Trekking for Fitness
- FITN 314: Backpacking for Fitness
- FITN 332: Stretching and Flexibility
- FITN 334: Yoga
- FITN 335: Pilates

Achieve your fitness goals: Learn technique and the basics related to managing exercise habits while taking part in the physical activity that is essential to keeping you healthy! Skyline's environment is supportive and non-intimidating. Courses focus on all of the five fitness components (muscular strength, muscular endurance, cardiovascular endurance, body composition and flexibility).

Benefits:

- Feel more alert and concentrate better when studying or at work
- Have more energy
- Enjoy a better quality of life
- Enjoy the camaraderie that develops when working out with others in the class
- Be more accountable in sticking with an exercise program while enrolled in a class

Contact: Joe Morello, (650) 738-4271,
or morelloj@smccd.edu

KINESIOLOGY – FITNESS (FITN)

FITN 106 VARSITY CONDITIONING

Intended for out-of-season varsity athletes to provide fitness and strength programs that will prepare them for intercollegiate competition. This class will include cardiovascular, strength, agility, speed and sport-specific training. Plus one hr/wk by arrangement for sections less than or equal to 1.0 unit and two hrs/wk by arrangement for sections greater than 1.0 unit. May be repeated for credit a maximum of three times. *NOTE: This section is designed for Baseball athletes and will be held in the Field House, located at the running track.* Transfer: CSU.

EVENING

91110	FITN 106	JA	Daily	4:10-5:15	Fld Hse	Nomicos	2.0
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FITN 107 INTERCOLLEGIATE FITNESS

NEW! Intended for in-season varsity athletes to maintain fitness during their intercollegiate season. Strength training, cardiovascular conditioning, flexibility, injury prevention, psychological preparation, and nutrition will be emphasized. May be repeated for credit a maximum of three times. *NOTE: FITN 107 AO (93186) is designed for Soccer athletes; FITN 107 BO (93188) is designed for Basketball athletes; and FITN 107 JO (93189) is designed for Wrestling athletes.* Transfer: CSU.

WEEKDAY

93186	FITN 107	AO	By Arr	96 Hours	Field	Corsiglia	2.0
93188	FITN 107	BO	By Arr	96 Hours	3-3200	Piergrossi	2.0

EVENING

93189	FITN 107	JO	By Arr	48 Hours	3-3102	Haddon	1.0
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FITN 110 ADULT CONDITIONING

Designed to introduce students to various modes of physical activities such as stretching, walking and jogging, weight training, and informal games for the development of personal fitness programs. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

WEEKDAY

88707	FITN 110	AA	MWF	10:10-11:00	3-3102	Nomicos	1.0
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FITN 112 CROSS TRAINING

Students will improve fitness levels, increase strength and flexibility, and lose body fat while participating in a variety of fitness activities such as Spinning, weight training or resistance exercises, yoga, pilates, hiking, running, and/or fitness walking. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

WEEKDAY

93055	FITN 112	AA	MWF	10:10-11:00	3B	Fosberg	1.0
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EVENING

91173	FITN 112	KA	TTh	5:15-6:30	3-3102	Fosberg	1.0
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FITN 116 BODY CONDITIONING

Individual flexibility, agility, strength, and cardiovascular conditioning and fitness program. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

WEEKDAY

90101	FITN 116	AA	MW	12:10-1:30	3-3102	Chandler	1.0
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EVENING

91991	FITN 116	KA	TTh	7:45-9:05	3-3102	Marquez	1.0
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FITN 199 INTERACTIVE CARDIOVASCULAR FITNESS

NEW! An online fitness course utilizing technology to verify performance via self-reported cardiovascular exercise, assignments, testing and discussion. Students will learn to improve fitness through the use of cardiovascular exercise. Students are required to have an iPod Nano and Nike + iPod Sport Kit or Nike + Sportband. May be repeated for credit a maximum of three times. Transfer: CSU.

ONLINE

93193	FITN 199	OL	By Arr	64 Hours	ONLINE	Corsiglia	2.0
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FITN 199 OL is taught in an online format. For more information on the class and orientation, please contact Kevin Corsiglia at (650) 738-4214, or email corsigliak@smccd.edu.

FITN 201 BEGINNING WEIGHT TRAINING

Instruction and practice in the elementary lifts and procedures of weight training. Emphasis on form and techniques, safety procedures and strength values of weight lifting. Transfer: UC; CSU (E2).

WEEKDAY

80385	FITN 201	AX	MWF	9:10-10:00	3-3102	Nomicos	1.0
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FITN 202 INTERMEDIATE WEIGHT TRAINING

Prereq: FITN 201 or equivalent. Specialization and development of individual programs. May be repeated twice for credit. Transfer: UC; CSU (E2).

WEEKDAY

80387	FITN 202	AX	MWF	9:10-10:00	3-3102	Nomicos	1.0
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FITN 205 WEIGHT CONDITIONING

A complete course in weight conditioning, including instruction on how to design an individual training program for strength, tone and endurance. Coeducational class format. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

WEEKDAY

87420	FITN 205	AC	MWF	11:10-12:00	3-3102	Harris	1.0
89246	FITN 205	BA	TTh	9:35-10:55	3-3102	Chandler	1.0
90103	FITN 205	BC	TTh	11:10-12:25	3-3102	Chandler	1.0

EVENING

90500	FITN 205	JX	MW	6:15-7:35	3-3102	Diaz	1.0
88095	FITN 205	KX	T	6:15-7:35	3-3102	Marquez	1.0
91671	FITN 205	LX	MTWTh	6:15-7:35	3-3102	Diaz	2.0

FITN 219 CORE FITNESS TRAINING

NEW! Designed to provide strengthening, stretching and aerobic exercise with spine stabilization postures for core conditioning to improve athletic performance, activities of daily living, and injury prevention. May be repeated for credit a maximum of three times. Transfer: CSU.

WEEKDAY

93196	FITN 219	AA	MWF	10:10-11:00	3-3106	Silken	1.0
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FITN 301 SPINNING®

Aerobic exercise on a stationary racing bicycle. This workout is done to high cadence music. Exercise heart rate and individual goals are assessed for maximum benefit. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

WEEKDAY

90501	FITN 301	AA	MWF	9:10-10:00	3B	Corsiglia	1.0
90132	FITN 301	AB	MW	12:10-1:30	3B	Harris	1.0
90133	FITN 301	AD	MWF	11:10-12:00	3B	Fitzgerald	1.0
90134	FITN 301	BB	TTh	11:10-12:25	3B	Corsiglia	1.0

EVENING

90135	FITN 301	JA	MW	5:30-6:50	3B	Harris	1.0
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FITN 305 RUNNING FOR FITNESS

Methods to achieve total fitness through cardiovascular activities with emphasis on running. May be repeated for credit a maximum of three times. Repeat students must submit semester objectives. *NOTE: The first class meeting will be held in the Gymnasium (Room 3200).* Transfer: UC; CSU (E2).

WEEKDAY

89237	FITN 305	BA	TTh	8:10-9:25	Track	Fitzgerald	1.0
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FITN 308 HIKING AND TREKKING FOR FITNESS

Introduction to the benefits of the use of trekking poles while hiking. Course will be conducted on local Bay Area trails. Trekking poles are recommended, but not required. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

SATURDAY

92351	FITN 308	SA	Sat	9:10-10:45	3A	Fosberg	0.5
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FITN 314 BACKPACKING FOR FITNESS

NEW! Designed for outdoor enthusiasts as a training class in preparation for an overnight backpacking excursion. Students will progressively increase strength and fitness through weekly hikes with packs. The class culminates in a required overnight backpacking field trip. Plus four hours by arrangement. May be repeated for credit a maximum of three times. *NOTE: For more information, please contact instructor Jan Fosberg at (650) 738-4215, or email fosberg@smccd.edu.* Transfer: UC; CSU (E2).

SATURDAY

93060	FITN 314	SS	Sat	11:00-1:40	3A	Fosberg	0.5
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Dates for FITN 314 SS: 8/20-10/17

FITN 332 STRETCHING AND FLEXIBILITY

Designed to increase flexibility, tone the body, improve circulation, teach proper breathing and relaxation, create basic understanding of what is necessary for good health. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

WEEKDAY

80395	FITN 332	AA	MWF	9:10-10:00	3-3106	Fitzgerald	1.0
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FITN 334 YOGA

Various Yoga styles and exercises to increase flexibility, improve posture, and assist in stress reduction. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

WEEKDAY

90607	FITN 334	BA	TTh	8:10-9:25	3-3201	Simmers	1.0
90099	FITN 334	BC	TTh	12:35-1:55	3-3201	Steele	1.0

EVENING

90097	FITN 334	KA	TTh	6:00-7:15	3-3201	Roby	1.0
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SATURDAY

88093	FITN 334	SA	Sat	9:10-10:45	3-3201	Roby	0.5
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

Interactive Cardiovascular Training



Utilize technology to learn and make yourself fit!

Interactive Cardiovascular Training (FITN 199, CRN 93193) is an online fitness course utilizing technology to verify performance via self-reported cardiovascular exercise, assignments, testing and discussion. Students will learn to improve fitness through the use of cardiovascular exercise such as, but not limited to, walking, hiking, jogging, etc. Students at all levels of fitness can participate. This course requires that a student have an IPOD Nano and Nike + IPOD Sport Kit or Nike + Sportband. It also requires that a student have internet access and an email address.

Benefits:

- Feel more alert and concentrate better when studying or at work
- Have more energy
- Enjoy a better quality of life
- Receive feedback via technology about performance
- Be able to engage in activity around your schedule

Contact: Kevin Corsiglia, (650) 738-4214, or corsigliak@smccd.edu

FITN 335 PILATES

Training muscles of the torso through controlled exercises that increase core strength and postural stability to optimize performance in athletics, dance and everyday activities. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

WEEKDAY

89848	FITN 335	AA	MWF	11:10-12:00	3-3201	Staff	1.0
89849	FITN 335	BA	TTh	9:35-10:55	3-3201	Simmers	1.0
89842	FITN 335	BB	TTh	2:10-3:30	3-3201	Staff	1.0

EVENING

90506	FITN 335	JB	MW	5:30-6:50	3-3201	Simmers	1.0
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FITN 400 FITNESS ACADEMY

A course designed to accommodate a day student's schedule. Hours are flexible. Students must meet with the instructor the first week of the semester for an orientation. Evaluatory tests are used to determine student's current level of fitness, and a personal prescription is developed to meet the goals and objectives of each student. May be repeated for credit a maximum of three times. *NOTE: Orientation dates and times will be posted outside of the Weight Room door (3102), the Division Office (3130) and Room 3202. For more information, please contact instructor Mike Fitzgerald at (650) 738-4323, or email fitzgerald@smccd.edu.* Transfer: UC; CSU (E2).

WEEKDAY

88715	FITN 400	AV	By Arr	3-9 Hrs/Wk	3-3102	Fitzgerald	1.0-3.0
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KINESIOLOGY – INDIVIDUAL SPORTS (INDV)

INDV 101 BEGINNING ARCHERY

Fundamentals of target archery, types of competition, rules, scoring, care and selection of equipment. *NOTE: The first class will be held in Portable 3A.* Transfer: UC; CSU (E2).

WEEKDAY

89239	INDV 101	AX	MWF	11:10-12:00	Field	Fosberg	1.0
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INDV 105 INTERMEDIATE ARCHERY

Prereq: INDV 101 or equivalent. Continued instruction in techniques with increasing distances, games and competitions, team and individual competition. May be repeated twice for credit. *NOTE: The first class will be held in Portable 3A.* Transfer: UC; CSU (E2).

WEEKDAY

89240	INDV 105	AX	MWF	11:10-12:00	Field	Fosberg	1.0
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INDV 121 BEGINNING BADMINTON

Rules and strategies of badminton; fundamentals of grip, strokes, footwork and court coverage, drills and competition, testing program, tournaments in singles and doubles. Transfer: UC; CSU (E2).

WEEKDAY

90517	INDV 121	AX	MWF	9:10-10:00	3-3200	Harris	1.0
90519	INDV 121	BX	MWF	12:10-1:00	3-3200	Fosberg	1.0

INDV 125 ADVANCED BADMINTON

Recommended: INDV 121 or equivalent. Emphasis on strategy, tactics, footwork, doubles teamwork and singles game. May be repeated twice for credit. Transfer: UC; CSU (E2).

WEEKDAY

90518	INDV 125	AX	MWF	9:10-10:00	3-3200	Harris	1.0
90520	INDV 125	BX	MWF	12:10-1:00	3-3200	Fosberg	1.0

INDV 169 GOLF SWING ANALYSIS

Swing analysis using video, instructor feedback and drills to increase golf swing competency in a practical setting. Practical application of skills in tournament play. Open to all levels. Plus one hr/wk by arrangement. May be repeated for credit a maximum of three times. *NOTE: The first class meeting will be held in Portable 3A. Subsequent class meetings will be held at various local driving ranges and golf courses. Students should expect to spend approximately \$200 in golf course greens fees, short game area usage fees, and the purchase of range ball cards for this course. For more information, contact instructor Jan Fosberg at (650) 738-4215, or email fosberg@smccd.edu.* Transfer: UC; CSU.

WEEKDAY

91197	INDV 169	AZ	MW	8:00-9:20	Glf Crse	Fosberg	1.0
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INDV 172 GOLF: IMPROVING THE MENTAL GAME

NEW! Recommended: Successful completion of INDV 160 or equivalent. An introduction to the mental side of golf. Includes anxiety management, visualization, goal setting, and more. Course will include practical application in drills and in on-course tournament play. *NOTE: The first class meeting will be held in Portable 3A. Subsequent class meetings will be held at various local driving ranges and golf courses. Students should expect to spend approximately \$200 in golf course greens fees, short game area usage fees, and the purchase of range ball cards for this course. For more information, contact instructor Jan Fosberg at (650) 738-4215, or email fosberg@smccd.edu.* Transfer credit: CSU.

WEEKDAY

93199	INDV 172	BZ	Th	8:10-10:50	Glf Crse	Fosberg	1.0
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INDV 251 BEGINNING TENNIS

Instruction in service, forehand, backhand, strategy, rules. Automatic ball machine is used. Transfer: UC; CSU (E2).

WEEKDAY

90113	INDV 251	AX	MW	12:10-1:30	Tn Crt	Fitzgerald	1.0
90122	INDV 251	BX	TTh	9:35-10:55	Tn Crt	Fitzgerald	1.0

INDV 253 INTERMEDIATE TENNIS

Prereq: INDV 251 or demonstration of equivalent skills. Continued skills instruction in tennis. Competition tournaments will be held. Transfer: UC; CSU (E2).

WEEKDAY

90116	INDV 253	AX	MW	12:10-1:30	Tn Crt	Fitzgerald	1.0
90124	INDV 253	BX	TTh	9:35-10:55	Tn Crt	Fitzgerald	1.0

Personal Training



Prepare for a career as a personal trainer!

This course prepares students to take the National Council of Strength and Fitness (NCSF) Certified Personal Trainer exam, although a student may opt not to take the certification exam at the end of the course. PE 301 is offered during the day (MWF from 10:10-11am, CRN 91151) or evening (T from 6:10-9:15pm, CRN 91133).

Also designed for those looking at advanced study or careers in teaching, coaching, exercise science, sports management or sports medicine.

Benefits:

- Get ready for a job as a personal trainer at fitness clubs
- Pursue educational goals in health, fitness or coaching
- Learn more about exercise and pursuing a healthy lifestyle

Learn more about anatomy, nutrition, assessment, exercise prescription, weight management, and special populations!

Contact: Mike Fitzgerald
(650) 738-4323 or fitzgerald@smccd.edu

KINESIOLOGY – INDIVIDUAL SPORTS > KINESIOLOGY – VARSITY SPORTS

INDV 255 ADVANCED TENNIS

Prereq: INDV 253 or demonstration of equivalent skills.

Continued skills instruction in tennis. Competition tournaments will be held. May be repeated once for credit. Transfer: UC; CSU (E2).

WEEKDAY

90118	INDV 255	AX	MW	12:10-1:30	Tn	Crt	Fitzgerald	1.0
90125	INDV 255	BX	TTh	9:35-10:55	Tn	Crt	Fitzgerald	1.0

KINESIOLOGY – PHYSICAL EDUCATION (P.E.)**P.E. 301 INTRODUCTION TO PERSONAL TRAINING**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. Prepares students to take the National Council of Strength and Fitness Certified Personal Trainer Exam. Transfer: CSU.

WEEKDAY

91151	P.E. 301	AA	MWF	10:10-11:00	3A	Fitzgerald	3.0
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EVENING

91133	P.E. 301	KA	T	6:10-9:15	4-271	Fitzgerald	3.0
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KINESIOLOGY – TEAM SPORTS (TEAM)**TEAM 100 MEN'S BASEBALL**

Allows students to develop skills through extended drills and game situations. Strategy will be learned. Physical conditioning is emphasized. Plus two hrs/wk by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

WEEKDAY

80801	TEAM 100	AA	MWF	1:05-3:10	Field	Nomicos	2.0
89244	TEAM 100	BA	TTh	12:45-3:55	Field	Nomicos	2.0

TEAM 111 BEGINNING BASKETBALL

Instruction in rules, strategies and fundamentals. Round-robin play during last half of semester. Transfer:

UC; CSU (E2).

WEEKDAY

89300	TEAM 111	AX	MWF	10:10-11:00	3-3200	Piergrossi	1.0
90542	TEAM 111	BX	MWF	11:10-12:00	3-3200	Piergrossi	1.0
91650	TEAM 111	CX	TTh	11:10-12:25	3-3200	Piergrossi	1.0

TEAM 112 BASKETBALL: ADVANCED COMPETITION STRATEGIES

Prereq: TEAM 111, or competitive experience, or equivalent.

Geared toward intermediate level basketball players interested in learning basketball philosophy, competitive strategies and techniques. Plus one hr/wk by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU (E2).

EVENING

91153	TEAM 112	JS	MWF	5:25-7:30	3-3200	Hosley	1.0
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Dates for TEAM 112 JS: 8/19-10/14

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

TEAM 115 ADVANCED BASKETBALL

Prereq: TEAM 111 or equivalent. Advanced instruction in fundamentals of basketball. Team play accented. May be repeated twice for credit. Transfer: UC; CSU (E2).

WEEKDAY

89301	TEAM 115	AX	MWF	10:10-11:00	3-3200	Piergrossi	1.0
90543	TEAM 115	BX	MWF	11:10-12:00	3-3200	Piergrossi	1.0
90544	TEAM 115	CX	TTh	11:10-12:25	3-3200	Piergrossi	1.0

TEAM 132 FLAG FOOTBALL

Instruction in basic skills, rules and strategies of flag football. Drills and competition will be used. May be repeated for credit a maximum of three times. *NOTE: The first class meeting will be held at Skyline's track field.* Transfer: UC; CSU.

WEEKDAY

88709	TEAM 132	BA	TTh	11:10-12:25	Field	Fitzgerald	1.0
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TEAM 148 INDOOR SOCCER

The game of soccer as played indoors to include skill development, team play, individual play, and group activity. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

WEEKDAY

90548	TEAM 148	BA	TTh	9:35-10:55	3-3200	Corsiglia	1.0
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TEAM 192 MEN'S BASKETBALL THEORY, DEFENSE

Recommended: Concurrent enrollment in VARS 110. Designed to develop knowledge and skills related to playing or coaching the sport of basketball. Individual and team skill development will be stressed. Plus one hr/wk by arrangement for sections less than or equal to 1.0 unit and two hrs/wk by arrangement for sections greater than 1.0 unit. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

WEEKDAY

91962	TEAM 192	AS	MWF	2:00-4:05	3-3200	Piergrossi	2.0
			F	4:30-6:30	4-271	Piergrossi	

Dates for TEAM 192 AS: 8/19-10/14

KINESIOLOGY – VARSITY SPORTS (VARS)**VARS 110 MEN'S VARSITY BASKETBALL**

Prereq: Must be enrolled in 12 units. Competition in Coast Conference, Regional and State tournaments. Must be enrolled in 12 units. May be repeated for credit a maximum of three times. *NOTE: For more information contact Coach Justin Piergrossi at (650) 738-4367 or email piergrossij@smccd.edu.* Transfer: UC; CSU (E2).

WEEKDAY

90140	VARS 110	AX	Daily	1:45-3:50	3-3200	Piergrossi	1.0
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Dates for VARS 110 AS: 10/17-12/16

VARS 150 MEN'S VARSITY SOCCER

Prereq: Must be enrolled in 12 units. Includes competition in Coast Conference, Regional and State tournaments. May be repeated for credit a maximum of three times. *NOTE: For more information contact Coach Daniel Link at (650) 738-4272, or email linkd@smccd.edu.* Transfer: UC; CSU (E2).

WEEKDAY

80823	VARS 150	AX	Daily	2:15-4:30	Field	Link	2.0
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Dates for VARS 150 AX: 8/24-12/5

VARS 200 VARSITY WRESTLING

Prereq: Must be enrolled in 12 units. Includes competition in Coast Conference, Regional and State tournaments. May be repeated for credit a maximum of three times. *NOTE: For more information contact Coach James Haddon at (650) 738-4395, or email haddonj@smccd.edu.* Transfer: UC; CSU (E2).

EVENING

80824	VARS 200	JX	Daily	4:30-6:45	3-3106	Haddon	2.0
Dates for VARS 200 JX: 8/29-12/12							

VARS 300 WOMEN'S VARSITY BASKETBALL

Prereq: Must be enrolled in 12 units. Competition in Coast Conference, Regional and State tournaments. May be repeated for credit a maximum of three times. *NOTE: For more information, contact Women's Basketball Coach Trisha Hosley at (650) 738-4241 or email hosleyt@smccd.edu.* Transfer: CSU.

EVENING

91157	VARS 300	JX	Daily	5:25-7:30	3-3200	Hosley	1.0
Dates for VARS 300 JX: 10/17-12/16							

VARS 340 WOMEN'S VARSITY VOLLEYBALL

Prereq: Must be enrolled in 12 units. Includes competition in Coast Conference, Regional and State tournaments. May be repeated for credit a maximum of three times. *NOTE: For more information, contact Coach Ray Salahuddin at (650) 738-4151, or email salahuddin@smccd.edu.* Transfer: UC; CSU (E2).

EVENING

80826	VARS 340	JX	Daily	7:40-9:55	3-3200	Salahuddin	2.0
Dates for VARS 340 JX: 8/23-12/5							

VARS 360 VARSITY WOMEN'S SOCCER

Prereq: Must be enrolled in 12 units. Includes competition in Coast Conference, Regional and State tournaments. May be repeated for credit a maximum of three times. *NOTE: For more information, contact Coach Kevin Corsiglia at (650) 738-4214, or email corsigliak@smccd.edu.* Transfer: UC; CSU (E2).

WEEKDAY

86706	VARS 360	AX	Daily	2:15-4:30	Field	Corsiglia	2.0
Dates for VARS 360 AX: 8/24-12/5							

LEARNING COMMUNITIES

(LEARNING COMMUNITIES are listed beginning on page 98.)

LEARNING SKILLS (LSKL)

LSKL 110 DIRECTED EXPERIENCE IN TUTORING

Prereq: Minimum grade of B in subject to be tutored and letter of recommendation from instructor in that subject area. This course enables students to serve as tutors and provide academic assistance to other students (learners or tutees). Student tutors help tutee study partners 1) to understand the concepts of specific courses and 2) to apply effective study skills. Requires a minimum of 3 lab hrs/wk by arrangement. Open entry. Transfer: CSU.

WEEKDAY

85931	LSKL 110	AV	T	2:10-3:00	5-5100	Corral	0.5-3.0
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*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

LSKL 800 SUPERVISED SUPPLEMENTAL INSTRUCTION

Coreq: Concurrent enrollment in another course for which the student needs academic support in order to succeed. Individual and/or group instruction by faculty and instructional aides in the Learning Center to reinforce learning in the parent course from which the student was referred. Faculty and/or counselors will refer students based on learning needs. Open entry. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)

WEEKDAY

91923	LSKL 800	AV	By Arr	1.5-9 Hrs/Wk	5-5100	Chavez	0.5-3.0
85925	LSKL 800	BV	By Arr	1.5-9 Hrs/Wk	5-5100	Corral	0.5-3.0

LSKL 801 APPLIED STUDY SKILLS ASSISTANCE

Instruction in a variety of study techniques such as note-taking, study reading, time management, taking tests, etc. Plus 1-6 lab hrs/wk by arrangement. Open entry. May be repeated for credit up to a maximum of 6 units. (Units do not count toward the Associate Degree.)

WEEKDAY

80531	LSKL801	AA	T	12:35-1:25	5-5102	Perez	0.5-3.0
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LSKL 803 SUPERVISED PEER TUTORING

Coreq: Enrollment in a course for which academic support is needed in order for the student to succeed. Individual and/or group instruction by peer tutors in the Learning Center to reinforce learning in the basic skills or job training course from which the student is referred. Faculty and/or counselors will refer students based on their learning needs. Open entry. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)

WEEKDAY

91796	LSKL 803	AV	By Arr	1.5-9 Hrs/Wk	5-5100	Corral	0.0
91150	LSKL 803	BV	By Arr	1.5-9 Hrs/Wk	7-7309	Fredricks	0.0

LSKL 811 SUPPLEMENTAL LEARNING ASSISTANCE FOR FUNDAMENTALS OF MATH

Coreq: Concurrent enrollment in MATH 811. Provides supplementary learning assistance to students enrolled in MATH 811. Under the supervision of qualified faculty, course instructors reinforce concepts and skills learned in MATH 811. May be repeated twice for credit. *NOTE: Students enrolling in LSKL 811 AB (92539) must also enroll in MATH 811 AB (91162).* (Units do not count toward the Associate Degree.)

WEEKDAY

92539	LSKL 811	AB	TTh	10:10-11:50	PH-314*	Tsuchida	0.5
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LSKL 811 SUPPLEMENTAL LEARNING ASSISTANCE FOR FUNDAMENTALS OF MATH – FIRST YEAR EXPERIENCE (LEAP)

Coreq: Concurrent enrollment in MATH 811. Provides supplementary learning assistance to students enrolled in MATH 811. Under the supervision of qualified faculty, course instructors reinforce concepts and skills learned in MATH 811. May be repeated twice for credit. *NOTE: LSKL 811 AY is part of the First Year Experience – LEAP Learning Community. All students enrolling in LSKL 811 AY (92540) must also enroll in CRER 136 AY (88241), CRER 665SJ AY (93202), and MATH 811 AY (91163).* (Units do not count toward the Associate Degree.)

WEEKDAY

92540	LSKL 811	AY	MW	11:10-12:25	PH-307*	Tsuchida	0.5
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LEARNING SKILLS > MATHEMATICS

LSKL 828 SUPPLEMENTAL LEARNING ASSISTANCE FOR BASIC WRITING SKILLS

Coreq: Concurrent enrollment in ENGL 828. Provides supplementary learning assistance to students enrolled in ENGL 828. Under the supervision of qualified faculty, course instructors reinforce concepts and skills learned in ENGL 828. May be repeated twice for credit. *NOTE: Students enrolling in LSKL 828 AA (93175) must also enroll in ENGL 828 AA (92324); students enrolling in LSKL 828 AB (93176) must also enroll in ENGL 828 AB (92325); students enrolling in LSKL 828 AC (93177) must also enroll in ENGL 828 AC (92737); and students enrolling in LSKL 828 AD (93178) must also enroll in ENGL 828 AD (93059).* (Units do not count toward the Associate Degree.)

WEEKDAY

93175	LSKL 828	AA	M	11:45-1:00	PH-314*	Lisha	0.5
93176	LSKL 828	AB	M	1:45-3:00	PH-314*	Halk	0.5
93177	LSKL 828	AC	M	9:10-10:25	PH-314*	Gibson	0.5
93178	LSKL 828	AD	W	12:45-2:00	PH-314*	Hein	0.5

LSKL 830 THE SENTENCE

Master sentence structure basics in order to make your writing clear and grammatically correct. May be repeated twice for credit. (Units do not count toward the Associate Degree.)

WEEKDAY

91269	LSKL 830	AS	MW	12:10-1:00	5-5115	Saenz	0.5
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Dates for LSKL 830 AS: 9/14-10/5

LSKL 831 EDITING AND PROOFREADING

This supplemental course focuses on teaching students to become stronger editors and proofreaders of their own writing. May be repeated twice for credit. (Units do not count toward the Associate Degree.)

WEEKDAY

91270	LSKL 831	AS	MW	12:10-1:00	5-5115	Saenz	0.5
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Dates for LSKL 831 AS: 10/12-11/2

LSKL 832 SENTENCE COMBINING

Learn sentence-combining strategies to increase the clarity and sophistication of your writing by creating more complex and better-developed sentences. May be repeated twice for credit. (Units do not count toward the Associate Degree.)

WEEKDAY

91271	LSKL 832	AS	MW	12:10-1:00	5-5115	Saenz	0.5
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Dates for LSKL 832 AS: 11/9-11/30

LSKL 853 WRITING AND READING ASSISTANCE LAB

Provides assistance in reading strategies and all stages of the writing process to students enrolled in any college course. Open entry. May be repeated for credit up to a maximum of 9 units. (Units do not count toward the Associate Degree.)

WEEKDAY

91214	LSKL 853	AV	By Arr	1.5-9 Hrs/Wk	5-5100	Erpelo	0.5-3.0
91215	LSKL 853	BV	By Arr	1.5-9 Hrs/Wk	5-5100	Taylor-Gulbransen	0.5-3.0
91216	LSKL 853	CV	By Arr	1.5-9 Hrs/Wk	5-5100	Lachmayr	0.5-3.0
91217	LSKL 853	DV	By Arr	1.5-9 Hrs/Wk	5-5100	Frasca	0.5-3.0
91220	LSKL 853	EV	By Arr	1.5-9 Hrs/Wk	5-5100	Wong	0.5-3.0
91218	LSKL 853	FV	By Arr	1.5-9 Hrs/Wk	5-5100	Feiner	0.5-3.0

*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

LITERATURE (LIT.)

(Literature courses are also listed under ENGLISH.)

LIT. 116 INTRODUCTION TO WORLD LITERATURE

Prereq: ENGL 100 or ENGL 105. Survey of world literature using fiction, poetry, essays and drama. Transfer: UC; CSU (C2).

EVENING

93071	LIT. 116	JX	M	6:00-9:15	8-8116	Bowsher	3.0
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LIT. 116 INTRODUCTION TO WORLD LITERATURE – HONORS

Prereq: ENGL 100 or ENGL 105. Survey of world literature using fiction, poetry, essays and drama. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

EVENING

90516	LIT. 116	JH	M	6:00-9:15	8-8116	Bowsher	3.0
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LIT. 225 MIRRORS OF TODAY: CONTEMPORARY POETRY

Prereq: ENGL 100 or ENGL 105. This course, by situating major examples of this poetry in the relevant social, intellectual and critical contexts, clarifies the meaning and methods of contemporary poetry. Transfer: UC; CSU (C2).

WEEKDAY

92332	LIT. 225	AA	TTh	12:35-1:50	8-8220	Jones	3.0
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LIT. 432 FOLKLORE

Prereq: ENGL 100 or 105, or equivalent. A lively study of folk tales, legends, beliefs, superstitions, proverbs, mythology, folk life, folk speech, folk songs, lyrics, folk epics, and their influence in the literature and culture that form our heritage. Transfer: UC; CSU (C2).

HYBRID

92333	LIT. 432	HJ	By Arr	48 Hours	HYBRID	Hibble	3.0
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LIT. 432 HJ will be held online and on campus. Requires Internet access and email. Instructor email: hibblea@smccd.edu. Orientation meeting on Wednesday, August 17, from 6:55 to 7:45 pm, in Room 2117B.

MATHEMATICS (MATH)**MATH 110 ELEMENTARY ALGEBRA**

Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. An introduction to elementary algebra emphasizing basic algebra concepts and those skills necessary to apply the concepts to real life problem solving. Topics will provide an introduction to symbol manipulation, and the analytical methods for solving applications problems appropriate to the introductory level. A core of mathematical topics including: real numbers, order of operations, linear equations and graphs, and systems of linear equations will be presented. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* (Units do not count toward the Associate Degree.)

Pre-Algebra and Algebra Sequence

WEEKDAY

80534	MATH 110	AA	MWF	8:10-9:35	5-5132B	Broxholm	5.0
80536	MATH 110	AC	Daily	10:10-11:00	4-273	Freedman	5.0
80537	MATH 110	AD	MWF	12:10-1:35	4-273	Leach	5.0
91149	MATH 110	AS	MTWTh	2:10-4:15	4-273	Maoujoudi	5.0

Dates for the AS section ONLY: 9/12-11/10

EVENING

80539	MATH 110	JA	MW	6:30-9:00	PH-308*	Piserchio	5.0
80540	MATH 110	JB	TTh	7:00-9:25	4-273	Kwok	5.0

MATH 110 ELEMENTARY ALGEBRA – ASTEP

Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. An introduction to elementary algebra emphasizing basic algebra concepts and those skills necessary to apply the concepts to real life problem solving. Topics will provide an introduction to symbol manipulation, and the analytical methods for solving applications problems appropriate to the introductory level. A core of mathematical topics including: real numbers, order of operations, linear equations and graphs, and systems of linear equations will be presented. Plus one hr/wk by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the ASTEP learning community, but is open to all eligible students. (Units do not count toward the Associate Degree.)

WEEKDAY

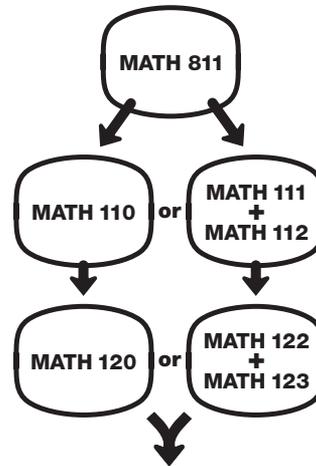
90615	MATH 110	AQ	Daily	9:10-10:00	PH-308*	Deamer	5.0
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MATH 110 ELEMENTARY ALGEBRA – FIRST YEAR EXPERIENCE

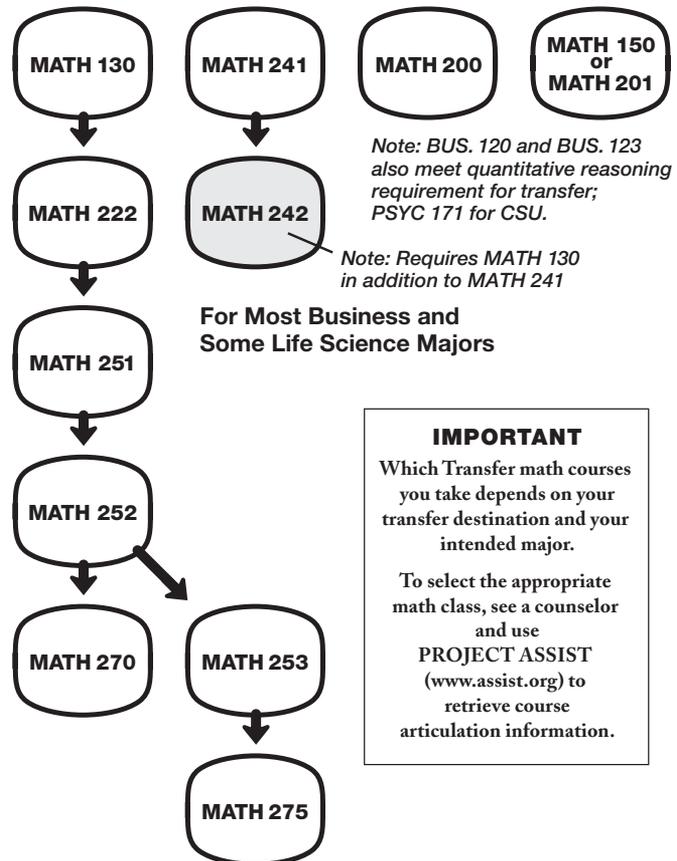
Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. An introduction to elementary algebra emphasizing basic algebra concepts and those skills necessary to apply the concepts to real life problem solving. Topics will provide an introduction to symbol manipulation, and the analytical methods for solving applications problems appropriate to the introductory level. A core of mathematical topics including: real numbers, order of operations, linear equations and graphs, and systems of linear equations will be presented. Plus one hr/wk by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. MATH 110 AY is part of the First Year Experience Learning Community. All students enrolling in MATH 110 AY (80535) must also enroll in ENGL 828 AY (93100), CRER 100 AY (92025), and COMM 120 AY (90447). (Units do not count toward the Associate Degree.)

WEEKDAY

80535	MATH 110	AY	Daily	11:10-12:00	4-273	Nguyen	5.0
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TRANSFER CLASSES



For Most Science, Computer Science and Engineering Majors

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

MATHEMATICS

MATH 111 ELEMENTARY ALGEBRA I

Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to first half of MATH 110. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* (Units do not count toward the Associate Degree.)

WEEKDAY						
86494	MATH 111	AB	MWF	10:10-11:00	8-8304	Kotsishevskaya 3.0
84399	MATH 111	AC	MWF	11:10-12:00	1-1205	Aleem 3.0
90552	MATH 111	AX	TTh	8:10-9:25	7-7304	Ban 3.0
90553	MATH 111	BX	TTh	11:10-12:25	7-7104	Chavez 3.0
EVENING						
89561	MATH 111	JA	T	6:30-9:35	8-8304	Kuan 3.0

MATH 111 ELEMENTARY ALGEBRA I – PUENTE

Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to first half of MATH 110. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* This section is designed primarily for students in the Puente learning community, but is open to all eligible students. (Units do not count toward the Associate Degree.)

WEEKDAY						
80542	MATH 111	AP	TTh	11:10-12:25	7-7104	Chavez 3.0

MATH 111 ELEMENTARY ALGEBRA I – WIT

Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to first half of MATH 110. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* This section is designed primarily for students in the Women in Transition learning community, but is open to all eligible students. (Units do not count toward the Associate Degree.)

WEEKDAY						
80541	MATH 111	AR	TTh	8:10-9:25	7-7304	Ban 3.0

MATH 112 ELEMENTARY ALGEBRA II

Prereq: Completion of MATH 111 with a grade of C or better, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to the second half of MATH 110. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* (Units do not count toward the Associate Degree.)

WEEKDAY						
80548	MATH 112	AA	TTh	9:35-10:50	7-7304	Staff 3.0
85733	MATH 112	AB	MWF	10:10-11:00	7-7304	Nguyen 3.0
EVENING						
80549	MATH 112	JA	W	6:30-9:35	7-7111	Garcia 3.0

MATH 120 INTERMEDIATE ALGEBRA

Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Review/extension of elementary algebra through exponential, logarithmic, polynomial, radical, and rational functions. An emphasis on modeling real life situations. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.*

WEEKDAY						
80552	MATH 120	AA	MWF	8:00-9:25	8-8302	Leach 5.0
80553	MATH 120	AB	Daily	9:10-10:00	7-7111	Tsuchida 5.0
80554	MATH 120	AC	MWF	9:35-11:00	8-8302	Hough Jr 5.0
80555	MATH 120	AD	Daily	10:10-11:00	7-7111	Araica 5.0
80556	MATH 120	AE	Daily	11:10-12:00	7-7111	Zamani 5.0
83425	MATH 120	AF	MWF	12:10-1:35	7-7111	Kotsishevskaya 5.0
85129	MATH 120	AS	MTWTh	2:10-4:15	7-7111	Chen 5.0

Dates for the AS section ONLY: 9/12-11/10

EVENING						
80558	MATH 120	JA	MW	7:00-9:30	4-273	Miranda 5.0
80559	MATH 120	JB	TTh	7:00-9:25	7-7111	Garcia 5.0

ONLINE						
91746	MATH 120	OL	By Arr	80 Hours	ONLINE	Moss 5.0

MATH 120 OL is taught in an online format. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before August 18. Check instructor website at <http://www.smccd.edu/accounts/moss> for orientation and course information. Instructor email contact: moss@smccd.edu.

MATH 120 INTERMEDIATE ALGEBRA – ASTEP

Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Review/extension of elementary algebra through exponential, logarithmic, polynomial, radical, and rational functions. An emphasis on modeling real life situations. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* This section is designed primarily for students in the ASTEP learning community, but is open to all eligible students.

WEEKDAY						
91745	MATH 120	AQ	Daily	10:10-11:00	PH-308*	Deamer 5.0

MATH 122 INTERMEDIATE ALGEBRA I

Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Course is equivalent to first half of MATH 120. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.*

WEEKDAY						
80560	MATH 122	AA	MW	12:10-1:25	1-1205	Tsuchida 3.0
EVENING						
80562	MATH 122	JA	MW	5:30-6:45	4-273	Miranda 3.0

MATH 123 INTERMEDIATE ALGEBRA II

Prereq: Completion of MATH 122 with a grade of C or better, or equivalent. Course is equivalent to the second half of MATH 120. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.*

WEEKDAY						
80563	MATH 123	AA	MWF	10:10-11:00	7-7104	Aleem 3.0
EVENING						
80564	MATH 123	JA	W	6:30-9:35	7-7109	Ivanova 3.0

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

MATH 130 TRIGONOMETRY

Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: MATH 115 or equivalent. Trigonometric functions of real numbers and angles; solution of triangles; radian measure; graphs of trigonometric functions; trigonometric equations and identities; inverse trigonometric functions; complex numbers; applications of trigonometry. Plus one hr/wk by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: CSU (B4).

WEEKDAY						
80565	MATH 130	AA	TTh	8:10-10:00	4-273	Hasson 4.0
80566	MATH 130	AB	TTh	9:10-11:00	8-8302	Farahmand 4.0
84730	MATH 130	AC	MWF	12:10-1:25	8-8302	Aleem 4.0
EVENING						
80567	MATH 130	JA	W	6:00-10:05	7-7310	Hough Jr 4.0

MATH 200 PROBABILITY & STATISTICS

Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus one hr/wk by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

WEEKDAY						
80568	MATH 200	AA	MTWTh	10:10-11:00	5-5132B	Maxwell 4.0
84989	MATH 200	AB	MTWTh	11:10-12:00	5-5132B	Maxwell 4.0
89238	MATH 200	AC	MW	12:10-2:00	5-5132B	Wang 4.0
88298	MATH 200	AX	TTh	9:10-10:50	7-7310	Moss 4.0
EVENING						
80570	MATH 200	JA	M	6:00-10:15	7-7310	Kazaryan 4.0
80571	MATH 200	JB	T	6:00-10:05	7-7310	Loeffler 4.0
89893	MATH 200	JC	W	6:00-10:05	2-2117A	Deamer 4.0

ONLINE						
91249	MATH 200	OL	By Arr	64 Hours	ONLINE	Moss 4.0

MATH 200 OL is taught in an online format. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before August 18. Check instructor website at <http://www.smccd.edu/accounts/moss> for orientation and course information. Instructor email contact: moss@smccd.edu.

91755	MATH 200	OM	By Arr	64 Hours	ONLINE	Kazaryan 4.0
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MATH 200 OM is taught in an online format. Requires internet access and email. Course orientation and testing information will be sent to registered students at their my.smccd.edu email account. Instructor email: kazaryan@smccd.edu.

MATH 200 PROBABILITY & STATISTICS – ASTEP

Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus one hr/wk by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the ASTEP learning community, but is open to all eligible students. Transfer: UC; CSU (B4).

WEEKDAY						
84378	MATH 200	AQ	MWF	12:10-1:25	2-2117A	Deamer 4.0

MATH 200 PROBABILITY & STATISTICS – HONORS

Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus one hr/wk by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU (B4).

WEEKDAY						
89879	MATH 200	AH	TTh	9:10-10:50	7-7310	Moss 4.0

MATH 201 QUANTITATIVE REASONING

Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Development of the necessary concepts and skills for reasoning logically and quantitatively and application of these concepts to practical, real-life situations. Topics include number systems, logic, geometry, probability and statistics, exponential modeling, and patterns. Plus one hr/wk by arrangement. Transfer: UC; CSU (B4).

ONLINE - NEW!						
93209	MATH 201	OL	By Arr	48 Hours	ONLINE	Moss 3.0

MATH 201 OL is taught in an online format. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before August 18. Check instructor website at <http://www.smccd.edu/accounts/moss> for orientation and course information. Instructor email contact: moss@smccd.edu.

MATH 222 PRECALCULUS

Prereq: Completion of MATH 130 with grade C or better, or equivalent. Functional and graphing approach to concepts and skills necessary as background for success in calculus. Plus one hr/wk by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

WEEKDAY						
80572	MATH 222	AA	Daily	8:10-9:00	7-7106	Araica 5.0
84731	MATH 222	AB	Daily	11:10-12:00	8-8302	Nguyen 5.0

MATH 241 APPLIED CALCULUS I

Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: MATH 241/242 is a one year sequence in Applied Calculus. The prerequisite for MATH 242 is both MATH 130 and MATH 241. MATH 130 should be taken prior to entering the sequence if you plan to take both MATH 241 and 242. Basic techniques of differential calculus. Selected topics from limits, differentiation, applications of the derivative, and the anti-derivative. Integral use of a graphing calculator. Plus one hr/wk by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

WEEKDAY						
84732	MATH 241	AB	Daily	11:10-12:00	7-7109	Araica 5.0
80573	MATH 241	AX	MWF	8:10-9:35	7-7304	Fredricks 5.0

*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

MATHEMATICS

MATH 241 APPLIED CALCULUS I – HONORS

Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. **NOTE:** MATH 241/242 is a one year sequence in Applied Calculus. The prerequisite for MATH 242 is both MATH 130 and MATH 241. MATH 130 should be taken prior to entering the sequence if you plan to take both MATH 241 and 242. Basic techniques of differential calculus. Selected topics from limits, differentiation, applications of the derivative, and the anti-derivative. Integral use of a graphing calculator. Plus one hr/wk by arrangement. **NOTE:** TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU (B4).

WEEKDAY

90557	MATH 241	AH MWF	8:10-9:35	7-7304	Fredricks	5.0
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MATH 251 CALCULUS WITH ANALYTIC GEOMETRY I

Prereq: Completion of MATH 222 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Limits and continuity, the derivatives and applications, the differential and anti-differentiation, the definite integral and conic sections. Plus one hr/wk by arrangement. **NOTE:** TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

WEEKDAY

80575	MATH 251	AA Daily	8:10-9:00	7-7310	Zamani	5.0
80574	MATH 251	AX MTWTh	12:10-1:15	7-7310	Freedman	5.0

MATH 251 CALCULUS WITH ANALYTIC GEOMETRY I – HONORS

Prereq: Completion of MATH 222 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Limits and continuity, the derivatives and applications, the differential and anti-differentiation, the definite integral and conic sections. Plus one hr/wk by arrangement. **NOTE:** TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU (B4).

WEEKDAY

89249	MATH 251	AH MTWTh	12:10-1:15	7-7310	Freedman	5.0
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MATH 252 CALCULUS WITH ANALYTIC GEOMETRY II

Prereq: Completion of MATH 251 with a grade of C or better, or equivalent. Logarithmic, exponential, trigonometric and hyperbolic functions. Integration, polar coordinates, indeterminate, and improper integrals. Plus one hr/wk by arrangement. **NOTE:** TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

WEEKDAY

88470	MATH 252	AX Daily	11:10-12:00	7-7310	Leach	5.0
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MATH 252 CALCULUS WITH ANALYTIC GEOMETRY II – HONORS

Prereq: Completion of MATH 251 with a grade of C or better, or equivalent. Logarithmic, exponential, trigonometric and hyperbolic functions. Integration, polar coordinates, indeterminate, and improper integrals. Plus one hr/wk by arrangement. **NOTE:** TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU (B4).

WEEKDAY

90085	MATH 252	AH Daily	11:10-12:00	7-7310	Leach	5.0
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MATH 253 CALCULUS WITH ANALYTIC GEOMETRY III

Prereq: Completion of MATH 252 with a grade of C or better, or equivalent. Taylor's formula, infinite series, parametric equations, vectors, solid geometry, functions of variables, multiple integration and partial derivatives. Plus one hr/wk by arrangement. **NOTE:** TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

WEEKDAY

80579	MATH 253	AA Daily	11:10-12:00	7-7304	Tsuchida	5.0
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MATH 275 ORDINARY DIFFERENTIAL EQUATIONS

Prereq: Completion of MATH 253 with a grade of C or better, or equivalent. Differential equations and applications of first and better order with emphasis on second order. Topics include power series solutions, Laplace transforms, operator techniques. Plus one hr/wk by arrangement. Transfer: UC; CSU (B4).

EVENING

90572	MATH 275	JA Th	7:00-10:05	5-5132B	Reuterdahl	3.0
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MATH 650 MATHEMATICS SUPPLEMENT – TRIO

Individualized lessons in mathematics skills arranged and supervised in the Math Assistance Lab of The Learning Center. May be repeated for credit. Open entry. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)

WEEKDAY

86596	MATH 650	AV By Arr	1.5-6 Hrs/Wk	5-5100	Garcia Jr	0.5-2.0
89637	MATH 650	BV By Arr	1.5-6 Hrs/Wk	5-5100	Chavez	0.5-2.0

MATH 690 SPECIAL PROJECTS IN MATHEMATICS

One hour of supervised work per week per unit. Transfer: UC; CSU.

WEEKDAY

80582	MATH 690	AV By Arr	1-3 Hrs/Wk	7-7324A	Hough Jr	1.0-3.0
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MATH 811 FUNDAMENTALS OF MATHEMATICS

Basic skills in mathematics, including whole numbers, decimals, fractions, and limited geometry and statistics. Using these ideas and skills to solve real life word problems is emphasized. Plus one hr/wk by arrangement. **NOTE:** Students enrolling in MATH 811 AB (91162) must also enroll in LSKL 811 AB (92539). (Units do not count toward the Associate Degree.)

WEEKDAY

91161	MATH 811	AA MWF	8:10-9:35	4-273	Nguyen	3.0
91162	MATH 811	AB Daily	9:10-10:00	7-7109	Freedman	3.0
91164	MATH 811	AC MWF	12:10-1:35	7-7109	Hough Jr	3.0

EVENING

91188	MATH 811	JA MW	7:00-9:25	8-8304	Kuan	3.0
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

MATH 811 FUNDAMENTALS OF MATHEMATICS – FIRST YEAR EXPERIENCE (LEAP)

Basic skills in mathematics, including whole numbers, decimals, fractions, and limited geometry and statistics. Using these ideas and skills to solve real life word problems is emphasized. Plus one hr/wk by arrangement. *NOTE: MATH 811 AY is part of the First Year Experience – LEAP Learning Community. All students enrolling in MATH 811 AY (91163) must also enroll in CRER 136 AY (88241), CRER 665SJ AY (93202), and LSKL 811 AY (92540).* (Units do not count toward the Associate Degree.)

WEEKDAY

91163	MATH 811	AY	Daily	10:10-11:00	7-7109	Zamani	3.0
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MUSIC (MUS.)

(Dance courses are offered through the Kinesiology Division.)

MUS. 100 FUNDAMENTALS OF MUSIC

Establishes a basic musical vocabulary for students who wish to begin the study of music. Transfer: UC; CSU (C1).

WEEKDAY

80596	MUS. 100	AA	MWF	8:10-9:00	1-1115	Staff	3.0
92028	MUS. 100	AB	TTh	12:35-1:50	1-1111	Staff	3.0

ONLINE

89886	MUS. 100	OL	By Arr	48 Hours	ONLINE	Millar	3.0
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MUS. 100 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/music_100ol.htm.

MUS. 105 MUSIC THEORY I

Prereq: MUS. 100, 301, 377 or 401 with a grade of C or better, or equivalent. Recommended: Concurrent enrollment in MUS. 111. Extended practice in and application of written music theory skills. Projects may include composition, arrangements, transcription and/or orchestration. Transfer: UC; CSU (C1).

WEEKDAY

93184	MUS. 105	AA	MWF	10:10-11:00	1-1115	Navari	3.0
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MUS. 111 MUSICIANSHIP I

Prereq: MUS. 100, 301, 377 or 401 with a grade of C or better, or equivalent. Recommended: Concurrent enrollment in MUS. 105. Extended practice in and application of music theory expressed in performance and listening skills (musicianship skills). May be repeated twice for credit. Transfer: UC; CSU (C1).

WEEKDAY

80599	MUS. 111	AA	MWF	11:10-12:00	1-1115	Navari	3.0
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MUS. 115 MUSIC, ART AND IDEAS

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination and analysis of art and music as reflections of cultural ideas and traditions. The student will develop an informed appreciation of the visual arts, performance arts, and musical works. Also listed as ART 115. Transfer: UC; CSU (C1).

WEEKDAY

90570	MUS. 115	AX	MW	12:10-1:25	1-1111	Takayama	3.0
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MUS. 202 MUSIC APPRECIATION

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The learning of effective music listening skills to enhance musical enjoyment. Transfer: UC; CSU (C1).

WEEKDAY

80601	MUS. 202	AA	MWF	9:10-10:00	1-1115	Staff	3.0
92408	MUS. 202	AB	MWF	10:10-11:00	1-1111	Staff	3.0

ONLINE

89682	MUS. 202	OL	By Arr	48 Hours	ONLINE	Millar	3.0
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MUS. 202 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/new_page_2.htm.

MUS. 204 MUSIC HISTORY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the development of musical expression in Western Civilization from Medieval times to the music of our time. Transfer: UC; CSU (C1).

ONLINE

91115	MUS. 204	OL	By Arr	48 Hours	ONLINE	Millar	3.0
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MUS. 204 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/new_page_1.htm.

MUS. 250 WORLD MUSIC

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Survey of selected listening and readings from the music of Asia, Southeast Asia, Pacific Islands, Americas, Africa, and the Middle East. Required concert attendance. Transfer: UC; CSU (C1).

WEEKDAY

80604	MUS. 250	AA	MWF	9:10-10:00	1-1111	Hansen	3.0
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MUS. 275 HISTORY OF JAZZ

Historical development of jazz from a musical and sociological perspective. Topics include discussion of musical elements, vocal and instrumental ensembles, artistic values, and the role of jazz in our culture. Transfer: UC; CSU (C1).

HYBRID

91119	MUS. 275	HJ	By Arr	48 Hours	HYBRID	Williams	3.0
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MUS. 275 HJ will be held online and on campus. Orientation meeting on campus on Wednesday, August 17, 4:30 to 6:30 pm in Room 1111. Instructor email: williamsm@smccd.edu.

MUS. 290 INTRODUCTION TO MIDI (MUSICAL INSTRUMENT DIGITAL INTERFACE) MUSIC

Introduction to the use and implementation of MIDI (Musical Instrument Digital Interface) musical instruments, including interfacing with computers and MIDI software. Ability to read music is desirable but not essential. Plus studio hours by arrangement. Transfer: CSU.

WEEKDAY

88756	MUS. 290	AA	TTh	11:10-1:00	1-1201	Williams	2.0
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MUSIC

MUS. 301 PIANO I

Recommended: MUS. 100 or equivalent. Beginning piano with emphasis on music reading, keyboard harmony, improvisation and keyboard technique. Plus three hrs/wk by arrangement. Transfer: UC; CSU (C1).

WEEKDAY							
80605	MUS. 301	AA	MWF	10:10-11:00	1-1109	Hansen	2.0
80606	MUS. 301	AB	TTh	12:35-1:55	1-1109	Ingber	2.0
EVENING							
83284	MUS. 301	JA	M	7:00-10:05	1-1109	Ingber	2.0
83285	MUS. 301	JB	T	7:00-10:05	1-1109	Hicks	2.0
SATURDAY							
91675	MUS. 301	SX	Sat	9:00-12:15	1-1109	Hicks	2.0

MUS. 302 PIANO II

Prereq: MUS. 301 or equivalent. Continuation of Piano I with increased emphasis on sightreading, technique and piano literature. Plus three hrs/wk by arrangement. Transfer: UC; CSU.

WEEKDAY							
80610	MUS. 302	AX	MWF	11:10-12:00	1-1109	Hansen	2.0
EVENING							
91144	MUS. 302	JX	W	7:00-9:50	1-1109	Hicks	2.0
SATURDAY							
84339	MUS. 302	SX	Sat	9:00-12:15	1-1109	Hicks	2.0

MUS. 303 PIANO III

Prereq: MUS. 302 or equivalent. Piano literature from Baroque, Classic, Romantic and 20th century; keyboard harmony and ensemble. Recital performance may be required. Plus three hrs/wk by arrangement. Transfer: UC; CSU.

WEEKDAY							
92820	MUS. 303	AX	MWF	11:10-12:00	1-1109	Hansen	2.0
EVENING							
91145	MUS. 303	JX	W	7:00-9:50	1-1109	Hicks	2.0
SATURDAY							
89208	MUS. 303	SX	Sat	9:00-12:15	1-1109	Hicks	2.0

MUS. 304 PIANO IV

Prereq: MUS. 303 or equivalent. Piano literature from Baroque, Classic, Romantic and 20th century; keyboard harmony and ensemble. Recital performance may be required. Plus three hrs/wk by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

WEEKDAY							
92821	MUS. 304	AX	MWF	11:10-12:00	1-1109	Hansen	2.0
EVENING							
91146	MUS. 304	JX	W	7:00-9:50	1-1109	Hicks	2.0
SATURDAY							
89210	MUS. 304	SX	Sat	9:00-12:15	1-1109	Hicks	2.0

MUS. 377 GUITAR I

Recommended: MUS. 100 or equivalent. Basic guitar instruction. Playing techniques, notation, chords, reading, strum techniques, fingerpicking. Emphasis on popular music literature. Individual and group instruction. Plus three hrs/wk by arrangement. NOTE: MUS. 377 AZ (92570) will be held at Oceana High School, 401 Paloma Avenue, Pacifica. Transfer: UC; CSU.

WEEKDAY							
92570	MUS. 377	AZ	TTh	3:00-5:10	OCEN	Nichols	2.0
EVENING							
85853	MUS. 377	KX	W	7:00-10:00	1-1115	Markovich	2.0
SATURDAY							
90148	MUS. 377	SX	Sat	9:00-12:15	1-1115	Markovich	2.0

MUS. 378 GUITAR II

Prereq: MUS. 377 or demonstrated equivalent skills. Areas covered include barre-chords, CAGED chord and scale theory, blues scales, major scales, accompaniment techniques, and major and minor scale patterns. Plus three hrs/wk by arrangement. NOTE: MUS. 378 AZ (92825) will be held at Oceana High School, 401 Paloma Avenue, Pacifica. Transfer: UC; CSU.

WEEKDAY							
92825	MUS. 378	AZ	TTh	3:00-5:10	OCEN	Nichols	2.0
EVENING							
83292	MUS. 378	KX	W	7:00-10:00	1-1115	Markovich	2.0
SATURDAY							
90157	MUS. 378	SX	Sat	9:00-12:15	1-1115	Markovich	2.0

MUS. 379 GUITAR III

Prereq: MUS. 378 or demonstrated equivalent skills. Intermediate/advanced guitar instruction. Principles of moveable chord and scale structure (CAGED), advanced strumming and fingerpicking patterns, etc. Plus three hrs/wk by arrangement. May be repeated twice for credit. Transfer: UC; CSU.

EVENING							
83294	MUS. 379	LX	Th	7:00-9:50	1-1115	Markovich	2.0

MUS. 380 GUITAR IV

Prereq: MUS. 379 or equivalent. Continuation of MUS. 379; improvising, scales, blues techniques, modern rhythmic techniques with emphasis on American musical literature. Individual and group instruction. Plus three hrs/wk by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

EVENING							
89878	MUS. 380	LX	Th	7:00-9:50	1-1115	Markovich	2.0

MUS. 383 GUITAR ENSEMBLE I

Prereq: MUS. 378 or equivalent. Techniques from Doo-Wop, Rhythm and Blues, to Rock in a small ensemble. Public performance is required. Plus three hrs/wk by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

EVENING							
89877	MUS. 383	LX	Th	7:00-9:50	1-1115	Markovich	2.0

MUS. 401 VOICE I

Recommended: MUS. 100 or equivalent. A general class designed to introduce students to solo vocal work. Plus three hrs/wk by arrangement. Transfer: UC; CSU.

WEEKDAY							
84835	MUS. 401	AA	TTh	9:35-10:50	1-1111	Navari	2.0
EVENING							
85622	MUS. 401	KX	W	7:00-9:50	1-1111	Sacco-Belli	2.0

MUS. 402 VOICE II

Prereq: MUS. 401 or placement by audition. A continuation of MUS. 401 with emphasis on vocal material and style. Plus three hrs/wk by arrangement. Transfer: UC; CSU.

WEEKDAY							
83298	MUS. 402	CX	TTh	11:10-12:25	1-1111	Navari	2.0
EVENING							
85353	MUS. 402	KX	W	7:00-9:50	1-1111	Sacco-Belli	2.0

MUS. 403 VOICE III

Prereq: MUS. 402 or placement by audition. Continuing development of vocal technique with emphasis on song literature. Plus three hrs/wk by arrangement. Transfer: UC; CSU.

WEEKDAY

89223	MUS. 403	CX	TTh	11:10-12:25	1-1111	Navari	2.0
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EVENING

90196	MUS. 403	KX	W	7:00-9:50	1-1111	Sacco-Belli	2.0
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MUS. 404 VOICE IV

Prereq: MUS. 403 or placement by audition. Preparation of scenes, solo and ensemble, from various types of music theater. Plus three hrs/wk by arrangement. May be repeated once for credit. Transfer: UC; CSU.

WEEKDAY

89224	MUS. 404	CX	TTh	11:10-12:25	1-1111	Navari	2.0
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EVENING

90197	MUS. 404	KX	W	7:00-9:50	1-1111	Sacco-Belli	2.0
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MUS. 420 TRADITIONAL KULINTANG MUSIC – KABABAYAN

An introduction to the theory and performance of the traditional bronze gong music and dance of the Southern Philippines. Performance required. Plus two hrs/wk by arrangement. May be repeated for credit a maximum of three times. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: CSU.

WEEKDAY

91104	MUS. 420	AK	TTh	2:00-3:15	1-1115	Kalanduyan	2.0
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MUS. 430 CONCERT BAND

Study and performance of music for concert band. Performance is required. Open to all students of the College. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

EVENING

87363	MUS. 430	PX	T	7:00-9:30	1-1115	Staff	2.0
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MUS. 450 JAZZ BAND

A course that includes organization, training, arranging, vocals and other phases of dance band work. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

EVENING

87362	MUS. 450	QX	M	7:00-10:00	1-1115	Staff	2.0
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MUS. 470 CONCERT CHOIR

Recommended: MUS. 100 or equivalent. Performance of choral music for accompanied and/or unaccompanied choir. May be repeated for credit a maximum of three times. Transfer: UC; CSU (C1).

EVENING

83280	MUS. 470	RO	T	7:00-10:05	1-1111	Navari	2.0
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MUS. 665SK CONCERT BAND: ORIGINAL BAND MUSIC

Study and performance of music originally written for concert band. Open to all band instrumentalists. Performance is required. Transfer: UC; CSU.

EVENING

91260	MUS. 665SK	PX	T	7:00-9:30	1-1115	Staff	1.0
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Music Performance



Pursue your love of music, or try a music class for the first time!

Did you love music in high school and want to continue performing?

Do you want to tap into your creative side with a class?

In addition to an A.A. in Music, Skyline offers music performance classes for students of all levels taught by experienced faculty in a supportive environment.

Expert instruction: Skyline's patient instructors motivate, nurture and draw the best from each student. The music faculty are active as composers, performers and arrangers.

Performance classes (day & evening) for new players to virtuosos in:

- Piano
- Solo Voice and Choir
- Guitar
- Concert and Jazz Band

Many classes meet humanities/general education requirements for transfer.

Contact Donna Bestock, (650) 738-4121, or bestock@smccd.edu

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

MUSIC > NONNATIVE SPEAKERS

MUS. 665SV JAZZ BAND: MUSIC OF COUNT BASIE

Prerequisite: Successful completion of a beginning applied music course or demonstration of equivalent skill in the performance area. Study and performance of the music of Count Basie. Open to all Jazz band instrumentalists. Performance is required. Transfer: UC, CSU.

EVENING

91894	MUS. 665SV	QX M	7:00-10:00	1-1115	Staff	2.0
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MUS. 665S6 VIOLIN: SUZUKI METHOD

Prerequisite: Successful completion of a beginning applied music course or demonstration of equivalent skill in the performance area. Beginning violin or viola class using the Suzuki method. Students will learn to play pieces from several genres, including classical, folk and jazz. NOTE: Students provide their own instruments. Transfer: UC, CSU.

WEEKDAY

92451	MUS. 665S6	AA TTh	11:10-12:25	1-1115	Ingber	2.0
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MUS. 665S7 GUITAR: CAGED SCALES

Prerequisite: Successful completion of a beginning applied music course or demonstration of equivalent skill in the performance area. Major, minor, blues, etc. scales based upon CAGED format (5 scale types), including arpeggiation to chord types in specific scales. Transfer: UC, CSU.

EVENING

93183	MUS. 665S7	LX Th	7:00-9:50	1-1115	Markovich	2.0
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MUS. 667SE MORE PIANO CLASSICS

Prerequisite: Successful completion of a beginning applied music course or demonstration of equivalent skill in the performance area. Piano selections form Schubert, Schumann, Mendelssohn and Tchaikovsky for intermediate and advanced students. Transfer: UC; CSU.

EVENING

93262	MUS. 667SE	JX W	7:00-9:50	1-1109	Hicks	2.0
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SATURDAY

92976	MUS. 667SE	SX Sat	9:00-12:15	1-1109	Hicks	2.0
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MUS. 667SI VOICE: YOU'VE GOT TO BE CAREFULLY TAUGHT

Prepare and perform songs from Broadway musicals exploring racial tolerance and intolerance. Culminating public performances required. Voice training or choral experience expected. Transfer: UC; CSU.

WEEKDAY

93185	MUS. 667SI	CX TTh	11:10-12:25	1-1111	Navari	2.0
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MUS. 667SJ CHOIR: SEASON OF HOPE

Prepare and perform uplifting choral music celebrating winter holidays. Includes traditional and contemporary carols. Culminating public performances required. Voice training and choral experiences expected. Transfer: UC; CSU.

EVENING

93187	MUS. 667SJ	RO T	7:00-10:05	1-1111	Navari	0.5-2.0
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MUS. 680SA FROM JAZZ TO HIP HOP – ASTEP

Discussion of the five cultural elements of hip hop and the relationship of hip hop to the jazz idiom. Includes rap, funk and bebop. NOTE: This section is designed primarily for students in the ASTEP learning community, but is open to all students. Transfer: CSU.

WEEKDAY

93205	MUS. 680SA	AQ TTh	2:00-3:15	1-1107	Jackson	3.0
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NONNATIVE SPEAKERS

(The following courses are designed for nonnative speakers of English.)

ESOL 400 ENGLISH COMPOSITION FOR NONNATIVE SPEAKERS

Prereq: Satisfactory completion (grade of C or better) of ESOL 840, or 841 and 842, or 864 and 874, or equivalent; or appropriate skill level as indicated by ESL placement test and other measures as necessary. Advanced practice in writing English for nonnative speakers. Emphasis on composing clear, coherent, logical essays. Transfer: UC; CSU.

WEEKDAY

80330	ESOL 400	AA Daily	9:10-10:00	7-7307	Hertig	5.0
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EVENING

84396	ESOL 400	JA TTh	4:30-6:40	7-7307	Thompson	5.0
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91643	ESOL 400	JB MW	4:30-6:45	8-8118	Warden	5.0
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ESOL 400 ENGLISH COMPOSITION FOR NONNATIVE SPEAKERS – ESOL LEARNING COMMUNITY

Prereq: Satisfactory completion (grade of C or better) of ESOL 840, or 841 and 842, or 864 and 874, or equivalent; or appropriate skill level as indicated by ESL placement test and other measures as necessary. Advanced practice in writing English for nonnative speakers. Emphasis on composing clear, coherent, logical essays. NOTE: ESOL 400 AB is part of the ESOL Learning Community with COUN 100 BS. Students enrolling in ESOL 400 AB (CRN 89128) must also enroll in COUN 100 BS (CRN 90145). Transfer: UC; CSU.

WEEKDAY

89128	ESOL 400	AB Daily	10:10-11:00	7-7307	Hertig	5.0
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ESOL 655 ENGLISH AS A SECOND LANGUAGE SUPPLEMENT

Recommended: Concurrent enrollment in another ESOL course. Provides assistance for ESL students in communication skills, including reading, writing, listening and speaking. Students may drop in when The Learning Center is open for one-on-one tutoring, software, English practice groups, and faculty-taught workshops. Phone-in/online tutoring may be available. May be repeated for credit up to a maximum of 6 units. Open entry. (Units do not count toward the Associate Degree.)

WEEKDAY

91263	ESOL 655	AV By Arr	1.5-9 Hrs/Wk	5-5100	Sippel	0.5-3.0
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ESOL 803 WORKPLACE ENGLISH FOR SPEAKERS OF OTHER LANGUAGES

Recommended: Eligibility for ESOL 852, 862 and 872, as indicated by ESL placement test and other measures as necessary, or equivalent. Professional greetings, dress and customs, conversation, customer service, and other skills to work successfully in an office environment. Practice in staffing a professional office. Plus two hours per week by arrangement. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)

WEEKDAY

92767	ESOL 803	AA TTh	9:35-10:50	8-8317	Rivera	3.0
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

ESOL 804 ENGLISH FOR CHILDCARE PROVIDERS

Recommended: Completion of or concurrent enrollment in ESOL 830, or ESOL 863 and ESOL 873, or eligibility for ESOL 840, or equivalent. Basic listening, speaking, reading and writing skills in standard English within the context of child care. Intended for parents, grandparents, child care providers, and preschool teachers who are learning English as a second language. Also listed as ECE. 804. (Units do not count toward the Associate Degree.)

WEEKDAY

93163	ESOL 804	AA	TTh	11:10-12:25	8-8116	Sippel	3.0
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ESOL 830 ENGLISH FOR SPEAKERS OF OTHER LANGUAGES III

Recommended: Satisfactory completion of ESOL 820 or both 821 and 822, or appropriate skill level as indicated by ESL placement test and other measures as necessary. This course is for advanced students who have studied the grammatical structures in ESOL 820 or 821 and 822 and have acquired conversational fluency and basic reading and writing skills. Emphasis is on critical reading, sentence combining, oral exchange, and paragraph writing. (Units do not count toward the Associate Degree.)

WEEKDAY

85321	ESOL 830	AA	MWF	8:10-9:50	8-8308	Nicol	6.0
			TTh	8:10-9:25	8-8308	Nicol	

ESOL 840 ENGLISH FOR SPEAKERS OF OTHER LANGUAGES IV

Recommended: Satisfactory completion of ESOL 830 or both 831 and 832, or appropriate skill level as indicated by ESL placement test and other measures as necessary. This course is for advanced learners who have studied the grammatical structures, reading skills, and elements of paragraph writing in ESOL 830 or 831 and 832. Emphasis is on thematic reading, discussion, and writing from paragraph to essays, supplemented by exercises in proofreading. (Units do not count toward the Associate Degree.)

WEEKDAY

85323	ESOL 840	AA	MWF	8:10-9:50	1-1124	Frasca	6.0
			TTh	8:10-9:25	1-1124	Frasca	
85324	ESOL 840	AB	MWF	11:10-12:50	8-8308	Nicol	6.0
			TTh	11:10-12:25	8-8308	Nicol	

ESOL 851 HIGH-BEGINNING ESL LISTENING AND SPEAKING

Recommended: Appropriate skill level of ESOL 810 or ESOL 811, as indicated by ESL placement test and other measures as necessary. Development of listening comprehension and oral proficiency of standard spoken English at the high-beginning level. Comprehension, vocabulary development, and high-beginning fluency. *NOTE: This course will be held at the Community Learning Center, 520 Tamarack Lane, South San Francisco.* (Units do not count toward the Associate Degree.)

SATURDAY

91178	ESOL 851	SZ	Sat	9:30-1:00	CLC	Carey	3.0
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ESOL 852 PRE-INTERMEDIATE ESL LISTENING & SPEAKING

Recommended: Satisfactory completion of ESOL 810, or both 811 and 812, or ESOL 851, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 862 and ESOL 872. Development of listening comprehension and oral proficiency at the pre-intermediate level of English. Focus on comprehension of modified English and vocabulary in context, clear production of words

and phrases, and continued development in oral fluency in English. (Units do not count toward the Associate Degree.)

WEEKDAY

91791	ESOL 852	AA	MWF	9:10-10:00	5-5102	Sippel	3.0
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ESOL 861 HIGH-BEGINNING ESL READING AND WRITING

Recommended: Appropriate skill level of ESOL 810 or ESOL 811, as indicated by ESL placement test and other measures as necessary. Development of reading and writing skills at the high-beginning level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, and sentence and short paragraph writing. (Units do not count toward the Associate Degree.)

EVENING

91181	ESOL 861	JA	TTh	7:25-9:15	8-8317	Lamarre	4.0
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ESOL 862 PRE-INTERMEDIATE ESL READING & WRITING

Recommended: Satisfactory completion of ESOL 810, or both 811 and 812, or ESOL 861, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 852 and ESOL 872. Development of reading and writing skills at the pre-intermediate level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, sentence skills, and short paragraph writing. (Units do not count toward the Associate Degree.)

WEEKDAY

91792	ESOL 862	AA	MW	10:10-11:50	5-5102	Rivera	4.0
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ESOL 863 INTERMEDIATE ESL READING & WRITING

Recommended: Satisfactory completion of ESOL 820, or both 821 and 822, or ESOL 862, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to enroll concurrently in ESOL 853 and ESOL 873. Development of reading and writing skills at the intermediate level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, and paragraph writing. (Units do not count toward the Associate Degree.)

EVENING

91788	ESOL 863	JA	MW	7:25-9:15	7-7303	Lerman	4.0
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ESOL 872 PRE-INTERMEDIATE ESL GRAMMAR

Recommended: Satisfactory completion of ESOL 810, or both ESOL 811 and 812, or ESOL 871, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. Development of sentence variety and grammatical and mechanical accuracy of standard spoken and written English at the pre-intermediate level. (Units do not count toward the Associate Degree.)

WEEKDAY

91790	ESOL 872	AA	TTh	9:35-10:50	1-1124	Craigie	3.0
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EVENING

92765	ESOL 872	JA	TTh	6:00-7:15	8-8317	Lamarre	3.0
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ESOL 874 HIGH-INTERMEDIATE ESL GRAMMAR

Recommended: Satisfactory completion of ESOL 830, or both ESOL 831 and 832, or ESOL 873, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. Development of sentence variety and grammatical and mechanical accuracy of standard spoken and written English at the high-intermediate level. (Units do not count toward the Associate Degree.)

EVENING

92766	ESOL 874	JA	MW	6:00-7:15	7-7303	Lerman	3.0
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NONNATIVE SPEAKERS > PHILOSOPHY

ESOL 875 ADVANCED ESL GRAMMAR AND EDITING

Recommended: Eligibility for ESOL 400, or completion of ESOL 840, or both ESOL 841 and ESOL 842, or ESOL 874, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. ESL students learn grammar and editing strategies for academic writing. This course assumes advanced study of ESL up to the reading and writing level of ESOL 400. May be repeated once for credit. (Units do not count toward the Associate Degree.)

WEEKDAY

90462	ESOL 875	AA TTh	11:10-12:25	1-1124	Craigie	3.0
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NUTRITION

(Refer to course listings under FAMILY & CONSUMER SCIENCES.)

OCEANOGRAPHY (OCEN)

OCEN 100 SURVEY OF OCEANOGRAPHY

Recommended: Eligibility for ENGL 836. An introduction to the physical, chemical, biological, and geological aspects of the world's oceans. Transfer: UC; CSU (B1).

WEEKDAY

80639	OCEN 100	AA MWF	10:10-11:00	PH-405*	Zucker	3.0
93179	OCEN 100	AB MW	12:10-1:25	PH-405*	Zucker	3.0

OCEN 101 OCEANOGRAPHY LABORATORY/FIELD STUDY

Prereq: Completion of or concurrent enrollment in OCEN 100. Lab and field exercises with ocean sediments, currents, tides, waves, physical and chemical properties of seawater, and forms of marine life. Transfer: UC; CSU (B3).

WEEKDAY

86185	OCEN 101	AA F	12:10-3:15	7-7338	Zucker	1.0
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OFFICE ADMINISTRATION

(Refer to course listings under COMPUTER APPLICATIONS & OFFICE TECHNOLOGY.)

PARALEGAL STUDIES (LEGL)

LEGL 240 INTRODUCTION TO LAW

Recommended: Eligibility for ENGL 836 or equivalent. The study of law, the legal profession, and the court systems; recent development in legal services, law management, and new technology. Transfer: CSU.

EVENING

88812	LEGL 240	JA Th	7:00-10:05	2-2117A	Prater-Slack	3.0
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LEGL 250 LEGAL RESEARCH

Recommended: Eligibility for ENGL 836. Practice in using the major resources of the law library; finding and interpreting case law, statutes and administrative regulations. Transfer: CSU.

EVENING

80524	LEGL 250	JA M	7:00-10:15	5-5132B	Kippes	3.0
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LEGL 252 PRINCIPLES OF CIVIL & ADMINISTRATIVE PROCESS

Recommended: Eligibility for ENGL 836. In-depth study of case processing through origin-to-deposition of civil and administrative matters. Transfer: CSU.

EVENING

89321	LEGL 252	JA T	7:00-10:05	5-5132B	Kippes	3.0
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LEGL 260 ADVANCED LEGAL RESEARCH & WRITING

Prereq: LEGL 250. Develop and refine legal research and writing skills by preparing a series of projects, including legal documents applying to real cases. Transfer: CSU.

EVENING

92467	LEGL 260	JA T	7:00-10:05	1-1304	MacLaren	3.0
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LEGL 443 LAW OFFICE PROCEDURES

Prereq: CAOT 212 or CAOT 214 and BUS. 400, or equivalent skills. Recommended: Eligibility for ENGL 836. Intensive training in procedures that prepare the legal secretary and paralegal student for the law office. Emphasis on various areas of substantive law, legal terminology, legal documents, forms, and correspondence. Plus 24 lab hours by arrangement per unit. Also listed as BUS. 443. May be repeated for credit up to a maximum of 4 units. Transfer: CSU.

EVENING

89901	LEGL 443	JX W	7:00-10:05	2-2117B	Prater-Slack	1.0-3.0
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LEGL 671 PARALEGAL INTERNSHIP I

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Students are strongly advised to complete or enroll concurrently in LEGL 443 or LEGL 445. Paralegal students gain practical hands-on experience through unpaid volunteer or paid employment at public and private legal organizations. Interns are supervised by professional legal personnel and a paralegal instructor. Transfer: CSU.

HYBRID

92474	LEGL 671	HJ By Arr	48 Hours	HYBRID	Prater-Slack	4.0
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LEGL 671 HJ will be held online and on campus. Classes will meet on campus on Tuesdays, 8/23 and 8/30, from 5:30 to 7:00 pm in Room 2117B. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Tuesday, August 23, from 5:30 to 7:00 pm in Room 2117B – attendance required. Instructor email: prater@smccd.edu.

PHILOSOPHY (PHIL)

PHIL 100 INTRODUCTION TO PHILOSOPHY

Recommended: Eligibility for ENGL 100 or ENGL 105. A general introduction to the methods, problems and types of philosophy from various times and cultures. Transfer: UC; CSU (C2).

WEEKDAY

85340	PHIL 100	AA MW	12:10-1:25	4-180	Colombetti	3.0
92453	PHIL 100	AB TTh	9:35-10:50	4-180	Colombetti	3.0

EVENING

80691	PHIL 100	JA M	7:00-10:15	1-1105	Zoughbie	3.0
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**This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.*

PHIL 103 CRITICAL THINKING

Recommended: Eligibility for ENGL 836. An informal logic and language course that develops general learning skills, aids to understanding, and creative problem solving. Plus one lab hr/wk by arrangement. Transfer: UC; CSU (A3).

WEEKDAY

89907	PHIL 103	AA	MWF	10:10-11:00	8-8213	Colombetti	3.0
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EVENING

80695	PHIL 103	JA	Th	7:00-10:05	1-1107	Zoughbie	3.0
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HYBRID

80693	PHIL 103	HJ	By Arr	48 Hours	HYBRID	Colombetti	3.0
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PHIL 103 HJ will be held online and on campus. Orientation meeting on Thursday, August 18, from 2:00 to 2:50 pm, in Building 4, Room 180. Instructor email: colombetti@smccd.edu.

PHIL 160 HISTORY OF WESTERN PHILOSOPHY: ANCIENT AND MEDIEVAL

Recommended: Eligibility for ENGL 836. The history of philosophy from the early Greek philosophers through the Medieval Period. Transfer: UC; CSU (C2).

WEEKDAY

91223	PHIL 160	AA	MWF	11:10-12:00	1-1111	Colombetti	3.0
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PHIL 240 INTRODUCTION TO ETHICS – HONORS

Recommended: Completion of ENGL 836 or equivalent. Major philosophic views of ethical behavior; discussion of what we can do, should do, and when we may judge one another. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

WEEKDAY

93172	PHIL 240	AH	TTh	12:35-1:50	8-8213	Colombetti	3.0
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PHIL 280 INTRODUCTION TO POLITICAL PHILOSOPHY – HONORS

Recommended: Eligibility for ENGL 100 or 105 or equivalent. Readings and critical discussion of classical, modern and contemporary sources. Topics include theories of human nature, conceptions of justice, the relationship between the individual and the state, and the distribution of wealth and power. Also listed as PLSC 280. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2, D3).

WEEKDAY

91868	PHIL 280	AH	MWF	11:10-12:00	4-180	Diamond	3.0
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PHYSICAL EDUCATION

(Refer to course listings under KINESIOLOGY.)

PHYSICS (PHYS)**PHYS 210 GENERAL PHYSICS I**

Prereq: Completion of MATH 130 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Covers mechanics, fluids, waves, thermodynamics. Lecture must be accompanied by a lab section. Transfer: UC; CSU (B1, 3, 4).

WEEKDAY

80697	PHYS 210	AA	TTh	11:10-12:25	4-148	Windham	4.0
	LAB		Th	2:10-4:50	7-7305	Windham	
80698	PHYS 210	AB	TTh	11:10-12:25	4-148	Windham	4.0
	LAB		F	1:10-3:50	7-7305	Langhoff	
91997	PHYS 210	AC	TTh	11:10-12:25	4-148	Windham	4.0
	LAB		Th	5:30-8:35	7-7305	Windham	

PHYS 211 GENERAL PHYSICS I - CALCULUS SUPPLEMENT

Prereq: Concurrent enrollment in or completion of MATH 242 or MATH 252 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent; and concurrent enrollment in or completion of PHYS 210 with a grade of C or better, or equivalent. Further depth and application of calculus for topics in PHYS 210. Transfer: UC; CSU.

WEEKDAY

86584	PHYS 211	AA	Th	1:10-2:00	7-7307	Windham	1.0
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PHYS 220 GENERAL PHYSICS II

Prereq: Completion of PHYS 210 with a grade of C or better, or equivalent. Covers electricity, magnetism, light and modern physics. Lecture must be accompanied by a lab section. Transfer: UC; CSU (B1, B3).

WEEKDAY

91730	PHYS 220	AA	TTh	9:35-10:50	7-7104	Koskelo	4.0
	LAB		T	2:10-4:50	7-7305	Langhoff	
92490	PHYS 220	AB	TTh	9:35-10:50	7-7104	Koskelo	4.0
	LAB		T	6:00-9:05	7-7305	Reil	

PHYS 221 GENERAL PHYSICS II - CALCULUS SUPPLEMENT

Prereq: Concurrent enrollment in or completion of MATH 242 or MATH 252 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent; and concurrent enrollment in or completion of PHYS 220 with a grade of C or better, or equivalent. Further depth and application of calculus for topics in PHYS 220. Transfer: UC; CSU.

WEEKDAY

91731	PHYS 221	AA	T	1:10-2:00	7-7307	Windham	1.0
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PHYS 250 PHYSICS WITH CALCULUS I

Prereq: Completion of MATH 251 with a grade of C or better and concurrent enrollment in or completion of MATH 252 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Covers Newtonian mechanics including gravitation and mechanical oscillations. Lecture must be accompanied by a lab section. Transfer: UC; CSU (B1, B3).

WEEKDAY

80699	PHYS 250	AA	MWF	9:10-10:00	7-7310	Koskelo	4.0
	LAB		M	1:10-3:50	7-7305	Koskelo	
88466	PHYS 250	AB	MWF	9:10-10:00	7-7310	Koskelo	4.0
	LAB		M	4:10-6:50	7-7305	Langhoff	

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

PHYSICS > POLITICAL SCIENCE

PHYS 270 PHYSICS WITH CALCULUS III

Prereq: Completion of PHYS 250 with a grade of C or better and completion of MATH 252 with a grade of C or better, or equivalent. Covers thermodynamics, waves and light, and modern physics. May be taken directly after PHYS 250. Lecture must be accompanied by a lab section. Transfer: UC; CSU (B1, 3).

WEEKDAY							
92648	PHYS 270	AB	MWF	10:10-11:00	7-7310	Koskelo	4.0
	LAB		W	4:10-6:50	7-7305	Langhoff	
80700	PHYS 270	AX	MWF	10:10-11:00	7-7310	Koskelo	4.0
	LAB		W	1:10-3:50	7-7305	Koskelo	

PHYS 270 PHYSICS WITH CALCULUS III – HONORS

Prereq: Completion of PHYS 250 with a grade of C or better and completion of MATH 252 with a grade of C or better, or equivalent. Covers thermodynamics, waves and light, and modern physics. May be taken directly after PHYS 250. Lecture must be accompanied by a lab section. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (B1, 3).

WEEKDAY							
89882	PHYS 270	AH	MWF	10:10-11:00	7-7310	Koskelo	4.0
	LAB		W	1:10-3:50	7-7305	Koskelo	

POLITICAL SCIENCE (PLSC)**PLSC 130 INTERNATIONAL RELATIONS**

Recommended: Eligibility for ENGL 836 or equivalent. Survey of the basic elements of international relations, including the factors of sovereignty, nationalism, and national policies; the international struggle for power and order; the role of the United Nations and other supranational organizations. Transfer: UC; CSU (D3).

WEEKDAY							
89150	PLSC 130	AA	MWF	9:10-10:00	4-180	Diamond	3.0

PLSC 200 NATIONAL, STATE & LOCAL GOVERNMENT

Recommended: Eligibility for ENGL 100. A study of national, state and local governmental institutions. Examination of power relationship between the branches of government and constitutional relationship between the national, state and local governments. *NOTE: Students who have received credit for either PLSC 210 or PLSC 301 may not receive credit for PLSC 200.* Transfer: UC; CSU (D2b).

WEEKDAY							
88372	PLSC 200	AA	MWF	8:10-9:00	1-1107	Masare	3.0
90160	PLSC 200	AB	MWF	10:10-11:00	4-180	Masare	3.0

EVENING							
88884	PLSC 200	JA	T	7:00-10:05	8-8213	Diamond	3.0

PLSC 210 AMERICAN POLITICS

Recommended: Eligibility for ENGL 836. Foundation of U.S. political institutions and the dynamics of governmental policy-making. Partially satisfies the American History and Institutions requirement. *NOTE: Students who have received credit for PLSC 200 may not receive credit for PLSC 210.* Transfer: UC; CSU (D1).

WEEKDAY							
80701	PLSC 210	AA	MW	12:10-1:25	7-7110	Masare	3.0

EVENING

91734	PLSC 210	JA	M	7:00-10:15	7-7110	Masare	3.0
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PLSC 210 AMERICAN POLITICS – ASTEP

Recommended: Eligibility for ENGL 836. Foundation of U.S. political institutions and the dynamics of governmental policy-making. Partially satisfies the American History and Institutions requirement. *NOTE: Students who have received credit for PLSC 200 may not receive credit for PLSC 210. This section is designed primarily for students in the ASTEP learning community, but is open to all students.* Transfer: UC; CSU (D1).

WEEKDAY							
90527	PLSC 210	AQ	TTh	12:35-1:50	7-7110	Masare	3.0

PLSC 280 INTRODUCTION TO POLITICAL PHILOSOPHY – HONORS

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Readings and critical discussion of classical, modern and contemporary sources. Topics include theories of human nature, conceptions of justice, the relationship between the individual and the state, and the distribution of wealth and power. Also listed as PHIL 280. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2, D3).

WEEKDAY							
91867	PLSC 280	AH	MWF	11:10-12:00	4-180	Diamond	3.0

PLSC 301 CALIFORNIA STATE AND LOCAL GOVERNMENT

Recommended: Eligibility for ENGL 836. Examination of state and local governments. Population growth, cultural diversity, and social programs. California legislature, the plural executive and the judiciary. Local and regional governments. Partially satisfies the American History and Institutions requirement. *NOTE: Students who have received credit for PLSC 200 may not receive credit for PLSC 301.* Transfer: CSU (D2a).

WEEKDAY							
80704	PLSC 301	AA	TTh	8:10-9:25	4-180	Masare	3.0

PLSC 335 HISTORY AND POLITICS OF THE MIDDLE EAST

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the historical, political, economic and social issues of the Middle East, including the Israeli-Palestinian Conflict and U.S. foreign policy in the area. Also listed as HIST 335. Transfer: UC; CSU (C2, D3).

WEEKDAY							
91869	PLSC 335	AX	MWF	9:10-10:00	1-1107	Bell	3.0

PLSC 335 HISTORY AND POLITICS OF THE MIDDLE EAST – HONORS

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the historical, political, economic and social issues of the Middle East, including the Israeli-Palestinian Conflict and U.S. foreign policy in the area. Also listed as HIST 335. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2, D3).

WEEKDAY							
93216	PLSC 335	AH	TTh	8:10-9:25	1-1205	Bell	3.0

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

PSYCHOLOGY (PSYC)

PSYC 100 GENERAL PSYCHOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. *NOTE: PSYC 100 AZ (80708) will be held at Hillsdale High School, 3115 Del Monte Street, San Mateo. Transfer: UC; CSU (D3).*

WEEKDAY

80707	PSYC 100	AA	MWF	8:10-9:00	7-7110	Merrill-Sinarle	3.0
92037	PSYC 100	AB	MWF	9:10-10:00	1-1206	Shusterman	3.0
92038	PSYC 100	AC	MWF	10:10-11:00	4-170	Jackson	3.0
80710	PSYC 100	AD	MWF	11:10-12:00	4-170	Jackson	3.0
91430	PSYC 100	AE	TTh	12:35-1:50	4-180	Staff	3.0
80712	PSYC 100	AF	TTh	8:10-9:25	7-7110	Merrill-Sinarle	3.0
80709	PSYC 100	AG	TTh	9:35-10:50	1-1206	Hearne	3.0
80711	PSYC 100	AI	TTh	11:10-12:25	4-170	McCoy	3.0
80708	PSYC 100	AZ	MF	1:30-2:45	HHS	Eljarrari	3.0

EVENING

80714	PSYC 100	JA	M	5:30-8:45	1-1304	Hearne	3.0
80715	PSYC 100	JB	W	6:30-9:35	4-170	McCoy	3.0

ONLINE

92429 PSYC 100 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0
PSYC 100 OL is taught in an online format. Requires internet access and email. Instructor email: mcclainrochak@smccd.edu.

93157 PSYC 100 OM By Arr 48 Hours ONLINE Rose 3.0
PSYC 100 OM is taught in an online format. Requires internet access and email. Instructor email: rose@smccd.edu.

PSYC 100 GENERAL PSYCHOLOGY – ASTEP

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. *NOTE: This section is designed primarily for students in the ASTEP learning community, but is open to all students. Transfer: UC; CSU (D3).*

WEEKDAY

91736	PSYC 100	AQ	MW	12:10-1:25	1-1304	Jackson	3.0
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PSYC 100 GENERAL PSYCHOLOGY – HONORS

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU (D3).*

WEEKDAY

93154	PSYC 100	AH	MW	12:10-1:25	1-1115	Shusterman	3.0
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PSYC 105 EXPERIMENTAL PSYCHOLOGY

Prereq: PSYC 100. Application of scientific methods to psychological research. Fundamentals of experimental design, descriptive and inferential statistics, scientific report writing. Transfer: UC; CSU.

WEEKDAY

93151	PSYC 105	AA	TTh	11:10-12:25	1-1206	Hearne	3.0
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PSYC 110 COURTSHIP, MARRIAGE & FAMILY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The family as an institution in relation to other aspects of society; dating and courtship. Also listed as SOCI 110. Transfer: UC; CSU (D3).

WEEKDAY

91805	PSYC 110	AX	MWF	10:10-11:00	1-1206	Shusterman	3.0
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ONLINE

92426 PSYC 110 OL By Arr 48 Hours ONLINE Lynn 3.0
PSYC 110 OL is taught in an online format. Requires Internet access and email. Instructor email: lynnd@smccd.edu.

PSYC 171 QUANTITATIVE REASONING IN PSYCHOLOGY

Prereq: MATH 120 or equivalent. Recommended: Eligibility for ENGL 836. Introduction to understanding quantitative arguments and information presented in news accounts, advertising, political campaigns, and popular treatment of psychological research. Plus one lab hr/wk by arrangement. Transfer: CSU (B4).

WEEKDAY

80719	PSYC 171	AA	TTh	12:35-1:50	4-170	Hearne	3.0
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EVENING

80720	PSYC 171	JA	Th	5:30-8:35	4-170	Hearne	3.0
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PSYC 200 DEVELOPMENTAL PSYCHOLOGY

Recommended: Eligibility for ENGL 100. Survey course examining physical, cognitive and psychological changes that occur across the life span. Models, influences and research relevant to human development will be presented. Transfer: UC; CSU (D3, E1).

WEEKDAY

88153	PSYC 200	AA	MWF	8:10-9:00	4-180	Staff	3.0
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EVENING

89536	PSYC 200	JA	Th	6:30-9:35	2-2305	Staff	3.0
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SATURDAY

90550	PSYC 200	SA	Sat	9:00-12:30	1-1107	McCoy	3.0
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ONLINE

92428 PSYC 200 OL By Arr 48 Hours ONLINE Lynn 3.0
PSYC 200 OL is taught in an online format. Requires Internet access and email. Instructor email: lynnd@smccd.edu.

PSYC 201 CHILD DEVELOPMENT

Recommended: Eligibility for ENGL 836. Introduction to child development that includes physical, psychosocial, and cognitive/language development milestones for children, both typical and atypical, from conception through adolescence. Also listed as PSYC 201. Transfer: UC; CSU (D3, E1).

WEEKDAY

90598	PSYC 201	AX	TTh	9:35-10:50	8-8306	Floor	3.0
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83188	PSYC 201	BX	MWF	9:10-10:00	8-8213	Jackson	3.0
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85255	PSYC 201	CX	TTh	11:10-12:25	1-1105	Eljarrari	3.0
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EVENING

83189	PSYC 201	JX	Th	7:00-10:05	8-8306	Floor	3.0
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SATURDAY

90599	PSYC 201	SX	Sat	9:00-5:00	8-8213	Francisco	3.0
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PSYC 201 SX will meet on the following dates: 8/20, 8/27, 9/10, 9/17, 9/24 and 10/1.

ONLINE

92862 PSYC 201 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0
PSYC 201 OL is taught in an online format. Requires Internet access and email. Instructor email: mcclainrochak@smccd.edu.

PSYCHOLOGY > RESPIRATORY THERAPY

PSYC 238 ARAB CULTURAL PSYCHOLOGY

NEW! Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the core value systems associated with the etiquettes, beliefs and practices of Arab culture, and influences on psychological development in the region. Transfer: CSU.

WEEKDAY						
93200	PSYC 238	AA TTh	9:35-10:50	1-1105	Eljarrari	3.0

PSYC 300 SOCIAL PSYCHOLOGY

Recommended: Eligibility for ENGL 100. An overview of how the individual thinks about, influences and relates to others. Topics include attitude formation, interpersonal attraction, conformity, and prejudice and discrimination. Transfer: UC; CSU (D3).

WEEKDAY						
88825	PSYC 300	AA MWF	9:10-10:00	7-7110	Merrill-Sinarle	3.0

PSYC 300 SOCIAL PSYCHOLOGY – HONORS

Recommended: Eligibility for ENGL 100. An overview of how the individual thinks about, influences and relates to others. Topics include attitude formation, interpersonal attraction, conformity, and prejudice and discrimination. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (D3).

WEEKDAY						
91225	PSYC 300	AH MWF	11:10-12:00	7-7110	Merrill-Sinarle	3.0

PSYC 410 ABNORMAL PSYCHOLOGY

Recommended: Eligibility for ENGL 836. Symptoms, causes and treatments of psychological disorders are examined. Topics include personality disorders, depression, bipolar disorder, anxiety, schizophrenia, and other related disorders. Transfer: UC; CSU (D3).

WEEKDAY						
85753	PSYC 410	AA TTh	9:35-10:50	1-1115	Merrill-Sinarle	3.0

EVENING						
85752	PSYC 410	JA M	5:30-8:45	1-1107	Jackson	3.0

ONLINE						
93152	PSYC 410	OL By Arr	48 Hours	ONLINE	Merrill-Sinarle	3.0

PSYC 200 OL is taught in an online format. Requires Internet access and email. Instructor email: merrill@smccd.edu.

PUENTE PROGRAM

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

REAL ESTATE (R.E.)**R.E. 100 REAL ESTATE PRINCIPLES**

Recommended: Eligibility for ENGL 836 and MATH 110. Study of real and personal property, joint tenancies, partnerships, sales contracts, homesteads, deeds and taxes; financing real estate practices; industry regulation. Transfer: CSU.

EVENING						
80726	R.E. 100	JA Th	6:30-9:35	8-8302	Nuttall	3.0

R.E. 110 REAL ESTATE PRACTICE

Practical application of real estate skills in the field and office environments. Course is designed to meet the needs of buyers, seller, lessors and lessees to ensure success as a realtor. Transfer: CSU.

SATURDAY						
89895	R.E. 110	SA Sat	8:30-12:05	8-8302	Nuttall	3.0

R.E. 130 CALIFORNIA MORTGAGE LOAN BROKERING & LENDING

Covers the mortgage loan process from origination to underwriting, funding and servicing. Includes how to market yourself in the profession, legal aspects, and professional forms. Transfer: CSU.

EVENING						
89575	R.E. 130	JA T	6:30-9:35	8-8224	Nuttall	3.0

RESPIRATORY THERAPY (RPTH)**RPTH 400 PATIENT & HEALTH CARE CONCERNS**

Prereq: Admission to the Respiratory Therapy Program. Introduction to the field of respiratory care; job responsibility and role within the health care team, including health care funding, ethical and legal issues, and end of life issues. Transfer: CSU.

WEEKDAY						
80740	RPTH 400	AA T	10:10-11:25	7-7215	Daniel	1.5

RPTH 410 INTRODUCTION TO PATIENT CARE & RESPIRATORY ASSESSMENT TECHNIQUES

Prereq: Admission to the Respiratory Therapy Program. Study and practice of basic nursing arts, including a review of basic science relevant to respiratory therapy and its application to respiratory system assessment. *NOTE: This course has a non-refundable materials charge of \$5.* Transfer: CSU.

WEEKDAY						
80741	RPTH 410	AA Th	10:10-11:50	7-7215	Staff	3.0
	LAB	Th	12:10-2:50	7-7215	Staff	

RPTH 415 RESPIRATORY PHARMACOLOGY

Prereq: Admission to the Respiratory Therapy Program. Cardio-respiratory pharmacology and drug administration. Emphasis will focus on various categories of pharmacologic agents affecting the respiratory system. Transfer: CSU.

WEEKDAY						
93229	RPTH 415	AA T	12:10-1:25	TBA	Daniel	1.5

RPTH 420 APPLICATION OF CARDIOPULMONARY ANATOMY & PHYSIOLOGY

Prereq: Admission to the Respiratory Therapy Program. Study of healthy cardiopulmonary systems with application to the types of alterations which occur with disease. Transfer: CSU.

WEEKDAY						
80742	RPTH 420	AA TTh	8:10-9:25	7-7215	Staff	3.0

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

RPTH 450 RESPIRATORY THERAPY DISEASES II

Prereq: Completion of the first year Respiratory Therapy program. Continuation of the study of cardiopulmonary diseases utilizing the model developed in RPTH 445. Includes the treatment and pharmacotherapy of selected disorders. Transfer: CSU.

WEEKDAY

80744	RPTH 450	AS TF	12:10-2:50	7-7215	Staff	3.0
Dates for RPTH 450 AS: 8/18-10/13						

RPTH 458 CLINICAL CLERKSHIP III

Prereq: Completion of the first year Respiratory Therapy program. Supervised experience in the Adult Intensive Care Unit and/or Coronary Care Unit of a local hospital. Transfer: CSU.

WEEKDAY

80745	RPTH 458	AZ M	8:10-9:50	7-7215	Daniel	6.0
		By Arr	320 Hours	TBA	Daniel	
Dates for RPTH 458 AZ: 10/17-12/9						

RPTH 460 RESPIRATORY CRITICAL CARE

Prereq: Completion of the first year Respiratory Therapy program. Emphasis on airway management, ventilation therapy, and resuscitation modules. Plus two hrs/wk by arrangement. *NOTE: This course has a non-refundable materials charge of \$5.* Transfer: CSU.

WEEKDAY

80746	RPTH 460	AS MW	11:20-1:10	7-7215	Daniel	4.0
		F	9:10-10:50	7-7215	Daniel	
	LAB	MW	8:10-10:50	7-7215	Daniel	
Dates for RPTH 460 AS: 8/17-10/14						

RPTH 490 NEONATAL, PEDIATRIC & REHABILITATIVE CARE

Prereq: Admission to the Respiratory Therapy Program. Evaluation and stabilization of the high risk infant centering on respiratory support and the diseases requiring this support. Transfer: CSU.

WEEKDAY

90567	RPTH 490	AS M	10:10-11:50	7-7215	Staff	1.5
	LAB	M	12:20-3:00	7-7215	Staff	
Dates for RPTH 490 AS: 10/17-12/5						

SCHOLAR ATHLETE LEARNING COMMUNITY

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

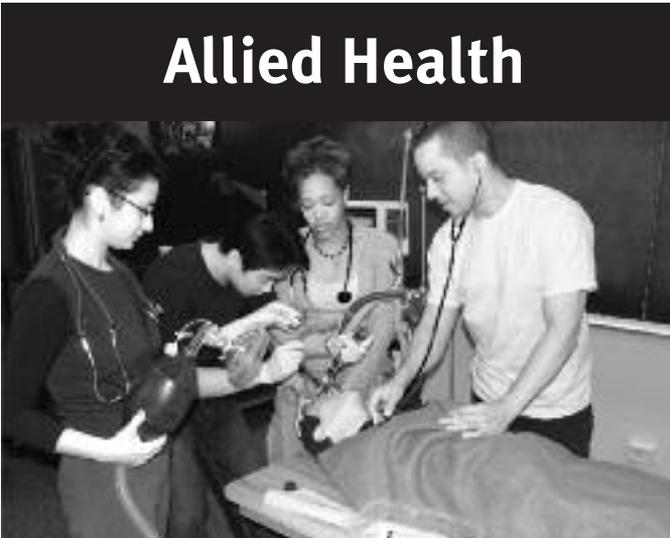
SOCIAL SCIENCE (SOSC)

SOSC 160 WOMEN IN TRANSITION SEMINAR

Assists re-entering students in understanding and evaluating their own process of transition. Transfer: CSU.

WEEKDAY

80762	SOSC 160	AR T	12:35-2:40	2-2305	Slicton	1.0
Dates for SOSC 160 AR: 8/23-10/4						



Allied Health careers are in demand today ...and tomorrow!

Recently Opened State-of-the-Art Science and Allied Health Center!

Opportunity: Are you interested in a career in which you help and nurture people? The need for Allied Health Care workers continues to expand as the population ages. Shortages exist throughout the health care industry, and wages are excellent.

Exceptional education: Skyline students are sought after by employers for their skills. Expert faculty are experienced and teach with real-life examples and best practices used in local hospitals.

Real-world skills: Skyline works with leaders in the health care industry to teach the skills that students need to know in order to work in local health care organizations.

Choice of programs:

- Respiratory Therapy
- Emergency Medical Technology
- Surgical Technology
- Central Service Technology/Sterile Processing
- CPR and First Aid
- Biotechnology

Skyline also offers courses in anatomy, physiology, microbiology and medical chemistry. Also offered is the Perioperative Nursing Program through the College of San Mateo.

Contact: Science, Math, Technology Division, (650) 738-4221 or visit Science, Mathematics & Technology at www.SkylineCollege.edu

SOCIOLOGY (SOCI)

SOCI 100 INTRODUCTION TO SOCIOLOGY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Introduction to the scientific study of the behavior of people in groups and the study of individual behavior as it reflects group membership. Transfer: UC; CSU (D3).

WEEKDAY						
92020	SOCI 100	AA MWF	8:10-9:00	1-1111	Moynihan	3.0
80751	SOCI 100	AB MW	12:10-1:25	8-8213	Moynihan	3.0
80752	SOCI 100	AC TTh	8:10-9:25	4-170	Moynihan	3.0

EVENING						
83467	SOCI 100	JA Th	6:30-9:35	4-180	Murajda	3.0

SOCI 108 COMMUNITY RELATIONS

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or SOCI 100, or equivalent; and eligibility for ENGL 836. Study of the professional image of the system of justice and the development of positive relationships between the public and members of the system. Also listed as ADMJ 108. Transfer: UC; CSU.

WEEKDAY						
89550	SOCI 108	AX TTh	9:35-10:50	1-1304	Aurilio	3.0

SOCI 110 COURTSHIP, MARRIAGE AND FAMILY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The family as an institution in relation to other aspects of society; dating and courtship. Also listed as PSYC 110. Transfer: UC; CSU (D3).

WEEKDAY						
91806	SOCI 110	AX MWF	10:10-11:00	1-1206	Shusterman	3.0

ONLINE						
92427	SOCI 110	OL By Arr	48 Hours	ONLINE	Lynn	3.0

SOCI 110 OL is taught in an online format. Requires Internet access and email. Instructor email: lynn@smccd.edu.

SOCI 142 FILIPINA/O COMMUNITY ISSUES – KABABAYAN

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Using both social and psychological frameworks, the course will explore the effects of Spanish and American colonialism, diaspora, assimilation, and decolonization of the Filipina/o. Plus one hr/wk by arrangement. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: UC; CSU.

WEEKDAY						
91267	SOCI 142	AK MWF	10:10-11:00	2-2305	Magbual	3.0

SOCI 143 SOCIOLOGY OF MIGRATION AND IMMIGRATION

NEW! Recommended: Eligibility for ENGL 100 or 105, or equivalent. An introduction to the study of human migratory movement and immigrant settlement, using sociological perspectives and interdisciplinary research. Examines human migration patterns, environment, politics, economics and cultural identity. *NOTE: Students may have the opportunity to trace their ancestor's migration patterns. The cost for this tracing may be approximately \$75.00.* Transfer: CSU.

WEEKDAY						
93182	SOCI 143	AA TTh	11:10-12:25	4-180	Moynihan	3.0

SOCI 201 SOCIOLOGY OF HEALTH AND MEDICINE

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Interdisciplinary study of the history of health care, disease and medicine as a social institution. Includes health care reform, technology, ethical issues, and cross-cultural perspectives. Transfer: CSU (D3).

WEEKDAY						
90585	SOCI 201	AA MWF	11:10-12:00	8-8213	Moynihan	3.0

SPANISH (SPAN)

SPAN 110 ELEMENTARY SPANISH

Recommended: Eligibility for ENGL 836 or ESOL 400. Spanish structures and active vocabulary practiced in oral and written pattern drills. Conversation based on short dialogues. Plus one hr/wk by arrangement. Transfer: UC; CSU (C2).

WEEKDAY						
89179	SPAN 110	WX Daily	10:10-11:00	8-8308	Castro	5.0

EVENING						
90078	SPAN 110	WJ MW	6:30-8:45	8-8308	Gazulla Garanto	5.0

SPAN 110 ELEMENTARY SPANISH – HONORS

Recommended: Eligibility for ENGL 836 or ESOL 400. Spanish structures and active vocabulary practiced in oral and written pattern drills. Conversation based on short dialogues. Plus one hr/wk by arrangement. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

WEEKDAY						
80765	SPAN 110	WH Daily	10:10-11:00	8-8308	Castro	5.0

SPAN 111 ELEMENTARY SPANISH I

Recommended: Eligibility for ENGL 836 or ESOL 400. A course covering approximately the same material studied in the first half of SPAN 110. Plus one hr/wk by arrangement. Transfer: UC; CSU (C2).

WEEKDAY						
93046	SPAN 111	WA TTh	11:10-12:25	8-8317	Castro	3.0

SPAN 120 ADVANCED ELEMENTARY SPANISH

Prereq: SPAN 110 or SPAN 112, or equivalent. Continuation of SPAN 110 or SPAN 112. Practice and development of greater competence in spoken and written Spanish for use in a variety of social contexts and settings. Focus on readings for classroom discussions and cultural aspects of the Spanish-speaking world. Course conducted primarily in Spanish. Plus one hr/wk by arrangement. Transfer: UC; CSU (C2).

WEEKDAY						
80770	SPAN 120	WX MWF	12:10-1:35	8-8317	Castro	5.0

SPAN 120 ADVANCED ELEMENTARY SPANISH – HONORS

Prereq: SPAN 110 or SPAN 112, or equivalent. Continuation of SPAN 110 or SPAN 112. Practice and development of greater competence in spoken and written Spanish for use in a variety of social contexts and settings. Focus on readings for classroom discussions and cultural aspects of the Spanish-speaking world. Course conducted primarily in Spanish. Plus one hr/wk by arrangement. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

WEEKDAY						
91048	SPAN 120	WH MWF	12:10-1:35	8-8317	Castro	5.0

SPAN 130 INTERMEDIATE SPANISH

Prereq: Satisfactory completion of SPAN 120 or 122. Conversation and composition, review of grammar, reading and discussion of Spanish and Latin-American literature and culture. Plus one hr/wk by arrangement. Transfer: UC; CSU (C2).

WEEKDAY

91051	SPAN 130	WX MWF	11:10-12:00	8-8317	Castro	3.0
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SPAN 130 INTERMEDIATE SPANISH – HONORS

Prereq: Satisfactory completion of SPAN 120 or 122. Conversation and composition, review of grammar, reading and discussion of Spanish and Latin-American literature and culture. Plus one hr/wk by arrangement. NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU (C2).

WEEKDAY

91052	SPAN 130	WH MWF	11:10-12:00	8-8317	Castro	3.0
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SPEECH

(Refer to course listings under COMMUNICATION STUDIES.)

STUDENT GOVERNMENT (SGOV)

SGOV 690 SPECIAL PROJECTS IN STUDENT GOVERNMENT

One hour of supervised work per week per unit. Transfer: CSU.

WEEKDAY

91462	SGOV 690	AV By Arr	1-3 Hrs/Wk	6-6214	Cariadus	1.0-3.0
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SURGICAL TECHNOLOGY (SURG)

SURG 441 SURGICAL PATIENT CARE CONCEPTS

Prereq: Completion of SURG 440 with a grade of C or better. Recommended: Completion of MATH 110 or equivalent; and eligibility for ENGL 836 or equivalent. This course provides the student with the theoretical and technical fundamentals of caring for a patient in surgery and procedures common to the surgical technologist, including sterile technique and instrument preparation. Plus 3 lab hrs/wk by arrangement.

WEEKDAY

89294	SURG 441	AA	MTWTh	9:10-10:25	7-7205	Erskine	10.0
	LAB		MTWTh	10:30-11:45	7-7205	Erskine	
	LAB		MTWTh	12:30-2:30	7-7205	Wasilewski	

SURG 445 INTRODUCTION TO CENTRAL SERVICE TECHNOLOGY

Recommended: Eligibility for ENGL 836 or ESOL 400, or equivalent. The first of two courses providing an introduction to concepts and practical applications of central service processing, distribution and instrumentation. Includes basics of human anatomy, infection control, aseptic technique, sterile processing, decontamination, and disinfection. May be repeated for credit a maximum of three times.

EVENING

91207	SURG 445	JA T		6:00-10:05	7-7205	Gerlett	5.0
	LAB		Th	6:00-10:05	7-7205	Gerlett	

Associated Students of Skyline College



Get Ready...
Get Set... Lead!

Develop your leadership skills by joining the Associated Students of Skyline College (ASSC)

The ASSC is Skyline's student government organization, representing all Skyline students. ASSC members plan, coordinate and sponsor campus activities, help to establish student clubs and organizations, and participate in college committees.

Benefits:

- Scholarship opportunities
- Conference travel
- Be part of college decisions
- Strengthen your resume and ability to transfer

Learn:

Leadership	Team Building	Communication
Mediation	Facilitation	Mentoring
Budget Planning	Marketing	Lobbying
Event Planning	Time Management	

Contact: Amory Cariadus
Room 6212, (650) 738-4275

Telecommunications and Network Information Technology Program



Connect to careers in the new Telecommunications/ Electronics Education and Training Center

Learn in our new state-of-the-art Telecommunications/ Electronic laboratories with industry-standard equipment and design. Gain skills and training in the fast-paced world of computers, networks and cell phones.

Earn \$40,000-\$45,000 per year or more:

- Wireless Field/Switch Technician
- Wiring and Installation Technician
- Fiber Optic Installation
- Maintenance Technician
- PC Support Technician
- Network Technician/Engineer
- Network Security Support Technician

The program is industry-backed, hands-on, and designed for students to keep current with changing technology. The program is developed in direct response to the needs of the industry and focuses on the skills employers want.

Degrees and certificates offered:

- Telecommunications and Wireless Technology A.S. Degree
- Telecommunications and Wireless Technology Certificate
- Network Engineering A.S. Degree
- Network Engineering Certificate
- Skill Endorsements
- CompTIA A+ and Checkpoint certifications

On the job:

Paid internships are available for advanced students.

Contact Norm del Prado, (650) 738-4495 or delpradon@smccd.edu

TAGALOG

(Refer to course listings under FILIPINO.)

TELECOMMUNICATIONS & NETWORK INFORMATION TECHNOLOGY (TCOM)

TCOM 451 PC CONFIGURATION AND REPAIR

Prereq: Satisfactory completion (grade of C or better) of CAOT 105 or equivalent, and satisfactory completion (grade of C or better) of or concurrent enrollment in ELEC 110 or TCOM 405, or equivalent training or experience. This course provides preparation for A+ certification. A hands-on technical course designed to provide an in-depth understanding of PC hardware and software from an installation and repair outlook. Materials covered will include beginning and advanced software, hardware components and configuration, operating systems and how they control the PC. Includes direct hands-on experience with the tools and skills required for entry-level employment. Plus one hr/wk by arrangement. Also listed as COMP 451. Transfer: CSU.

EVENING

88792	TCOM 451	JX	TTh	6:30-8:40	2-2120	Lohmann	6.0
	LAB		TTh	8:50-10:05	2-2120	Lohmann	

TCOM 452 A+ CERTIFICATION EXAM PREPARATION

Prereq: Satisfactory completion (grade of C or better) of or concurrent enrollment in TCOM 451 or equivalent training or experience. Designed to assist students in preparing to take the A+ certification examination for Computer Repair. May be repeated three times for credit. Plus three lab hrs/wk by arrangement. Transfer: CSU.

EVENING

89288	TCOM 452	JA	Th	5:30-6:20	2-2120	Cortes	1.0
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TCOM 480 NETWORK FUNDAMENTALS (LAN)

(Cisco Academy Course – CCNA 1) An introductory course in networking specific to local area networks (LAN). Topics will include LAN hardware, software, topology, transmission medium, wide area network connectivity, diagnostic tools, system administration, and vendor specific LAN products. Class is complemented with hands-on experience in constructing a local area network. Course is patterned after Cisco training guidelines. Plus one hr/wk by arrangement. Also listed as CAOT 480. Transfer: CSU.

WEEKDAY

86488	TCOM 480	AX	TTh	12:35-2:00	2-2120	Allen	3.0
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EVENING

84804	TCOM 480	JX	W	7:00-10:05	2-2120	Cortes	3.0
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

TCOM 482 INTRODUCTION TO ROUTERS

(Cisco Academy Course – CCNA 1 & 2) *Prereq: Satisfactory completion (grade of C or better) of TCOM/CAOT 480, or equivalent training or experience.* Introductory course on router configuration in wide area networks. Students will perform basic router configurations. Course examines common protocols, IP networking concepts, and subnetting techniques. Includes instructor-directed hands-on activities. This course is patterned after Cisco training guidelines. Plus one hr/wk by arrangement. Also listed as COMP 482. Transfer: CSU.

EVENING

89590	TCOM 482	JX M	6:30-9:45	1-1227	Del Prado	3.0
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TCOM 483 NETWORK SWITCHES – CONCEPTS AND APPLICATIONS

(Cisco Academy Course – CCNA 3) *Prereq: Satisfactory completion (grade of C or better) of TCOM/CAOT 480, or equivalent training or experience.* Recommended: Satisfactory completion (grade of C or better) of TCOM 482, or equivalent training or experience. Introductory course in network switching concepts and configurations as applied to computer networks. Course examines switching protocols, spanning tree protocols, virtual LANs, and other specific models. Basic design of switch configurations and the use of switches in network architecture will be covered. Includes instructor-directed hands-on activities. This course is patterned after Cisco training guidelines. Plus one hr/wk by arrangement. Also listed as COMP 483. Transfer: CSU.

EVENING

89274	TCOM 483	JX T	7:00-10:05	1-1227	Del Prado	3.0
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TCOM 484 ADVANCED ROUTING CONCEPTS AND APPLICATIONS

(Cisco Academy Course – CCNA 3 & 4) *Prereq: Satisfactory completion (grade of C or better) of TCOM 482, or equivalent training or experience.* Recommended: Satisfactory completion (grade of C or better) of TCOM/COMP 483, or equivalent training or experience. An advanced course in routing concepts and configurations on large internetworks. Students will configure and manage routers by implementing advanced features and common routing protocols such as EIGRP and OSPF. Includes instructor-directed hands-on activities. This course is patterned after Cisco Router training guidelines. Plus one hr/wk by arrangement. Also listed as COMP 484. Transfer: CSU.

SATURDAY

89289	TCOM 484	SX Sat	9:00-12:15	1-1227	Del Prado	3.0
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TCOM 485 TROUBLESHOOTING THE INTERNETWORK

Prereq: Satisfactory completion (grade of C or better) of TCOM/COMP 483 and TCOM/COMP 484, or equivalent training or experience. This course outlines the troubleshooting methodology and techniques for routers and switches in a network infrastructure. Students will learn to use existing software and the diagnostic features of a protocol analyzer to troubleshoot and analyze internetworks. This course is patterned after Cisco training guidelines. Plus one hr/wk by arrangement. Also listed as COMP 485. Transfer: CSU.

EVENING

89591	TCOM 485	JX Th	7:00-10:05	1-1227	Del Prado	3.0
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TCOM 486 NETWORK SECURITY

Prereq: Satisfactory completion (grade of C or better) of TCOM 482, or equivalent training or experience. Introduction to network security using firewall and VPN (virtual private network) technology. Students will be exposed to the theory and application of both firewall and VPN network architecture. Students will have the opportunity for hands-on practice to administer security policy and VPN configuration using Checkpoint software. Plus one hr/wk by arrangement. Also listed as COMP 486. Transfer: CSU.

EVENING

91228	TCOM 486	JX W	7:00-10:05	1-1227	Del Prado	3.0
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TCOM 670 TCOM OR NETWORK INFORMATION TECHNOLOGY WORK EXPERIENCE

Prereq: Must be enrolled in a TCOM course. College credit awarded for on-the-job training. Must be employed in a related industry. Transfer: CSU.

WEEKDAY

80798	TCOM 670	JV	By Arr	1-4 Hrs/Wk	TBA	Perino	1.0-4.0
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WELLNESS (WELL)**WELL 665SA INTRODUCTION TO HERBAL MEDICINE**

This short course will explore herbal medicine and ways to use it for health and well-being. Historical background of herbal medicine will be provided along with information for several herbs that can be incorporated into daily life in the form of massage oils, tinctures, poultices, teas, etc. Students will take home massage oils infused with herbs for their own use. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15.*

SUNDAY

92877	WELL 665SA	US Sun	9:00-5:00	4-102	Leary	0.5
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Date for WELL 665SA US: 10/23

WELL 665SB SELF-HELP STRESS REDUCTION TECHNIQUES

Students will explore self-help healing tools that will support the practitioner when working with clients. These tools are beneficial for anyone working with the public, particularly work that requires sensitive awareness and communication. Students will learn simple practices that help to center and ground ourselves as we open our hearts compassionately. Each participant will leave the class knowing straightforward processes they can follow to achieve balance and clarity as they work with people who are in need of thoughtful attention. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring a yoga mat or large towel to class.*

SUNDAY

92907	WELL 665SB	US Sun	9:00-5:00	6-6202A	Leary	0.5
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Date for WELL 665SB US: 10/9

Wellness Program



NEW!!! Massage Therapy Certificate Program

Massage Therapy I

The first course in a two-semester program including massage theory, hands-on experience, anatomy and physiology.

CRN 93206 WELL 701 JA

Monday – Thursday, 6:00 pm – 10:00 pm

August 17 – December 15

Introduction to “Wholistic” Health

An online, semester-length course providing an introduction to a variety of wholistic health modalities, including massage therapy, yoga, breath work, herbology, aromatherapy and more.

CRN 92881 WELL 880SA OL

August 17 – December 17

Wellness Program Short Courses – Fall 2011 Sundays, 9:00 am – 5:00 pm

93194	WELL 665SH	Intro to Flower Essences	(8/28)
93195	WELL 665SI	Intro to Aromatherapy	(9/11)
93192	WELL 665SG	Intro to Back Massage	(9/18)
93204	WELL 665SJ	Intro to Gem Elixirs	(9/25)
93190	WELL 665SF	Intro to Neck & Shoulder Massage	(10/2)
92907	WELL 665SB	Self-Help Stress Reduction	(10/9)
92912	WELL 665SD	Intro to Hand Massage	(10/16)
92877	WELL 665SA	Intro to Herbal Medicine	(10/23)
92909	WELL 665SC	Intro to Face & Décolleté Massage	(10/30)
92914	WELL 665SE	Intro to Foot Massage	(11/6)

Please see the Wellness listings in this schedule for complete details on all class offerings.

For further information, call the Wellness Program at (650) 738-4366 or visit our website at www.skylinecollege.edu/wellness

WELL 665SC INTRODUCTION TO FACE & DECOLLETE MASSAGE

Introduction to massage movements used specifically for the face and décolleté. The course will examine the therapeutic value of non-threatening touch, the anatomy of the chest, upper arms and face, and proper hygiene and sanitation for the safety of the therapist and recipient. Students will learn techniques to enhance their esthetics massage or spa technician skills and explore proper posture and body mechanics. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets and 2 pillowcases to class.*

SUNDAY

92909	WELL 665SC	US Sun	9:00-5:00	4-102	Leary	0.5
Date for WELL 665 SC: 10/30						

WELL 665SD INTRODUCTION TO HAND MASSAGE

Introduction to beginning massage movements used specifically for the hands. Emphasis on the therapeutic value of non-threatening touch, anatomy of the hands, proper hygiene and sanitation, reflex points that can be stimulated to maintain physical well being, proper body mechanics, exposure to massage products and contraindications. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets and 2 pillowcases to class.*

SUNDAY

92912	WELL 665SD	US Sun	9:00-5:00	4-102	Aldridge	0.5
Date for WELL 665SD US: 10/16						

WELL 665SE INTRODUCTION TO FOOT MASSAGE

Introduction to beginning massage movements used specifically for the feet. Emphasis on the therapeutic value of non-threatening touch, anatomy of the feet, proper hygiene and sanitation, reflex points that can be stimulated to maintain physical well being, proper body mechanics, exposure to massage products and contraindications. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets and 2 pillowcases to class.*

SUNDAY

92914	WELL 665SE	US Sun	9:00-5:00	4-102	Brown	0.5
Date for WELL 665SE US: 11/6						

WELL 665SF INTRODUCTION TO NECK AND SHOULDER MASSAGE

Introduction to beginning massage movements used to release stress and tension from the neck and shoulder area. Emphasis on the therapeutic value of non-threatening touch, neck and shoulder anatomy, proper hygiene and sanitation, exploration of proper body mechanics, exposure to massage products and contraindications. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets and 2 pillowcases to class.*

SUNDAY

93190	WELL 665SF	US Sun	9:00-5:00	4-102	Aldridge	0.5
Date for WELL 665SF US: 10/2						

WELL 665SG INTRODUCTION TO BACK MASSAGE

Introduction to beginning massage movements used to release stress and tension from the neck and back area. Emphasis on the therapeutic value of non-threatening touch, the neck and back anatomy, proper hygiene and sanitation, exploration of proper body mechanics, exposure to massage products and contraindications. May be repeated twice for credit.

NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets and 2 pillowcases to class.

SUNDAY

93192	WELL 665SG	US Sun	9:00-5:00	4-102	Brown	0.5
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Date for WELL 665SG US: 9/18

WELL 665SH INTRODUCTION TO FLOWER ESSENCES

This course will explore the world of flower essences as a viable healing modality used to address emotional issues and body-mind health. Emphasis on the history of flower essences, methods of preparation, conditions and methods for selecting a particular essence, and flower essence usage. Students will prepare a personalized emergency formula. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15.*

SUNDAY

93194	WELL 665SH	US Sun	9:00-5:00	4-102	Leary	0.5
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Date for WELL 665SH US: 8/28

WELL 665SI INTRODUCTION TO AROMATHERAPY

This course will explore aromatherapy's healing gifts and the variety of application uses. Topics include the history of aromatherapy, preparation methods, and the conditions and methods for selecting a particular essential oil. Students will prepare an essential oil combination in a lotion carrier. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15.*

SUNDAY

93195	WELL 665SI	US Sun	9:00-5:00	4-102	Leary	0.5
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Date for WELL 665SI US: 9/11

WELL 665SJ INTRODUCTION TO GEM ELIXIRS

This course will explore the world of gem elixirs and how to use them as a viable healing modality to address emotional issues and body-mind health. Students will learn which gem elixirs are needed for certain conditions and how to choose them appropriately. There will be discussion about the variety of uses available for gem elixirs (oral preparations, environmental sprays, bath stones, or adding to lotions, creams or carrier oils). Students will prepare a gem and elixir formula for themselves that specifically addresses how they respond to stresses and life challenges. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15.*

SUNDAY

93204	WELL 665SJ	US Sun	9:00-5:00	4-102	Leary	0.5
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Date for WELL 665SJ US: 9/25

WELL 701 MASSAGE THERAPY I

Recommended: Eligibility for ENGL 836 or equivalent. Development of skills and knowledge in massage therapy techniques. Topics include massage theory, practical experience, anatomy and physiology. Upon successful completion of Massage Therapy program (WELL 701 and 702), students are eligible for a Certificate of Achievement from Skyline College and can apply for California certification and take their National Boards. *NOTE: Students will be required to purchase a supply kit. May be repeated once for credit.*

EVENING

93206	WELL 701	JA	MTWTh	6:00-10:00	4-122	Leary	9.0
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WELL 880SA INTRO TO "WHOLISTIC" HEALTH

Introduction to a variety of holistic health modalities, including massage therapy, yoga, breath work, herbology, aromatherapy, flower essences, gem elixirs, and Ayurveda and Chinese medicine. May be repeated once for credit.

ONLINE

92881	WELL 880SA	OL	By Arr	48 Hours	ONLINE	Leary	3.0
			Sat	10:00-12:00	4-102		

WELL 880SA OL will be held online with optional meetings on campus. Optional meetings on campus on Saturdays 8/20, 10/8 and 12/17 from 10:00 am to 12:00 pm in Building 4, Room 102. Students must have Internet access and an email address. Orientation meeting on Saturday, August 20, from 10:00 am to 12:00 pm in Building 4, Room 102. Instructor email: learym@smccd.edu.

WOMEN IN TRANSITION PROGRAM

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 98.)

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

Learning Communities

What is a Learning Community?

Learning Communities are two or more classes, often in different departments, designed to be taken together by the same group of students in each class of the Learning Community. Learning Communities are designed to connect students to each other, to their teachers, to the college, and to student learning. The classes have a common theme and coordinate their assignments. This allows students to work on themes from more than one perspective.

In Learning Communities, faculty members assist learning and innovation as everyone works together to create community in a positive learning environment. Students participate in groups to share ideas and help each other learn.

There is a greater sense of involvement with students and professors.

ASTEP: AFRICAN-AMERICAN SUCCESS THROUGH EXCELLENCE AND PERSISTENCE

The African-American Success Through Excellence and Persistence learning community allows you to examine the complex issues of African descended peoples, including African-American culture, tradition, identity, history and contemporary life through classes, lectures, discussions, films, guest speakers and presentations. The ASTEP program helps students of all ethnicities and abilities identify their strengths and talents. The theme for the ASTEP learning community for 2011-2012 is **Nia**, which means to make our collective vocation the building and developing of our community in order to restore our people to their traditional greatness. For more information about the African-American Learning Community, call Patricia Deamer at (650) 738-4217 or email deamer@smccd.edu.

COMM 150 INTERCULTURAL COMMUNICATION – ASTEP

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. Transfer: UC; CSU (A1).

WEEKDAY

89188 COMM 150 AQ MWF 10:10-11:00 1-1124 Taylor-Gulbransen 3.0

COUN 100 COLLEGE SUCCESS – ASTEP

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. Transfer: UC; CSU (E1).

WEEKDAY

91386 COUN 100 AQ MW 12:10-1:25 TBA Dupre 3.0
92395 COUN 100 BQ TTh 12:35-1:50 TBA Dupre 3.0

ENGL 100 COMPOSITION – ASTEP

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3).

WEEKDAY

80294 ENGL 100 AQ MWF 8:10-9:00 PH-403* Vaughns 3.0

ENGL 846 READING AND WRITING CONNECTIONS – ASTEP

Writing Prereq: Completion of ENGL 826, ESOL 840 or 841/842 with a grade of C or better, or eligibility for ENGL 836, ESOL 400, or ENGL 846 on approved college placement test and multiple measures. Reading Prereq: Completion of READ 826, ESOL 840 or 841/842 with Credit or a grade of C or better, or eligibility for READ 836, ESOL 400, or ENGL 846 on approved Reading placement test and multiple measures. Integrates ENGL 836 and READ 836, satisfying requirements for both. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary.

WEEKDAY

90073 ENGL 846 AQ MWF 11:10-12:35 PH-403* Watson 5.0

MATH 110 ELEMENTARY ALGEBRA – ASTEP

Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. An introduction to elementary algebra emphasizing basic algebra concepts and those skills necessary to apply the concepts to real life problem solving. Topics will provide an introduction to symbol manipulation, and the analytical methods for solving applications problems appropriate to the introductory level. A core of mathematical topics including: real numbers, order of operations, linear equations and graphs, and systems of linear equations will be presented. Plus one hr/wk by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. (Units do not count toward the Associate Degree.)

WEEKDAY

90615 MATH 110 AQ Daily 9:10-10:00 PH-308* Deamer 5.0

MATH 120 INTERMEDIATE ALGEBRA – ASTEP

Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Review/extension of elementary algebra through exponential, logarithmic, polynomial, radical, and rational functions. An emphasis on modeling real life situations. Plus one hr/wk by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required.

WEEKDAY

91745 MATH 120 AQ Daily 10:10-11:00 PH-308* Deamer 5.0

*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

MATH 200 PROBABILITY & STATISTICS – ASTEP

Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus one hr/wk by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required.

WEEKDAY

84378	MATH 200	AQ MWF	12:10-1:25	2-2117A	Deamer	4.0
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MUS. 680SA FROM JAZZ TO HIP HOP – ASTEP

Discussion of the five cultural elements of hip hop and the relationship of hip hop to the jazz idiom. Includes rap, funk and bebop. Transfer: CSU.

WEEKDAY

93205	MUS. 680SA	AQ TTh	2:00-3:15	1-1107	Jackson	3.0
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PLSC 210 AMERICAN POLITICS – ASTEP

Recommended: Eligibility for ENGL 836. Foundation of U.S. political institutions and the dynamics of governmental policy-making. Partially satisfies the American History and Institutions requirement. NOTE: Students who have received credit for PLSC 200 may not receive credit for PLSC 210. Transfer: UC; CSU (D1).

WEEKDAY

90527	PLSC 210	AQ TTh	12:35-1:50	7-7110	Masare	3.0
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PSYC 100 GENERAL PSYCHOLOGY – ASTEP

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. Transfer: UC; CSU (D3).

WEEKDAY

91736	PSYC 100	AQ MW	12:10-1:25	1-1304	Jackson	3.0
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ESOL LEARNING COMMUNITY

The ESOL Learning Community has been developed to provide English as a Second Language students the necessary skills to have college success while studying language. The courses are specially designed for English language learners and have shared themes and joint activities. Students will be paired in success teams, a stimulating, fun way to learn language through active participation.

COUN 100 COLLEGE SUCCESS – ESOL LEARNING COMMUNITY

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. NOTE: Students enrolling in COUN 100 BS (CRN 90145) must also enroll in ESOL 400 AB (CRN 89128). Transfer: UC; CSU (E1).

WEEKDAY

90145	COUN 100	BS MW	11:10-12:45	TBA	Gonzalez	3.0
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Dates for COUN 100 BS: 8/29-12/7

ESOL 400 ENGLISH COMPOSITION FOR NONNATIVE SPEAKERS – ESOL LEARNING COMMUNITY

Prereq: Satisfactory completion (grade of C or better) of ESOL 840, or 841 and 842, or 864 and 874, or equivalent; or appropriate skill level as indicated by ESL placement test and other measures as necessary. Advanced practice in writing English for nonnative speakers. Emphasis on composing clear, coherent, logical essays. NOTE: Students enrolling in ESOL 400 AB (CRN 89128) must also enroll in COUN 100 BS (CRN 90145). Transfer: UC; CSU.

WEEKDAY

89128	ESOL 400	AB Daily	10:10-11:00	7-7307	Hertig	5.0
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FIRST YEAR EXPERIENCE

First Year Experience (FYE)

The First Year Experience (FYE) Learning Community is designed to assist students new to Skyline College. Students, faculty and counselors collaborate through a set of chosen classes to establish a strong foundation for success in college. By enrolling in all the FYE classes the student is joining a community of learners with a common goal of progressing through math and English courses while learning important skills for student success. To enroll, or for more information about the FYE Learning Community, contact Vanson Nguyen at nguyenv@smccd.edu, or call (650) 738-4221.

COMM 120 INTERPERSONAL COMMUNICATION – FIRST YEAR EXPERIENCE

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Study and practice of interactive communication transactions, the perception process, verbal and nonverbal communication modes, listening, and conflict resolution. NOTE: All students enrolling in COMM 120 AY (90447) must also enroll in CRER 100 AY (92025), ENGL 828 AY (93100), and MATH 110 AY (80535). Transfer: UC; CSU (A1).

WEEKDAY

90447	COMM 120	AY TTh	9:35-10:50	4-274	Cunningham	3.0
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CRER 100 HOW TO SUCCEED IN COLLEGE – FIRST YEAR EXPERIENCE

Students explore their attitudes toward learning and college life. Class exercises help students learn assertiveness and time management skills to enhance their educational experience. NOTE: All students enrolling in CRER 100 AY (92025) must also enroll in ENGL 828 AY (93100), MATH 110 AY (80535), and COMM 120 AY (90447). Transfer: CSU.

WEEKDAY

92025	CRER 100	AY MW	12:10-1:00	1-1306	Staff	1.0
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

ENGL 828 BASIC COMPOSITION AND READING – FIRST YEAR EXPERIENCE

Recommended: Eligibility for READ 826 and ENGL 826 by appropriate scores on college placement tests and other measures as necessary. Practice in composition and reading based on the study of essays and other reading material. Composition of short essays, with focused work on reading, paragraph development, and sentence structure. *NOTE: All students enrolling in ENGL 828 AY (93100) must also enroll in CRER 100 AY (92025), MATH 110 AY (80535), and COMM 120 AY (90447).* (Units do not count toward the Associate Degree.)

WEEKDAY

93100	ENGL 828	AY	MWF	9:10-10:35	1-1202	Feiner	5.0
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MATH 110 ELEMENTARY ALGEBRA – FIRST YEAR EXPERIENCE

Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. An introduction to elementary algebra emphasizing basic algebra concepts and those skills necessary to apply the concepts to real life problem solving. Topics will provide an introduction to symbol manipulation, and the analytical methods for solving applications problems appropriate to the introductory level. A core of mathematical topics including: real numbers, order of operations, linear equations and graphs, and systems of linear equations will be presented. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required. All students enrolling in MATH 110 AY (80535) must also enroll in ENGL 828 AY (93100), CRER 100 AY (92025), and COMM 120 AY (90447).* (Units do not count toward the Associate Degree.)

WEEKDAY

80535	MATH 110	AY	Daily	11:10-12:00	4-273	Nguyen	5.0
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First Year Experience – Latinos Excelling in Academics Program (LEAP)

The First Year Experience – LEAP is a community of scholars who work together to develop academic skills and leadership abilities so that they can succeed in school and work. Students will enroll in a cohort of courses, including a career planning course that explores career options, enhancing the student's transition into the workforce with confidence. To enroll, or for more information about this learning community, contact Darlene Cardenas at cardenasd@smccd.edu.

CRER 136 CAREER PLANNING – FIRST YEAR EXPERIENCE (LEAP)

Designed to assist students in the on-going process of career planning. Class activities include assessing individual preferences in work environment, people environment, lifestyle, geography and interests. Provides students with opportunities to use information regarding personal values and functional skills in career planning strategies. *NOTE: All students enrolling in CRER 136 AY (88241) must also enroll in CRER 665SJ AY (93202), LSKL 811 AY (92540), and MATH 811 AY (91163).* Transfer: CSU (E1).

WEEKDAY

88241	CRER 136	AY	TTh	12:10-1:00	7-7111	Padron	1.0
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Dates for CRER 136 AY: 10/18-12/8

CRER 665SJ STUDENT SUCCESS LEARNING STRATEGIES – FIRST YEAR EXPERIENCE (LEAP)

Designed to increase confidence and develop student's college-level study skills. Students will learn about individual learning styles, memorization skills, effective study habits, and test-taking strategies. *NOTE: All students enrolling in CRER 665SJ AY (93202) must also enroll in CRER 136 AY (88241), LSKL 811 AY (92540), and MATH 811 AY (91163).* Transfer: CSU (E1).

WEEKDAY

93202	CRER 665SJ	AY	TTh	12:10-1:30	7-7111	Cardenas	1.5
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Dates for CRER 665SJ AY: 8/23-10/13

LSKL 811 SUPPLEMENTAL LEARNING ASSISTANCE FOR FUNDAMENTALS OF MATH – FIRST YEAR EXPERIENCE (LEAP)

Coreq: Concurrent enrollment in MATH 811. Provides supplementary learning assistance to students enrolled in MATH 811. Under the supervision of qualified faculty, course instructors reinforce concepts and skills learned in MATH 811. May be repeated twice for credit. *NOTE: All students enrolling in LSKL 811 AY (92540) must also enroll in CRER 136 AY (88241), CRER 665SJ AY (93202), and MATH 811 AY (91163).* (Units do not count toward the Associate Degree.)

WEEKDAY

92540	LSKL 811	AY	MW	11:10-12:25	PH-307*	Tsuchida	0.5
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MATH 811 FUNDAMENTALS OF MATHEMATICS – FIRST YEAR EXPERIENCE (LEAP)

Basic skills in mathematics, including whole numbers, decimals, fractions, and limited geometry and statistics. Using these ideas and skills to solve real life word problems is emphasized. Plus one hr/wk by arrangement. *NOTE: All students enrolling in MATH 811 AY (91163) must also enroll in CRER 136 AY (88241), CRER 665SJ AY (93202), and LSKL 811 AY (92540).* (Units do not count toward the Associate Degree.)

WEEKDAY

91163	MATH 811	AY	Daily	10:10-11:00	7-7109	Zamani	3.0
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HONORS TRANSFER PROGRAM

These sections are designed primarily for students in the Honors Transfer Program, but are open to all students. All students enrolling in these sections will be required to do Honors-level work. For information about the Honors Transfer Program, please call Katharine Harer, (650) 738-4412.

ANTH 165 SEX AND GENDER: CROSS-CULTURAL PERSPECTIVES – HONORS

Recommended: Eligibility for ENGL 100, 105 or equivalent. A survey of cross-cultural factors influencing human sexuality, gender roles and identity. The course emphasizes non-Western cultures, including Asian, African and the Indigenous Americas. Transfer: UC; CSU (D3).

WEEKDAY

90094	ANTH 165	AH	MWF	9:10-10:00	1-1105	Slicton	3.0
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**This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.*

ART 130 ART APPRECIATION – HONORS

Recommended: Eligibility for ENGL 100, 105 or equivalent. A recognition and evaluation of arts' ability to communicate the influences of history, culture and technology upon the artist and as reflected in their works. Transfer: UC; CSU (C1).

WEEKDAY

93198	ART 130	AH TTh	8:10-9:25	1-1107	Nevers	3.0
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ASTR 100 INTRODUCTION TO ASTRONOMY – HONORS

Survey of modern astronomy; study of what mankind knows about the universe and our place in it, including planets, stars, galaxies, Quasars, pulsars, black holes, and the beginning and end of the universe. Plus one hr/wk by arrangement. Transfer: UC; CSU (B1).

WEEKDAY

93249	ASTR 100	AH TTh	11:10-12:25	8-8304	Grist	3.0
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BIOL 675 HONORS COLLOQUIUM IN BIOLOGY – THE GLOBAL STRUGGLE FOR WATER

Prereq: Completion of or concurrent enrollment in any non-Honors Biology level 100 or 200 course. Water scarcity now poses serious constraints on food security, ecological health, and regional peace and stability in many parts of the world. This course will examine the history of water development, the signs and consequences of water scarcity today, and the emerging politics of water. Case studies provide an opportunity to grapple with real-world problems. May be repeated for credit a maximum of three times, but topics successfully completed may not be repeated. *NOTE: Honors credit will also be awarded for any 100- or 200-level Biology course taken concurrently.* Transfer: UC; CSU.

WEEKDAY

89298	BIOL 675	AH F	1:10-2:00	7-7104	Case	1.0
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COMM 150 INTERCULTURAL COMMUNICATION – HONORS

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. Transfer: UC; CSU (A1).

WEEKDAY

84823	COMM 150	AH TTh	11:10-12:25	4-274	Mair	3.0
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CRER 650 HONORS SEMINAR

Preparation for transfer to competitive colleges and universities. Topics will include understanding the transfer process, choosing the best college for you, finding scholarships, completing the application, and writing your personal statement. CRER 650 may be repeated for credit a maximum of three times. Transfer: CSU.

WEEKDAY

89310	CRER 650	AH F	12:10-1:00	2-2351	Lee	0.5
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Dates for CRER 650 AH: 9/9-12/9

ECON 100 PRINCIPLES OF MACROECONOMICS – HONORS

Recommended: Eligibility for ENGL 836 and MATH 110. The economic system and its problems; determination of the level of output; prices, monetary theory, government policies and economic growth. Transfer: UC; CSU (D3).

WEEKDAY

93162	ECON 100	AH TTh	11:10-12:25	PH-411*	Suzuki	3.0
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ENGL 100 COMPOSITION – HONORS

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. *Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary.* Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3).

WEEKDAY

83877	ENGL 100	AH MWF	10:10-11:00	8-8116	Smith	3.0
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EVENING

89112	ENGL 100	JH Th	7:00-10:05	8-8220	McClung	3.0
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ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING – HONORS

Prereq: ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).

WEEKDAY

89125	ENGL 110	AH TTh	9:35-10:50	8-8224	Floro	3.0
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EVENING

90492	ENGL 110	JH W	6:00-9:05	8-8116	Bowsher	3.0
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ENVS 100 INTRODUCTION TO ENVIRONMENTAL SCIENCE – HONORS

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. An interdisciplinary introduction to aspects of environmental and natural resource issues and their impact on human welfare. Exploration of causes of environmental issues in a natural sciences, social sciences, business and engineering context, Study of sustainability and potential solutions to environmental problems. Transfer credit: UC; CSU.

WEEKDAY

92893	ENVS 100	AH TTh	12:35-1:50	7-7104	McCarthy	3.0
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GEO 100 SURVEY OF GEOLOGY – HONORS

Recommended: Eligibility for ENGL 836. Study of rocks and minerals, processes acting at the surface and within the earth, earth structure, principles of geologic investigation. Transfer: UC; CSU (B1).

EVENING

93169	GEO 100	JH Th	6:30-9:35	4-148	James	3.0
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HIST 201 UNITED STATES HISTORY I – HONORS

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History to the mid-19th century. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

EVENING

92423	HIST 201	JH T	7:00-10:05	7-7110	Helton	3.0
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

HIST 202 UNITED STATES HISTORY II – HONORS

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History from the mid-19th century to the present. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

WEEKDAY

91121	HIST 202	AH MWF	9:10-10:00	1-1205	Phipps	3.0
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HIST 335 HISTORY AND POLITICS OF THE MIDDLE EAST – HONORS

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the historical, political, economic and social issues of the Middle East, including the Israeli-Palestinian Conflict and U.S. foreign policy in the area. Also listed as PLSC 335. Transfer: UC; CSU (C2, D3).

WEEKDAY

93217	HIST 335	AH TTh	8:10-9:25	1-1205	Bell	3.0
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JOUR 110 MASS MEDIA AND SOCIETY – HONORS

Prereq: Eligibility for ENGL 836 or ESOL 400 or equivalent. General-interest survey course assessing the impact the mass media have had on society and examining the rights and responsibilities of the media. Trains students to become discerning media consumers. Transfer: UC; CSU (D3).

WEEKDAY

91756	JOUR 110	AH MWF	9:10-10:00	8-8317	Kaplan-Biegel	3.0
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JOUR 120 WRITING AND REPORTING FOR THE MEDIA – HONORS

Prereq: Eligibility for ENGL 100 or 105, or equivalent. Teaches fundamental journalism skills, including how to structure basic news stories, develop and interview sources, understand news judgment, write concisely, use Associated Press style, and consider legal and ethical issues. Transfer: UC; CSU.

WEEKDAY

92409	JOUR 120	AH MWF	10:10-11:00	8-8317	Kaplan-Biegel	3.0
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LIT. 116 INTRODUCTION TO WORLD LITERATURE – HONORS

Prereq: ENGL 100 or ENGL 105. Survey of world literature using fiction, poetry, essays and drama. Transfer: UC; CSU (C2).

EVENING

90516	LIT. 116	JH M	6:00-9:15	8-8116	Bowsher	3.0
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MATH 200 PROBABILITY & STATISTICS – HONORS

Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus one hr/wk by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

WEEKDAY

89879	MATH 200	AH TTh	9:10-10:50	7-7310	Moss	4.0
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MATH 241 APPLIED CALCULUS I – HONORS

Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: MATH 241/242 is a one year sequence in Applied Calculus. The prerequisite for MATH 242 is both MATH 130 and MATH 241. MATH 130 should be taken prior to entering the sequence if you plan to take both MATH 241 and 242. Basic techniques of differential calculus. Selected topics from limits, differentiation, applications of the derivative, and the anti-derivative. Integral use of a graphing calculator. Plus one hr/wk by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

WEEKDAY

90557	MATH 241	AH MWF	8:10-9:35	7-7304	Fredricks	5.0
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MATH 251 CALCULUS WITH ANALYTIC GEOMETRY I – HONORS

Prereq: Completion of MATH 222 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Limits and continuity, the derivatives and applications, the differential and anti-differentiation, the definite integral and conic sections. Plus one hr/wk by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

WEEKDAY

89249	MATH 251	AH MTWTh	12:10-1:15	7-7310	Freedman	5.0
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MATH 252 CALCULUS WITH ANALYTIC GEOMETRY II – HONORS

Prereq: Completion of MATH 251 with a grade of C or better, or equivalent. Logarithmic, exponential, trigonometric and hyperbolic functions. Integration, polar coordinates, indeterminate, and improper integrals. Plus one hr/wk by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

WEEKDAY

90085	MATH 252	AH Daily	11:10-12:00	7-7310	Leach	5.0
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PHIL 240 INTRODUCTION TO ETHICS – HONORS

Recommended: Completion of ENGL 836 or equivalent. Major philosophic views of ethical behavior; discussion of what we can do, should do, and when we may judge one another. Transfer: UC; CSU (C2).

WEEKDAY

93172	PHIL 240	AH TTh	12:35-1:50	8-8213	Colombetti	3.0
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PHIL 280 INTRODUCTION TO POLITICAL PHILOSOPHY – HONORS

Recommended: Eligibility for ENGL 100 or 105 or equivalent. Readings and critical discussion of classical, modern and contemporary sources. Topics include theories of human nature, conceptions of justice, the relationship between the individual and the state, and the distribution of wealth and power. Also listed as PLSC 280. Transfer: UC; CSU (C2, D3).

WEEKDAY

91868	PHIL 280	AH MWF	11:10-12:00	4-180	Diamond	3.0
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

PHYS 270 PHYSICS WITH CALCULUS III – HONORS

Prereq: Completion of PHYS 250 with a grade of C or better and completion of MATH 252 with a grade of C or better, or equivalent. Covers thermodynamics, waves and light, and modern physics. May be taken directly after PHYS 250. Lecture must be accompanied by a lab section. Transfer: UC; CSU (B1, 3).

WEEKDAY

89882	PHYS 270	AH	MWF	10:10-11:00	7-7310	Koskelo	4.0
	LAB		W	1:10-3:50	7-7305	Koskelo	

PLSC 280 INTRODUCTION TO POLITICAL PHILOSOPHY – HONORS

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Readings and critical discussion of classical, modern and contemporary sources. Topics include theories of human nature, conceptions of justice, the relationship between the individual and the state, and the distribution of wealth and power. Also listed as PHIL 280. Transfer: UC; CSU (C2, D3).

WEEKDAY

91867	PLSC 280	AH	MWF	11:10-12:00	4-180	Diamond	3.0
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PLSC 335 HISTORY AND POLITICS OF THE MIDDLE EAST – HONORS

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the historical, political, economic and social issues of the Middle East, including the Israeli-Palestinian Conflict and U.S. foreign policy in the area. Also listed as HIST 335. Transfer: UC; CSU (C2, D3).

WEEKDAY

93216	PLSC 335	AH	TTh	8:10-9:25	1-1205	Bell	3.0
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PSYC 100 GENERAL PSYCHOLOGY – HONORS

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. Transfer: UC; CSU (D3).

WEEKDAY

93154	PSYC 100	AH	MW	12:10-1:25	1-1115	Shusterman	3.0
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PSYC 300 SOCIAL PSYCHOLOGY – HONORS

Recommended: Eligibility for ENGL 100. An overview of how the individual thinks about, influences and relates to others. Topics include attitude formation, interpersonal attraction, conformity, and prejudice and discrimination. Transfer: UC; CSU (D3).

WEEKDAY

91225	PSYC 300	AH	MWF	11:10-12:00	7-7110	Merrill-Sinarle	3.0
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SPAN 110 ELEMENTARY SPANISH – HONORS

Recommended: Eligibility for ENGL 836 or ESOL 400. Spanish structures and active vocabulary practiced in oral and written pattern drills. Conversation based on short dialogues. Plus one hr/wk by arrangement. Transfer: UC; CSU (C2).

WEEKDAY

80765	SPAN 110	WH	Daily	10:10-11:00	8-8308	Castro	5.0
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SPAN 120 ADVANCED ELEMENTARY SPANISH – HONORS

Prereq: SPAN 110 or SPAN 112, or equivalent. Continuation of SPAN 110 or SPAN 112. Practice and development of greater competence in spoken and written Spanish for use in a variety of social contexts and settings. Focus on readings for classroom discussions and cultural aspects of the Spanish-speaking world. Course conducted primarily in Spanish. Plus one hr/wk by arrangement. Transfer: UC; CSU (C2).

WEEKDAY

91048	SPAN 120	WH	MWF	12:10-1:35	8-8317	Castro	5.0
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SPAN 130 INTERMEDIATE SPANISH – HONORS

Prereq: Satisfactory completion of SPAN 120 or 122. Conversation and composition, review of grammar, reading and discussion of Spanish and Latin-American literature and culture. Plus one hr/wk by arrangement. Transfer: UC; CSU (C2).

WEEKDAY

91052	SPAN 130	WH	MWF	11:10-12:00	8-8317	Castro	3.0
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KABABAYAN PROGRAM

Kababayan is a transfer and community support program with the goal of increasing proficiency in English skills for success in college, work and life. The courses are open to all students and focus on the Filipino/Filipino-American experience. For more information about the Kababayan Program, please call (650) 738-4119.

COUN 100 COLLEGE SUCCESS – KABABAYAN

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. Transfer: UC; CSU (E1).

WEEKDAY

92396	COUN 100	AK	MW	8:35-9:50	PH-401*	Staff	3.0
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DANC 665SH FILIPINO DANCE – KABABAYAN

An introduction to the fundamentals of traditional Filipino dance techniques, styles and performance with an emphasis on the cultural origins and variations of these dances. Designed for the serious dancer interested in learning ethnic dance forms, as well as for the general student. Transfer: UC; CSU (E2).

SUNDAY

91697	DANC 665SH	AK	Sun	1:00-4:40	3-3201	Staff	1.0
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ENGL 104 APPLIED ENGLISH SKILLS FOR CULTURAL PRODUCTION – KABABAYAN

Recommended: Eligibility for ENGL 836 or equivalent. Designed for students who want to learn critical thinking, reading and writing skills in producing a Pilipino Cultural Night. May be repeated for credit up to a maximum of 9 units. Transfer: CSU.

WEEKDAY

90453	ENGL 104	AK	TTh	2:10-3:25	8-8308	Erpel	1.0-3.0
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*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING – KABABAYAN

Prereq: ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).

WEEKDAY

90456	ENGL 110	AK TTh	11:10-12:25	8-8220	Erpelo	3.0
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ENGL 846 READING AND WRITING CONNECTIONS – KABABAYAN

Writing Prereq: Completion of ENGL 826, ESOL 840 or 841/842 with a grade of C or better, or eligibility for ENGL 836, ESOL 400, or ENGL 846 on approved college placement test and multiple measures. *Reading Prereq:* Completion of READ 826, ESOL 840 or 841/842 with Credit or a grade of C or better, or eligibility for READ 836, ESOL 400, or ENGL 846 on approved Reading placement test and multiple measures. Integrates ENGL 836 and READ 836, satisfying requirements for both. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary.

WEEKDAY

89512	ENGL 846	AK MWF	10:10-11:35	4-272	Erpelo	5.0
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FILI 110 ELEMENTARY FILIPINO – KABABAYAN

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Beginner's course in Filipino grammar, composition and reading. Practice in speaking and understanding Filipino. Introduction to grammar, sentence structure, idioms, and history and cultural aspects of the language; introduction to the honorifics of the language. Class conducted primarily in Filipino. Plus one hr/wk by arrangement. Transfer: UC; CSU (C2).

WEEKDAY

91095	FILI 110	WK MWF	12:10-1:35	4-272	Resus	5.0
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HIST 435 HISTORY OF THE PHILIPPINES – KABABAYAN

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A historical and cultural survey of the Philippines from its origins to the present. Transfer: UC; CSU (C2, D3).

WEEKDAY

89212	HIST 435	AK TTh	12:35-1:50	1-1206	Bolick	3.0
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MUS. 420 TRADITIONAL KULINTANG MUSIC – KABABAYAN

An introduction to the theory and performance of the traditional bronze gone music and dance of the Southern Philippines. Performance required. Plus two hrs/wk by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

WEEKDAY

91104	MUS. 420	AK TTh	2:00-3:15	1-1115	Kalanduyan	2.0
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SOCI 142 FILIPINA/O COMMUNITY ISSUES – KABABAYAN

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Using both social and psychological frameworks, the course will explore the effects of Spanish and American colonialism, diaspora, assimilation, and decolonization of the Filipina/o. Plus one hr/wk by arrangement. Transfer: UC; CSU.

WEEKDAY

91267	SOCI 142	AK MWF	10:10-11:00	2-2305	Magbual	3.0
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PUENTE PROGRAM

A college/university program open to all students, with a focus on Chicano/Latino students. The program involves English instruction, counseling and mentoring. For more information about the Puente Program, call (650) 738-4493.

COUN 100 COLLEGE SUCCESS – PUENTE

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: All students enrolling in COUN 100 AP (90602) must also enroll in ENGL 846 AP (89258).* Transfer: UC; CSU (E1).

WEEKDAY

90602	COUN 100	AP MW	9:35-10:50	2-2351	Rodriguez Ben Efrain	3.0
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ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING – PUENTE

Prereq: ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).

WEEKDAY

90451	ENGL 110	AP MWF	10:10-11:00	7-7303	Lachmayr	3.0
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ENGL 846 READING AND WRITING CONNECTIONS – PUENTE

Writing Prereq: Completion of ENGL 826, ESOL 840 or 841/842 with a grade of C or better, or eligibility for ENGL 836, ESOL 400, or ENGL 846 on approved college placement test and multiple measures. *Reading Prereq:* Completion of READ 826, ESOL 840 or 841/842 with Credit or a grade of C or better, or eligibility for READ 836, ESOL 400, or ENGL 846 on approved Reading placement test and multiple measures. Integrates ENGL 836 and READ 836, satisfying requirements for both. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary. *NOTE: All students enrolling in ENGL 846 AP (89258) must also enroll in COUN 100 AP (90602).*

WEEKDAY

89258	ENGL 846	AP MWF	11:10-12:35	7-7303	Lachmayr	5.0
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MATH 111 ELEMENTARY ALGEBRA I – PUENTE

Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to first half of MATH 110. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* (Units do not count toward the Associate Degree.)

WEEKDAY

80542	MATH 111	AP TTh	11:10-12:25	7-7104	Chavez	3.0
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SCHOLAR ATHLETE LEARNING COMMUNITY

The Scholar Athlete Learning Community is designed for student athletes to use the same discipline applied to athletic achievement in their sport to the study and acquisition of writing, reading, and critical thinking skills needed to succeed in college. Students work with an English teacher, the Athletics counselor, and their coaches so that they may achieve on the playing field and the classroom in ways that complement each other. The Scholar Athlete Learning Community is open to all eligible students. For further information, please call (650) 738-4202 or (650) 738-4271.

CRER 650 ATHLETES SEMINAR

Designed to assist athletes in the areas of educational planning, career development and NCAA regulations. Transfer: CSU.

EVENING

80243	CRER 650	JE M	6:15-8:20	3A	Nomicos	2.0
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ENGL 846 READING AND WRITING CONNECTIONS – SCHOLAR-ATHLETE LEARNING COMMUNITY

Writing Prereq: Completion of ENGL 826, ESOL 840 or 841/842 with a grade of C or better, or eligibility for ENGL 836, ESOL 400, or ENGL 846 on approved college placement test and multiple measures. *Reading Prereq:* Completion of READ 826, ESOL 840 or 841/842 with Credit or a grade of C or better, or eligibility for READ 836, ESOL 400, or ENGL 846 on approved Reading placement test and multiple measures. Integrates ENGL 836 and READ 836, satisfying requirements for both. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary.

WEEKDAY

91640	ENGL 846	AE MWF	9:10-10:35	4-271	Eadus	5.0
90075	ENGL 846	BE MWF	11:10-12:35	4-271	Eadus	5.0

WOMEN IN TRANSITION PROGRAM

Open to women and men. For information about the Women's Re-Entry Program, call (650) 738-4157.

CRER 137 LIFE AND CAREER PLANNING – WIT

Recommended: Eligibility for ENGL 836. A comprehensive approach to life and career planning that includes self-assessment, career exploration, and job seeking strategies. Transfer: CSU (E1).

EVENING

83161	CRER 137	JR T	6:30-9:35	1-1306	Staff	3.0
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ENGL 100 COMPOSITION – WIT

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. *Reading Prereq:* READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3).

EVENING

80309	ENGL 100	JR W	7:00-10:05	7-7307	McClung	3.0
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MATH 111 ELEMENTARY ALGEBRA I – WIT

Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to first half of MATH 110. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* (Units do not count toward the Associate Degree.)

WEEKDAY

80541	MATH 111	AR TTh	8:10-9:25	7-7304	Ban	3.0
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SOSC 160 WOMEN IN TRANSITION SEMINAR

Assists re-entering students in understanding and evaluating their own process of transition. Transfer: CSU.

WEEKDAY

80762	SOSC 160	AR T	12:35-2:40	2-2305	Slicton	1.0
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Dates for SOSC 160 AR: 8/23-10/4

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

Distance Learning

If you have email and Internet access, you have everything you need to take advantage of the opportunity to learn online! Enrolling in online courses allows you to enjoy the benefits of a traditional classroom education in a non-traditional way. Online courses provide you with the freedom to plan your coursework around your personal schedule while maintaining interaction with faculty and fellow students. Enter the "virtual classroom" at any time of the day or night to participate in meaningful class discussions, access course information and lectures, work on challenging assignments, and take part in exciting group activities.

Skyline offers two different types of distance learning. Online courses are those in which no on-campus meetings are required. Hybrid courses are those which require one or more on-campus meetings.

Online Courses

Online courses are those in which the instructor and student are separated by distance for the entire course and can interact exclusively (100%) through the assistance of communication technology. The course is conducted through a class website, which may include multimedia material and links to other online resources. Students interact with the instructor and other students through posted class discussions, direct individual communication and assignments (which may include group work). Testing may be done online, via proctoring arrangements, or other means. Instructors require no mandatory on-campus meetings. If an instructor wishes to incorporate on-campus meetings into the course, the instructor/student will provide for alternative distance education means of student participation.

ACTG 103 TEN-KEY SKILLS

Short course on how to operate a 10-key electronic calculator by the touch method. Plus 2 lab hrs/wk by arrangement. May be repeated once for credit. Transfer: CSU.

88203	ACTG 103	OL	By Arr	8 Hours	ONLINE	Motipara	0.5
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Dates for ACTG 103 OL: 8/24-9/14

ACTG 103 OL is offered in an online format and requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

ACTG 121 FINANCIAL ACCOUNTING

Recommended: ACTG 100 (3 units) with a grade of C or better, or equivalent; MATH 120 with a grade of C or better, or equivalent; CAOT 225 or equivalent; and eligibility for ENGL 836. Exploration of what financial accounting is, why it is important, and how it is used by investors and creditors to make decisions. Covers the application of generally accepted accounting principles, the classified financial statements, and statement analysis. *NOTE: Students are encouraged to take ACTG 100 before enrolling in ACTG 121. Plus 1 lab hr/wk by arrangement.* Transfer: UC; CSU.

80009	ACTG 121	OL	By Arr	64 Hours	ONLINE	Ortiz	4.0
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ACTG 121 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ortiz@smccd.edu.

ACTG 131 MANAGERIAL ACCOUNTING

Prereq: ACTG 121 with a grade of C or better or equivalent. Recommended: Either BUS. 120 or MATH 241 or equivalent; and CAOT 225 or equivalent. Examination of accounting techniques for managers. Includes forecasting, budgeting, cost accounting, break-even analysis, responsibility accounting, and other practices which facilitate decision making in an ethical business environment. Plus 1 lab hr/wk by arrangement. Transfer: UC; CSU.

93140	ACTG 131	OL	By Arr	64 Hours	ONLINE	Whitten	4.0
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ACTG 131 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: whitten@smccd.edu.

ACTG 194 INTRODUCTION TO QUICKBOOKS PRO 2007

Recommended: Eligibility for ENGL 836 and READ 836. Introduction to the financial accounting features of QuickBooks Pro. Transfer: CSU.

87335	ACTG 194	OL	By Arr	16 Hours	ONLINE	Richardson	1.0
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Dates for ACTG 194 OL: 8/23-9/27

ACTG 194 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: richardsonl@smccd.edu.

ACTG 196 INTERMEDIATE QUICKBOOKS PRO 2007

Prereq: ACTG 194 or equivalent. Financial accounting features of setting up and maintaining a computerized accounting system using the advanced features; covers complex issues encountered with QuickBooks Pro. Transfer: CSU.

89218	ACTG 196	OL	By Arr	16 Hours	ONLINE	Richardson	1.0
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Dates for ACTG 196 OL: 10/4-11/8

ACTG 196 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: richardsonl@smccd.edu.

ART 101 HISTORY OF WESTERN ART I

Recommended: Eligibility for ENGL 100. A survey of Ancient and Medieval art from Prehistoric to Early Renaissance. Transfer: UC; CSU (C1).

91914	ART 101	OL	By Arr	48 Hours	ONLINE	Fischer	3.0
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ART 101 OL is offered in an online format. Requires Internet access and email. Instructor email: fischer@smccd.edu.

ART 102 HISTORY OF WESTERN ART II

Recommended: Eligibility for ENGL 100. Survey of art from the Renaissance to modern times. Transfer: UC; CSU (C1).

93109	ART 102	OL	By Arr	48 Hours	ONLINE	Fischer	3.0
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ART 102 OL is offered in an online format. Requires Internet access and email. Instructor email: fischer@smccd.edu.

ART 105 ART OF ASIA & THE NEAR EAST

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Survey of Asian art with emphasis on cultural aesthetic ideals including visual appreciation of the creation of the art object and art form. Transfer: UC; CSU (C1).

92785	ART 105	OL	By Arr	48 Hours	ONLINE	Fischer	3.0
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ART 105 OL is offered in an online format. Requires Internet access and email. Instructor email: fischer@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

ART 107 ART OF OUR TIMES

NEW! Recommended: Eligibility for ENGL 836. An introduction to the American visual experience of today including painting, sculpture, architecture, industrial, interior, package, advertising, furniture design, etc. Transfer: CSU (C1).

93108 ART 107 OL By Arr 48 Hours ONLINE Fischer 3.0

ART 107 OL is offered in an online format. Requires Internet access and email. Instructor email: fischer@smccd.edu.

ART 130 ART APPRECIATION

NEW! Recommended: Eligibility for ENGL 100, 105 or equivalent. A recognition and evaluation of arts' ability to communicate the influences of history, culture and technology upon the artist and as reflected in their works. Transfer: UC; CSU (C1).

93120 ART 130 OL By Arr 48 Hours ONLINE Fischer 3.0

ART 130 OL is offered in an online format. Requires Internet access and email. Instructor email: fischer@smccd.edu.

BIOL 150 INTRODUCTION TO MARINE BIOLOGY

Recommended: Eligibility for ENGL 836. Natural history of marine animals and plants and their relationships with the oceanic environment. Transfer: UC; CSU (B2).

80163 BIOL 150 OL By Arr 48 Hours ONLINE Bookstaff 3.0

Biology 150 OL is taught in an online format. Requires Internet access and email. Exams will be taken on campus or via approved proctored arrangements. Orientation is required and done online on or before August 17. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for orientation and course information. Instructor email contact: bookstaffs@smccd.edu.

93139 BIOL 150 OM By Arr 48 Hours ONLINE Bookstaff 3.0

Biology 150 OM is taught in an online format. Requires Internet access and email. Exams will be taken on campus or via approved proctored arrangements. Orientation is required and done online on or before August 17. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for orientation and course information. Instructor email contact: bookstaffs@smccd.edu.

BUS. 100 INTRODUCTION TO BUSINESS

Recommended: Eligibility for ENGL 836. Survey of business functions and terminology; introduces career opportunities. Transfer: UC; CSU (D3).

80175 BUS. 100 OL By Arr 48 Hours ONLINE Pate 3.0
Dates for BUS. 100 OL: 8/17-10/12

BUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

BUS. 103 INTRODUCTION TO BUSINESS INFORMATION SYSTEMS

Recommended: CAOT 104 or equivalent; and eligibility for ENGL 836 or equivalent. An introduction to computer systems and their role in building modern business information systems. Topics include computer terminology, architecture, operating systems, applications, hardware, data communications, HTML, computer ethics, intellectual property, copyright infringement, and office software applications. Plus one lab hr/wk by arrangement. *NOTE: With the exception of the online sections, this course has a non-refundable materials charge of \$3.* Transfer: UC; CSU.

88228 BUS. 103 OL By Arr 48 Hours ONLINE Motipara 3.0
BUS. 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: motipara@smccd.edu.

88232 BUS. 103 OM By Arr 48 Hours ONLINE Motipara 3.0
BUS. 103 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: motipara@smccd.edu.

BUS. 123 STATISTICS

Prereq: MATH 120 or equivalent. Recommended: BUS. 120 and eligibility for ENGL 836. Introduction to descriptive techniques and methods of inference, probability and probability distributions. Transfer: UC; CSU (B4).

80186 BUS. 123 OL By Arr 48 Hours ONLINE Ortiz 3.0

BUS. 123 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ortiz@smccd.edu.

BUS. 200 INTRODUCTION TO INTERNATIONAL BUSINESS

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to strategy and management of international business. Topics include international trade theory and how companies develop competitive advantage in international markets, marketing, production, and financial management, the organization of human resources, and management of risk. Transfer: CSU (D3).

85792 BUS. 200 OL By Arr 48 Hours ONLINE Pate 3.0

BUS. 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

BUS 246 DOING BUSINESS IN CHINA

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. A comprehensive study of Chinese business operations and challenges. Students will apply practical guidelines in conducting business with Chinese counterparts for successful negotiations and business ventures. Transfer: CSU.

92400 BUS. 246 OL By Arr 48 Hours ONLINE Pate 3.0
Dates for BUS. 246 OL: 10/18-12/8

BUS. 246 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

BUS. 249 INTRODUCTION TO INTERNATIONAL LOGISTICS FOR CUSTOMS BROKERS AND FREIGHT FORWARDERS

Students will be introduced to international purchase-sale agreement negotiations using Incoterms, foreign exchange and collections, introduction to international supply chains and cargo transportation, cargo security and risk management. Transfer: CSU.

91818 BUS. 249 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0

BUS. 249 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: guadamuzcabral@smccd.edu.

BUS 261 CUSTOMS ADMISSIBILITY, CLASSIFICATION, VALUE AND ENTRY

Learn about U.S. import admissibility, tariff classification and value, how to prepare a customs entry, and additional processing required for certain products. Transfer: CSU.

91822 BUS. 261 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0
Dates for BUS. 261 OL: 8/17-10/12

BUS. 261 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: guadamuzcabral@smccd.edu.

BUS 263 U.S. EXPORT AND DESTINATION COUNTRY IMPORT REQUIREMENTS; FOREIGN COLLECTIONS

Learn U.S. export and foreign country import requirements, bank collections and letters of credit. Transfer: CSU.

93138 BUS. 263 OL By Arr 48 Hours ONLINE Phelps 3.0
Dates for BUS. 263 OL: 8/17-10/12

BUS. 263 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: phelpsg@smccd.edu.

BUS 267 OCEAN FORWARDER & NVOCC REGULATION, OPERATIONS AND WORK-FLOW

Learn about ocean carriers and intermodal shipping, ocean forwarder and NVOCC regulation and operational process, and how to prepare a bill of lading. Transfer: CSU.

93213 BUS. 267 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0
Dates for BUS. 267 OL: 10/19-12/14

BUS. 267 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: guadamuzcabral@smccd.edu.

BUS. 268 AIR FORWARDER OPERATION AND WORK-FLOW

Learn about air cargo operations, air forwarders services and transaction process steps. Transfer: CSU.

92984 BUS. 268 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0
Dates for BUS. 268 OL: 10/19-12/14

BUS. 268 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: guadamuzcabral@smccd.edu.

BUS. 279 IMPORT/EXPORT MANAGEMENT

Recommended: Eligibility for ENGL 836 or equivalent. Review practical aspects of Import/Export procedures for small/medium sized companies. Focus is on international trading transactions including sourcing, financing, payment methods, shipping, incoterms and documentation. Transfer: CSU.

93141 BUS. 279 OL By Arr 24 Hours ONLINE Kilmartin 1.5
Dates for BUS. 279 OL: 8/17-10/12

BUS. 279 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: kilmartin@smccd.edu.

CAOT 100 BEGINNING COMPUTER KEYBOARDING

Short course for students who want to learn how to type and develop skill using the computer keyboard. Typing drills only. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

88271 CAOT 100 OL By Arr 24 Hours ONLINE Gianoli 1.5
Dates for the OL section: 8/17-10/12

CAOT 100 OL is offered in an online format. Students must have Internet access and an email address. Email instructor at gianoli@smccd.edu before first scheduled class.

88270 CAOT 100 OM By Arr 24 Hours ONLINE Gianoli 1.5
Dates for the OM section: 10/19-12/14

CAOT 100 OM is offered in an online format. Students must have Internet access and an email address. Email instructor at gianoli@smccd.edu before first scheduled class.

CAOT 101 COMPUTER KEYBOARDING SKILL BUILDING

Prereq: CAOT 100 or equivalent; ability to type without looking at the keyboard. Students improve keyboarding speed and accuracy on computers. Typing drills only. Plus lab hours by arrangement. May be repeated for credit up to a maximum of 6 units. Transfer: CSU.

88247 CAOT 101 OL By Arr 24 Hours ONLINE Gianoli 1.5
Dates for the OL section: 8/17-10/12

CAOT 101 OL is offered in an online format. Students must have Internet access and an email address. Email instructor at gianoli@smccd.edu before first scheduled class.

91108 CAOT 101 OM By Arr 24 Hours ONLINE Gianoli 1.5
Dates for the OM section: 10/19-12/14

CAOT 101 OM is offered in an online format. Students must have Internet access and an email address. Email instructor at gianoli@smccd.edu before first scheduled class.

CAOT 200 INTRODUCTION TO MS OFFICE SUITE

Recommended: CAOT 104 or equivalent. Students learn the essentials of Microsoft Office Suite applications: Word, Excel, PowerPoint and Access. This course provides a basic introduction to MS Office Suite and prepares the student for in-depth learning for the more advanced elements of Word, Excel, PowerPoint and Access. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

90487 CAOT 200 OL By Arr 32 Hours ONLINE Motipara 2.0
Dates for CAOT 200 OL: 8/23-11/8

CAOT 200 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

CAOT 201 INTEGRATION OF MS OFFICE APPLICATIONS

Prereq: CAOT 200 or equivalent. Integrate the four Microsoft Office applications (Word, Excel, Access and PowerPoint) by inserting documents, linking information, and embedding objects using exercises and case studies. Students will learn how to convert documents to HTML and create Web presentations. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

90489 CAOT 201 OL By Arr 16 Hours ONLINE Motipara 1.0
Dates for CAOT 201 OL: 11/15-12/13

CAOT 201 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 214 WORD PROCESSING I: WORD

PC/MAC FRIENDLY

Prereq: Knowledge of computer keyboard or completion of a typing class. Hands-on approach using a PC to learn concepts and practical applications of Microsoft Word to create, edit, format, manage and enhance documents. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

88318 CAOT 214 OL By Arr 16 Hours ONLINE Cervantes 1.0
Dates for CAOT 214 OL: 8/18-9/27

CAOT 214 OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.

CAOT 215 WORD PROCESSING II: WORD

PC/MAC FRIENDLY

Prereq: CAOT 214 or equivalent. Students increase word processing skills using a PC and Word in a hands-on environment to complete practical applications involving merges, tables, graphics, macros and styles. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

88317 CAOT 215 OL By Arr 32 Hours ONLINE Cervantes 2.0
Dates for CAOT 215 OL: 10/4-12/13

CAOT 215 OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.

CAOT 222 BUSINESS PRESENTATIONS I: POWERPOINT

Recommended: CAOT 104 or equivalent. Learn Microsoft PowerPoint software to create effective business slide presentations. Course incorporates animation, sound and video clips, clip art and smart art. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

89250 CAOT 222 OL By Arr 16 Hours ONLINE Motipara 1.0
Dates for CAOT 222 OL: 8/23-9/27

CAOT 222 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 223 BUSINESS PRESENTATIONS II: POWERPOINT

Prereq: CAOT 222 or equivalent. Students will learn advanced features of PowerPoint, create professional presentations containing embedded objects, sound and video clips, and convert presentations to HTML for viewing on the Web. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

89872 CAOT 223 OL By Arr 16 Hours ONLINE Motipara 1.0
Dates for CAOT 223 OL: 10/4-11/1

CAOT 223 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 225 SPREADSHEETS I: EXCEL

Recommended: CAOT 104 or equivalent. Discover the power and speed that the MS Office Excel spreadsheet software program brings to creating worksheets, building formulas and built-in functions, and presenting data in graphic form with charts. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

88295 CAOT 225 OL By Arr 16 Hours ONLINE Roumbanis 1.0
Dates for CAOT 225 OL: 8/23-9/27

CAOT 225 OL is offered in an online format. Requires Internet access and email. Email instructor at roumbanis@smccd.edu before first scheduled class.

CAOT 226 SPREADSHEETS II: EXCEL

Recommended: CAOT 225 or equivalent. Students expand Excel knowledge by learning to design, enhance, link and consolidate worksheets. Topics include statistical and financial functions, database management, templates, lookup functions, macros, Pivot Charts and Pivot Tables. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

89199 CAOT 226 OL By Arr 32 Hours ONLINE Roumbanis 2.0
Dates for CAOT 226 OL: 10/4-12/13

CAOT 226 OL is offered in an online format. Requires Internet access and email. Email instructor at roumbanis@smccd.edu before first scheduled class.

CAOT 230 DATABASE APPLICATIONS I: ACCESS

Recommended: CAOT 104 or equivalent and eligibility for ENGL 836. A hands-on introduction to Access, a Windows database software package for business data handling tasks. Includes database design, business data input, storage, retrieval, editing and reporting. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

89201 CAOT 230 OL By Arr 16 Hours ONLINE Fraser 1.0
Dates for CAOT 230 OL: 8/23-9/27

CAOT 230 OL is offered in an online format. Requires Internet access and email. Email instructor at fraserl@smccd.edu before first scheduled class.

CAOT 231 DATABASE APPLICATIONS II: ACCESS

Prereq: CAOT 230 or equivalent. For students who want to use Access to become professionally competent in database management software. Emphasis on advanced topics: storage, retrieval, queries, SQL, reporting, and Visual Basic. Plus lab hours by arrangement. May be repeated once for credit. Transfer: CSU.

89202 CAOT 231 OL By Arr 32 Hours ONLINE Fraser 2.0
Dates for CAOT 231 OL: 10/4-12/13

CAOT 231 OL is offered in an online format. Requires Internet access and email. Email instructor at fraserl@smccd.edu before first scheduled class.

CAOT 301 MAXIMIZING YOUR EMPLOYMENT POTENTIAL

PC/MAC FRIENDLY

In this culminating course, students prepare resumes, employment correspondence, use the Internet to explore employment resources, networking, interview techniques, and hiring strategies to obtain employment or qualify for promotions. May be repeated once for credit. Transfer: CSU.

88348 CAOT 301 OL By Arr 16 Hours ONLINE Cervantes 1.0
Dates for CAOT 301 OL: 9/29-11/3

CAOT 301 OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.

CAOT 403 HTML & WEB AUTHORIZING APPLICATIONS I

Prereq: Completion of, or concurrent enrollment in, either CAOT 104, CAOT 212, CAOT 214, or equivalent. Students will learn how to create, edit, upload and link web pages for use on the Internet using HTML and DreamWeaver. Plus lab hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

88191 CAOT 403 OL By Arr 24 Hours ONLINE Motipara 1.5
Dates for CAOT 403 OL: 8/17-10/12

CAOT 403 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 404 HTML & WEB AUTHORIZING APPLICATIONS II

Prereq: CAOT 403 or equivalent. An intermediate hands-on course using HTML and DreamWeaver. More in-depth coverage of graphics, tables, frames, layout, interaction, and advanced HTML including website development. Plus lab hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

88197 CAOT 404 OL By Arr 24 Hours ONLINE Motipara 1.5
Dates for CAOT 404 OL: 10/19-12/14

CAOT 404 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.

CAOT 410 PHOTOSHOP ESSENTIALS

PC/MAC FRIENDLY Recommended: CAOT 104 or equivalent. Use Photoshop to digitally convert, edit and design your own scanned photographs and graphics. See how easy it is to organize, clean up old photos and create exciting new images for the web, print and other current digital media formats. Plus lab hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

88226 CAOT 410 OL By Arr 24 Hours ONLINE Cervantes 1.5
Dates for CAOT 410 OL: 8/23-10/18

CAOT 410 OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.

CAOT 411 PHOTOSHOP FOR THE WEB

PC/MAC FRIENDLY *Prereq:* CAOT 410 or equivalent and CAOT 403 or equivalent. Using Photoshop, students will learn to create, edit and manipulate graphics for the Web. Topics include banners, background images, image maps, and rollovers, actions, filters, masks and channels. Plus lab hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

92411 CAOT 411 OL By Arr 24 Hours ONLINE Cervantes 1.5
Dates for CAOT 411 OL: 10/25-12/13

CAOT 411 OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.

CAOT 412 FLASH I

Prereq: CAOT 403 or equivalent. Create interactive web animation using Flash MX 2004. Learn drawing tools, grouping, creating graphic symbols, keyframes, frame-by-frame animation, layers, tweening, action buttons, and publishing Flash movies. Plus lab hours by arrangement. Also listed as COMP 412. May be repeated for credit a maximum of three times. Transfer: CSU.

88215 CAOT 412 OL By Arr 24 Hours ONLINE Weeks 1.5
Dates for CAOT 412 OL: 8/23-10/18

CAOT 412 OL is offered in an online format. Requires Internet access and email. Contact instructor at weeks@smccd.edu before first scheduled class.

CAOT 413 FLASH II

Prereq: CAOT 412 or equivalent. Students expand their knowledge using advanced features of Flash. Features include masking, movie clips, multiple timelines, sound control, pull down menus, preloaders, and ActionScript. Plus lab hours by arrangement. Also listed as COMP 413. May be repeated twice for credit. Transfer: CSU.

89207 CAOT 413 OL By Arr 24 Hours ONLINE Weeks 1.5
Dates for CAOT 413 OL: 10/25-12/13

CAOT 413 OL is offered in an online format. Requires Internet access and email. Contact instructor at weeks@smccd.edu before first scheduled class.

CAOT 416 ADOBE INDESIGN ESSENTIALS

Recommended: CAOT 214 or equivalent and CAOT 104 or equivalent. Explore the amazing features of Adobe InDesign the new industry standard for page layout and design. Create professional looking newsletters, advertisements, magazine articles, brochures, flyers and other documents. Transfer: CSU.

91814 CAOT 416 OL By Arr 48 Hours ONLINE Weeks 3.0

CAOT 416 OL is offered in an online format. Requires Internet access and email. Contact instructor at weeks@smccd.edu before first scheduled class.

COMP 412 FLASH I

Prereq: CAOT 403 or equivalent. Create interactive web animation using Adobe Flash CS3. Learn drawing tools, grouping, creating graphic symbols, keyframes, frame-by-frame animation, layers, tweening, action buttons, and publishing Flash movies. Plus lab hours by arrangement. Also listed as CAOT 412. May be repeated once for credit. Transfer: CSU.

90576 COMP 412 OL By Arr 24 Hours ONLINE Weeks 1.5
Dates for COMP 412 OL: 8/23-10/18

COMP 412 OL is offered in an online format. Requires Internet access and email. Contact instructor at weeks@smccd.edu before first scheduled class.

COMP 413 FLASH II

Prereq: CAOT/COMP 412 or equivalent. Students expand their knowledge using advanced features of Flash. Features include masking, movie clips, multiple time lines, sound control, pull-down menus, preloaders, and Actionscript. Plus lab hours by arrangement. Also listed as CAOT 413. May be repeated once for credit. Transfer: CSU.

90577 COMP 413 OL By Arr 24 Hours ONLINE Weeks 1.5
Dates for COMP 413 OL: 10/25-12/13

COMP 413 OL is offered in an online format. Requires Internet access and email. Contact instructor at weeks@smccd.edu before first scheduled class.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

GO ONLINE

24 hours a day, 7 days a week

If you have email and Internet access, you have everything you need to take advantage of the opportunity to learn online! Enrolling in online courses allows you to enjoy the benefits of a traditional classroom education in a non-traditional way. Online courses provide you with the freedom to plan your coursework around your personal schedule while maintaining interaction with faculty and fellow students. Enter the "virtual classroom" at any time of the day or night to participate in meaningful class discussions, access course information and lectures, work on challenging assignments, and take part in exciting group activities.

Students who have tried online classes tell us they prefer the independence of completing quality college courses via the Internet. Consider joining us on the Web!



Select courses are offered online or hybrid in the following departments this semester*

Accounting ~ Art ~ Biology ~ Business
 Computer Applications & Office Technology
 Computer Science ~ Dance
 Early Childhood Education ~ Economics ~ English
 Fitness ~ Health Science ~ History ~ Literature
 Mathematics ~ Music ~ Paralegal Studies
 Philosophy ~ Psychology ~ Sociology ~ Wellness

**will include one or more on-campus meetings*

DANC 680SC DANCE APPRECIATION

NEW! An online course designed to give the student an overview of dance history. Beginning with classical era folk and ethnic dance, this course will survey the development of Modern, Ballet, Jazz and other dance forms. Focusing largely on the 20th Century, students will read, write, and watch videos to form an overview of the history of dance and the historical events that influenced the major choreographers of the 20th Century. *NOTE: This course is not activity-based and is not applicable to the specific area requirement in Physical Education for the Associate Degree.* Transfer: CSU.

93054 DANC 680SC OL By Arr 48 Hours ONLINE Steele 3.0
 DANC 680SC OL is taught in an online format. For more information, please contact Amber Steele at (650) 378-7301 x19365, or email steelea@smccd.edu.

ECE. 201 CHILD DEVELOPMENT

Recommended: Eligibility for ENGL 836. Introduction to child development that includes physical, psychosocial, and cognitive/language development milestones for children, both typical and atypical, from conception through adolescence. Also listed as PSYC 201. Transfer: UC; CSU (D3, E1).

92870 ECE. 201 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0
 ECE. 201 OL is taught in an online format. Requires Internet access and email. Instructor email: mcclainrochak@smccd.edu.

ENGL 100 COMPOSITION

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3).

91114 ENGL 100 OL By Arr 48 Hours ONLINE Powers 3.0
 ENGL 100 OL is offered in an online format. Requires Internet access and email. Instructor email: powersj@smccd.edu.

91932 ENGL 100 OM By Arr 48 Hours ONLINE Powers 3.0
 ENGL 100 OM is offered in an online format. Requires Internet access and email. Instructor email: powersj@smccd.edu.

93093 ENGL 100 ON By Arr 48 Hours ONLINE Christensen 3.0
 ENGL 100 ON is offered in an online format. Requires Internet access and email. Instructor email: christenseng@smccd.edu.

ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING

Prereq: ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).

92599 ENGL 110 OL By Arr 48 Hours ONLINE Bell 3.0
 ENGL 110 OL is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by August 17. Instructor email: bellr@smccd.edu.

91639 ENGL 110 OM By Arr 48 Hours ONLINE Bell 3.0
 ENGL 110 OM is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by August 17. Instructor email: bellr@smccd.edu.

91638 ENGL 110 ON By Arr 48 Hours ONLINE Powers 3.0
 ENGL 110 ON is offered in an online format. Requires Internet access and email. Instructor email: powersj@smccd.edu.

ENGL 165 CRITICAL THINKING & ADVANCED COMPOSITION

Prereq: ENGL 100 or 105 with grade of C or better. Course will teach students to use critical thinking, reading, and writing skills through discussion of ideas and a progression of argumentative writing assignments. Transfer: UC; CSU (A3).

91086 ENGL 165 OL By Arr 48 Hours ONLINE Tindall 3.0
 ENGL 165 OL is offered in an online format. Requires Internet access and email. Instructor email: tindallr@smccd.edu.

FITN 199 INTERACTIVE CARDIOVASCULAR FITNESS

NEW! An online fitness course utilizing technology to verify performance via self-reported cardiovascular exercise, assignments, testing and discussion. Students will learn to improve fitness through the use of cardiovascular exercise. Students are required to have an iPod Nano and Nike + iPod Sport Kit or Nike + Sportband. May be repeated for credit a maximum of three times. Transfer: CSU.

93193 FITN 199 OL By Arr 64 Hours ONLINE Corsiglia 2.0
FITN 199 OL is taught in an online format. For more information on the class and orientation, please contact Kevin Corsiglia at (650) 738-4214, or email corsigliak@smccd.edu.

HIST 201 UNITED STATES HISTORY I

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History to the mid-19th century. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

92421 HIST 201 OL By Arr 48 Hours ONLINE Ulloa 3.0
HIST 201 OL is offered in an online format. Requires Internet access and email. Instructor email: ulloaj@smccd.edu.

HIST 310 CALIFORNIA HISTORY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. An historical survey of the social, economic, political, and cultural development of California from the Indian and Spanish period to the present. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D2a).

92424 HIST 310 OL By Arr 48 Hours ONLINE Staff 3.0
HIST 310 OL is offered in an online format. Requires Internet access and email.

MATH 120 INTERMEDIATE ALGEBRA

Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Review/extension of elementary algebra through exponential, logarithmic, polynomial, radical, and rational functions. An emphasis on modeling real life situations. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.*

91746 MATH 120 OL By Arr 80 Hours ONLINE Moss 5.0
MATH 120 OL is taught in an online format. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before August 18. Check instructor website at <http://www.smccd.edu/accounts/moss> for orientation and course information. Instructor email contact: moss@smccd.edu.

MATH 200 PROBABILITY & STATISTICS

Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* Transfer: UC; CSU (B4).

91249 MATH 200 OL By Arr 64 Hours ONLINE Moss 4.0
MATH 200 OL is taught in an online format. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before August 18. Check instructor website at <http://www.smccd.edu/accounts/moss> for orientation and course information. Instructor email contact: moss@smccd.edu.

91755 MATH 200 OM By Arr 64 Hours ONLINE Kazaryan 4.0
MATH 200 OM is taught in an online format. Requires internet access and email. Course orientation and testing information will be sent to registered students at their my.smccd.edu email account. Instructor email: kazaryan@smccd.edu.

MATH 201 QUANTITATIVE REASONING

NEW! *Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Development of the necessary concepts and skills for reasoning logically and quantitatively and application of these concepts to practical, real-life situations. Topics include number systems, logic, geometry, probability and statistics, exponential modeling, and patterns. Plus one hr/wk by arrangement. Transfer: UC; CSU (B4).

93209 MATH 201 OL By Arr 48 Hours ONLINE Moss 3.0
MATH 201 OL is taught in an online format. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before August 18. Check instructor website at <http://www.smccd.edu/accounts/moss> for orientation and course information. Instructor email contact: moss@smccd.edu.

MUS. 100 FUNDAMENTALS OF MUSIC

Establishes a basic musical vocabulary for students who wish to begin the study of music. Transfer: UC; CSU (C1).

89886 MUS. 100 OL By Arr 48 Hours ONLINE Millar 3.0
MUS. 100 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/music_100ol.htm.

MUS. 202 MUSIC APPRECIATION

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The learning of effective music listening skills to enhance musical enjoyment. Transfer: UC; CSU (C1).

89682 MUS. 202 OL By Arr 48 Hours ONLINE Millar 3.0
MUS. 202 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/new_page_2.htm.

MUS. 204 MUSIC HISTORY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the development of musical expression in Western Civilization from Medieval times to the music of our time. Transfer: UC; CSU (C1).

91115 MUS. 204 OL By Arr 48 Hours ONLINE Millar 3.0
MUS. 204 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/new_page_1.htm.

PSYC 100 GENERAL PSYCHOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. Transfer: UC; CSU (D3).

92429 PSYC 100 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0
PSYC 100 OL is taught in an online format. Requires internet access and email. Instructor email: mccclairnrochak@smccd.edu.

93157 PSYC 100 OM By Arr 48 Hours ONLINE Rose 3.0
PSYC 100 OM is taught in an online format. Requires internet access and email. Instructor email: rose@smccd.edu.

PSYC 110 COURTSHIP, MARRIAGE & FAMILY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The family as an institution in relation to other aspects of society; dating and courtship. Also listed as SOCI 110. Transfer: UC; CSU (D3).

92426	PSYC 110	OL	By Arr	48 Hours	ONLINE	Lynn	3.0
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PSYC 110 OL is taught in an online format. Requires Internet access and email. Instructor email: lynnd@smccd.edu.

PSYC 200 DEVELOPMENTAL PSYCHOLOGY

Recommended: Eligibility for ENGL 100. Survey course examining physical, cognitive and psychological changes that occur across the life span. Models, influences and research relevant to human development will be presented. Transfer: UC; CSU (D3, E1).

92428	PSYC 200	OL	By Arr	48 Hours	ONLINE	Lynn	3.0
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PSYC 200 OL is taught in an online format. Requires Internet access and email. Instructor email: lynnd@smccd.edu.

PSYC 201 CHILD DEVELOPMENT

Recommended: Eligibility for ENGL 836. Introduction to child development that includes physical, psychosocial, and cognitive/language development milestones for children, both typical and atypical, from conception through adolescence. Also listed as PSYC 201. Transfer: UC; CSU (D3, E1).

92862	PSYC 201	OL	By Arr	48 Hours	ONLINE	McClain-Rocha	3.0
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PSYC 201 OL is taught in an online format. Requires Internet access and email. Instructor email: mcclainrochak@smccd.edu.

PSYC 410 ABNORMAL PSYCHOLOGY

Recommended: Eligibility for ENGL 836. Symptoms, causes and treatments of psychological disorders are examined. Topics include personality disorders, depression, bipolar disorder, anxiety, schizophrenia, and other related disorders. Transfer: UC; CSU (D3).

93152	PSYC 410	OL	By Arr	48 Hours	ONLINE	Merrill-Sinarle	3.0
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PSYC 200 OL is taught in an online format. Requires Internet access and email. Instructor email: merrill@smccd.edu.

SOCI 110 COURTSHIP, MARRIAGE AND FAMILY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The family as an institution in relation to other aspects of society; dating and courtship. Also listed as PSYC 110. Transfer: UC; CSU (D3).

92427	SOCI 110	OL	By Arr	48 Hours	ONLINE	Lynn	3.0
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SOCI 110 OL is taught in an online format. Requires Internet access and email. Instructor email: lynnd@smccd.edu.

WELL 880SA INTRO TO "WHOLISTIC" HEALTH

Introduction to a variety of wholistic health modalities, including massage therapy, yoga, breath work, herbology, aromatherapy, flower essences, gem elixirs, and Ayurveda and Chinese medicine. May be repeated once for credit.

ONLINE

92881	WELL 880SA	OL	By Arr	48 Hours	ONLINE	Leary	3.0
			Sat	10:00-12:00	4-102		

WELL 880SA OL will be held online with optional meetings on campus. Optional meetings on campus on Saturdays 8/20, 10/8 and 12/17 from 10:00 am to 12:00 pm in Building 4, Room 102. Students must have Internet access and an email address. Orientation meeting on Saturday, August 20, from 10:00 am to 12:00 pm in Building 4, Room 102. Instructor email: learym@smccd.edu.

Hybrid Courses

Hybrid courses are those that substitute more than half of the face-to-face instructional hours with online work. The course may have some regularly scheduled on-campus meetings without alternative distance education means of student participation.

ACTG 100 ACCOUNTING PROCEDURES

Recommended: MATH 811 or equivalent, BUS. 115 or equivalent, either CAOT 104 or CAOT 225 or equivalent, and eligibility for ENGL 836. Introduction to financial accounting procedures for proprietorships in service and merchandising operations. Instruction in manual and computerized accounting systems with hands-on computer experience. Plus 2 lab hrs/wk by arrangement. Transfer: CSU.

80006	ACTG 100	HW	By Arr	24 Hours	HYBRID	Zhang	3.0
			Sat	8:30-11:50	8-8211		

ACTG 100 HW will be held online and on campus. Classes will meet on campus on Saturdays 8/20, 9/10, 9/24, 10/1, 10/29, 11/5, 12/3 and 12/17 from 8:30 to 11:50 am in Room 8211. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Saturday, August 20, from 8:30 to 11:50 am in Room 8211 – attendance required. Instructor email: zhangh@smccd.edu.

BIOL 110 PRINCIPLES OF BIOLOGY

NEW! Recommended: Eligibility for ENGL 836. Nature and function of living systems using natural selection and physiological survival as unifying theme. Recommended for lab science transfer requirement. Lecture must be accompanied by a lab session. Transfer: UC; CSU (B2, B3).

80155	BIOL 110	HA	By Arr	48 Hours	HYBRID	Bookstaff	4.0
	LAB		M	1:10-3:50	7-7238	Gearhart	

BIOL 110 HA will be held online and on campus. Requires Internet access and email. Exams will be taken on campus or via approved proctored arrangements. Orientation is required and done online on or before August 17. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for orientation and course information. Instructor email contact: bookstaffs@smccd.edu.

80156	BIOL 110	HB	By Arr	48 Hours	HYBRID	Bookstaff	4.0
	LAB		W	1:10-3:50	7-7238	Gearhart	

BIOL 110 HB will be held online and on campus. Requires Internet access and email. Exams will be taken on campus or via approved proctored arrangements. Orientation is required and done online on or before August 17. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for orientation and course information. Instructor email contact: bookstaffs@smccd.edu.

BUS. 485 MEDICAL TERMINOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as HSCI 484. Transfer: CSU.

92404	BUS. 485	HX	By Arr	48 Hours	HYBRID	Holland	3.0
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BUS. 485 HX will be held online and on campus. Students must have Internet access and an email address. Orientation meeting on Monday, August 22, from 6:30 to 9:35 pm in Room 8302 – attendance required. Instructor email: hollandc@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

ECON 100 PRINCIPLES OF MACROECONOMICS

Recommended: Eligibility for ENGL 836 and MATH 110. The economic system and its problems; determination of the level of output; prices, monetary theory, government policies and economic growth. Transfer: UC; CSU (D3).

87360 ECON 100 HW By Arr 48 Hours HYBRID Kress 3.0

ECON 100 HW will be held online and on campus. There are four required on-campus meetings for orientation and testing. Mandatory orientation meeting on campus on Saturday, August 20, from 9:10 to 10:15 am, in Room 7110.

ECON 102 PRINCIPLES OF MICROECONOMICS

Prereq: ECON 100. Recommended: Eligibility for ENGL 836 and MATH 110. The economic system and its problems; the functioning of the market, pricing of products, the determination of wages, international trade. Transfer: UC; CSU (D3).

89677 ECON 102 HW By Arr 48 Hours HYBRID Kress 3.0

ECON 102 HW will be held online and on campus. There are four required on-campus meetings for orientation and testing. Mandatory orientation meeting on campus on Saturday, August 20, from 11:00 to 12:15 pm, in Room 7110.

ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING

Prereq: ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).

92321 ENGL 110 HJ By Arr 48 Hours HYBRID Hibble 3.0

ENGL 110 HJ will be held online and on campus. Requires Internet access and email. Instructor email: hibblea@smccd.edu. Orientation meeting on Wednesday, August 17, from 6:00 to 6:50 pm, in Room 2117B.

ENGL 875 ENGLISH GRAMMAR

Review of English grammar with emphasis on practicing standard English skills and correctness for use in academic papers. Appropriate for all levels of English. (Units do not count toward the Associate Degree.)

90458 ENGL 875 HJ By Arr 48 Hours HYBRID Westfall 3.0

ENGL 875 HJ will be held online and on campus. Requires Internet access and email. Instructor email: westfall@smccd.edu. Orientation meeting on Wednesday, August 17, 5:00 to 5:40 pm, in Room 2117A.

HIST 202 UNITED STATES HISTORY II

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History from the mid-19th century to the present. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

93126 HIST 202 HJ By Arr 48 Hours HYBRID Messner 3.0

HIST 202 HJ will be held online and on campus. Requires Internet access and email. Orientation meeting on Tuesday, August 23, 6:00 to 6:50 pm, in Building 4, Room 170. Instructor email: messnerm@smccd.edu.

HSCI 484 MEDICAL TERMINOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as BUS. 485. May be repeated for credit. Transfer: CSU.

92573 HSCI 484 HX By Arr 48 Hours HYBRID Holland 3.0

HSCI 484 HX will be held online and on campus. Students must have Internet access and an email address. Orientation meeting on Monday, August 22, from 6:30 to 9:35 pm in Room 8302 – attendance required. Instructor email: hollandc@smccd.edu.

LEGL 671 PARALEGAL INTERNSHIP I

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Students are strongly advised to complete or enroll concurrently in LEGL 443 or LEGL 445. Paralegal students gain practical hands-on experience through unpaid volunteer or paid employment at public and private legal organizations. Interns are supervised by professional legal personnel and a paralegal instructor. Transfer: CSU.

92474 LEGL 671 HJ By Arr 48 Hours HYBRID Prater-Slack 4.0

LEGL 671 HJ will be held online and on campus. Classes will meet on campus on Tuesdays, 8/23 and 8/30, from 5:30 to 7:00 pm in Room 2117B. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Tuesday, August 23, from 5:30 to 7:00 pm in Room 2117B – attendance required. Instructor email: prater@smccd.edu.

LIT. 432 FOLKLORE

Prereq: ENGL 100 or 105, or equivalent. A lively study of folk tales, legends, beliefs, superstitions, proverbs, mythology, folk life, folk speech, folk songs, lyrics, folk epics, and their influence in the literature and culture that form our heritage. Transfer: UC; CSU (C2).

92333 LIT. 432 HJ By Arr 48 Hours HYBRID Hibble 3.0

LIT. 432 HJ will be held online and on campus. Requires Internet access and email. Instructor email: hibblea@smccd.edu. Orientation meeting on Wednesday, August 17, from 6:55 to 7:45 pm, in Room 2117B.

MUS. 275 HISTORY OF JAZZ

Historical development of jazz from a musical and sociological perspective. Topics include discussion of musical elements, vocal and instrumental ensembles, artistic values, and the role of jazz in our culture. Transfer: UC; CSU (C1).

91119 MUS. 275 HJ By Arr 48 Hours HYBRID Williams 3.0

MUS. 275 HJ will be held online and on campus. Orientation meeting on campus on Wednesday, August 17, 4:30 to 6:30 pm in Room 1111. Instructor email: williamsm@smccd.edu.

PHIL 103 CRITICAL THINKING

Recommended: Eligibility for ENGL 836. An informal logic and language course that develops general learning skills, aids to understanding, and creative problem solving. Plus one lab hr/wk by arrangement. Transfer: UC; CSU (A3).

80693 PHIL 103 HJ By Arr 48 Hours HYBRID Colombetti 3.0

PHIL 103 HJ will be held online and on campus. Orientation meeting on Thursday, August 18, from 2:00 to 2:50 pm, in Building 4, Room 180. Instructor email: colombetti@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

Short Courses

CRN COURSE TITLE DAY TIME UNIT(S) DATES

SELECTED SHORT COURSES BEGINNING IN AUGUST

88203	ACTG 103 OL	Ten Key Skills	By Arr	8 Hours	0.5	8/24-9/14
87335	ACTG 194 OL	Introduction to QuickBooks Pro 2011	By Arr	16 Hours	1.0	8/23-9/27
90978	AUTO 665SF SS	BAR A6 Alternative Training	Sat/Sun	9:00-5:00	1.5	8/27, 8/28, 9/10 & 9/11
80175	BUS. 100 OL	Introduction to Business	By Arr	48 Hours	3.0	8/17-10/12
93212	BUS. 107 JA	Dealing with Difficult People	W	6:30-9:35	1.0	8/17-9/21
88276	BUS. 230 AA	Introduction to International Marketing	TTh	11:10-12:25	1.5	8/18-10/13
91822	BUS. 261 OL	Customs Admissibility, Classification, Value and Entry	By Arr	48 Hours	3.0	8/17-10/12
93138	BUS. 263 OL	U.S. Export and Destination Country Import Requirements; Foreign Collections	By Arr	48 Hours	3.0	8/17-10/12
93141	BUS. 279 OL	Import/Export Management	By Arr	24 Hours	1.5	8/17-10/12
88267	CAOT 100 AX	Beginning Computer Keyboarding	TTh	9:35-10:50	1.5	8/18-10/18
88271	CAOT 100 OL	Beginning Computer Keyboarding	By Arr	24 Hours	1.5	8/17-10/12
88246	CAOT 101 AX	Computer Keyboarding Skill Building	TTh	9:35-10:50	1.5	8/18-10/18
88247	CAOT 101 OL	Computer Keyboarding Skill Building	By Arr	24 Hours	1.5	8/17-10/12
88248	CAOT 104 AS	Introduction to Computers with Windows I	MWF	9:10-10:00	1.5	8/17-10/10
88250	CAOT 104 JS	Introduction to Computers with Windows I	T	6:30-9:35	1.5	8/23-10/18
88312	CAOT 200 JS	Introduction to MS Office Suite	M	6:30-9:45	2.0	8/22-10/31
90487	CAOT 200 OL	Introduction to MS Office Suite	By Arr	32 Hours	2.0	8/23-11/8
88319	CAOT 214 AS	Word Processing I: Word	TTh	11:00-12:25	1.0	8/18-9/27
88318	CAOT 214 OL	Word Processing I: Word	By Arr	16 Hours	1.0	8/18-9/27
89250	CAOT 222 OL	Business Presentations I: PowerPoint	By Arr	16 Hours	1.0	8/23-9/27
88259	CAOT 225 AS	Spreadsheets I: Excel	MWF	10:10-11:00	1.0	8/17-9/23
88260	CAOT 225 JS	Spreadsheets I: Excel	W	6:30-9:30	1.0	8/17-9/21
88295	CAOT 225 OL	Spreadsheets I: Excel	By Arr	16 Hours	1.0	8/23-9/27
89201	CAOT 230 OL	Database Applications I: Access	By Arr	16 Hours	1.0	8/23-9/27
88265	CAOT 400 SS	Internet I	Sat	9:00-12:00	1.5	8/20-10/15
88184	CAOT 403 JS	HTML & Web Authoring Applications I	W	6:30-9:30	1.5	8/17-10/12
88191	CAOT 403 OL	HTML & Web Authoring Applications I	By Arr	24 Hours	1.5	8/17-10/12
90504	CAOT 410 SS	Photoshop Essentials	Sat	9:00-12:05	1.5	8/20-10/15
88226	CAOT 410 OL	Photoshop Essentials	By Arr	24 Hours	1.5	8/23-10/18
88215	CAOT 412 OL	Flash I	By Arr	24 Hours	1.5	8/23-10/18
90576	COMP 412 OL	Flash I	By Arr	24 Hours	1.5	8/23-10/18
93180	COSM 665SB SA	Introduction to Cosmetology	Sat	9:00-1:00	2.0	8/20-10/15
90145	COUN 100 BS	College Success - ESOL	MW	11:10-12:45	3.0	8/29-12/7
91239	COUN 100 JS	College Success	MW	4:30-6:00	3.0	8/29-12/14
90144	COUN 100 AS	College Success	TTh	11:10-12:45	3.0	8/30-12/8
92397	COUN 100 KS	College Success - EOPS	W	6:00-9:05	3.0	8/24-12/14
93202	CRER 665SJ AY	Student Success Learning Strategies – First Year Experience (LEAP)	TTh	12:10-1:30	1.5	8/23-10/13
91769	DSKL 825 BS	Assistive Computer Technology – Dragon Naturally Speaking	W	12:10-2:00	1.0	8/17-10/5
91774	DSKL 825 DS	Assistive Computer Technology – Kurzweil 3000	T	1:10-3:00	1.0	8/23-10/11
91771	DSKL 825 JS	Assistive Computer Technology – Kurzweil 3000	T	6:00-8:00	1.0	8/23-10/18
86771	ECE. 201 SX	Child Development	Sat	9:00-5:00	3.0	8/20, 8/27, 9/10, 9/17, 9/24 & 10/1
91857	ECE. 665SH SA	Child., Infant, Adult CPR/AED	Sat	8:00-4:00	0.5	8/27
92450	FASH 665SA JS	Costume History I	T	6:30-9:40	1.5	8/23-10/18
93060	FITN 314 SS	Backpacking for Fitness	Sat	11:00-1:40	0.5	8/20-10/17

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
90599	PSYC 201 SX	Child Development	Sat	9:00-5:00	3.0	8/20, 8/27, 9/10, 9/17, 9/24 & 10/1
80762	SOSC 160 AR	Women in Transition Seminar	T	12:35-2:40	1.0	8/23-10/4
91153	TEAM 112 JS	Basketball: Adv. Competition Strategies	MWF	5:25-7:30	1.0	8/19-10/14
91962	TEAM 192 AS	Men's Basketball Theory, Defense	MWF	2:00-4:05	2.0	8/19-10/14
93194	WELL 665SH US	Introduction to Flower Essences	Sun	9:00-5:00	0.5	8/28

SELECTED SHORT COURSES BEGINNING IN SEPTEMBER

92860	AUTO 665SY SA	2011 Smog Check Update	Sat/Sun	9:00-5:00	1.0	9/10-9/11
91978	AUTO 665SU SS	Car Care Basics for Women	Sat/Sun	9:00-1:00	0.5	9/24-9/25
88316	CAOT 215 AS	Word Processing II: Word	TTh	11:00-12:25	2.0	9/29-12/8
88317	CAOT 215 OL	Word Processing II: Word	By Arr	32 Hours	2.0	9/29-12/8
88300	CAOT 226 AS	Spreadsheets II: Excel	MWF	10:10-11:00	2.0	9/26-12/14
88301	CAOT 226 JS	Spreadsheets II: Excel	W	6:30-9:30	2.0	9/28-12/14
88348	CAOT 301 OL	Maximizing Your Employment Potential	By Arr	16 Hours	1.0	9/29-11/3
90503	CAOT 408 AS	Multimedia Project	MWF	11:10-12:00	2.0	9/14-12/6
91971	COUN 105 SS	Up Your Self-Esteem	Sat	8:30-4:30	0.5	9/10
89310	CRER 650 AH	Honors Seminar	F	12:10-1:00	0.5	9/9-12/9
91131	CRER 665SA SS	Deciding on a Major	Sat	8:30-4:30	0.5	9/10
91772	DSKL 825 CS	Assistive Computer Technology – Kurzweil 3000	M	12:10-2:00	1.0	9/12-11/7
93015	DSKL 880SD AS	Learning Skills Assessment/Advocacy	W	11:10-1:30	0.5	9/7-10/12
92489	ECE. 244 JS	Prekindergarten Learning and Development Guidelines	T	7:00-10:05	3.0	9/27-12/6
91859	ECE. 665SH SB	Child., Infant, Adult CPR/AED	Sat	8:00-4:00	0.5	9/24
92041	ELEC 410 AX	Intro to Solar Installation/Integration LAB	TTh	9:00-12:40 1:30-3:30	3.5	9/13-10/20
87370	EMC. 425 JS	CPR: Health Care Provider	MT	6:00-10:05	0.5	9/19-9/20
92571	ENVS 410 AX	Intro to Solar Installation/Integration LAB	TTh	9:00-12:40 1:30-3:30	3.5	9/13-10/20
91269	LSKL 830 AS	The Sentence	MW	12:10-1:00	0.5	9/14-10/5
91149	MATH 110 AS	Elementary Algebra	MTWTh	2:10-4:15	5.0	9/12-11/10
85129	MATH 120 AS	Intermediate Algebra	MTWTh	2:10-4:15	5.0	9/12-11/10
93195	WELL 665SI US	Introduction to Aromatherapy	Sun	9:00-5:00	0.5	9/11
93192	WELL 665SG US	Introduction to Back Massage	Sun	9:00-5:00	0.5	9/18
93204	WELL 665SJ US	Intro to Gem Elixirs	Sun	9:00-5:00	0.5	9/25

SELECTED SHORT COURSES BEGINNING IN OCTOBER

89218	ACTG 196 OL	Intermediate QuickBooks Pro 2011	By Arr	16 Hours	1.0	10/4-11/8
91880	ART 665S5 SS	Monotype	F/Sat/Sun	9:00-5:05	3.0	10/7-10/30
92772	AUTO 665SX SS	Car Care Basics for Women II	Sat/Sun	9:00-1:00	0.5	10/8-10/9
92858	AUTO 665SY SS	2011 Smog Check Update	Sat/Sun	9:00-5:00	1.0	10/8-10/9
89263	BUS. 226 AA	Global Business Negotiation	TTh	11:10-12:25	1.5	10/18-12/8
92400	BUS. 246 OL	Doing Business in China	By Arr	48 Hours	3.0	10/18-12/8
93213	BUS. 267 OL	Ocean Forwarder and NVOCC Regulation, Operations and Work-Flow	By Arr	48 Hours	3.0	10/19-12/14
92984	BUS. 268 OL	Air Forwarder Operations and Work-Flow	By Arr	48 Hours	3.0	10/19-12/14
88269	CAOT 100 BX	Beginning Computer Keyboarding	TTh	9:35-10:50	1.5	10/20-12/15
88270	CAOT 100 OM	Beginning Computer Keyboarding	By Arr	24 Hours	1.5	10/19-12/14
90626	CAOT 101 BX	Computer Keyboarding Skill Building	TTh	9:35-10:50	1.5	10/20-12/15
91108	CAOT 101 OM	Computer Keyboarding Skill Building	By Arr	24 Hours	1.5	10/19-12/14

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
87497	CAOT 105 AS	Intro to Computers with Windows II	MWF	9:10-10:00	1.0	10/12-12/16
88254	CAOT 105 JS	Intro to Computers with Windows II	T	6:30-9:45	1.0	10/25-12/6
89872	CAOT 223 OL	Business Presentations II: PowerPoint	By Arr	16 Hours	1.0	10/4-11/1
89199	CAOT 226 OL	Spreadsheets II: Excel	By Arr	32 Hours	2.0	10/4-12/13
89202	CAOT 231 OL	Database Applications II: Access	By Arr	32 Hours	2.0	10/4-12/13
88197	CAOT 404 OL	HTML & Web Authoring Applications II	By Arr	24 Hours	1.5	10/19-12/14
92413	CAOT 411 SS	Photoshop Portfolio	Sat	9:00-12:30	1.5	10/22-12/17
92411	CAOT 411 OL	Photoshop Portfolio	By Arr	24 Hours	1.5	10/25-12/13
89207	CAOT 413 OL	Flash II	By Arr	24 Hours	1.5	10/25-12/13
92569	CAOT 665S3 AS	Illustrator CS5	TTh	12:35-1:45	1.5	10/25-12/15
90577	COMP 413 OL	Flash II	By Arr	24 Hours	1.5	10/25-12/13
93181	COSM 665SB SS	Introduction to Cosmetology	Sat	9:00-1:20	2.0	10/22-12/17
88241	CRER 136 AY	Career Planning	TTh	12:10-1:00	1.0	10/18-12/8
91777	DSKL 825 ES	Assistive Computer Technology – Kurzweil 3000	T	1:10-3:00	1.0	10/18-12/6
91779	DSKL 825 FS	Assistive Computer Technology – Dragon Naturally Speaking	W	12:10-2:00	1.0	10/19-12/7
91780	DSKL 825 LS	Assistive Computer Technology – Dragon Naturally Speaking	T	6:00-8:00	1.0	10/25-12/13
93016	DSKL 880SD BS	Learning Skills Assessment/Advocacy	T	11:10-1:30	0.5	10/25-11/29
93148	ECE. 211 SS	Early Childhood Education Curriculum	Sat	9:00-5:00	3.0	10/8-11/19
89572	ECE. 241 SS	ECE Administration: Human Relations	Sat	9:00-5:00	3.0	10/15-10/29 & 11/19-12/10
91685	ECE. 273 SS	Supporting Young Bilingual Learners	Sat	9:00-5:00	1.0	10/15 & 10/29
91255	ECE. 665SD SS	Male Involvement	Sat	8:00-5:00	1.0	10/22 & 11/5
87371	EMC. 425 KS	CPR: Health Care Provider	MT	6:00-10:05	0.5	10/17-10/18
92452	FASH 665SB KS	Costume History II	T	6:30-9:45	1.5	10/25-12/13
91270	LSKL 831 AS	Editing and Proofreading	MW	12:10-1:00	0.5	10/12-11/2
93190	WELL 665SF US	Intro to Neck/Shoulder Massage	Sun	9:00-5:00	0.5	10/2
92907	WELL 665SB US	Self-Help Stress Reduction	Sun	9:00-5:00	0.5	10/9
92912	WELL 665SD US	Introduction to Hand Massage	Sun	9:00-5:00	0.5	10/16
92877	WELL 665SA US	Introduction to Herbal Medicine	Sun	9:00-5:00	0.5	10/23
92909	WELL 665SC US	Intro to Face/Décolleté Massage	Sun	9:00-5:00	0.5	10/30

SELECTED SHORT COURSES BEGINNING IN NOVEMBER

93215	AUTO 665SY SC	2011 Smog Check Update	Sat/Sun	9:00-5:00	1.0	11/5-11/
90983	AUTO 665SH SS	BAR L1 Alternative Training	Sat/Sun	9:00-5:00	1.5	11/19, 11/20, 12/3 & 12/4
88315	CAOT 201 JS	Integration of MS Office Applications	M	6:30-9:30	1.0	11/7-12/12
90489	CAOT 201 OL	Integration of MS Office Applications	By Arr	16 Hours	1.0	11/15-12/13
91201	COUN 106 SS	Anxiety Management	Sat	8:30-4:30	0.5	11/5
91271	LSKL 832 AS	Sentence Combining	MW	12:10-1:00	0.5	11/9-11/30
92914	WELL 665SE US	Introduction to Foot Massage	Sun	9:00-5:00	0.5	11/6

SELECTED SHORT COURSES BEGINNING IN DECEMBER

92861	AUTO 665SY SB	2011 Smog Check Update	Sat/Sun	9:00-5:00	1.0	12/10-12/11
91204	COUN 107 SS	Coping with Depression	Sat	8:30-4:30	0.5	12/10
92470	ECE. 360 SS	Advocacy in the Early Childhood Field	Sat	9:00-5:00	1.0	12/3-12/10
90529	EMC. 425 LS	CPR: Health Care Provider	MT	6:00-10:05	0.5	12/5-12/6

Off-Campus Courses

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
COMMUNITY LEARNING CENTER						
520 Tamarack Lane, South San Francisco						
91178	ESOL 851 SZ	High-Beginning ESL Listening and Speaking	Sat	9:30-1:00	3.0	8/20-12/17
HILLSDALE HIGH SCHOOL						
3115 Del Monte Street, San Mateo						
80708	PSYC 100 AZ	General Psychology	MF	1:30-2:45	3.0	8/19-12/9
OCEANA HIGH SCHOOL						
401 Paloma Avenue, Pacifica						
92570	MUS. 377 AZ	Guitar I	TTh	3:00-5:10	2.0	8/18-12/8
92825	MUS. 378 AZ	Guitar II	TTh	3:00-5:10	2.0	8/18-12/8
WESTMOOR HIGH SCHOOL						
131 Westmoor Avenue, Daly City						
90622	CHIN 111 WZ	Elementary Chinese I	MW	3:15-4:30	3.0	8/17-12/7
93062	COMM 100 AZ	Public Speaking	TTh	3:15-4:30	3.0	8/18-12/8
91646	FILI 111 WZ	Elementary Filipino I	MW	3:15-4:35	3.0	8/17-12/7

Policies

COURSE REPETITION (District Policy)

Grade Alleviation: A student who has earned a grade of D, F, NC or NP in a credit course at any college in the San Mateo County Community College District may repeat the course two times for the purpose of grade alleviation. See additional circumstances below that may allow an additional repetition.

Special Circumstances: Under special educationally justifiable circumstances, repetition of credit courses other than those for which substandard work has been recorded may be permitted. See information below.

Note: A petition to repeat **is not** required if a student has up to **two** substandard grades (D, F, NC or NP). You can register on WebSMART unless you are on academic dismissal.

A petition to repeat is required for the reasons below:

Reason to repeat	Will petition be approved?
1. Student received an A, B, C, CR, or P and wants to improve grade	No, unless reasons #3, 4 or 5 apply.
2. Student received a D, F, NC, or NP after taking a class a maximum of three times	No, unless reason #6 applies.
3. Course is mandated for training requirements as a condition of continued paid or volunteer employment	Yes; student can repeat an unlimited number of times. Student must provide statement from employer mandating the course for training.
4. Class content has changed substantially	Yes, for students with standard (A, B, C, CR, P) and substandard grades (D, F, NC, NP).
5. Most recent course was completed more than three years ago	Yes, for students with standard and substandard grades.
6. Extenuating Circumstances – accident, illness, evidence of caretaking responsibilities, job change, death in immediate family, or a documented disability	Yes, for students with substandard grades. Documentation is required to support circumstances that specifically relate to the date of the course.

WITHDRAWAL/DROP

1. Withdrawal from a class **MUST** be initiated by the student through WebSMART. Students who are blocked from withdrawal due to Academic Standing may withdraw in-person at the Office of Admissions and Records.

2. IMPORTANT WITHDRAWAL/DROP TIMELINES:

Drop with a refund

Semester-length Courses	First 2 weeks of instruction
Short Courses	First 10% of instruction

Drop without notation of the enrollment shown on record

Semester-length Courses	First 4 weeks of instruction
Short Courses	Prior to completion of the first 30% of instruction

Withdrawal with the notation of "W" shown on record

Semester-length Courses	After the 4th week of instruction and before the last day of the 14th week of instruction
Short Courses	Prior to completion of the first 75% of instruction

3. The academic record of a student who remains in class beyond the last day to withdraw will reflect a grade. A student who does not attend class and follow the established Withdrawal procedures may be assigned a failing grade of "F" by the professor.

4. **No more than four (4) withdrawals may be processed for a single course.**

STUDENT RIGHT TO KNOW AND CAMPUS SECURITY ACT

Colleges are required to publish and make available certain crime statistics and completion rates. For crime statistics, contact the Public Safety Office, Building 6, or call 738-4199, or check online at www.skylinecollege.edu/facstaff/HealthSafety/publicsafetysecurity/statistic.html. For completion or graduation rates, contact the Public Information Office, Building 4, Room 329, or call 738-4324.

STUDENT RECORDS Privacy Rights of Students

The Family Education Rights and Privacy Act (Section 438, Public Law 93-380), as amended, requires educational institutions to provide access to official educational records directly related to the student and an opportunity for a hearing to challenge such records on the grounds that they are inaccurate, misleading, or otherwise inappropriate. These rights extend to present and former students of the college. The college must obtain the written consent of the student before releasing personally identifiable information, except to those persons or agencies specified in the Act. For more detailed information, consult the College Catalog or contact the Admissions and Records Office.

POLICY ON SEXUAL ASSAULT EDUCATION AND PREVENTION

In accordance with California Education Code, Section 67382, and District Rules and Regulations 2.29, the San Mateo County Community College District is committed to providing information, services and resources to all students, faculty and staff on the prevention of sexual assault. In partnership with various community agencies, individuals who are victims of sexual assault or have concerns related to sexual assault shall receive support and assistance. Students, faculty and staff who need information or assistance related to sexual assault prevention, sexual assault services, and procedures related to the reporting and processing of sexual assault incidents on campus may contact the Student Health Center, the Public Safety Office, or call the Public Safety Dispatch at (650) 738-4199. Information may also be obtained on the Skyline College Public Safety website at www.skylinecollege.edu.

POLICY AND PROCEDURES FOR SEXUAL HARASSMENT COMPLAINTS

The policy of San Mateo County Community College District is to provide an educational and employment environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Employees, students, or other persons acting on behalf of the District who engage in sexual harassment as defined in this policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion, or termination of employment contract.

Pursuant to Title V of the California Education Code, the designated Officer for handling and investigating employee and student complaints of sexual harassment is the Vice-Chancellor of Human Resources and Employee Relations. Copies of the complaint procedures, including procedures for both informal and formal resolution, can be obtained by contacting the Office of Human Resources at the District Office, (650) 358-6767, or Vice-President for Student Services at Skyline, (650) 738-4333.

Authority: Cal. Code Regs., tit. 5 59326; Ed.Code, § 66282.5; 20 U.S.C. § 1681 et seq.

POLICY ON A DRUG-FREE CAMPUS

Skyline College, in compliance with the Federal Drug-Free Schools and Communities Act Amendments of 1989, prohibits the use, possession, sale or distribution of alcohol, narcotics, dangerous or illegal drugs or other controlled substances on College property or at any function sponsored by the District or Colleges.

Students found to be in violation of the drug-free campus policy will be subject to disciplinary actions up to and including suspension and expulsion.

The College Health Center provides information pertaining to the health risks and effects associated with alcohol and narcotics or other dangerous or illegal drugs. Students may be referred to various outside agencies for enrollment in a drug recovery program.



Skyline College is committed to providing its students, employees, guests, and children in the Child Development Center with a safe and healthy environment. Based on this commitment, the College implemented a new smoking policy beginning Fall Semester 2009. Smoking is now only permitted in designated areas in or near parking lots around campus. Designated areas are clearly marked and ashtrays are located nearby.

The active participation and cooperation of all students, faculty, staff and guests in promoting a healthy and safe environment at Skyline College is greatly appreciated. All college constituencies and guests are expected to observe the smoking policy. Tobacco-free resources are available in the Student Health Center, located in Building 2, Room 2209, (650) 738-4270, and on the Skyline College website.

For additional information regarding the new smoking policy and designated areas, please contact the Vice President of Student Services at (650) 738-4333, or the Chief of Public Safety at (650) 738-4455.

POLICY AND PROCEDURES FOR UNLAWFUL DISCRIMINATION COMPLAINTS

The policy of San Mateo County Community College District is to provide an educational and employment environment in which no person shall be unlawfully denied full and equal access to, the benefits of, or be unlawfully subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, race, color, ancestry, sexual orientation, or physical or mental disability in any program or activity that is administered by, funded directly by, or that receives any financial assistance from the State Chancellor or Board of Governors of the California Community Colleges.

The policy of the District is also to provide an educational and employment environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment.

Employees, students, or other persons acting on behalf of the District who engage in unlawful discrimination as defined in this policy or by state or federal law may be subject to discipline, up to and including discharge, expulsion, or termination of contract.

In so providing, San Mateo County Community College District hereby implements the provisions of California Government Code sections 11135 through 11139.5, the Sex Equity in Education Act (Ed. Code, § 66250 et seq.), Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Americans with Disabilities Act of 1990 (42 U.S.C. § 12100 et seq.) and the Age Discrimination Act (42 U.S.C. § 6101)¹.

The Officer designated by the District to receive and investigate staff and student complaints of unlawful discrimination is the Vice Chancellor, Human Resources and Employee Relations, at (650) 358-6767.

Authority: Cal. Code Regs., tit. 5, § 59300; Gov. Code, §§ 11135-11139.5; Ed. Code, § 66250 et seq.; 42 U.S.C. § 2000d; 20 U.S.C. § 1681; 29 U.S.C. § 794; 42 U.S.C. § 12100 et seq.; 42 U.S.C. § 6101.

¹ If the federal statutes cited above would result in broader protection of the civil rights of individuals than that broader protection or coverage shall be deemed incorporated by reference into, and shall prevail over conflicting provisions of Title 5, section 59300, as cited in the Model Policy.

POLÍTICA DE NO DISCRIMINACIÓN

Skyline College no discrimina por razones de raza, color, nacionalidad, sexo, orientación sexual, edad, incapacidad física, religión, u otros factores en sus leyes, procedimientos o prácticas conforme a los reglamentos establecidos por el Título VI del Acta de Derechos Civiles de 1964, el Título IX de las Enmiendas Educativas de

1972 (45 CRF 86), el Acta de Rehabilitación de 1973, Sección 504.104.7 and 104.8 y B (PL93-112), el Acta de Americanos Incapacitados de 1992, y el Acta de Discriminación por Edad (42 U.S.C.-6101). La Política de No Discriminación, así como el procedimiento para presentar quejas se encuentra en el documento titulado "Política sobre Discriminación y Acoso Sexual y Procedimiento para la Presentación de Quejas". Toda pregunta relacionada con estas normas deberá dirigirse a Harry Joel, Vice-Canciller de Recursos Humanos, quien es el oficial nombrado por el Distrito para recibir e investigar las quejas presentadas por parte de los alumnos de Skyline College. Su número de teléfono es: (650) 358-6767.

非歧視政策

是為刁蘭社區學院教區的方針是提供一個無人因種族、出生國度、宗教、年齡、性別、膚色、世系、性愛傾向、或生理及智力殘障而受到非法歧視或遭到非法拒絕參與或受益於由加州教育署總長或加州社區學院總監董事會所掌管、撥款、或資助的任何項目或活動的教育及工作環境。

本教區規定在此學習和工作的環境中杜絕非禮示愛、性要求、以及其它由語言或肢體接觸或表白而導致的性騷擾。

任何教職工、學生、或代表學區的其他人士一旦觸犯本文規定或加州以及聯邦法律，即被視之為從事非法歧視，繼而受到懲戒，最高處分包括解雇、開除、或終結合同的處罰。

是為刁蘭社區學院教區依法制定以上政策並履行以下法案：加利福尼亞政府法規第 11135 至 11139.5 部分的規定、教育法案中的男女平權法（教規，§ 66250 et seq.）、1964 年頒布的民權法案第六項（42 U.S.C. § 2000d）、1972 年通過的教育修正案中之第九條（20 U.S.C. § 1681）、1973 年制定的復興法中的第 504 章（29 U.S.C. § 794）、1990 年美國殘障人法案（42 U.S.C. § 12100）、et seq.）、以及年齡歧視法案（42 U.S.C. § 6101）。

典據：Cal. Code Regs., tit. 5 § 59300; Gov. Code, §§ 11135-11139.5; Ed. Code, § 66250 et seq.; 42 U.S.C. § 2000d; 20 U.S.C. § 1681; 29 U.S.C. § 794; 42 U.S.C. § 12100 et seq.; 42 U.S.C. § 6101

如上述聯邦法規能更廣泛地保障民權，那麼此一更大範圍的保障即按其應典規定適用於，且在相互沖突時取代第五條規定的 59300 部分。

Services

BOOKSTORE

Books and supplies may be purchased at the Skyline College Bookstore or online at <http://bookstore.SkylineCollege.edu>.

Textbook Information: Students may find information about the textbooks for the courses in which they are enrolled by logging into WebSMART or going to www.SkylineCollege.edu/bookstore/coursematerials.

Please visit the Bookstore's website at <http://bookstore.SkylineCollege.edu> or call the Bookstore at (650) 738-4211 for store hours or more information.

Follow us on Facebook at www.facebook.com/SkylineCollegeBookstore.

CALWORKS PROGRAM

Skyline College provides assistance to students who are receiving TANF or AFDC benefits, or who received aid within the past two years. Services to eligible students include: counseling, job development assistance, work study, career related services, and supplemental child care.

The CalWORKs office is located in Building 2. Hours are Monday – Friday, 8:00 am – 4:30 pm. For more information, please call (650) 738-4480 or email urena@smccd.edu.

COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE)

Cooperative Agencies Resources for Education (CARE), a program within EOPS, is specifically designed for students who are single heads of households, are receiving AFDC/TANF or CalWORKs, and who have a child under 14 years of age. CARE provides additional support services over those provided by EOPS, such as child care, transportation assistance, vocational grants, meal tickets, and special workshops designed to meet the needs of CARE students.

The CARE office is located in Building 2. For more information call (650) 738-4480 or send an email to urena@smccd.edu.

CAREER CENTER

The Career Center has career resources that provide information about employment opportunities, training requirements, job trends, and wage/salary surveys through reference materials and computerized career information systems such as Eureka. A variety of career assessment inventories, individualized career counseling, career courses and workshops are available to students in planning their educational and career goals. Our Online Employment Services assist students in searching for available job openings. Students can place their resume online by registering on our interactive website: <http://skylinejobs.com>. Employers listing job openings can register on the same website.

The Career Center, located in Building 2, Room 2227, has both day and evening hours. Students are encouraged to stop by and take advantage of the variety of career services, or call (650) 738-4337 for more information.

Comprehensive career information is also posted on the center's web page at www.SkylineCollege.edu/general/careercenter/index.html.

CHILD CARE SERVICES

The Skyline College Child Development Center (CDC) is a laboratory program that provides a comprehensive child care and early education program for students, staff and faculty of Skyline College and community members. The program provides the following services for children two (2) years of age until entry into kindergarten: child care and early education experiences from 7:30 am to 5:00 pm during the regular academic calendar, three nutritious daily meals, observation and assessment of children's typical development, resources and referrals for a wide variety of supports for children and families, parent information and workshops on topics relevant to families with young children, and home visits/conferences to discuss children's development and school readiness skills. The Skyline College CDC is partially funded by the California Department of Education and income eligible families may receive child care subsidies. For more information, call (650) 738-7071.

COUNSELING SERVICES

The Counseling Division at Skyline College is designed to assist individuals in all aspects of their development as students and help them accomplish their goals. Career and educational counseling are emphasized. A counselor can help students establish both short and long range goals and provide them with information about courses and programs that transfer to four-year colleges and universities. Counselors assist students in developing an individual Student Educational Plan (SEP), which maps out courses that will be taken over a number of semesters and serves as a guide to achieving goals. **All students are required to have an SEP on file once they have completed 15 units at Skyline.** Assistance with students' personal and social concerns is also available.

Counseling appointments are made in the One-Stop Student Services Center, Building 2, or by calling (650) 738-4318.

DISABLED STUDENTS PROGRAM

Skyline College's Disabled Students Program and Services (DSPS) is designed to equalize the educational opportunities of students with verified disabilities. Services include, but are not limited to, Learning Differences Assessment, ASL interpreting, registration assistance, extended time testing, lockers, adaptive physical education classes, adaptive computer classes and software, and alternate formats of textbooks.

Skyline College and the DSPS program are committed to providing services that will enhance the educational experience of its disabled student population. For a more detailed description of the Disabled Students Program, stop by the Disabled Students Program and Services Office, Building 2, third floor, Room 2350, call (650) 738-4280, or email vansciver@smccd.edu.

ENROLLMENT OR DEGREE VERIFICATION

Verification may be accessed and printed as a free service to students. Access **Enrollment/Degree Verifications** from the **Student Records Menu** at <https://websmart.smccd.edu>.

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

Extended Opportunity Programs and Services (EOPS) is a program of support services designed to improve access, retention and completion of educational goals for students who are low income and educationally disadvantaged. EOPS students have the potential to succeed in college but have not been able to realize their potential because of economic and/or educational barriers.

EOPS offers a variety of services such as:

- Counseling in English and Spanish
- Transfer assistance to four-year colleges and universities
- UC and CSU application fee waivers for transferring students
- Book Service Program
- Vocational grants
- Calculator Loan Program
- Priority registration

The EOPS office is located in Building 2. Hours are 9:00 am to 4:00 pm. For additional assistance call (650) 738-4139, visit the EOPS web page at <http://www.skylinecollege.edu>, or send an email to skyeops@smccd.edu.

HEALTH SERVICES

The following services are available from the Skyline College Health Center:

- Emergency care and first aid
- Health screening for blood pressure, hearing, vision, Tuberculosis, and pregnancy
- Consultation and evaluation of present health condition
- Nutrition and stress counseling
- Counseling and referrals for problems related to alcohol and drugs, eating disorders, acquaintance/date rape, and other related matters
- Anonymous HIV counseling and referral
- Immunizations for measles, mumps, rubella, tetanus, flu and Hepatitis A and B
- Vision testing
- Physicals
- Birth Control

Emergency and accident insurance coverage is in effect when students are on campus or attending college-sponsored events. Students are encouraged to carry their own health and dental insurance. Low cost medical and dental insurance are available for purchase through the College Health Center.

The Skyline Health Center is located in Building 2, Room 2205. College Health Center personnel are available to assist you with any health issues. Feel free to drop in, or call (650) 738-4270.

PSYCHOLOGICAL SERVICES

Psychological Services offers short-term, individual personal counseling to all currently enrolled Skyline College students. Counseling can help students address and manage personal issues, alleviate distressing symptoms, make positive changes, and transition into college life. All sessions are confidential and provided by licensed mental health professionals. Community referrals, assessments, consultation, and crisis intervention services are also available through the Psychological Services department.

Appointments can be made by contacting Psychological Services in Building 2, or by calling (650) 738-4270. Crisis assistance is available at (650) 738-4199.

INTERNATIONAL STUDENTS

Skyline College is authorized under Federal Law to enroll non-immigrant international students. This program serves students possessing or seeking F-1 student visas. Skyline College participates in the Student Exchange and Visitor Information System (SEVIS). All information regarding international students is processed through SEVIS.

Foreign students interested in attending Skyline must complete the Skyline Admission Application at <https://websmart.smccd.edu> under APPLY and the International Student supplemental form at www.smccd.edu/accounts/skyinternational. Applicants are required to submit original documents in English or certified English translations that demonstrate satisfaction of the following requirements:

1. Provide proof of completion of the equivalent of a United States high school education with a satisfactory grade point average of 2.0 or above.
2. Provide all official high school transcripts and college transcripts.
3. Submit an Original Financial Data Form and Bank Verification of Funds. All bank documents must be current, written in English, include the amount in U.S. Dollars, and must include a signature from a Bank Official. Estimated college expenses are \$17,000.00 US Dollars. **Fees are subject to change.**
4. Submit an original copy of the Test of English as a Foreign Language (TOEFL) Score Report. A minimum score of 480 (paper-based), 157 (computer-based) or 56 (internet-based) is required. Information about TOEFL can be obtained from www.ets.org/toefl. The Test Code Number for Skyline College is **4647**.

or

Complete the International English Language Testing System (IELTS). A minimum qualifying level of Band 5 is required for admission. Information about IELTS can be obtained from www.ielts.org. Please have your IELTS test results sent directly to Skyline College.

5. Copy of your Passport Bio-Page.
 6. **No application fee is required.**
- For applicants attending U.S. schools, please attach the following:**
7. Copies of Visa page from Passport, I-94, Passport Bio-Page, and copies of all I-20s.
 8. Certificate of Eligibility to Transfer - Must be completed by the student and current institution.

Students accepted into the International Student Program will be expected to enroll in and complete a minimum of 12 units each semester with a minimum of a "C" (2.0) grade point average to remain in good standing. Complete information about the International Student Program is available from the Admissions and Records Office, (650) 738-4452, in Building 2, Room 2225.

THE LEARNING CENTER

The Learning Center (TLC) is a flexible learning environment providing academic support for students in all Skyline courses through workshops, instructional technology, tutoring, and lab-based courses. The goal of the TLC is to offer students opportunities to learn more quickly and effectively and with greater confidence. Accordingly, the TLC provides alternative means of instruction that address students' diverse learning preferences and styles. The TLC also offers a comprehensive program of individual and small group support for all levels of English, ESL, Reading and Math, and provides tutoring in a variety of academic subject areas. The Learning Center includes the following programs: Writing/Reading Lab, Math Assistance Lab, Tutorial Assistance Lab, Computer Lab, TRIO/Student Support Services, and Media Services.

For more information about The Learning Center, please call (650) 738-4144 or stop by the Center in Building 5, Room 5100 (below the Library). You can also learn more about the TLC at our website: <http://www.skylinecollege.edu/general/learningcenter/index.html>.

LEARNING COMMUNITIES

What is a Learning Community?

Learning Communities are two or more classes, often in different departments, designed to be taken together by the same group of students in each class of the Learning Community. Learning Communities are designed to connect students to each other, to their teachers, to the college, and to student learning. The classes have a common theme and coordinate their assignments. This allows students to work on themes from more than one perspective.

In Learning Communities, faculty members assist learning and innovation as everyone works together to create community in a positive learning environment. Students participate in groups to share ideas and help each other learn. There is a greater sense of involvement with students and professors.

Please see page 98 for information on the Learning Community opportunities to be offered this semester.

ASTEP PROGRAM

African American Success Through Excellence and Persistence

The ASTEP program is designed to provide African American students with greater opportunities for remaining and succeeding in college. ASTEP provides a learning community, mentoring, counseling and other support services to assist students in graduating and transferring to a four-year college.

For additional information, call Patricia Deamer at (650) 738-4217, or email deamer@smccd.edu.

FIRST YEAR EXPERIENCE

The First Year Experience (FYE) Learning Community is designed to assist students new to Skyline College. Students, faculty and counselors collaborate through a set of chosen classes to establish a strong foundation for success in college. By enrolling in all the FYE classes, the student is joining a community of learners with a common goal of progressing through math and English courses while learning important skills for student success.

Two distinct First Year Experience learning communities are available. For those students placing into MATH 110 and ENGL 826, please contact FYE Coordinator Vanson Nguyen at nguyenv@smccd.edu, or call (650) 738-4221. The Latinos Excelling in Academics Program (FYE-LEAP) is designed to support the educational achievement of Latino students enrolled in basic skills courses. FYE-LEAP is open to all students who place into MATH 811. For more information about this program or to enroll, contact Darlene Cárdenas at cardenasd@smccd.edu.

HONORS TRANSFER PROGRAM

The Honors Transfer Program offers honors-level courses to any student seeking an academically challenging educational experience in all IGETC areas of the curriculum. To graduate from the program, students must achieve a 3.25 g.p.a. in at least 15 units of Honors courses and fulfill 16 hours of community service. Program graduates receive recognition at graduation and on their transcripts and degrees, and are also eligible for special consideration for admission and scholarships at colleges and universities that have agreements with the program. The Honors Transfer Program is a member of the Transfer Alliance Program of UCLA.

For more information and an application, go to [Skyline College.edu](http://SkylineCollege.edu), or phone Katharine Harer at (650) 738-4412, or send an email to harer@smccd.edu.

KABABAYAN PROGRAM

The Kababayan Program is a transfer and support program with the goal of increasing proficiency in English skills for success in college, work, and life. The Kababayan Program focuses on the Filipino/Filipino-American student experience and is open to all students. The three primary components of the program are English instruction (integrated composition and reading), counseling and peer mentoring.

For more information about the Kababayan Program, please call the program coordinator at (650) 738-4119, or visit the program's website at www.smccd.edu/accounts/skykab.

PUEENTE PROGRAM

The Puente Program is a UC affiliated transfer and support program, the goal of which is to increase the number of educationally underrepresented students transferring to four-year colleges and universities. Three components of the Puente Program work together to prepare Puente students for transfer:

- **Counseling**
- **English Instruction**
- **Mentoring**

The Puente Program's curriculum focuses on the Chicano/Latino experience. Puente is open to all students. For more information on how to join the Puente Program, please call (650) 738-4146.

WOMEN IN TRANSITION PROGRAM (WIT)

The goal of the Women in Transition (WIT) program at Skyline College is to encourage students who are returning to school after a break in their education to expand their horizons and reach their intellectual, professional and personal goals. WIT offers a variety of services and classes to help ease students back into the academic environment. WIT students form close connections to one another so that they support and encourage each other's success. For more information about WIT, please call the program coordinator, Lori Slicton, at (650) 738-4157 or email slicton@smccd.edu.

LIBRARY

Skyline College Library, which occupies the second floor of Building 5, features electronic resources as well as a book collection of 50,000 volumes and subscriptions to 235 magazines, journals and newspapers. Through a local area network, students have access to the Internet, the Peninsula Library System (PLS) online catalog, and periodical and other research databases. The Library's web address is SkylineCollege.edu/library.

The Library also has six group study rooms, numerous study carrels providing privacy for individual work, and a computer demonstration area for class orientations.

Borrowing privileges are extended to all students presenting a library card; the Library will issue cards to students with appropriate identification.

Contact information: (650) 738-4312 (reference), (650) 738-4311 (circulation), (650) 638-0399 (book renewal).

Fall & Spring Semester Hours: 8:00 am–8:00 pm, Monday–Thursday; 8:00 am–2:00 pm, Friday; 10:00 am–2:00 pm, Saturday; closed on Sunday.

STUDENT LIFE

ASSOCIATED STUDENTS OF SKYLINE COLLEGE (ASSC) (STUDENT GOVERNMENT)

As a student enrolled at Skyline College, you are also a member of the Associated Students of Skyline College (ASSC). The ASSC Governing Council (Student Government) is the elected body that represents all Skyline students and helps ensure that students have a voice in the College's and District's decision making processes. As your representative, the ASSC Governing Council encourages students to be actively involved in student government.

Students who participate in ASSC Governing Council represent a variety of ages, backgrounds, interests and academic majors. Some students have had previous experience in student government, but many are looking for the opportunity to gain valuable leadership, planning and communication skills.

The ASSC Governing Council coordinates and facilitates the following activities: lobbying at the state and federal level, planning activities, adopting and supervising the ASSC budget, participating in college committees, and sharing in the development of college policies. The ASSC also sponsors a wide variety of cultural, social and educational events throughout the year, for example, a Welcome Week at the beginning of the Fall semester.

For complete information regarding the ASSC Events Calendar, contact the Associated Students of Skyline College at (650) 738-4327, or stop by the Student Activities Office, Building 6, Room 6212.

How can I become an officer of the ASSC Governing Council?

The ASSC Governing Council is always looking for students who wish to take on leadership responsibilities. If you are interested in political activism, increasing cultural awareness, and developing communication and leadership skills, please visit the Student Activities Office, Building 6, Room 6212, for an application and additional information. Any interested student with a minimum GPA of 2.05 who is enrolled in at least six units is eligible to participate as a member of the ASSC Governing Council. Positions on the Governing Council are obtained through elections or by appointments.

Copies of the Associated Students of Skyline College Constitution and Constitutional Codes are available to students in the Student Activities Office.

STUDENT BODY CARD

The \$8.00 student body fee and other fund raising activities support the ASSC and help fund scholarships, educational and social programming, emergency loans, and many other worthy facets of campus life. Students who pay the student body fee are entitled to a student body card. The student body card provides discounts at campus events and at quality local businesses. The card is available throughout the fall and spring semesters. To obtain your student body card, present a valid picture identification card or passport, proof of current registration, and a receipt for payment of the \$8 fee at the Student Activities Office, Building 6, Room 6212.

CAMPUS CLUBS AND ORGANIZATIONS

A wide variety of leadership and volunteer opportunities are available within campus clubs and organizations. Becoming part of a campus organization is a great way to enhance your experience at Skyline College. These groups focus on a wide variety of student interests such as career options, academics, social events, political service and religion. Students are also encouraged to start new clubs and organizations to suit their interests. For more information regarding student groups, contact the Student Activities Office.

Starting a New Club/Organization: In order to start a new club or organization, you must file a petition for charter with the Associated Students of Skyline College Governing Council and the Skyline Organizations and Club Council. Instructions for filing a petition are listed in the Club and Organization Manual. Copies of the Club and Organization Manual are available in the Student Activities Office, Building 6, Room 6212. The manual also lists instructions for reserving space on campus, posting materials, student club and organizations accounts, event planning, conference attendance, and request for funding procedures.

The following is a list of chartered clubs and organizations. If you would like additional information regarding these or other student groups that were formed after the publication of this schedule, call the Student Activities Office at (650) 738-4275 or stop by Building 6, Room 6212.

Administration of Justice Club	Honors Club
American Medical Student Association (AMSA)	Journalism Club
Black Student Union (BSU)	Kababayan Dance Troupe
Ceramics Club	Latino American Student Organization (LASO)
Cheer and Dance Squad	Palestinian Club
Cosmetology Club	Phi Theta Kappa (Academic Honor Society)
Filipino Student Union (FSU)	Photography Club
Gay, Straight Alliance (GSA)	P.O.D.E.R.
Hermanos Club	Political Science Assoc.

Pre-Med Osteopathic
Medical Association
Respiratory Therapy Club
Running Club
S.A.C.N.A.S. (Society for
the Advancement of
Chicanos and Native
Americans in Science)
Skyline Fellowship (Christian)
Society of Hispanic
Professional Engineers
(SHPE)

Student's and Parent's
Association for Children's
Enrichment (SPACE)
Surgical Technology Club
Theater Club
TRIO Club
Utaku Nation (Japanese
Anime Club)
Veterans Club
Volunteer Society
Women in Transition (WIT)

PHI THETA KAPPA (ACADEMIC HONOR SOCIETY)

Eligible students may join Skyline's chapter of the Phi Theta Kappa honor society. Members receive recognition on their transcript and are eligible for transfer scholarships. Go to SkylineCollege.edu/boo for further information and an application.

THE SKYLINE VIEW (STUDENT NEWSPAPER)

The Skyline View is an award-winning, student-run print and online newspaper that covers the campus community and is produced by the journalism students of Skyline College. As a First-Amendment protected publication, the paper functions as an open forum, providing the campus community several opportunities for expression, including guest opinion columns, letters to the editor, and advertising.

Students who would like to gain practical experience in creating and producing a newspaper – both in its print and online versions – and who would like to be a part of the editorial staff may sign up for Journalism 300: Newspaper Staff. Students are encouraged to explore Skyline College's journalism course offerings for additional opportunities. For more information, please contact *The Skyline View* advisor, Nancy Kaplan-Biegel, at (650) 738-4297, or at kaplann@smccd.edu. Visit *The Skyline View* online at www.theskylineview.com.

STUDENT ACTIVITIES OFFICE

The Student Activities Office, located in Building 6, Room 6212, is an excellent resource center for students interested in participating in student government and campus activities. Student activities include clubs, speakers, theatrical events, forums, publications, food drives, community outreach, and many other worthwhile and exciting activities. The Student Activities Office also serves as the facilitator for the annual Student Recognition and Awards Ceremony and the Commencement Ceremony. For additional information, please call the Student Activities Office at (650) 738-4275.

Housing

Skyline College does not provide campus housing. The College occasionally receives calls and rental listings from rental agencies, landlords or individuals who are looking for roommates. All of the rental information that we receive is posted on the second floor of Building 6. For posting rental information, please contact the Student Activities Office, (650) 738-4275.

Student Activities Event Planning

All student clubs and organizations, off-campus groups or vendors who want to host a special event, hold a fundraising event, sell products, or distribute information must make a space reservation at the Student Activities Office by calling (650) 738-4275. Additional information is in the Time, Place and Manner Policy available in the Student Handbook, and the Club and Organization Manual available online and in the Student Activities Office. College policy questions, facilities reservations, security, insurance requirements and other considerations for special events are coordinated through this office. **Please note that facilities reservations must be made at least three weeks in advance of the event.**

Vending Complaints and Refunds

All complaints regarding vendor service or malfunctioning vending machines should be reported to the Student Activities Office. Refunds for loss of money in the vending machines are made by Skyline College's food service provider and the Student Activities Office. Refunds are processed during regular business hours.

TRANSCRIPTS

Official transcripts may be requested at **websmart.smccd.edu** from the **Student Records** menu. Unofficial transcripts may be reviewed or printed at the same site.

An official transcript, summarizing a student's complete academic record at Skyline College, will be sent directly to colleges, employers and other agencies upon a student's web request. Courses taken at any of the colleges in the San Mateo County Community College District will appear on the transcript. Transcripts from high school and other colleges will not be forwarded. The first two transcripts processed are free; there is a \$5.00 charge for each additional copy. If a rush request is made, an additional \$10 Rush Transcript Request Fee is charged for each transcript.

Foreign transcript evaluation services are available. Contact Admissions and Records at (650) 738-4252 for more information.

Note: Transcript request(s) will not be processed if a financial hold exists. The hold must be cleared before the transcript is issued.

TRANSFER CENTER

The Transfer Center provides comprehensive transfer services, resources, activities and events. Transfer assistance includes:

- Application and informational workshops
- University tours and off-campus events
- Visits from university representatives
- Transfer Admission Guarantee programs
- Transfer and articulation information
- Access to computers for college research

Sign up to be on the transfer eNews mailing list to keep informed about on/off campus transfer-related events and activities. Transfer information and a calendar of ongoing events are posted on the Center's webpage at www.SkylineCollege.edu/general/transfercenter. Please visit us in Building 2, Room 2227, or call (650) 738-4232 if we can be of assistance.

TRIO/STUDENT SUPPORT SERVICES

TRIO/Student Support Services (TRIO/SSS) is a federally funded program designed to help its students achieve their educational goals by supporting academic success at Skyline College and assisting with transfer. To participate, students must meet at least one of the TRIO criteria: low-income, first generation to attend college, physically disabled or learning disabled. TRIO/SSS offers the following services:

- Academic, career, transfer and personal counseling
- Individual assistance with setting and meeting educational goals
- Financial aid and scholarship assistance
- Academic support, including tutoring, student success workshops, and access to computers
- Lab-based courses in English, Math and Learning Skills
- Cultural enrichment activities
- Visits to four-year colleges

To apply for the TRIO/SSS program, please call (650) 738-4144; or stop by the Learning Center, located in Building 5, Room 5100 (below the Library); or fill out an application online at our web page: <http://www.skylinecollege.edu/general/LearningCenter/TRiO.html>.

VETERANS AND VETERANS' DEPENDENTS Welcome Veterans!

Skyline College offers approved instruction to veterans, service members, dependents and survivors of veterans, and to other eligible persons, and is authorized by the Department of Veterans Affairs to certify students who are working toward an AA/AS degree program, or certain certificate and transfer programs, for benefits under the Montgomery GI Bill, Chapters 30, 32 (Veterans), Chapter 31 (Vocational Rehabilitation), Chapter 35 (Veterans' Spouses or Dependents), Chapter 1606 (Selected Reserve), and the Post-9/11 GI Bill, Chapter 33. All Veterans, except those under Chapters 31 and 33, pay for their own college fees, books and supplies. Veterans who have previously attended college must file official copies of all college transcripts with the Office of Admissions and Records. Veterans may check the status of benefits at www.va.gov.

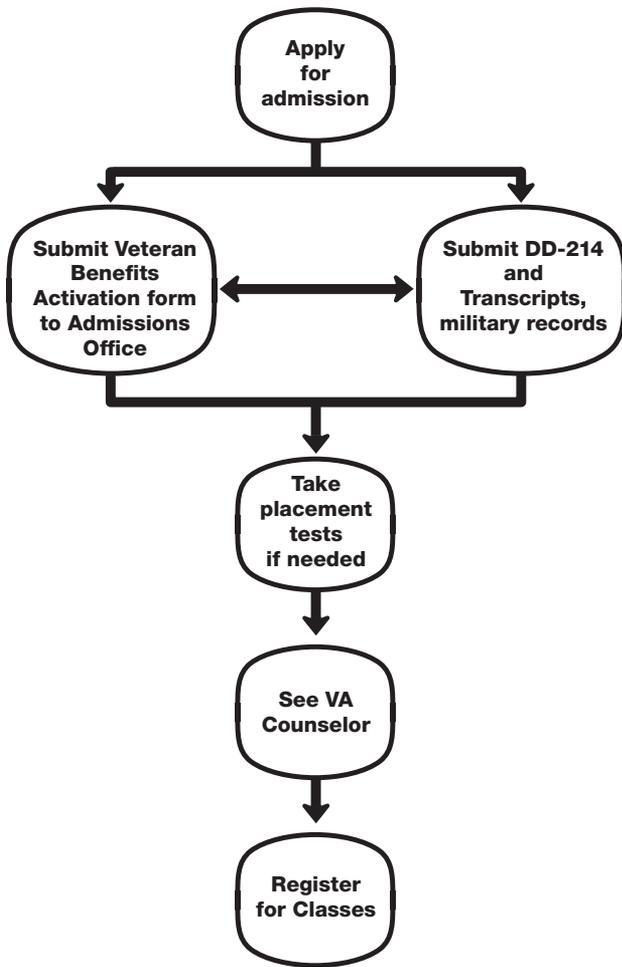
The State of California provides a program for the children of Veterans who are deceased or disabled from service connected causes. Applications are available at www.cdva.ca.gov/service or from the California Department of Veteran's Affairs, 875 Stevenson Street, Suite 250, San Francisco, CA 94103, (415) 554-7100.

You will automatically be certified and eligible for VA benefits during your first semester. Please submit your transcript(s) and education plan during this time in order to be eligible for recertification for the following semester.

Some reminders:

- Apply for federal financial aid for additional resources to meet expenses, www.fafsa.gov.
- Maintain a 2.0 (C) overall grade point average.
- Register and maintain enrollment in at least six (6) units to be eligible for benefits.
- Take advantage of Financial Aid, Counseling, Health Center, tutoring and other Student Services that are available to assist you.

Veterans Admission Process



- Check registration appointment and status
- Register for classes
- Add/drop classes within the published deadlines
- Confirm and print your schedule of classes
- View and pay enrollment fees
- Purchase or pre-order a parking permit
- Purchase textbooks
- Apply for financial aid
- View status of financial aid awards
- View grades
- View/print an unofficial transcript
- Order an official transcript
- Monitor academic standing
- Secure enrollment and/or degree verifications
- Obtain an evaluation of your progress toward CSU GE or IGETC certification
- Update educational goals
- View any holds on your records
- Obtain annual tax information
- Obtain an evaluation of your progress toward an associate degree or certificate. Students can use WebSMART to review progress toward the following educational goals: associate degree, certificate, CSU GE certification, and IGETC certification. Find this degree evaluation tool under Student Services and Student Records. Be sure to consult with a college counselor to review and confirm the information at the degree evaluation site and to discuss the evaluation process for coursework completed outside of the SMCCCD.

WebSMART Registration and Services for Students

Your student WebSMART account is the vehicle to use to manage enrollment, view academic records, and maintain up-to-date student information. Using **skyline college.edu**, access the Quick Link to WebSMART. You can:

- View the College Catalog
- View the most up-to-date Schedule of Classes (WebSchedule)
- Update address, phone number, and other personal information
- Customize your PIN
- Schedule an appointment to complete placement testing

Note: Fee holds will block your access to all WebSMART functions. It is important to satisfy financial obligations to the college in a timely manner.

Other Educational Opportunities

AUDIT POLICY

Skyline College allows auditing of courses, with the exception of courses in programs that require special preparation and/or program admission on a limited basis. A student may audit a course only under the following circumstances:

1. The student must have previously enrolled for credit for the maximum number of times allowed for the particular course.
2. The instructor of record for the course must approve the student's enrollment as an auditor.
3. The student must be in good academic standing.
4. If the course is offered for variable units, the student must enroll for the maximum number of units available.
5. The student must enroll as an auditor immediately following the published late registration period and pay the auditing fee.

Students who enroll in a course for credit have first priority for all classroom space. Students who wish to audit a course may enroll the week after the late registration period is concluded, though with the instructor's permission they are able to attend the course from the first class meeting. Students who wish to audit a course must obtain a COURSE AUDIT FORM from the Office of Admissions and Records. No student auditing a course shall be permitted to change his or her enrollment to receive credit for the course. An auditing fee, as established by California Education Code, is payable at the time of enrollment as an auditor, with the exception of students enrolled in ten (10) or more semester credit units.

IF YOU DON'T FIND IT AT SKYLINE

Skyline College is part of the San Mateo County Community College District, which also operates Cañada College in Redwood City and College of San Mateo. In addition to offering comprehensive general education, vocational, transfer and remedial programs, Cañada College and College of San Mateo offer a number of special programs not available at Skyline.

COLLEGE OF SAN MATEO

1700 West Hillsdale Blvd.
San Mateo, CA 94402
(650) 574-6161

Programs

Alcohol & Other Drug Studies
Architecture
Astronomy
Building Inspection
Dental Assisting
Digital Media
Drafting
Electronics
Engineering
Fire Technology
Floristry
Horticulture
Nursing
Real Estate

Athletics

Men's Cross Country
Men's Football
Men's Swimming
Men's Track
Women's Cross Country
Women's Softball
Women's Swimming
Women's Track
Women's Water Polo

CAÑADA COLLEGE

4200 Farm Hill Blvd.
Redwood City, CA 94061
(650) 306-3100

Programs

3D Animation & Video
Game Art
Drama/Theater Arts
Earth Science
Engineering
Fashion Design
Graphic Design
Human Services
Interior Design
Medical Assisting
Multimedia
Nursing
Radiologic Technology

Athletics

Women's Golf

Associate Degree Requirements

Graduation from Skyline College with the Associate in Arts Degree or Associate in Science Degree is based upon the completion of 60 units, including the requirements A & F listed below. An application for the degree must be filed in the Office of Admissions and Records during the last semester of attendance.

ATTENTION: This checklist is a guide to help you in selecting courses and keeping track of your progress. You are strongly encouraged to meet with your counselor to review your selections and to complete a Student Education Plan, which will assist you in keeping track of your progress and in reaching your educational goals.

A. RESIDENCE

A minimum of 12 units must be completed in residence at Skyline College.

B. SCHOLARSHIP REQUIREMENT

1. A minimum 2.00 is required in all degree-applicable coursework.
2. All coursework transferred into SMCCCD, except non-degree applicable and upper division courses, will be evaluated to meet graduation requirements and will become part of the overall GPA.
3. The GPA from courses taken in SMCCCD and those courses from outside SMCCCD will be used in the calculation for graduation. Honors and Phi Theta Kappa are calculated and recorded at each college.

C. MAJOR REQUIREMENT

A minimum of 18 units must be completed in a major. Some majors require the completion of more than 18 semester units. In addition to completing the course and unit requirements for the major, a student must:

- Complete all courses in the major with a grade of "C" or better.
- Complete 12 units or 50% of the units required for the major, whichever is fewer, at Skyline College.

Note: Specific requirements for majors may be found in the Skyline College Catalog under "Associate Degree and Certificate Programs."

D. BASIC COMPETENCY REQUIREMENTS

Note: Satisfactory completion is defined as a grade of C or better.

WRITING/READING

Satisfactory completion of English 100 or English 105, or equivalent, or higher.

MATHEMATICS/QUANTITATIVE REASONING

- a. Eligibility for Math 130, 150, 200, 201 or 241 or higher as determined by a Skyline College approved placement test; or
- b. Satisfactory completion of Math 120 or equivalent, or higher; or
- c. Satisfactory completion of any course having at least Math 120 (Intermediate Algebra) as a prerequisite.

E. SPECIFIC AREA REQUIREMENTS

1. **AMERICAN HISTORY AND INSTITUTIONS:** One course of 3 units from Group A and either Group B1 or Group B2 for a total of 6 units. One course may be applied to the General Education requirement in Social Sciences.

Note: Group B2 completes the E1 requirement for students who have satisfied only the U.S. History part of the requirement at another institution.

Group A: U.S. History & U.S. Government:

HIST 108 201 202 235 244

PLSC 210

Group B1: State & Local Government:

HIST 240 310

PLSC 301

or Group B2: U.S. Government/

State & Local Government:

PLSC 200

2. **ENGLISH:** Two courses (minimum of 6 units).

One of these courses may be the English course which fulfills the General Education Language and Rationality requirement. Courses which may be used to satisfy the English requirements are:

COMM 100 120 140 150

ENGL 100 or 105 110 161 165 836 or 846

ESOL 400

FILM 440 (formerly Lit. 441)

JOUR 120 121

LIT. 101 111 113 225 251 265 266 267 370 373 432

READ 420

3. **PHYSICAL EDUCATION:** Two activity courses in PE are required; for waiver or modification of this requirement see College Catalog.

4. **ETHNIC AND CULTURAL DIVERSITY:** Students must complete a total of 3 units from either group listed below. The course(s) may be applied to General Education requirements.

Note: ECE. 214 and FCS 213 are the same course; HIST 335 and PLSC 335 are the same course.

Group A. General:

BUS. 221

COMM 150

ECE. 214 272 273

FASH 119

FCS 119 213

HIST 235 240

SOCI 141 143 201

Continued →

Group B. Area Studies:

ANTH	110 125 150 155 165 170 180 360
ART	105 120
BUS.	226
ENGL	104 166
HIST	104 106 244 335 420 430 432 435 436 444 453
INTD	120
LIT.	116 166 251 265 266 267 370 373
MUS.	240 250 420
PHIL	300 320
PLSC	320 330 335
PSYC	238 268
SOCI	142 341 432
SOSC	150
SPAN	161 162

F. GENERAL EDUCATION REQUIREMENTS

A minimum of 18 units with a minimum of 3 units each in Sections 1, 2, 3, 4a and 4b. Balance of course work may be taken from any section (1 through 5).

Note: No course may be used to meet more than one General Education requirement.

1. NATURAL SCIENCES: (3 units required)

Note: * = Lab course.

ANTH	125
ASTR	100 101*
BIOL	101* 110* 111* 130 140 145 150 170 171* 215* 230* 240* 250* 260* 365
CHEM	112* 210* 220* 234 & 237* 235 & 238* 410*
ELEC	110
ENVS	100
GEOL	100 105 180 210* 220*
OCEN	100
PHYS	105 210* 220* 250* 260* 270*

2. HUMANITIES: (3 units required)

Note: ART 115 & MUS. 115 are the same course; FASH 113, 119 & 150 are the same courses as FCS 113, 119 & 150; HIST 335 and PLSC 335 are the same course; PHIL 280 and PLSC 280 are the same course.

ARBC	111 112 121 122
ART	101 102 105 107 115 120 130 201 204 207 208 214 221 231 301 350 351 354 355 405 408 411
ASL	111 112 121 122
CHIN	111 112 115 121 122 130
ECE.	191
ENGL	104 110 161 162 166
FASH	113 119 150
FCS	113 119 150
FILI	110 111 112 120 121 122
FILM	370 375 380 440 450
HIST	100 101 104 106 109 203 335 430 432 435 436 444 453 461 462 463 464
HUM.	106 115 116 117
INTD	110 120 310
ITAL	103 111 112 121 122
JAPN	111 112 115
LIT.	101 111 113 116 151 166 191 225 251 265 266 267 370 373 416 432
MUS.	100 105 106 111 115 144 202 204 240 250 275 301 350 470 475
PHIL	100 160 175 195 240 280 300 312 320
PLSC	280 335
PSYC	238
SOCI	432
SOSC	140
SPAN	101 103 110 111 112 120 121 122 130 140 161 162 220

3. SOCIAL SCIENCES: (3 units required)

Note: ECE. 214/FCS 213 are the same course; ECE. 212/FCS 212 are the same course; ECE. 201/PSYC 201 are the same course; PHIL 280 and PLSC 280 are the same course; PSYC 110/SOCI 110 are the same course.

ADMJ	100
ANTH	110 125 150 155 165 170 180 360
BUS.	100 101 200 201 210
ECE.	201 212 214
ECON	100 102 111 310
EDUC	100
FCS	212 213 392
GEOG	110 150 300
HIST	108 201 202 203 235 240 244 248 300 310 420 444
HSCI	150
JOUR	110
PHIL	280
PLSC	115 130 150 200 210 280 301 315 320 330
PSYC	100 110 200 201 238 268 300 301 390 410
SOCI	100 105 110 141 142 143 160 201 341 432
SOSC	150

4. LANGUAGE AND RATIONALITY: Two courses (minimum of 6 units): 1 course from group A and 1 course from group B. ONE COURSE MUST BE A COMPOSITION COURSE.

Group A: English Composition (3 units required)

ENGL	100 105 110 165 836 846
ESOL	400
JOUR	120

Group B: Communication and Analytical Thinking (3 units required)

ACTG	100 121 131
BUS.	103 115 120 123 400 401
COMM	100 120 127 140 150 160
COMP	118 155 156 250 252 284 286 355 356 357 378
ENGL	165
MATH	115 120 122 123 130 150 153 200 201 222 241 242 251 252 253 270 275
PHIL	103 200
PSYC	171
READ	420 836

Note: BUS. 103 was D.P. 110; BUS. 400 was OFAD 400; BUS. 401 was OFAD 401.

5. PERSONAL DEVELOPMENT: (Up to 3 units)

of course work in Section 5 may be applied towards completion of General Education Requirements.)

ADAP	348-359
BUS.	107 109 520
CAOT	110
COMB	101-405
COUN	100 104 105 106 107 108
CRER	100 111 132 135 136 137 139 140 410 650
DANC	101-450
FCS	310 313 320 392
FITN	106-400
GERO	101
HSCI	100 130 150
INDV	101-255
LSCI	100 110
P.E.	105 152 211 212 213 214 270 301
READ	425
REC.	100
SGOV	115
TEAM	100-201
VARS	100-380

Note: CAOT 110 was COMP 110.

CSU General Education Requirements

Candidates for a Bachelor's degree from the CSU System who begin college in the Fall of 2011 shall complete the following pattern of general education courses encompassing a minimum of 48 semester units. A maximum of 39 of the total of 48 may be completed at Skyline College. The remaining nine units must be in the upper division of the degree granting institution. Of the 39 units that may be taken at Skyline College, no more than 30 units will be certified in Areas B, C and D combined. Courses used to satisfy the American Institutions requirement may also apply in Area D. Courses taken at other accredited institutions can be certified at Skyline College.

ATTENTION: This checklist is a guide to help you in selecting courses and keeping track of your progress. You are strongly encouraged to meet with your counselor to determine which general education pattern is best for you to follow, review your course selections, and complete a Student Education Plan. The general education pattern you select is based on a variety of factors, including your major and the institution to which you plan to transfer.

AREA A COMMUNICATION SKILLS & CRITICAL THINKING 9 units required

One course required from each of A1, A2 and A3.

A1 – Oral Communications

COMM 100 120 127 140 150

A2 – Written Communications

ENGL 100 105 110

A3 – Critical Thinking

ENGL 100 105 110** 165

PHIL 103 109 200

**ENGL 110 was redesigned and must be taken Fall 1997 or thereafter to meet this requirement.

Note: Areas A1, A2 and A3 MUST be completed with grades of C or better BEFORE transfer.

	IN PROGRESS	9 UNITS COMPLETED
A1	<input type="text"/>	<input type="text"/>
A2	<input type="text"/>	<input type="text"/>
A3	<input type="text"/>	<input type="text"/>
TOTAL	<input type="text"/>	COMPLETED <input type="text"/>

AREA B NATURAL SCIENCE & MATHEMATICS 9 units required

One course from Physical Science B1, Life Science B2, and Quantitative Reasoning B4. Must include one **lab** course from Area B1, B2 or B3 (indicated by asterisk*).

B1 – Physical Science

ASTR 100
 CHEM 112* 210* 220* 234-237* 235-238* 410*
 GEOL 100 105 180 210* 220*
 OCEN 100
 PHYS 210* 220* 250* 260* 270*

B2 – Life Science

ANTH 125
 BIOL 101* 110* 111* 130 140 145 150 170 215* 230* 240* 250* 260*

B3* – Lab Course

BIOL 171*
 OCEN 101*

B4 – Quantitative Reasoning

BUS. 120 123
 MATH 130 150 153 200 201 222 241 242 251 252 253 270 275
 PSYC 171

Note: ACTG 121/131 meet B4 only if taken prior to Fall 2002.

Note: Area B4 MUST be completed with a grade of C or better BEFORE transfer.

	IN PROGRESS	9-12 UNITS COMPLETED
B1	<input type="text"/>	<input type="text"/>
B2	<input type="text"/>	<input type="text"/>
B3*	<input type="text"/>	<input type="text"/>
B4	<input type="text"/>	<input type="text"/>
TOTAL	<input type="text"/>	COMPLETED <input type="text"/>

AREA C ARTS, LITERATURE, PHILOSOPHY & LANGUAGES 9 units required

Three courses to include at least one course from Arts and one from Humanities.

C1 – Arts

ART 101 102 105 107 115 120 130 201 204 221 248 301 350 351 352 354 355 405 411
 DANC 110 130 140 330 350 400
 FASH 113 119
 FCS 113 119
 FILM 370
 HUM. 117
 INTD 110 120
 MUS. 100 110 111 115 144 202 204 240 250 275 301 470

C2 – Humanities

ARBC 111 112 121 122
 ASL 111 112 121 122
 CHIN 111 112 121 122 130
 ECE. 191
 ENGL 110 161
 FILI 110 111 112 120
 FILM 440 (formerly Lit. 441)
 HIST 100 101 104 106 109 203 248 335 420 430 432 435 444 453 461 462 463 464
 HUM. 106 115 116
 ITAL 111 112 121 122
 JAPN 111 112

Continued →

C2 – Humanities Continued

LIT. 101 111 113 116 151 191 225 251 265 266 267 370 373
 416 432
 PHIL 100 160 175 195 240 280 300 312 320
 PLSC 280 335
 SOCI 341 432
 SPAN 110 111 112 120 121 122 130 140 161 162 220

ART 115 & MUS. 115 are the same course.
ECE. 191 & LIT. 191 are the same course.
FASH 113 & 119 are the same courses as FCS 113 & 119.
HIST 335 and PLSC 335 are the same course.
PHIL 280 and PLSC 280 are the same course.

Note: Not more than one course from HIST 461-464 may be applied to area C2.

	IN PROGRESS	9 UNITS COMPLETED
C1	<input type="text"/>	<input type="text"/>
C2	<input type="text"/>	<input type="text"/>
C1 or C2	<input type="text"/>	<input type="text"/>
TOTAL	<input type="text"/>	<input type="text"/>

AREA D SOCIAL, POLITICAL & ECONOMIC INSTITUTIONS **9 units selected from at least two subject areas required**

Must include one course from D1 and one course from either D2a or D2b to satisfy U.S. History, Constitution & American Ideals requirement.

*Note: Group D2b completes the U.S. History, Constitution & American Ideals requirement for students who have satisfied **only** the U.S. History part of the requirement at another institution.*

D1 – U.S. History & U.S. Government

HIST 108 201 202 235 244
 PLSC 210

D2a – State & Local Government

HIST 240 310
 PLSC 301

D2b – U.S. Government/State & Local Government

PLSC 200

D3 – Social Institutions

ADMJ 100	JOUR 110
ANTH 110 150 155 165 170	PHIL 280
180 360	PLSC 115 130 150 280 315
BUS. 100 101 200 210	320 330 335
ECE. 201 212	PSYC 100 110 200 201 268
ECON 100 102 111 310	300 301 390 410
EDUC 100	SOCI 100 105 110 141 142
FCS 212	160 201 341 432 665
GEOG 110 150	SOSC 140 150
HIST 104 106 203 248 300 335	
430 432 435 436 444 453	

ECE. 201 & PSYC 201 are the same course.
HIST 335 and PLSC 335 are the same course.
PHIL 280 and PLSC 280 are the same course.
PSYC 110 & SOCI 110 are the same course.

Note: ECE. 201 meets D3 only if taken Fall 2000 or thereafter.

IN PROGRESS

9-12 UNITS COMPLETED

D1	<input type="text"/>	<input type="text"/>
D2a or D2b	<input type="text"/>	<input type="text"/>
D3	<input type="text"/>	<input type="text"/>
TOTAL	<input type="text"/>	<input type="text"/>
U.S. History		<input type="text"/>
U.S. Government		<input type="text"/>
CA State/Local Government		<input type="text"/>

AREA E LIFELONG UNDERSTANDING & SELF DEVELOPMENT

3 units required

Maximum one unit applicable from Area E2.
 Must complete minimum of two units in Area E1 for a total of three units.

E1

COUN 100	HSCI 100 130 150 665
CRER 111 132 135 136	LSCI 100
137 665	PE. 105 270
ECE. 201 214	PSYC 200 201
FCS 213 310 313 320 392	SOCI 160
GERO 101	

E2

ADAP 349 356 357 358 359	TEAM 100 111 112 115
COMB 301 302 401 404 405	116 117 125 141
DANC 105 110 130 140 152	145 146 148 149
161 162 163 164 165 166	171 173 175 176
167 168 169 171 330	179 188 189 190
350 400 450 665	191 192 193 194
FITN 106 110 112 116 160 166	195 196 197 198
182 201 202 205 301	199 201
303 304 305 308 314 332	VARs 100 110 120 150
334 335 336 400	200 310 340 360
INDV 101 105 121 125 126 141	
160 165 167 168 169 171	
251 253 255	

ECE. 214 & FCS 213 are the same course.

ECE. 201 & PSYC 201 are the same course.

Note: COMP 110 meets E1 only if taken prior to Fall 1999.

	IN PROGRESS	3 UNITS COMPLETED
E1	<input type="text"/>	<input type="text"/>
E2	<input type="text"/>	<input type="text"/>
TOTAL	<input type="text"/>	<input type="text"/>

Note: For the most updated version of this list see the Counseling Office or the Transfer Center.

Intersegmental General Education Transfer Curriculum (IGETC)

Effective Fall 1991, the IGETC will permit a student to transfer from Skyline College to any campus of the California State University (CSU) or the University of California (UC) systems without having to take additional lower-division general education after transfer.

Completion of the IGETC is not a requirement for transfer to a CSU or UC, nor is it the only way to fulfill the lower-division general education requirements. Students may find it advantageous to take courses fulfilling CSU's general education requirements or those of a particular UC campus.

- Note:**
1. The IGETC does not guarantee admission to any CSU or UC campus.
 2. The IGETC does not meet the American History and Institutions requirement at CSU and UC campuses.
 3. All courses for IGETC must be completed with C or better grades (a C- is not acceptable).

ATTENTION: This checklist is a guide to help you in selecting courses and keeping track of your progress. You are strongly encouraged to meet with your counselor to determine which general education pattern is best for you to follow, review your course selections, and complete a Student Education Plan. The general education pattern you select is based on a variety of factors, including your major and the institution to which you plan to transfer.

AREA 1 – ENGLISH COMMUNICATION

(Required: 1 or more courses from each group for CSU; UC requires completion of courses from Groups A and B only.)

- GROUP A:** Choice of ENGL 100 or ENGL 105#
GROUP B: Choice of ENGL 110^a, ENGL 165 or PHIL 109
GROUP C: Choice of COMM 100, COMM 120^b, COMM 127, COMM 140 or COMM 150

COMPLETED

A	<input type="text"/>
B	<input type="text"/>
C	<input type="text"/>
TOTAL	<input type="text"/>

AREA 2 – MATHEMATICAL CONCEPTS and QUANTITATIVE REASONING

(Required: 1 course, 3 semester units minimum.)

- BUS.** 120#, 123#
MATH 200#, 201, 222#, 241#, 242#, 251#, 252#, 253#, 270, 275

COMPLETED

<input type="text"/>
TOTAL

AREA 3 – ARTS and HUMANITIES

(Required: 3 courses, 9 semester units minimum.)

At least one course from Arts and one from Humanities.)

GROUP A: ARTS

- ART** 101 102 105 115 120 130
FILM 440 (formerly Lit. 441) 450
MUS. 100 115 202 204 240 250

GROUP B: HUMANITIES

- CHIN** 122 130
HIST 100 101 104 106 108# 109 201# 202# 203 235 240 244 248 310 335 420 430 432 435 444 453 461 462 463 464
LIT. 101 111 113 116 151 225 251 265 266 267 370 373 416 432
PHIL 100 160 175 195 240 280 300 312 320
PLSC 280 335
SOCI 341 432
SPAN 130 140 161 162

COMPLETED

A	<input type="text"/>
B	<input type="text"/>
A or B	<input type="text"/>
TOTAL	<input type="text"/>

AREA 4 – SOCIAL and BEHAVIORAL SCIENCES

(Required: 3 courses, 9 semester units minimum. Courses from at least two disciplines or an interdisciplinary sequence.)

- ANTH** 110 150 155 165 170 180 360
ECE. 201
ECON 100 102
GEOG 110 150
HIST 100 101 104 106 108# 109 201# 202# 203 235 240 244 248 300 310 335 420 430 432 435 444 453 461 462 463 464
JOUR 110
PHIL 280
PLSC 115 130 150 200 210 280 315 320 330 335
PSYC 100 200 201 268 300 390 410^c
SOCI 100 105 141 142 160 341 432
SOSC 150

COMPLETED

<input type="text"/>
<input type="text"/>
<input type="text"/>
TOTAL

AREA 5 – PHYSICAL and BIOLOGICAL SCIENCES

(Required: 2 courses, 7 semester units minimum. One Physical Science course and one Biological Science course; at least one must include a laboratory.)

GROUP A: PHYSICAL SCIENCE

- ASTR 100
- CHEM 112* 210* 220* 234/237* 235/238*
- GEOL 100 105 180 210* 220*
- OCEN 100 101*
- PHYS 210* 220* 250* 260* 270*

GROUP B: BIOLOGICAL SCIENCE

- ANTH 125
- BIOL 101#* 110#* 111* 130# 145 150 170 215* 230* 240* 250* 260*

COMPLETED

A

B

Lab

TOTAL

LANGUAGE OTHER THAN ENGLISH

(UC Requirement Only)

(Required: Two years of high school study of a language with a grade of "C" or better or 3-5 units of courses listed below.)

- ARBC 122
- ASL 122
- CHIN 130
- FILI 120 122
- ITAL 122
- SPAN 120, 122, 130, 140 or 220^d

COMPLETED

TOTAL

U.S. HISTORY, CONSTITUTION and AMERICAN IDEALS

(CSU Requirement Only)

(Required: one course of 3 units from Group A and either Group B1 or Group B2 for a total of six units.) Not part of IGETC, but may be completed prior to transfer.

Note: Group B2 completes the U.S. History, Constitution & American Ideals requirement for students who have satisfied **only** the U.S. History part of the requirement at another institution.

GROUP A: U.S. HISTORY & U.S. GOVERNMENT

- HIST 108 201 202 235 244
- PLSC 210

GROUP B1: STATE & LOCAL GOVERNMENT

- HIST 240 310
- PLSC 301

GROUP B2: U.S. GOVERNMENT/STATE & LOCAL GOVERNMENT

- PLSC 200

COMPLETED

A

B1 or B2

TOTAL

* = Lab Course
 # = UC transfer credit may be limited
 a = ENGL 110 was redesigned and must be taken Fall 1997 or thereafter to meet this requirement.
 b = COMM 120 (formerly SPCH 120) meets this requirement only if taken prior to Summer 1995 and Fall 1996 or thereafter. COMM 120 was not UC transferable in 1996 (so may not be used for IGETC if taken Fall 1995, Spring 1996 or Summer 1996.)

c = PSYC 410 must be taken Fall 1998 or thereafter to meet this requirement.
 d = A student whose native language is Spanish, who has completed at least 9 years of education conducted in Spanish, may not receive credit for SPAN 220.

Note: For the most updated version of this list see the Counseling Office or the Transfer Center.

Parking and Transportation

CAMPUS PARKING REGULATIONS

All persons parking on the Skyline College campus are responsible for knowing and following the college's parking regulations. Complete parking regulations are also available online at <http://www.skylinecollege.edu/online/findpeopleplaces/placescampus/parkingpublictrans.html>.

All persons driving an automobile, truck or van who utilize campus parking facilities during scheduled class hours and final examination periods are required to pay a parking permit fee and display a campus parking permit in their vehicle at all times while parked on the Skyline College campus. (Motorcycles are excluded if parked in designated motorcycle parking.) Students enrolled exclusively in weekend or off-campus classes are exempt. The parking fee is \$40.00 for fall and spring semesters and \$20.00 for the summer session, or a two-term permit may be purchased for \$70.00 (fall and spring together.) These fees are nonrefundable except by action of the college. **Parking permits may be transferred from one vehicle to another.**

One day parking permits are available for \$2.00 per day from coin/bill operated parking permit dispensers located in student parking lots A, C, F, G, L, N and P. There are visitor lots that have pay-by-space, timed parking in Lots D and M.

Students may pay for their parking permits at the time of **WebSMART** registration, online or in person at the Cashier's Office.

Students may park in designated student parking lots only. Staff lots are marked with yellow parking lines and are reserved for Staff and Faculty only. Please refer to the campus map for parking lot locations. While parking in Skyline College campus parking lots, all students, staff, faculty and the general public must obey all campus, local and state regulations.

A parking permit is required inside the vehicle in order to park in any lot on campus other than a visitor lot. All Staff parking areas on the Skyline College campus are restricted to San Mateo County Community College District employees (excluding student aids, assistants or student workers while enrolled in the current semester). Vendors and contractors at the college may also park in staff parking lots with proper authorization and permit.

Parking spaces are available on a first-come, first-served basis. Therefore, a parking permit is not a guarantee of a parking space. Skyline College and the San Mateo County Community College District do not accept liability for vandalism, theft or accidents. Use of campus parking facilities is at the user's risk. However, any such incidents should be reported to the Campus Public Safety Office, Building 6, Room 106, (650) 738-4199.

PARKING GRACE PERIODS

There is a two-week grace period in student parking lots only at the beginning of the fall and spring semesters. There is a one-week grace period in student parking lots only at the beginning of the summer session. The grace period does not apply to staff lots, handicap parking and other restricted parking areas.

VISITOR PARKING

Visitors to the Skyline campus may park in **Visitor Lot D** or **Visitor Lot M**. These visitor lots are pay-by-space meter parking. After parking the vehicle, the visitor notes the number of the parking space, enters the number into the meter, and deposits coin or currency. The receipt from a visitor parking permit machine does not have to be displayed in the vehicle. Visitor parking permits are valid **ONLY** in the respective visitor parking lot in which they are purchased. Daily permits, Staff/Faculty permits, and Student permits are **not valid** in visitor parking lots.

Visitors may also park in student lots if they have purchased a **daily** parking permit. For the location of daily parking permit machines, please refer to the campus map.

DISABLED STUDENT PARKING

Physically disabled students who drive vehicles to campus must have a valid state-issued DMV disabled person parking placard. This placard allows parking in designated disabled parking spaces on campus. **Students must ALSO purchase a student parking permit issued through Skyline College.** Disabled parking is available in student and staff lots.

RIDE SAMTRANS TO SKYLINE

SamTrans provides bus service along several routes to the Skyline College campus. SamTrans information specialists can help you plan your trip for the shortest possible route: Call toll free **1-800-660-4BUS** or visit www.samtrans.com. You may purchase SamTrans passes at Skyline College in the Cashier's Office, Building 2, Student Services Center. All SamTrans buses are wheelchair accessible. Frequent riders receive a discount on their rides by using tokens or a monthly pass.

SamTrans Routes 121, 123 and 140 provide weekday service to Skyline College. Route 121 starts at Lowell and Hanover streets, then serves the Daly City BART Station, Colma BART, Seton Medical Center, Serramonte, Fairmont and Westview on its way to the college. Route 123 originates at the Colma BART Station and serves stops between Metro Center, Serra Center, Serramonte and King Plaza on its way to campus. Route 140 delivers students traveling from Pacifica (Palmetto and West Manor) and San Bruno BART.

Weekend Note: The 121 and 123 lines do not provide service to Skyline College on the weekends. The 140 is the only line that provides service to the college on weekends.

NON-DISTRICT SPONSORED TRANSPORTATION

Some classes may be conducted off campus. Unless you are specifically advised otherwise, you are responsible for arranging for your own transportation to and from the class site. Although the District may assist in coordinating the transportation and/or recommended travel times, route or caravanning, be advised that the District assumes no liability or responsibility for transportation and any person driving a personal vehicle is NOT an agent of the District.

FIELD TRIP/EXCURSION GUIDELINES

Throughout the semester/school year, the District may sponsor voluntary off-campus extracurricular field trips/excursions. If you choose to participate, be advised that pursuant to California Code of Regulations, Subchapter 5, Section 55450, you have agreed to hold the District, its officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with your participation in the activity.



Skyline College Catalog

The catalog is available for free at the Skyline College Bookstore. If you would like the catalog sent to you by mail, please order online at <http://bookstore.skylinecollege.edu> or complete this form and send it with a check for \$5 to: Skyline College Bookstore, 3300 College Drive, San Bruno, CA 94066

Please email the Bookstore at skylinebookstore@smccd.edu for international postage rates.

Please make your check payable to "Skyline College Bookstore." Allow 1-2 weeks for delivery.

Name: _____

Address: _____ City: _____ State: _____ Zip: _____



Campus Directory

Main Line (650) 738-4100

For Information About	Ext.	Bldg-Room
Admissions and Records	4251/4252	2-2225
Fax (Admissions and Records)	4200	
ASSC (Student Government)	4327	6-6214
Assessment/Placement Testing	4150	2-2233
ASTEP Program	4217	7-7322
Automotive Technology	4126	8-8101
Bookstore	4211	6-6101
Business Division	4201	8-8305
CalWORKs	4480	2-2212
Career Center	4337	2-2227
Cashier's Office	4101	2-2225
Center for International Trade Development	7098	5-5130
Child Development Center	7071	Bldg. 16
Cooperative Education Office	4261	1-1210
Cosmetology	4168/4165	4-224
Counseling	4318	2-2200
Disabled Students Program	4280	2-2350
Emergency Medical Technology	4284	7-7108A
English Language Institute (ELI)	7089	1-1218
EOPS/CARE	4139	2-2212
Evening College Office	4206	2-2225
Monday – Thursday, 5:00 to 9:30 pm		
Financial Aid	4236	2-2234
Fax (Financial Aid)	4425	
Gallery	4294	1-1132
Health Center	4270	2-2207
Hermanas/Hermanos Program	7072	2-2321
Honors Transfer Program	4412	4-242
International Students Program	4452	2-2225

For Information About	Ext.	Bldg-Room
Kababayan Program	4119	4-244
Kinesiology (Physical Education)/ Athletics/Dance Division	4271	3-3126
Language Arts Division	4202	8-8112
Learning Center, The	4144	5-5100
Library	4311	5-5200
MESA Program	4244	7-7309
Microcomputer Lab (CALT)	4105	2-2116
Parking	4199	6-6106
Physical Education (Kinesiology)/ Athletics/Dance Division	4271	3-3126
Public Information Office	4346	4-329
Public Safety	4199	6-6106
Puente Program	4146	4-248
Respiratory Therapy	4457	7-7219
Scholarships	7011	2-2234
Science/Math/Technology Division	4221	7-7130
Skyline View, The (Student Newspaper)	4377	8-8110
Social Science/Creative Arts Division	4121	1-1108
SparkPoint Center	7035	1-1221A
Student Activities	4275	6-6212
Student Services Information	4465	2-2225
Surgical Technology	4470	7-7209
Telecommunications Technology	4495	2-2102
Theater	4154	1-1108
Transcript Information	4254	2-2225
Transfer Center	4232	2-2227
TRIO/SSS	4144	5-5100
Veterans' Affairs	4462	2-2225
Vice President of Instruction	4321	4-311A
Vice President of Student Services	4333	4-311B
Wellness Program	4366	4-134
Women in Transition Program	4157	2-2313
Workability III Program	4467	2-2340
Workforce Development, Center for	7035	1-1221

Individual instructors may be contacted at their campus phone extensions.

SUPPORT SKYLINE COLLEGE

Donate your used vehicle to benefit Skyline students

SAN MATEO COUNTY COMMUNITY COLLEGES FOUNDATION

Specify: Scholarships President's Innovation Fund
 Where the Need is Greatest



Call (650) 574-6229 for details

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Campus Map

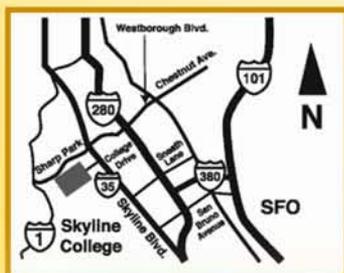
Vista Point



OFFICE	BLDG #
Administration	4
Admissions & Records	2
Automotive	9-11
Bookstore	6
Business Division	8
Cashier's Office	2
Child Development Center	16
Cosmetology	4
Counseling	2
Dining Hall	6
Facilities Maintenance Center	21-24
Field House	17
Financial Aid	2
Gallery	1
Gymnasium	3
Health Center	2
Info/One Stop Center	2
Language Arts	8
Learning Center	5
Library	5
Loma Chica	14
Pacific Heights	19
Kinesiology(PE)/Athletics/Dance	3
Portable Classrooms	3A-E
Public Safety	6
Referee	9
Sciences & Allied Health	7
Social Science/Creative Arts	1
Student Activities	6
Student & Community Center	6
Student Services	2
Theater	1

Legend

- Student Parking
- Staff Parking
- Visitor Parking
- Parking Permit Dispenser
- Bus Stop
- Smoking Area
- Accessible Parking
- Accessible Elevator
- Redi-Wheels Stop
- Bicycle Parking
- Pay Phone
- Universal Access Route



Residential Customer Local

- **NEW COURSE! English for Child Care Providers (ESOL/ECE. 804)** Learn English and communication strategies to work with parents, grandparents, child care providers, preschool teachers and children in an Early Childhood Education setting. *Tuesdays & Thursdays, 11:10 am – 12:25 pm, Room 8116, with Leigh Anne Sippel.*

- **How can we understand what is happening in the Middle East?** These courses can help: *HIST/PLSC 335 – History and Politics of the Middle East; HIST 462 – Great Cities of the World: London, Cairo and Rome; PSYC 238 – Arab Cultural Psychology.*

- Skyline offers a rich variety of **Dance Classes** (in-class and online) geared toward teaching skills, increasing knowledge, and broadening cultural understanding. Sign up today!



- This fall classes in **Spinning, Stretching and Flexibility, Yoga, Pilates, Body Conditioning, Weight Conditioning, Tennis and more** are available to help you learn not only skills but the foundations for creating and maintaining a meaningful exercise program as well.

- **NEW!** 500-Hour 2-semester **Massage Therapy Certificate Program** beginning Fall 2011! Go to www.skylinecollege.edu/wellness for more information.

- Get connected to a career in the glamorous beauty industry by enrolling in Skyline's **Cosmetology Programs**. Call (650) 738-4168 for more information.

- **Health Care Careers are in demand: Central Service Technologist/Sterile Processor, Emergency Medical Technician, Respiratory Therapist, Surgical Technologist.** Prepare for these and other health careers with the new Career Advancement Academy. Visit the Science, Math and Technology Division at www.skylinecollege.edu or call (650) 738-4221.

- **Latinos Excelling in Academics Program (FYE-LEAP)** is designed to support the educational achievement of Latino students through a cohort of courses, including basic skills (MATH 811) and career planning (CRER 136). For more information or to enroll, contact Darlene Cárdenas at cardenasd@smccd.edu.

- **Careers in Emerging Green Industries: Solar Design, Estimation and Sales; Solar Installation, Energy Efficiency; Building Ventilation Systems.** Contact BayCEC Program Services Coordinator Rita Gulli at (650) 738-4491 or gullir@smccd.edu.



- The **Center for International Trade Development (CITD)** offers a variety of services for individuals interested in international trade/business. Contact Allison Mello at (650) 738-7098 or melloa@smccd.edu.

- The **Young Entrepreneurship Program (YEP)** provides practical entrepreneurship skills development to youths between the ages of 16 and 27. Contact Allison Mello at (650) 738-7098 or melloa@smccd.edu.

- The **Automotive Technology Program** introduces two new courses in **Advanced Hybrid Training** and **Service Advising**. In addition, **American Honda Professional Automotive Career Training (PACT)** has been added to our program curriculum. Call (650) 738-4438 for more information.



- **SparkPoint San Mateo Center at Skyline College:** Services and resources for financial stability; financial coaching and education; scholarships; tax preparation; food pantry, public benefits; career readiness and job placement services; credit repair, secure credit card, debt restructuring; matched savings & checking accounts, prepaid debit card. Visit the SparkPoint San Mateo Center at Skyline College (Building 1, Room 1222) or call (650) 738-7035.

