



AUTOMOTIVE TECHNOLOGY TRAINING PROGRAM

Advisory Committee Meeting Minutes Skyline College, Virtual Zoom Tuesday, December 15, 2020 Time: 1:00 – 2:30 PM

The Zoom Virtual meeting started at 1:00 PM

1) Introductions

Advisory Members:

Arliegh Amante
Lukas Bell
Troy Davis
Ren DeBardelaben
Pam Gutman

Zim Gwee
Dave Kusa
Raymond Lee
Mitchell May

Jeff Nott
Bob Paredes
David Randall
Brian Reidy
Germane Valentin

Skyline Staff:

Krista Allen
Tom Broxholm
Filipp Gleyzer
Julia Johnson
Michale Kane

Nancy Lam
Melissa Moreno
Ruben Parra
Jennifer Taylor-Mendoza

Everyone introduced themselves and Tom thanked everyone for attending the meeting.

2) Review Minutes from Spring Meeting

Tom shared the minutes from the last meeting, July 21, 2020, for everyone to review in case they did not get to review beforehand. Minutes approved.

3) Program Overview – Tom Broxholm

Summer makeup was good, we had about 85% of the students returning to complete their SP20 classes, about 15 students need to makeup and we will try to accommodate them during SP21. Every class was held following COVID-19 protocols, face masks and face shields if less than 6 feet apart; highly recommend students wearing gloves at all times. We have not had one COVID incident in the department, even though a few students had outside contacts but they did not bring it on campus. Students were appreciative of being able to be on campus for their lab hours and gave no objections of being reminded to be socially distanced. Our State certification does require hands-on lab hours. All classes are in different stages but wrapping up FA20, either finishing curriculum or getting ready for finals. SP21 will be mirror image of FA20 class structure, 2 days on campus and 2 days off, but unexpected changes can happen at a moment's notice, all pending of the COVID situation.

Greatly appreciate all the support from our industry partners, but have not had the time since the pandemic to further foster the relationship and have not had the chance to encourage our students to be more involved. Hopefully with the new semester, there would be a bit more time to work on this area.

Dr. Melissa Moreno, Skyline College's new President, joined us; we are very excited because we have not had a President join us for our Advisory Board meeting since Tom became the Coordinator. Dr. Moreno expressed excitement being here and said she had a long time focus on CTE, and have been on numerous Advisory Boards. She is here to support the automotive program and respond to whatever need we may have. She is thrilled to be a part of the Skyline community and will listen in for a while and meet our Advisory Board. She feels that with programs like ours, it is critically important to connect with industry and the Advisory Board pipelines often lead to actual jobs for our students.

Tom said that these last two meetings are a bit different not just with the zoom aspect, but that often at our past meetings we take a detail depth look at one of our courses within our program to make sure what we are teaching are on par with the industry, and what material need to be taken out and replace with other current teaching materials. He is looking forward to returning to that mode of meeting, hopefully Spring 2021.

Tom asked the Automotive faculty & staff if they had any particular challenges this semester. Ruben – came into this semester apprehensive & nervous with the whole COVID-19 issues; not just being on campus but how we were going to adapt to this whole new teaching method. He was very pleased with the results & he had no issues. Students were responsive, no one questioned about wearing face masks and face shields 100% of the time. Students appreciated being permitted to be on campus and Ruben thanked the Administrative for allowing this to happen. He himself learnt a lot, there were things that were done and saved a large amount of time which can be utilized once we are back full-time on campus. He is very please with the outcome of this semester.

Filipp – he too had a good semester. Due to the fires, a few of his labs were cancelled but was able to make it up during finals week, so he is on time and on schedule. Tom said that was great, he too plans to do that next semester, using finals week for any missed lab hours.

Julia – it was a bit challenging, it was hard getting tractions with the students being in lab only twice a week. It was difficult getting the students to remember what was talked/discussed last week and took a lot longer get through lab. Online assignments were a hit or miss situation, the students would understand the questions and know what to do during lab, or less so especially towards the end of a semester. Overall, the students knew it is a challenge not only for themselves but everyone else as well, so they are plugging along as best as they can. Tom agrees, he said that majority of our students need the interface conversation on the lecture, and self-study & discipline is hard even with the videos given to watch & assist them in learning. He said he cannot wait to be in front of his students to be able to interact with them once again.

Tom said we took on MB Campus, and Troy Davis from San Francisco Mercedes was a big part in bringing it onto campus, just like Nissan, Subaru, Audi & Ford. The whole focus of these manufacturer's training is to hopefully inspire inspirations in the students to be interested into going into one of these manufacturers. MB Campus donated a 2018 C300 Mercedes together with

some very expensive diagnostic equipment. Troy Davis said SF Mercedes will be moving everything to South San Francisco by the end of next year, the old Orchard Supply location with 7 acres of land at the top, with the idea of heavy expansion on commercial fleet with the Sprinter Vans.

Spring 2021 plans – have been putting the words out that we are now hiring one full-time instructor but we can use more adjunct faculty as well, especially to teach the night classes. If any technicians show potentials in teaching or anyone interested in offering a specialty class at night or weekends, to point them in our direction so we can speak with them and understand them a bit more.

Our weekend Smog classes taught by Rick Escalambre has gone 100% online, no need to be in a classroom since all attendees are seasoned technicians and do not require the face to face time as they are only renewing their license and need only updated information. Rick is getting fantastic reviews, and excited to learn new techniques to delivering materials online. Technicians attending said it was one of the best update classes they took. We will be offering 2 update Smog classes in the Spring and 2 in the Summer, and 2 more in the Fall.

Spring 2021 will still be at 16 students per class like Summer & Fall 2020, limiting us to how many students we can take in. We also had to cut one class due to faculty shortage, so some students were turned away in Fall 2020. We will be back to our 4 regular classes in our full-time program for Spring 2021; not sure how enrollment will be because it is low straight across the District & campuses. Our students for some reason tend to wait till the last minute to register even though we push them to register early.

We strictly adhere to the COVID-19 protocols & guidelines; we wash hands constantly, wear gloves, masks and face shield if less than 6 feet apart. Tom has a COVID training module on his canvas that the students watch and then take the test, 95% of the students pass and no one complains about it.

Michael Kane, Dean of Business, Education & Professional Programs (BEPP), said Don Ross left last Spring for another job and for Summer and Spring 2020 we had Alejandro Ochoa, a former student, cover Don's position. The position went out for hire and Raxell Villagrancia was hired and approved by the Board of Trustees and Raxell will start on 1/14/2021. The one full-time faculty position out for hire is posted and will close on 2/2/2021, would greatly appreciate if the Advisory Board members could help spread the word that we are looking and hiring a full-time faculty.

Automotive was the first program to put the safety precaution together for FA20, they were so thorough that they had to secure more stuff that District had not even thought of. He said the Automotive faculty and staff did a fantastic job together with the cooperation of the students, he had expected to be shut down for at least a couple of weeks given the high number of infections, but Automotive continued on and had no COVID cases even though a few students had outside contact with some people that was tested positive. BEPP had about 300 students across a couple of programs and Skyline had about 750 students on campus, and we had no spread of COVID on campus, which was unbelievable, and it was effectively and safely achieved, the precautions are solid and dependable and working very well. SP21 will continue in this mode of operation, class sizes will be reduced as previously mentioned by Tom. Working on getting the 15-20 students to complete their SP20 lab hours during Summer or SP21 so they can move on.

The program is doing exceptionally well and success rate is good, not too many withdrawals, he is confident that students under such difficult times now will be as well trained as the students in the past. As to District updates, everything depends on the infection rate, hope to start the semester on campus but most likely it will be delayed for another semester. If delayed, we are better prepared now than back in March 2020 when we were not prepared. Enrollment is declining, not just with the whole District or California, it is nationwide, it is about 10-15% down in enrollment.

Tom said there is a checkpoint at the college, and anyone that wishes to be on campus must fill out a form ahead of time and be approved.

Pam Gutman confirmed that enrollment is down but hope the Regional Marketing Campaign she has been working on, and hopefully rollout within the next few days would help. Videos will begin to run on different social medias pertaining to automotive and the new technologies. There will be a website and a microsite, folks that are interested across the region will be directed to the various colleges & campus. They are pushing to get it out there and hopefully help with enrollment next semester.

Andrea Vizenor, Dean of Strategic Partnerships & Workforce Development, could not be with us today to give an update. Tom said he does not have her information, but know we still have some grant money left over from Littlefield, which was for outreach purposes. We were given a reprieve to use the remaining money however we need it. Our program was doing well all the way up to when our instructors retired over the Summer of 2019 and then COVID-19 hit. Tom said he wants to hold off till we see how SP21 pans out, and then use the funds for outreach when the time is right.

Hope to be able to put on a virtual Driving Your Future (DYF) event in SP21, this is our open house event when we bring high school students into the department for a tour of our department and introduce our program with industry guest speakers and from our current students; ending with a big BBQ lunch at the end. Hopefully we would be able to bring students back onto campus in FA21 instead of a virtual tour.

Fall 2021 schedule is planned like SP21, will change if COVID-19 situation improves with vaccines, etc., and Board of Trustees & District approves us taking in more students.

5) **Additional Comments and Suggestions from the Advisory Board Members**

Troy Davis, San Francisco Mercedes Benz; great to finally have MB Campus all setup at Skyline Automotive. He is about 12% off of his usual 100% from last year and they are still pretty busy. This pandemic has been a very humbling experience and like everyone else, trying to find ways to be more entrepreneur in doing business.

Dave Kusa, Autotrend Dignostics; the after market with ASSCA in general are doing pretty good, some are even ahead of last year. Of course, there were some shops that closed, but those were ones that had it in their plans, but just got pushed up with COVID-19. Biggest issue is hiring technicians, it has been the hardest it has ever been, which was a surprise to him, given some of the big dealers having laid off some of their technicians. Troy said one issue is Tesla, lots of

technicians going there sitting behind their computer screens; Tom said a lot of students like to get their hands dirty and do not want to go to Tesla, and Dave said that is very true.

Germane Valentin, Serramonte Ford; a steep decline but gradually picking back up, still only about 75% from last year. November was really bad not just for them but for all dealerships, but starting to pickup in December & looking forward to January. Looking forward to hiring more technicians, had 3 interviewees stood him up in the past 2 days.

Zim Gwee, Topline Automobile; doing good, technicians have enough work till next year, he has only a small crew of only 3 technicians. On the sale side, it was pretty decent, from June to October, sales were the best in the last 5 to 10 years. It has slowed down a bit in the last month or so.

Brian Reidy, Serramonte Subaru; in a good position with technicians when COVID-19 hit and just as he was coming onboard. Keeping their technicians busy with their share of recalls, CVT failures and oil consumption issues; trying to get oil changes done in a timely fashion, and MPI on vehicles, etc. Subaru stands behind their cars, but they need to come up with some electrify solutions for the future.

Arleigh Amante, City Toyota; slowed down with the initial SIP in March but picked up as things started to ease in May. With the recalls, they have been busy and they are doing better then last year. Before, they struggled with 100 orders a day, now doing 150 to 200 a day. Technicians is the biggest problem, especially in his Express area. Setup interviews and they do not show up. Tom said students have been asking for jobs, pretty green and need a bit of hand-holding, Arleigh said the Express are only new cars, best way to learn and get a routine going, so send the students his way. Troy said Arleigh is a great teacher and mentor.

David Randall, Audi; they had to shut down all their training facilities back in March, but are now back to teaching but class sizes reduced from 12 to 6. At first it was just local people but now bringing in people from other areas.

Pam Gutman, Peralta School District; surprised at the resiliency of our automotive partners. She was very worried at the beginning of the pandemic, with so many shops closing, internships cancelled, etc. Much more confident and positive now that our students will have jobs, want to congratulate all our industry partners for their creative entrepreneurship.

Ray Lee, SF Water Department; he is off recuperating from a torn pectoral muscle; workwise still busy per his co-workers, trucks still need to be maintained and serviced.

Mitchell May, Subaru Western Region Educational; challenging like everyone else, but it was good. They have online modules, so participation have doubled this past year; sales overall is down but they are picking up a significant market share and continue to grow. Will need to double their technicians in 2023 just to meet minimum standards.

Bob Padres, Snap-on; a reduction of students in the Bay Area; the schools he oversees are allowed on campus to conduct some type of lab. All colleges are either all online and no lab time or hybrid classes like Skyline; he also sees a lot of instructors struggling with online classes, while others have adapted well. He has been conducting business from home via zoom.

Lukas Bell, Ford; training remotely, no onsite training.

Jeff Nott, Mitchell 1; helped with training and sales; on the road a lot and good to see shops are busy.



Next Meeting: TBD

The meeting was adjourned at 2:30pm