



AUTOMOTIVE TECHNOLOGY TRAINING PROGRAM

Advisory Committee Meeting Minutes
Skyline College, Building 6 - Room 6204-6206
Tuesday, April 10, 2018
Time: 11:30 – 1:30 PM

Lunch started at 11:30 AM. The meeting started at 12:10 PM

1) Lunch and Introductions

Advisory Members:

Scott Allison
Sarah Budriunas
Patrick Chand
Jon Fowkes
Pamela Gutman
Zim Gwee
Mitchell Kudler

John Lau
Raymond Lee
Mitchell May
Chris Nickerson
Maher Nijem
Jeff Nott
Bob Paredes

Brian Reidy
Henry Singh
Philip Spagnoli
A.J. Stavana
Sohail Tabar
Tuan Ton
David Toole

Skyline Staff:

Krista Allen
Tom Broxholm
Filipp Gleyzer
Julia Johnson
Nancy Lam
Dan Ming

Ruben Parra
Christine Roumbanis
Paul Spakowski
Jennifer Taylor-Mendoza
Ed Yee
Andrea Vizenor

Everyone introduced themselves and Tom thanked everyone for attending the meeting, it is the biggest attendance of all the Advisory Board meetings.

2) Review of Agenda – Mitchell Kudler, Chairman

Will try to cover as much as possible on the agenda, uncovered items will be tabled till the next meeting. Tom will be discussing the 15 unit classes, explore options and see whether it warrants changes.

3) Review Minutes from Last Meeting

The November 2017 minutes were passed without any changes after review.

4) Program Overview – Tom Broxholm & Julia Johnson

A. This meeting is by far the biggest in attendance for our Advisory Board Committee; and amongst the present member, 5 are our AUTO alumni and 3 of our current staff are also graduates of the program. We have been asked to, like the rest of the college, to redesign our

Automotive Program. *We recognize our biggest challenge being our evening courses, but have received minimal guidance or feedback for improving our full-time morning and afternoon when asked.* The 15 units format has been used by numerous colleges as examples for their own automotive programs, and for the past 20 plus years it has successfully served our students and the industry, as seen by the presents of our Advisory Board members here today.

Andrea Vizenor, Director of Career & Workforce Program gave a brief summary of the Redesign Process - it has been in process for over 2 years and throughout the whole college. The college wants to ensure the students are served the best way possible and help them navigate through the college system with ease.

Jennifer Taylor-Mendoza, VP of Instruction, Skyline College, said with the new redesign, there are Guided Pathways and 4 Meta Majors.

Julia gave a brief rundown of our department history:-

- 1978 – began with 2 instructors and 2 classes
- 1981 – Bldg. 9 was opened; added 2 full-time instructors
- 1988 – start of 15 units full semester program
- 1989 – start of afternoon Toyota Program
- 1993 – Bldg. 10 was opened
- 2006 – Bldg. 8 was remodeled
- 2008 – Afternoon Toyota Program ended
- 2010 – Bldg. 11 was opened; Julia was hired full-time for AUTO 711 Career Advancement Academy (CAA), a grant funded program was used as a model for other colleges
- Current – 3 certificated programs; 7 full-time faculty; NATEF certified; apprenticeship program; internship; industry support and currently in partnership with Audi, Subaru and Nissan, and in the past with Toyota and Honda

Collectively, the department faculty has between 20 to 40 years of experience, and each year faculty are required to have at least 20 hours of training, knowledge and experience continually grows, and are all certified ASE Technicians and some are ASE Master Technicians. We strive to be the best in order to teach our students, and we have won many awards. On average per semester, we receive about 24 to 45 applications.

Recently the department earned a Strong Workforce Stars recognition from the State Chancellor's Office. Our 8 years average student success rate is 87.2% and retention is 95.6%. We have awarded 11,000 certificates and 31 AS Automotive Technology Degrees. Per the State Chancellor's Office reports, Skyline has always been among the top 5 colleges in the State, and in 206-2017, we moved to #2 in the State.

- B.** We have received a total of \$150,000 donation from Jacques M Littlefield and we used part of it and hired Clearworks for marketing research. We also received another \$40,000 donation from Rick Zobelein, all these donation will be used by the department for marketing and educational tools for the students.
- C.** We had 25 employers that signed up for Hiring Day, all the tables were sold out within 15 minutes of Julia sending out the email. All the students that were eligible for hiring that day were all hired and most of them received multiple job offers.

We also offered Employer Day this semester, and that is when employer come in during lunch, provide lunch for the participating students while the employer showcase their company and what they have to offer for employment.

This semester we began offering ASE Student Certification, student can take their choice of ASE examination provided they received a grade B or better in the subject matter and have to signed-off by said subject instructor. We had 12 students that took their chosen subject test and 11 passed.

Summer classes start June 11th and Filipp and Tom are the only one with classes and they are offered in the evenings. Fall classes start August 15th.

Julia will take over Paul's AUTO 734, Engine Diagnosis & Repair, in the Fall when Paul retires at the end of this semester. The other 2 full-time instructors that are planning on retiring are Dan and Ed, and we are uncertain whether these full-time positions will be rehired if the 15units are not changed.

Nissan is looking to partner with a school in the Bay Area, and we are currently in talks with them

5) Testimonials from Members

Brian Reidy – full-time program is like being a part of a family, but not the evening classes

Jeff Nott – redesign all the programs?

Jennifer Taylor Mendoza – redesign so students can be more successful in sequent classes and need to come up with strategies

Mitch Kudler – recruit at high schools in own area

Dave Toole – short 75,000 technician

Sarah Budriunas – cannot hire as tech, only as assistants

Chris Nickerson – agrees with Mitch Kudler to recruit from area high schools; our curriculum speaks for itself, no other schools can compare

Henry Singh – his concern is he has 2 apprentices in our evening program but they cannot finish their apprenticeship because the classes they need are often cancelled

Tuan Ton – Skyline students are more prepared and do better after further training

Pam Gutman – Skyline students standout, the learning environment is better and they are committed; they are serious about the program and pathway and are the future of the transportation industry; should train faculty and develop curriculum for semi-autonomous vehicles

Scott Allison – students need basics, their analytical skills are more important than any laptop Diagnostics

Christine Roumbanis – need to think outside the box the evening and afternoon programs and rethink the curriculum, these programs have enrollment issues

Tom Broxholm – we did Novi-Survey and our students like the current setup of the 15 units program

A.J. Stavara – it is a challenge to bring in technicians, should sit down with parents; have Master Technicians come in to speak with the students; take them for field trips

to dealerships and individually owned shops; need to teach them to be punctual and how to keep their attention span

Ruben Parra – it is difficult to teach a subjects in a short period but here at Skyline one can teach as much and in depth as one wishes due to the semester system

Next Meeting: TBD

The meeting was adjourned at 1:40 pm

Dean Roumbanis disagreed with the below on October 17, 2018

We recognize our biggest challenge being our evening courses, but have received minimal guidance or feedback for improving our full-time morning and afternoon when asked.

Amendment that was approved at April 10, 2019 Advisory Board Meeting

Based on the discussion today on changing the Automotive program 15-unit course structure design the consensus of all industry board members is that the Automotive program should not break up the 15 unit classes. Additionally, concerns were viewed that there could, or would be a negative impact to the quality of education that our students receive if the 15-unit classes were broken up into smaller classes.

The advisory board industry members also support and recommend that the college hires replacement instructors for the two instructors who will be retiring at the end of May 2019. Not replacing these instructors could result in a reduction of classes offered effecting the number of students who will be available for employment.