



## **AUTOMOTIVE TECHNOLOGY PROGRAM**

**Skyline College May 21, 2021 Automotive Advisory Board Agenda**

**1:30- 3:00 PM**

**Virtual Zoom Advisory Board Meeting**

Link: <https://smccd.zoom.us/j/89787317659?pwd=dGRVeExEMTNXdEIEeVJ4VHFyU3dQQT09>

ID: 897 8731 7659 Passcode: Auto

**1:35 Meeting Comes to Order (Tom)**

**1:35 – 1:50**

1. Introductions and roll call
2. Review and approve minute from the last meeting.

**1:50 – 3:00 Program Update**

1. ASE Certification Update (Ruben Parra)
2. Addition of Soft Skills (Auto 580) to our degree requirement.
3. Additional Certificate Discussion (Tom)
  - a. Should we offer a higher-level certificate that will designate the higher level of training the student has?
  - b. Would this be of benefit to the employer and the students?
  - c. Explanation of the current and proposed certificate program.
4. Summer and Fall class schedule update.
5. Enrollment and Job Placement
  - a. Spring 2021 enrollment numbers
  - b. Minimal amount of students for employers
6. Get to Work Entry Level Certificate Program (Julia)
7. Automotive Instructor Position Update
  - a. Our candidate pool has been insufficient to proceed.
  - b. The position will be opened again in August for a January start.
8. Hired Instructional Automotive Technician Raxell Villagracia.
  - a. Raxell is a former student.
9. Outreach and Marketing Update. (If anyone from marketing or Andrea's office attends)
  - a. Social media update (Andrea)
10. Three-minute employer check-in and update.
11. Board member and guest non-agenda comments
12. Next virtual board meeting October or November 2021.
  - a. We would like to return to in-person advisory board meeting next spring.