



AUTOMOTIVE TECHNOLOGY PROGRAM

Skyline College October 16, 2019 Automotive Advisory Board Agenda

11:30- 11:50 Lunch

11:50 – 12:05 Meeting Comes to Order (Tom)

1. Introductions
2. Review and approve minute from the last meeting

12:05 – 12:35 Program Highlights & Updates

1. Program Status & Outlook (Tom)
 - a. New Dean
 - b. Instructor (s) positions (Dean Kane)
 - c. ADAS Course development
2. Instructor Training
 - a. Tom and Ruben
3. Internship Program (Julia)
 - a. Update
4. Driving Your Future (DYF) (Tom)
 - a. November 13, 2019
5. CAT Conference
 - a. April 24 and 25, 2020
6. Outreach and Marketing (Tom, Andrea, Cherie)
 - a. Promotional videos
 - b. Social media
 - c. Website
7. ASE student certification update (Ruben)
8. ASE Educational Certification. (Formerly NATEF) (Ruben)



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9. Next classes start
 - a. Smog Check Update 12/7 & 12/8/2019
 - b. Steering, Suspension & Alignment Systems (1/13/2020)
 - c. Automatic Transmission Principals, Repair & Diagnosis (1/14/2020)
 - d. Engine Design, Troubleshooting & Repair (1/13/2020)
 - e. Fundamentals Auto 710 and 711 (1/13 & 1/14) 2020
 - f. Smog Check Update (2/8, 2/9) & (4/18, 4/19) 2020
 - g. Car Care Basics for Women (2/8, 2/9) (2/22, 2/23) 2020 Half day

12:35 – 1:35 Advisory Board Discussion Topics (Chair)

1. Engine Diagnosis and Repair Curriculum Review (Julia)
 - a. NATEF tasks list
 - b. Additional task
2. Incorporating more hybrid/electric and ADAS awareness into our courses. (Tom)
 - a. Feedback from the board
 - b. What gets left out to make room for new material?
 - c. Instructor re-training/update training
3. Marketing evening course to technicians. (Tom, Chair)
 - a. What will work?
 - b. Shop visits?
 - c. Shop survey? (see example)
 - d. Evening or weekend courses to offer?
4. Next meeting date
 - a. Propose April 7, 8, 9, 14, 15, 16, 2020