



April 5, 2016
11:30 to 1:30 PM
Building 10-004
Parking: Automotive Area

Meeting agenda topics:

- 1) Lunch and Introductions
- 2) Review of Agenda – Tom Broxholm
- 3) Review Minutes from fall meeting
- 4) Program Overview – Tom Broxholm
 - A. Enrollment
 - B. Flyers and promotion of classes.
 - i. Budget for offsite outreach.
 - C. Honda Express Lube
 - D. Subaru program
 - E. Document cameras
 - F. Donated vehicles
 - i. Ford Trax
 - ii. Honda Insight
 - iii. Pontiac
 - iv. BMW
 - G. Summer classes
 - H. Fall Evening classes – Smog class and update class schedule reduction.
 - I. SSF Auto Parts Classes
 - J. Approval of e-Learning to meet NATEF hours.
 - K. Approval of e-Learning techniques for our students.
 - L. Department Budget
 - i. Loss of funds from travel (VP office)
 - ii. Loss of funds from bridge grant not reimbursed
 - iii. Travel expense budget for training
 - iv. Cost of smog machine maintenance
 - v. Cost of TechStream subscription
 - vi. Bridge grant funds for tooling
 - vii. Travel expenses
 - viii. Vehicle repairs



- 5) Internship Program (Julia Johnson)
 - A. Employer Career Pathway day
 - B. Tesla Motors Intern program and David Wu
- 6) Bill to kill car modifications. (Julia Johnson)
- 7) Facebook page update. (Julia Johnson)
- 8) Spring Graduation Banquet. (Filipp Gleyzer)
- 9) Spring 2016 NATEF Recertification – Tom Broxholm
 - A. Visit date April 21
 - B. Rick Escalambre & NATEF Paperwork
 - C. Student Success Database
- 10) Additional comments and suggestions from the Advisory Board Members

Next Meeting: _____