

**Committee on Accreditation for
Anesthesia Technology Education (COA-ATE)**

25400 US Highway 19 North, Suite 158, Clearwater, FL 33763 • <http://www.caahep.org/coa-ate>

February 25, 2019

Diane Alejandro-Harper, Cer AT
Program Director, Anesthesia Technology
Skyline College
3300 College Drive
Building 7, Room 130
San Bruno, CA 94066

Dear Ms. Alejandro-Harper:

The Committee on Accreditation for Anesthesia Technology Education (CoA-ATE) is pleased to inform you that the anesthesia technology program at Skyline College, San Bruno, CA has been awarded a Letter of Review. The Letter of Review is effective until the CoA-ATE makes a recommendation regarding initial accreditation and CAAHEP acts on the recommendation, or until the program requests voluntary withdrawal from the accreditation process. Please note a Letter of Review is not a CAAHEP accreditation status and does not guarantee eventual accreditation. It signifies that the program is seeking initial accreditation and has initially demonstrated sufficient compliance with the Standards to proceed in the accreditation process. Additionally, graduates from programs holding a Letter of Review are eligible to take the national anesthesia technologist certification exam.

Please note: the program submitted an ASATT application for program approval, which no longer exists. The CoA-ATE reviews all programs, and a Self-Study Report is required for programs applying for Letter of Review, and eventually initial accreditation. The program should begin completing the CoA-ATE Self-Study Report, which will be the required format for initial accreditation.

The CoA-ATE Self-Study Report is available on the CoA-ATE website under Accreditation Documents: <https://www.caahep.org/CoA-ATE>

The CoA-ATE requests that the program submit the complete Self-Study Report **within twelve (12) months following graduation of the first class**. Once received and reviewed, a site visit for initial accreditation will be scheduled.

Annual Report Requirement: Programs holding a LoR are required to submit an annual report. The Program Annual Report is available on the CoA-ATE website at <https://www.caahep.org/CoA-ATE>, and is also attached to this email. The program should submit a completed Program Annual Report annually by March 1st of each year and submit to theresa@caahep.org.

Also attached are CoA-ATE Outcomes Thresholds and the standardized Graduate and Employer surveys approved by the CoA-ATE. Regarding the surveys, the program can ask additional questions as it deems appropriate, but must ask at least all the questions on each survey. Data from these will be required in the program's annual report.

Following is language that can be used to advertise the Letter of Review:

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The anesthesia technology program at [institution name] has been issued a Letter of Review by the Committee on Accreditation for Anesthesia Technology Education (CoA-ATE). This letter is NOT a CAAHEP accreditation status; it is a status signifying that a program seeking initial accreditation has demonstrated sufficient compliance with the accreditation Standards through Letter of Review application materials and other documentation. Letter of Review is recognized by the American Association of Anesthesia Technologists & Technicians (ASATT) for eligibility to take the credentialing exam. However, it is NOT a guarantee of eventual accreditation.

Don't hesitate to contact me if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Victoria Reyes".

Victoria Reyes, Cer ATT
CoA-ATE Chair