

An earned grade may be changed by the professor **within one year** if an error has occurred. **Grades cannot be changed on the basis of a student completing class work subsequent to the assignment of the final grade.**

## Examination Credit

Credit units earned through the Advanced Placement Test (AP), College Level Examination Program (CLEP), Credit by Examination (CBE), or the International Baccalaureate Examination (IB) do not satisfy unit load requirements for enrollment status for programs such as financial aid, athletics, veterans benefits, or for graduation residency requirements.

Skyline College accepts the following types of test scores:

Advanced Placement Test (AP): Please see the [Advanced Placement Exam Credit Policy chart](#) to determine use of test scores.

College Level Examination Program (CLEP): Credit may be used to meet requirements for an Associate Degree. A maximum of 15 units can be earned 3 units for each of the tests within the five examination areas: English Composition, Social Sciences and History, Humanities, Natural Sciences, and College Mathematics. Upon receipt of official examination results, CLEP units will be posted to a student's Skyline College transcript by the Office of Concurrent Enrollments and Records. Should students transfer to a university, CLEP credit will be granted according to the policy of the receiving institution. Students are advised to meet with a counselor regarding CLEP credit. CLEP Credit cannot be applied to IGETC.

Credit by Examination (CBE): A currently enrolled student in good standing may be permitted to take a test for credit for courses, if qualified, because of previous training or instruction. By completing an examination approved by the faculty of the appropriate division, credit will be recorded. Testing is not allowed for a course for which credit has previously been granted or if credit has been earned in a more advanced course in the same sequence. Credit by Examination may not be used in order to improve a grade already received for a course. A maximum of 12.0 units toward an Associate Degree or 6 units toward a certificate may be earned through Credit by Examination, however, may not be counted in determining the 12.0 semester units in residence. The student's academic record shall be annotated to reflect that credit was earned by examination. A student may complete any course through Credit by Examination procedures only once.

To pursue the Credit by Examination option, obtain a Credit by Examination form from the Office of Concurrent Enrollments and Records. The Office of Concurrent Enrollments and Records approves eligibility. The student must submit the approved form to the division offering the course. If the course is available using the Credit by Examination option, a faculty member will arrange for the

examination(s) to be administered and graded. All grades issued upon completion of Credit by Examination will be used in the calculation of the student's grade point average and for determining scholarship awards.

International Baccalaureate Examination (IB): See the International Baccalaureate Examination Credit Policy chart on pages 23-24 to determine use of test scores.

## Transcript Evaluation Service

San Mateo County Community College District, Transcript Evaluation Service (TES) and Degree Works™ work together to present SMCCCD students, counselors, and Admissions and Records Offices with an evaluation of how coursework completed outside the SMCCCD can be applied to SMCCCD certificates, associate degrees, bachelor's degrees, CSU GE certification and IGETC certification.

Students with external coursework should submit official transcripts from previous schools to the Admissions and Records Office of their home campus (Cañada College, College of San Mateo or Skyline College). The transcript evaluation is then requested *by the student* through their WebSMART account. The evaluation will post to Degree Works™ and serves as the official response from the district.

Students requesting the service must:

- Be currently enrolled in a class in a San Mateo County Community College District college
- Must have previously completed 6 units in the SMCCCD, or are currently enrolled in 6 units or, have a combination of previously completed and current enrollment that adds to at least 6 units
- Submit all official transcripts to the Admissions and Records Office of your home institution
- Plan to complete a certificate, associate degree, bachelor's degree, CSU GE certification or IGETC certification within the SMCCCD
- Update student information on WebSMART with current and accurate educational goal

NOTE: Students who have completed all their coursework within the SMCCCD will *not* need to request the services of TES.

More information can be found at the District [Transcript Evaluation website](#).

## Application of External Exams (AP, IB, CLEP)

*Important Note to Students* – If you plan to complete an Associate Degree or CSU GE or IGETC certification within the San Mateo County Community College District, submit official AP, IB, or CLEP exam results to your Admissions and Records Office and request a SMCCCD Transcript Evaluation at [www.smccd.edu/transeval](http://www.smccd.edu/transeval).

Skyline College applies external exam credit to associate degree general education requirements in the same manner as CSU applies external exam credit to CSU general education requirements. **External exam results are applied to General Education Area Requirements Only.** External exam evaluation results appear on WebSmart Degree Works Audit.

Transfer students should work with a counselor to determine how to apply external exam results to transfer major requirements. All students should work with a counselor to develop a comprehensive SEP after the external exam evaluation is completed.

### Advanced Placement Test Policy 2018-19

The following chart outlines the application of credit for College Board Advanced Placement (AP) towards the Skyline College Associate Degree General Education (GE) requirements, California State University General Education (GE) Breadth Certification, and Intersegmental General Education Transfer Curriculum (IGETC) Certification. Skyline College applies external exam credit to associate degree general education requirements in the same manner as CSU applies external exam credit to CSU general education requirements

Advanced Placement Test Score of 3, 4, or 5	Skyline College Associate Degree GE 3 semester units Unless otherwise indicated	CSU Minimum Semester Credits Earned(*)	CSU GE Breadth Certification 3 semester units Unless otherwise indicated	IGETC Certification 3 semester units or 4 quarter units Unless otherwise indicated	UC AP Credit Policy Total quarter units awarded
Art History (6)	Area C1 or C2	6 units	Area C1 or C2	Area 3A or Area 3B (6)	8 units
Art (Studio): 2D design	None	3 units	None	None	Each exam = 8 quarter units. Maximum 8 quarter units for all 3 exams
Art (Studio): 3D design	None	3 units	None	None	Each exam = 8 quarter units. Maximum 8 quarter units for all 3 exams
Art (Studio): Drawing	None	3 units	None	None	Each exam = 8 quarter units. Maximum 8 quarter units for all 3 exams
Biology	Area B2 & Area B3 4 units	6 units	Area B2 & Area B3 4 units	Area 5B & Area 5C 4 semester units or 5 quarter units	8 quarter units
Calculus AB (1)	Area A3 Meets Math Competency	3 units	Area B4	Area 2	4 units Max. 8 quarter units for both Calculus AB & BC

Advanced Placement Test Score of 3, 4, or 5	Skyline College Associate Degree GE 3 semester units Unless otherwise indicated	CSU Minimum Semester Credits Earned(*)	CSU GE Breadth Certification 3 semester units Unless otherwise indicated	IGETC Certification 3 semester units or 4 quarter units Unless otherwise indicated	UC AP Credit Policy Total quarter units awarded
Calculus BC (1)	Area A3 Meets Math Competency	6 units	Area B4	Area 2	8 units Max. 8 quarter units for both Calculus AB & BC
Calculus BC AB Subscore (1)	Area A3 Meets Math Competency	3 units	Area B4	Area 2	4 units Max. 4 quarter units for both Calculus AB and AB Subscore
Chemistry	Area B1 & Area B3 (3) 4 units	6 units	Area B1 & Area B3 (3) 4 units	Area 5A & Area 5C 4 semester units or 5 quarter units	8 quarter units
Chinese Language and Culture	Area C2	6 units	Area C2	Area 3B & Area 6A	8 quarter units
Comparative Government and Politics	Area D	3 units	Area D	Area 4	4 quarter units
Computer Science A (1)	None	3 units	None	None	2 quarter units
Computer Science AB (1)	None	6 units	None	None	4 units Max. 4 units for both A & AB exams
Computer Science Principles (1)	None	6 units	Area B4	N/A	8 qrtr. units
English Language & Composition	Area A2 Meets the Writing/ Reading Competency	6 units	Area A2	Area 1A	8 units Max. 8 quarter units for both English Language/ Literature & Composition exams
English Literature & Composition (6)	Area A2 & Area C2 Meets Writing/Reading Competency 6 units	6 units	Area A2 & Area C2 6 units	Area 1A or Area 3B (6)	8 units Max. 8 quarter units for both English Language/ Literature & Composition exams
Environmental Science	Area B1 & Area B3 (4) 4 units	4 units	Area B1 & Area B3 (4) 4 units	Area 5A & Area 5C 3 Semester or 4 Quarter Units	4 quarter units

<b>Advanced Placement Test Score of 3, 4, or 5</b>	<b>Skyline College Associate Degree GE 3 semester units Unless otherwise indicated</b>	<b>CSU Minimum Semester Credits Earned(*)</b>	<b>CSU GE Breadth Certification 3 semester units Unless otherwise indicated</b>	<b>IGETC Certification 3 semester units or 4 quarter units Unless otherwise indicated</b>	<b>UC AP Credit Policy Total quarter units awarded</b>
European History (6)	Area C2 or Area D	6 units	Area C2 or Area D	Area 3B or Area 4 (6)	8 quarter units
French Language If taken between Fall 2009 and Fall 2011 (5)	Area C2 (5) 6 units	6 units	Area C2 (5) 6 units	N/A	N/A
French Language & Culture	Area C2	6 units	Area C2	Area 3B & Area 6A	8 quarter units
French Literature If taken prior to Fall 09	Area C2	6 units	Area C2	Area 3B & Area 6A	8 quarter units
German Language If taken between Fall 2009 and Fall 2011 (5)	Area C2 (5) 6 units	6 units	Area C2 (5) 6 units	N/A	N/A
German Language & Culture	Area C2	6 units	Area C2	Area 3B & Area 6A	8 quarter units
Human Geography	Area D	3 units	Area D	Area 4	4 quarter units
Italian Language and Culture	Area C2	6 units	Area C2	Area 3B & Area 6A	8 quarter units
Japanese Language and Culture	Area C2	6 units	Area C2	Area 3B & Area 6A	8 quarter units
Latin	Area C2	6 units	Area C2	Area 3B & Area 6A	8 quarter units
Latin Literature If taken prior to Fall 09	Area C2	6 units	Area C2	Area 3B & Area 6A	4 quarter units
Latin: Vergil If taken prior to Fall 12	Area C2	3 units	Area C2	Area 3B & Area 6A	4 quarter units
Macroeconomics	Area D	3 units	Area D	Area 4	4 quarter units
Microeconomics	Area D	3 units	Area D	Area 4	4 quarter units
Music Theory If taken prior to Fall 09	Area C1	6 units	Area C1	None	8 quarter units

Advanced Placement Test Score of 3, 4, or 5	Skyline College Associate Degree GE 3 semester units Unless otherwise indicated	CSU Minimum Semester Credits Earned(*)	CSU GE Breadth Certification 3 semester units Unless otherwise indicated	IGETC Certification 3 semester units or 4 quarter units Unless otherwise indicated	UC AP Credit Policy Total quarter units awarded
Physics 1 (2)	Area B1 & Area B3 4 units	4 units	Area B1 & Area B3 4 units	Area 5A & Area 5C	8 units Max. 8 quarter units for all Physics exams
Physics 2 (2)	Area B1 & Area B3 4 units	4 units	Area B1 & Area B3 4 units	Area 5A & Area 5C	8 units Max. 8 quarter units for all Physics exams
Physics B (2) If taken prior to Fall 2009	Area B1 & Area B3 4 units	6 units	Area B1 & Area B3 6 units	Area 5A & Area 5C	
Physics B (2) If taken between Fall 2009 and Fall 2015	Area B1 & Area B3 4 units	6 units	Area B1 & Area B3 4 units	Area 5A & Area 5C	4 units Max. 8 quarter units for all Physics exams
Physics C: Electricity/ Magnetism (2)	Area B1 & Area B3 4 units	4 units	Area B1 & Area B3 4 units	Area 5A & Area 5C	4 units Max. 8 quarter units for all Physics exams
Physics C: Mechanics (2)	Area B1 & Area B3 4 units	4 units	Area B1 & B3 4 units	Area 5A & Area 5C	4 units Max. 8 quarter units for all Physics exams
Psychology	Area D	3 units	Area D	Area 4	4 quarter units
Seminar	None	3 units	None	None	None
Spanish Language If taken prior to Fall 2014	Area C2 6 units	6 units	Area C2 6 units	N/A	N/A
Spanish Language & Culture	Area C2	6 units	Area C2	Area 3B & Area 6A	8 quarter units
Spanish Literature If taken prior to Spring 2013	Area C2 6 units	6 units	Area C2 6 units	N/A	N/A
Spanish Literature & Culture	Area C2	6 units	Area C2	Area 3B & Area 6A	8 quarter units
Statistics	Area A3 Meets Math Competency	3 units	Area B4	Area 2	4 quarter units
U.S. Government & Politics	Area D & US-2 US Government Specific Area	3 units	Area D & US-2	Area 4 & US-2	4 quarter units

Advanced Placement Test Score of 3, 4, or 5	Skyline College Associate Degree GE 3 semester units Unless otherwise indicated	CSU Minimum Semester Credits Earned(*)	CSU GE Breadth Certification 3 semester units Unless otherwise indicated	IGETC Certification 3 semester units or 4 quarter units Unless otherwise indicated	UC AP Credit Policy Total quarter units awarded
U.S. History (6)	Area C2 or Area D & US-1 US History Specific Area	6 units	Area C2 or Area D & US-1	(Area 3B or Area 4 (6) & US-1)	8 quarter units
World History (6)	Area C2 or Area D	6 units	Area C2 or Area D	Area 3B or Area 4 (6)	8 quarter units

(\*) These units count toward eligibility for admission. The units may not apply towards Associate Degrees for Transfer (AD-T) or the baccalaureate degree. The units may not all apply toward certification of the corresponding GE-Breadth area. See Executive Orders 1036 and 1100 for details.

- (1) If a student passes more than one AP exam in Calculus or Computer Science, only one examination may be applied to the Associate and/or Baccalaureate degree.
- (2) If a student passes more than one AP exam in Physics, only 6 units of credit may be applied to the Associate and/or Baccalaureate degree, and only 4 units of credit may be applied towards GE Breadth Certification.
- (3) 6 units if taken prior to Fall 2009
- (4) Students who pass AP Environmental Science earn 4 units of credit. Test prior to Fall 2009 may apply to either B1 & B3 or B2 & B3 of GE-Breadth. Fall of 2009 or later, those credits may only apply to B1 & B3.
- (5) 6 units if taken prior to fall 2009; 3 units if test taken after Fall 2009 / "Language" removed from GE-Breadth in Fall 2011.
- (6) AP exams may be used in either area regardless of where the certified CCC's discipline is located.

#### References:

- CSU Chancellor's Office, Memo Code: ASA-2018-06 System-wide Credit for External Examination, April 11, 2018
- Standards, Policies and Procedures for Intersegmental General Education Transfer Curriculum Version 1.9, May 21, 2018.
- University of California, AP credits, retrieved June 5, 2017
- CCC Chancellor's Office: Memo Code AA 17-20: Policy Change: Advanced Placement Credit, March 30, 2017

## International Baccalaureate (IB) Credit Policy 2018-19

The following chart outlines the application of IB credits towards general education requirements for the Skyline College Associate Degree, CSU General Education Breadth Certification, and Intersegmental General Education Transfer Curriculum (IGETC) Certification.

IB Exam (All must be Higher Level)	Skyline College Associate Degree GE 3 semester units	CSU Minimum Semester Credits Earned(*)	CSU GE Breadth Certification 3 semester units (2)	IGETC Certification 3 semester units or 4 quarter units with a minimum score of 5, 6 or 7
Biology HL	Area B2 Minimum score of 5	6	Area B2 Minimum score of 5	Area 5B – without lab
Chemistry HL	Area B1 Minimum score of 5	6	Area B1 Minimum score of 5	Area 5A – without lab
Economics HL	Area D Minimum score of 5	6	Area D Minimum score of 5	Area 4

IB Exam (All must be Higher Level)	Skyline College Associate Degree GE 3 semester units	CSU Minimum Semester Credits Earned(*)	CSU GE Breadth Certification 3 semester units (2)	IGETC Certification 3 semester units or 4 quarter units with a minimum score of 5, 6 or 7
Geography HL	Area D Minimum score of 5	6	Area D Minimum score of 5	Area 4
History (any Region) HL	Area C2 or Area D Minimum score of 5	6	Area C2 or Area D Minimum score of 5	Area 3B or Area 4*(3)
Language A: Literature (any language) HL	N/A	N/A	N/A	Area 3B
Language A: Language and Literature (any language) HL	N/A	N/A	N/A	Area 3B
Language A: Literature (any language except English) HL	N/A	N/A	N/A	Area 3B & Area 6A
Language A: Language and Literature (any language) HL	N/A	N/A	N/A	Area 3B & Area 6A
Language A Literature HL	Area C2 Minimum Score of 4	6	Area C2 Minimum Score of 4	N/A
Language A Language and Literature HL	Area C2 Minimum score of 4	6	Area C2 Minimum score of 4	N/A
Language A1 (any language) HL Taken prior to Fall 13 (**)(1)	Area C2 Minimum Score of 4	6	Area C2 Minimum Score of 4	N/A
Language A2 (any language) HL Taken prior to Fall 13 (**)(1)	Area C2 Minimum Score of 4	6	Area C2 Minimum Score of 4	N/A
Language B (any language) HL(1)	N/A Minimum score of 4	6	N/A Minimum score of 4	Area 6A
Mathematics HL	Area A3 Minimum score of 4 Meets Math Competency Requirement	6	Area B4 Minimum score of 4	Area 2
Physics HL	Area B1 Minimum score of 5	6	Area B1 Minimum score of 5	Area 5A – without lab
Psychology HL	Area D Minimum score of 5	3	Area D Minimum score of 5	Area 4
Theatre HL	Area C1 Minimum score of 4	6	Area C1 Minimum score of 4	Area 3A

(\*) These units count toward eligibility for admission. The units may not apply towards Associate Degrees for Transfer (AD-T) or the baccalaureate degree. The units may not all apply toward certification of the corresponding GE-Breadth area. See Executive Orders 1036 and 1100 for details.

(\*\*) Students seeking certification in GE-Breadth prior to transfer must have passed the test before this date.

(1) The IB curriculum offers language at various levels for native and non-native speakers. Language B courses are offered at the intermediate level for non-natives. Language A1 and A2 are advanced courses in literature for native and non-native speakers, respectively.

(2) Areas of GE-Breadth (A1 through E) are defined in Executive Order 1100. Areas of American Institutions. (US-1 through US-3) are set forth in Section 1A and 1B of Executive Order 1061, and at [assist.org](http://assist.org).

(3) IB exam may be used in either area regardless of where the certifying CCC's discipline is located.

## College Level Examination Program (CLEP) 2018-19

The following chart reflects the College Level Examination Program (CLEP) credits that may be awarded toward the California State University General Education (GE) Breadth Certification and the Skyline College Associate Degree General Education (GE) requirements only. CLEP cannot be used in IGETC certification.

CLEP Subject Exam	Passing Score for CSU and Skyline College Associate Degree	CSU Minimum Semester Credits Earned(*)	Earned(1) CSU GE Breadth Certification and/or American Institutions (**) 3 semester units	Skyline College Associate Degree GE 3 semester units
American Government	50	3	Area D	Area D / Social Sciences
American Literature	50	3	Area C2	Area C2 / Humanities
Analyzing and Interpreting Literature	50	3	Area C2	Area C2 / Humanities
Biology	50	3	Area B2	Area B2 / Life Science
Calculus	50	3	Area B4	Area B4 / Quantitative Reasoning
Chemistry	50	3	Area B1	Area B1 / Physical Science
College Algebra	50	3	Area B4	Area B4 / Quantitative Reasoning
College Algebra – Trigonometry	50	3	Area B4	Area A3 / Critical Thinking Meets Math Competency Requirement
College Composition	50	0	N/A	N/A
College Composition-Modular	50	0	N/A	N/A
College Math	50	0	N/A	N/A
English Composition (no essay)	50	0	N/A	N/A

CLEP Subject Exam	Passing Score for CSU and Skyline College Associate Degree	CSU Minimum Semester Credits Earned(*)	Earned(1) CSU GE Breadth Certification and/or American Institutions (**) 3 semester units	Skyline College Associate Degree GE 3 semester units
English Composition (with essay)	50	0	N/A	N/A
English Literature (***) If taken prior to Fall 11	50	3	Area C2	Area C2 / Humanities
Financial Accounting	50	3	N/A	N/A
French Level I (1) (2)	50	6	N/A	N/A
French Level II (1) (2) (***) If taken prior to Fall 15	50	12	Area C2	Area C2 / Humanities
French Level II (1)(2)	59	3	Area C2	Area C2 / Humanities
Freshman College Composition	50	0	N/A	N/A
German Level I (1)(2)	50	6	N/A	N/A
German Level II (1)(2) (***) If taken prior to Fall 15	60	12	Area C2	Area C2 / Humanities
German Level II (1) (2)	60	9	Area C2	Area C2 / Humanities
History, United States I	50	3	Area D & US 1	Area D / Social Sciences Meets US History Specific Area
History, United States II	50	3	Area D & US 1	Area D / Social Sciences Meets US History Specific Area
Human Growth and Development	50	3	Area E	Area E / Life Long Learning & Self-Development
Humanities	50	3	C2	Area C2 / Humanities
Information System and Computer Applications	50	3	N/A	N/A
Introduction to Educational Psychology	50	3	N/A	N/A
Introductory Business Law	50	3	N/A	N/A

CLEP Subject Exam	Passing Score for CSU and Skyline College Associate Degree	CSU Minimum Semester Credits Earned(*)	Earned(1) CSU GE Breadth Certification and/or American Institutions (**)3 semester units	Skyline College Associate Degree GE 3 semester units
Introductory Psychology	50	3	Area D	Area D / Social Sciences
Introductory Sociology	50	3	Area D	Area D / Social Sciences
Natural Sciences	50	3	Area B1 or B2	Area B1 or B2 / Scientific Inquiry
Pre-Calculus	50	3	Area B4	Area A3 / Critical Thinking Meets Math Competency Requirement
Principles of Accounting	50	3	N/A	N/A
Principles of Macroeconomics	50	3	Area D	Area D / Social Sciences
Principles of Management	50	3	N/A	N/A
Principles of Marketing	50	3	N/A	N/A
Principles of Microeconomics	50	3	Area D	Area D / Social Sciences
Social Sciences and History	50	0	N/A	N/A
Spanish Level I (1)(2)	50	6	N/A	N/A
Spanish Level II (1) (2) (***) If taken prior to Fall 15	63	12	Area C2	Area C2 / Humanities
Spanish Level II (1) (2)	63	9	Area C2	Area C2 / Humanities
Trigonometry If taken prior to Fall 06	50	3	Area B4	Area A3 / Critical Thinking Meets Math Competency Requirement
Western Civilization I	50	3	Area C2 or Area D	Area C2 or Area D / Humanities or Social Sciences
Western Civilization II	50	3	Area D	Area D / Social Sciences

(\*) These units count toward eligibility for admission. The units may not apply towards Associate Degrees for transfer (AD-T) or the baccalaureate degree. The units may not all apply toward certification of the corresponding GE-Breadth area. See Executive Orders 1036 and 100 for details.

(\*\*) Areas of GE Breadth (A1 through E) are defined in EO 1100. Areas of American Institutions (US-1 through US-3) are set forth in Sections IA and IB of EO 1061, and at assist.org.

(\*\*\*) Students seeking certification in GE Breadth prior to transfer must have passed the test before this date.

(1) For CLEP tests in the same language other than English: Only one exam score may be applied towards the CSU degree; A passing score of 50 is considered "Level I" and earns six units of baccalaureate credit; A passing score higher than 50 is considered "Level II" and earns additional units of credit and placement in Area C2 of GE Breadth

(2) If a student passes more than one CLEP test in the same language other than English, then only one examination may be applied to the baccalaureate. For each test in a language other than English, a passing score of 50 is considered "Level I" and earns six units of baccalaureate credit; the higher score listed for each test is considered "Level II" and earns additional units of credit and placement in Area C2 of GE Breadth, as noted.

#### Reference:

- CSU Chancellor's Office, Memo Code: ASA-2018-06 System-wide Credit for External Examination, April 11, 2018

#### Defense Language Proficiency Test (DLPT)

Utilizing the American Council on Education (ACE) recommendations as described below, Skyline College will award three lower division semester units for students who have achieved a passing score on a Defense Language Proficiency Test (DLPT).

The following documents may be accepted to award DLPT GE or course credit:

- Official Defense Language Institute Foreign Language (DLIFLC) Transcripts
- Official Joint Services Transcripts (JST)
- Defense Manpower Data Center (DMDC) DLPT Examinee Results
- DA Form 330 Language Proficiency Questionnaire

#### Additional Information on External Exams

1. Issues around credit for external exams are complex. Where there is common use for general education AREAS as noted above, the application of units for admission, the use of external exams to meet major requirements, and more, is complex and specific to the receiving transfer institution.\*
2. In general, students who have earned credit through AP, IB, and/or CLEP should not take a comparable college course because credit will not be granted for both the external examination and the comparable college course.\*\*
3. This chart identifies how the Skyline College applies AP, IB, and CLEP credit to associate degree general education area requirements, CSU GE areas, and IGETC areas in the same manner as the CSU system applies AP, IB, and CLEP credit to CSU GE area requirements. The chart does not provide information about if or how external exam results apply to major course requirements (for the Associate Degree).
4. At Skyline College, each instructional division determines if or how AP, IB, and/or CLEP credit is applied to associate degree major or certificate requirements. Students are encouraged to speak with a counselor for assistance.
5. Transfer Students: This chart does not provide information about transfer credit generated by external exams for the purpose of admissions, nor does it provide information on the application of AP, IB, or CLEP credit to meet lower-division major requirements. Each transfer institution determines if or how external exam results are applied. Students are strongly encouraged to speak with a counselor for assistance.
6. References to use for information about external exams are:
  - CSU Chancellor's Office, Memo Code ASA-2018-06 System-wide Credit for External Examination, April 11, 2018
  - Standards, Policies and Procedures for Intersegmental General Education Transfer Curriculum Version 1.9, May 21, 2018 <http://icas-ca.org/standards-policies-and-procedures-manual>
  - University of California, AP Credits, retrieved June 1, 2018
  - CCC Chancellor's Office: Memo Code AA 17-20: Policy Change: Advanced Placement Credit, March 30, 2017
  - Refer to the college catalog of your transfer destination to learn more about how external exam credit is applied on that campus.

\* Students are strongly encouraged to research this information and work with their counselors to fully understand the application of these units towards transfer.

\*\* Exceptions do apply. Students should work with a counselor to determine if exemptions apply to them.

Revised July 16, 2018

