

To Whom It May Concern:

The Administrative Services Agreement CB 14-011 between the Foundation for California Community Colleges (Foundation) and Link-Systems International, Inc. (LSI), was awarded through a competitively bid Request for Proposal (RFP) process that complied with California Public Contract Code for California Community Colleges. Products and pricing in this agreement specifically include the Buy-In Option pricing for NetTutor (see Exhibit B, Section 3 of Agreement). This agreement enables all interested California Community Colleges to access the Buy-In Option.

For your reference, you can access the bid binder containing the following documentation for RFP 14-001 for Online Tutoring Services at

https://drive.google.com/folderview?id=0BxrSi_82OVm_ZFRrTEx6T3h4aWs&usp=sharing:

- [14-001 Agreement CB14-011 Amendment 1](#)
- [14-001 Agreement CB14-011 Link-Systems International](#)
- [14-001 Board Approval](#)
- [14-001 Notice of Intent to Award](#)
- [14-001 Proof of Publication](#)
- [14-001 RFP Online Tutoring](#)
- [14-001 Score Sheet and Rankings](#)
- [14-001 Vendor Proposals](#)

Highlights of the agreement include, Performance and Technical Specifications developed by members of the Online Education Initiative (OEI), Butte Technology Center, State Center Community College District, and Foothill-De Anza Community College District. If you wish to use this agreement, please contact Link-Systems International Incorporated (LSI).

The role of the Foundation is that of a prime contractor. The Foundation will:

1. Develop the contract with the awarded vendor based on the requirements of RFP 14-001.
2. Monitor the quality of services and compliance from the vendor partner.
3. Promote the contract, alongside the OEI, to California's community colleges.

Should you have any questions about the attached documentation, please contact Jorge Burwick at jburwick@foundationccc.org or 916.325.8561 at your earliest convenience.

Sincerely,

Jorge Burwick

Program Coordinator

Foundation for California Community Colleges

1102 Q Street, Suite 4800 | Sacramento, California 95811

T: 916-325-8561 | F: 916.325.0844

jburwick@foundationccc.org | www.foundationccc.org

Benefiting, Supporting, and Enhancing the California Community Colleges