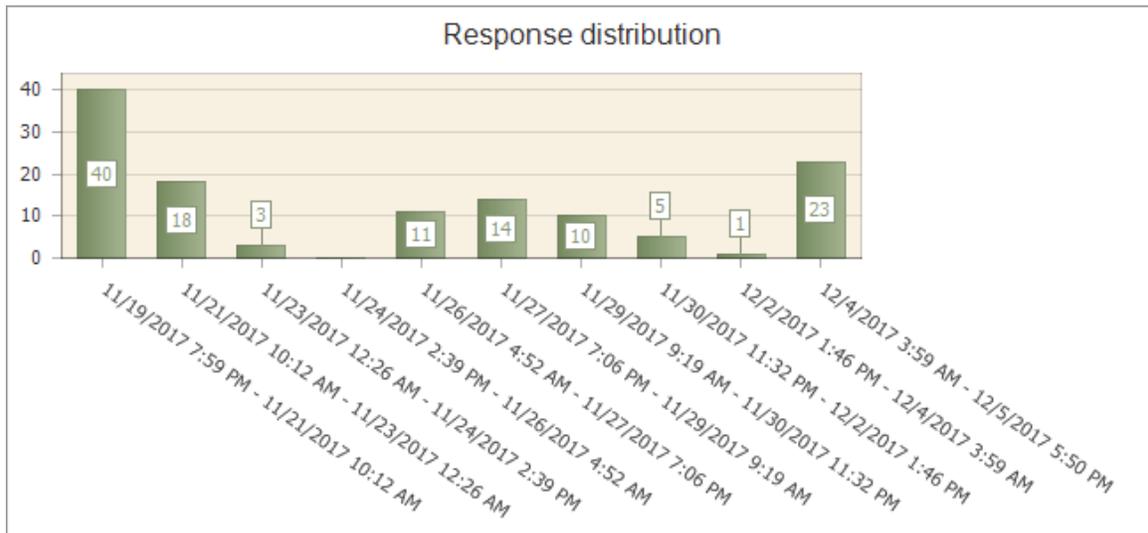


Summary of surveys in the report

Survey	# Pages	# Questions	Date opened	Date closed	Responses	# Complete responses
2017 Needs Assessment	7	15			125	105



1.

Response counts for survey '2017 Needs Assessment'

	Before filtering	After filtering
Partial responses (unique respondents)	20 (20)	0 (0)
Completed responses (unique respondents)	105 (105)	69 (69)

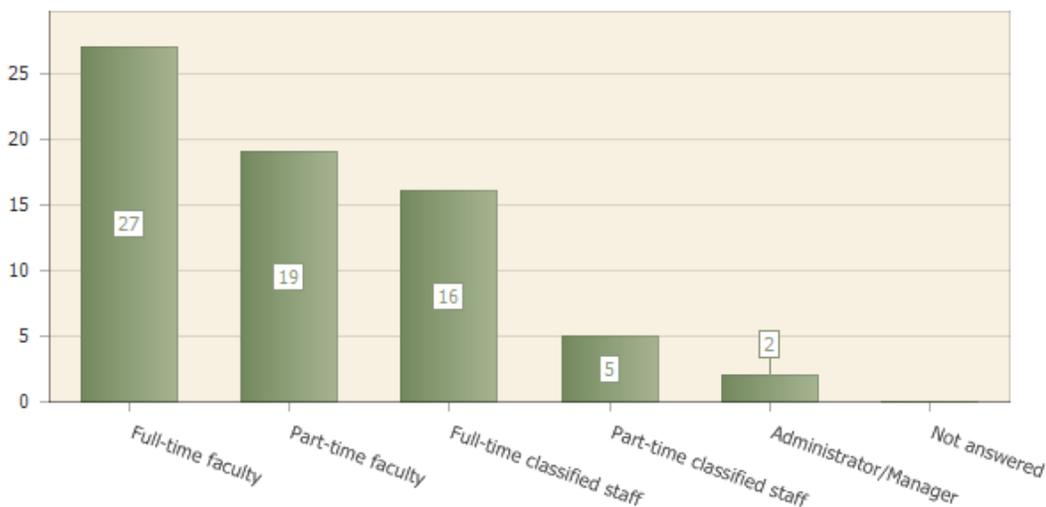
1.1. P1Q1

What is your current employment classification?

Question type: Multiple choice

Number of responses: 69

Number of respondents: 69



Answer	Count	Percent answer
Full-time faculty	27	39.1%

Part-time faculty	19	27.5%
Full-time classified staff	16	23.2%
Part-time classified staff	5	7.2%
Administrator/Manager	2	2.9%
Not answered	0	0%

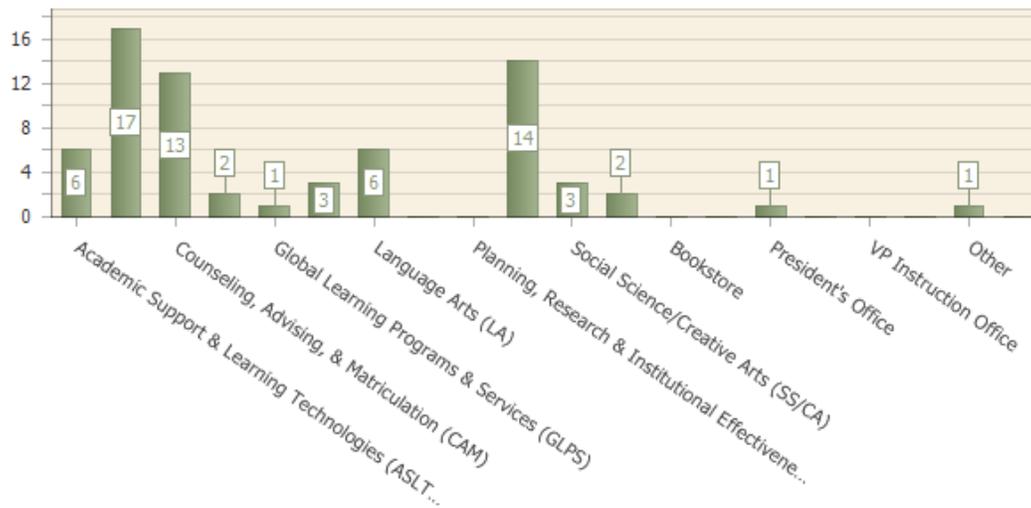
1.2. P1Q2

Please select the division you represent.

Question type: Multiple choice

Number of responses: 69

Number of respondents: 69



Answer	Count	Percent answer
Academic Support & Learning Technologies (ASLT)	6	8.7%
Business, Education & Professional Programs (BEPP)	17	24.6%
Counseling, Advising, & Matriculation (CAM)	13	18.8%
Enrollment Services (ES)	2	2.9%
Global Learning Programs & Services (GLPS)	1	1.4%
Kinesiology, Athletics & Dance (KAD)	3	4.3%
Language Arts (LA)	6	8.7%
Marketing, Communications & Public Relations (MCPR)	0	0%
Planning, Research & Institutional Effectiveness (PRIE)	0	0%
Science, Math, & Technologies (SMT)	14	20.3%
Social Science/Creative Arts (SS/CA)	3	4.3%
Student Equity & Support Programs (SESP)	2	2.9%
Bookstore	0	0%
Facilities	0	0%
President's Office	1	1.4%
VP Administrative Services	0	0%
VP Instruction Office	0	0%
VP Student Services	0	0%

Other	1	1.4%
Not answered	0	0%

1.3. P1Q3

What Professional Development goals were you working towards during the last academic year?

Question type: Open ended

Number of responses: 69

Number of respondents: 69

Not answered: 0

Date	Respondent	Answer
11/20/2017	Anonymous	self enrichment
11/20/2017	Anonymous	Learning how to use Canvas, growth in understanding veteran population, strengthen classroom presentation skills
11/20/2017	Anonymous	This is my first year attending and participating in Professional Development.
11/20/2017	Anonymous	Coaching certifications Canvas training
11/20/2017	Anonymous	Was an adjunct working in Middle College last year. PD goal was getting a full-time faculty position here at Skyline--scored!
11/20/2017	Anonymous	N/A - new employee
11/20/2017	Anonymous	Leadership skills
11/20/2017	Anonymous	Creative in-class activities that stimulate critical thinking.
11/20/2017	Anonymous	Become ,ore proficient with banner and other systems used at Skyline College.
11/20/2017	Anonymous	21 hours of PD in areas related to instruction, student success, and innovative ways to connect with students; also I appreciate the social services training offered-CPS, Domestic Violence, etc.
11/20/2017	Anonymous	SLO
11/20/2017	Anonymous	Continuing to develop student-centered pedagogy and facility with Canvas.
11/20/2017	Anonymous	To learn how to engage students meaningfully
11/20/2017	Anonymous	I want to move more of my materials to Canvas.
11/20/2017	Anonymous	Student retention SLO
11/20/2017	Anonymous	Nothing specific. Just overall improvement and gaining knowledge.
11/20/2017	Anonymous	Hazardous material handling, CPR and other emergency situation training, Unbias hiring practice
11/20/2017	Anonymous	Doing many projects with my colleagues to improve English and Language Arts
11/20/2017	Anonymous	Using ERP (using Education Resources in the classes), Using LTI (Learning Tools Interoperability,
11/20/2017	Anonymous	Improving with Skyline online tools
11/20/2017	Anonymous	learning how to be an intentional employee.
11/21/2017	Anonymous	Learning more software, programs, district policies, and in general just how to be the best at my job.
11/21/2017	Anonymous	Security, Canvas Training
11/21/2017	Anonymous	Attend more professional development workshops and events.
11/21/2017	Anonymous	Improving assessment development; developing competencies in discussing implicit bias in the classroom
11/21/2017	Anonymous	-better teaching methods -connecting with students
11/22/2017	Anonymous	CANVAS
11/22/2017	Anonymous	Sign up to be a Puente Mentor Sign up for Equity Services Trainings Obtain CPR/AED Certification
11/22/2017	Anonymous	Strengthen computer software skills
11/22/2017	Anonymous	Self improvement
11/22/2017	Anonymous	unbiased consciousness leadership

11/22/2017	Anonymous	Increasing knowledge of Skyline College
11/22/2017	Anonymous	Finishing up my Expert in Dermalogica
11/22/2017	Anonymous	administrative and leadership development workshops
11/22/2017	Anonymous	Expanding our program
11/22/2017	Anonymous	Get move involved on campus and meet more people.
11/22/2017	Anonymous	Mostly learning the new LMS
11/22/2017	Anonymous	1. actively engaging my students more in the classroom 2. learning about canvas
11/22/2017	Anonymous	Learn and master Canvas.
11/24/2017	Anonymous	Mandatory training/workshops. Renewing my professional license.
11/26/2017	Anonymous	Canvas up and running
11/27/2017	Anonymous	Getting my Canvas website set up.
11/27/2017	Anonymous	Better understanding of student support services and different learning styles
11/27/2017	Anonymous	math placement
11/27/2017	Anonymous	New employee as of August. Want to cross-train with other division staff.
11/27/2017	Anonymous	Getting through my first year of tenure review.
11/28/2017	Anonymous	Developing cultural sensitivity and awareness of racially charged social issues
11/28/2017	Anonymous	I have been working with gamifying my courses. I also am always looking for active learning techniques.
11/28/2017	Anonymous	N/A, I'm a new hire
11/28/2017	Anonymous	Teaching
11/28/2017	Anonymous	Team Building Understanding Canvas
11/28/2017	Anonymous	n/a
11/28/2017	Anonymous	Becoming more aware and knowledgeable when working with underrepresented groups on campus.
11/28/2017	Anonymous	Updated information about current issues in my field. Getting a broader view of the issues facing Community College faculty. Supporting the major initiatives of the college-meta-majors/guided pathways
11/29/2017	Anonymous	Improving my skills in Canvas.
11/29/2017	Anonymous	Last year, I was still in grad school and completing my last internship in a different community college district. My goal was to learn how to best apply to adjunct positions.
11/30/2017	Anonymous	Teaching techniques and SLOs
11/30/2017	Anonymous	Improved use of technology
12/1/2017	Anonymous	Started Part-time faculty this Fall so none so far.
12/1/2017	Anonymous	Online supplemental tools Canvas certification interactive course design
12/1/2017	Anonymous	Increasing my contributions to the college outside of the classroom and incorporating discussions regarding equity and equality into my classroom curriculum.
12/3/2017	Anonymous	Developing my own canvas website
12/4/2017	Anonymous	Being more centered and patient in the classroom. Using more group work and keeping students active.
12/4/2017	Anonymous	Learning about all the auxiliary support systems that are available for student population.
12/4/2017	Anonymous	Become more knowledgeable regarding SLO's
12/4/2017	Anonymous	Fluent Canvas
12/4/2017	Anonymous	Comparing and contrasting the role of professional development at community college's in California, specifically in reference to distance education.
12/4/2017	Anonymous	Classroom engagement and increased use of technology in the classroom.
12/5/2017	Anonymous	Increase computer skills

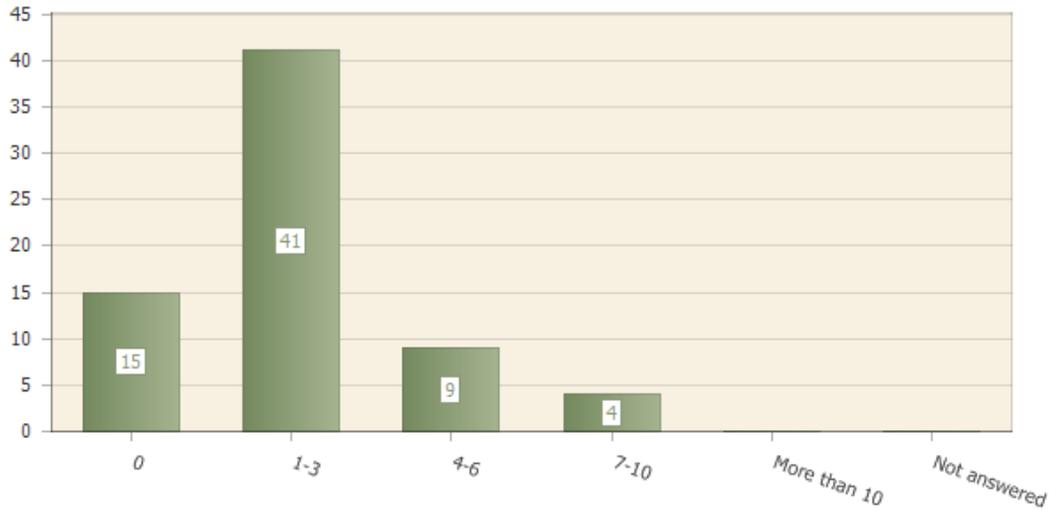
1.4. P1Q4

How many on-campus activities offered through CTTL did you attend to reach these goals?

Question type: Multiple choice

Number of responses: 69

Number of respondents: 69



Answer	Count	Percent answer
0	15	21.7%
1-3	41	59.4%
4-6	9	13.0%
7-10	4	5.8%
More than 10	0	0%
Not answered	0	0%

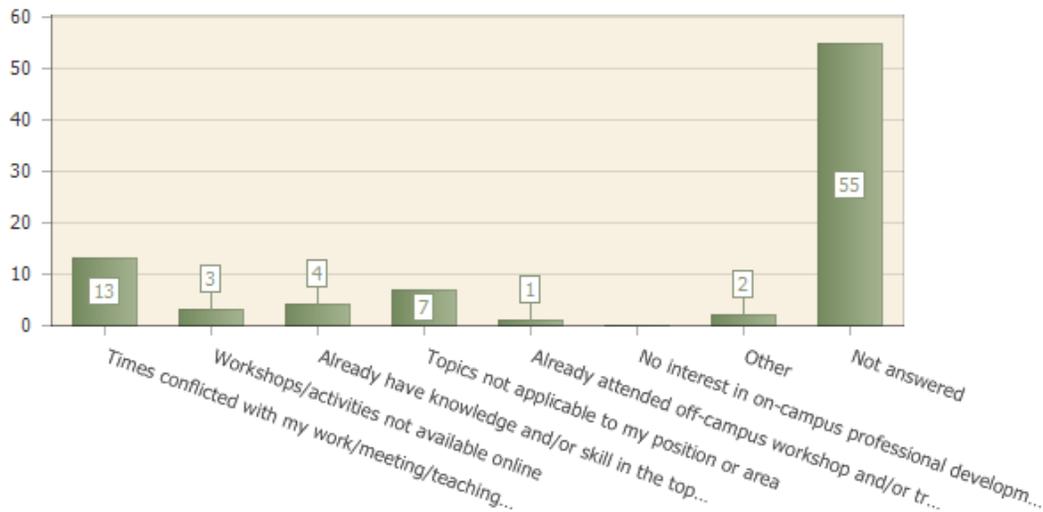
1.5. P2Q1

If you were unable to participate in any CTTL Professional Development workshops/activities, from the list below please select the factors that hindered your attendance. (Select all that apply.)

Question type: Multiple choice

Number of responses: 14

Number of respondents: 69



Answer	Count	Percent answer
Times conflicted with my work/meeting/teaching...	13	18.9%
Workshops/activities not available online	3	4.3%
Already have knowledge and/or skill in the top...	4	5.6%
Topics not applicable to my position or area	7	9.7%
Already attended off-campus workshop and/or tr...	1	1.4%
No interest in on-campus professional developm...	2	2.8%
Other	2	2.8%
Not answered	55	77.5%

Times conflicted with my work/meeting/teaching schedule	13	18.8%
Workshops/activities not available online	3	4.3%
Already have knowledge and/or skill in the topic area	4	5.8%
Topics not applicable to my position or area	7	10.1%
Already attended off-campus workshop and/or training in the topic	1	1.4%
No interest in on-campus professional development activities	0	0%
Other	2	2.9%
Not answered	55	79.7%

Textual answers

Date	Respondent	Answer
11/21/2017	Anonymous	worked with peers in the department regarding developing assessments
12/5/2017	Anonymous	No time to do it here as adjunct faculty

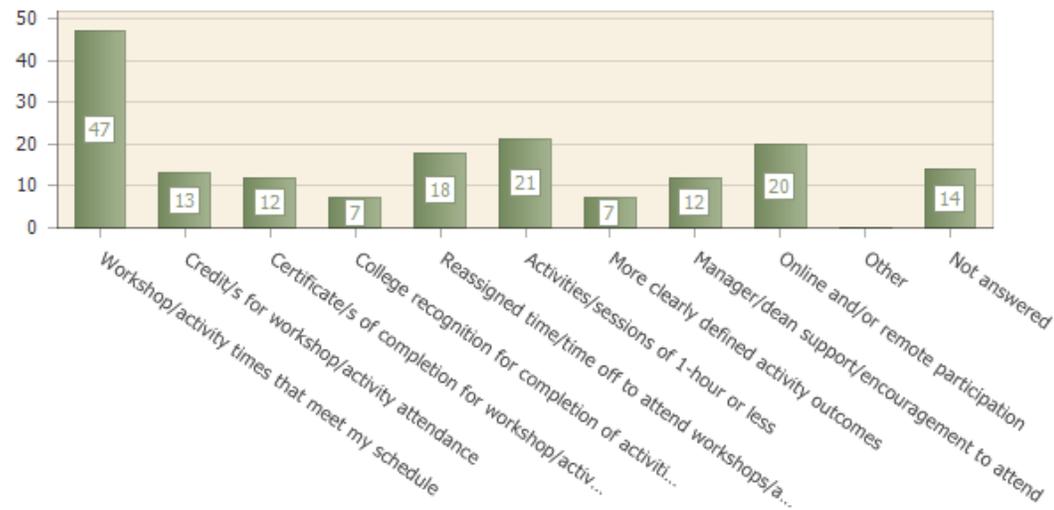
1.6. P3Q1

From the list below, please select what would enable you to attend CTTL activities/workshops more frequently? (Select all that apply.)

Question type: Multiple choice

Number of responses: 55

Number of respondents: 69



Answer	Count	Percent answer
Workshop/activity times that meet my schedule	47	68.1%
Credit/s for workshop/activity attendance	13	18.8%
Certificate/s of completion for workshop/activities	12	17.4%
College recognition for completion of activities	7	10.1%
Reassigned time/time off to attend workshops/activities	18	26.1%
Activities/sessions of 1-hour or less	21	30.4%
More clearly defined activity outcomes	7	10.1%
Manager/dean support/encouragement to attend	12	17.4%
Online and/or remote participation	20	29.0%
Other	0	0%
Not answered	14	20.3%

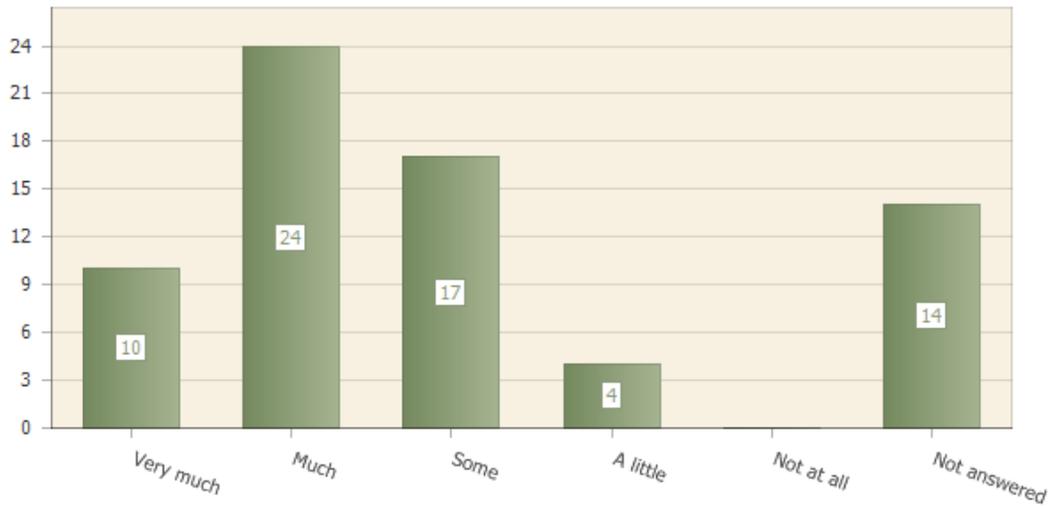
1.7. P3Q2

If you were able to participate in any CTTL Professional Development workshops/activities over the last academic year, to what extent did they meet your Professional Development expectations?

Question type: Multiple choice

Number of responses: 55

Number of respondents: 69



Answer	Count	Percent answer
Very much	10	14.5%
Much	24	34.8%
Some	17	24.6%
A little	4	5.8%
Not at all	0	0%
Not answered	14	20.3%

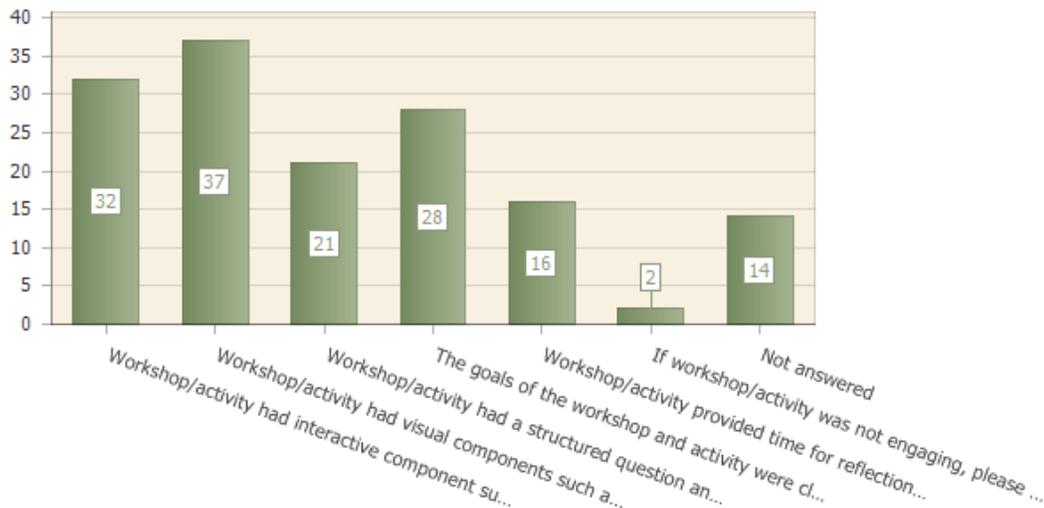
1.8. P3Q3

If you were able to participate in any CTTL Professional Development workshops/activities over the last academic year, what made those workshops engaging? (Select all that apply.)

Question type: Multiple choice

Number of responses: 55

Number of respondents: 69



Answer	Count	Percent answer
Workshop/activity had interactive component such as group work	32	46.4%
Workshop/activity had visual components such as PowerPoint and handouts	37	53.6%
Workshop/activity had a structured question and answer component	21	30.4%
The goals of the workshop and activity were clearly defined	28	40.6%
Workshop/activity provided time for reflection and feedback	16	23.2%
If workshop/activity was not engaging, please indicate areas for improvement	2	2.9%
Not answered	14	20.3%

Textual answers

Date	Respondent	Answer
12/4/2017	Anonymous	The CANVAS workshops were great, however the workshop on using Technology in the classroom, had too much to take in. Furthermore, that workshop assumed that we were already familiar with some of the apps etc. It would be better if the workshop was geared for people with less tech background first. Or.... if there was a part A for "beginners" and a part B for people who already were tech savvy. Also, the focus was more for liberal arts uses, rather than Science and Math uses. (writing papers etc)

1.9. P4Q1

How many off-campus activities did you attend to reach your Professional Development goals during the last Academic Year?

Question type: Multiple choice

Number of responses: 0

Number of respondents: 69

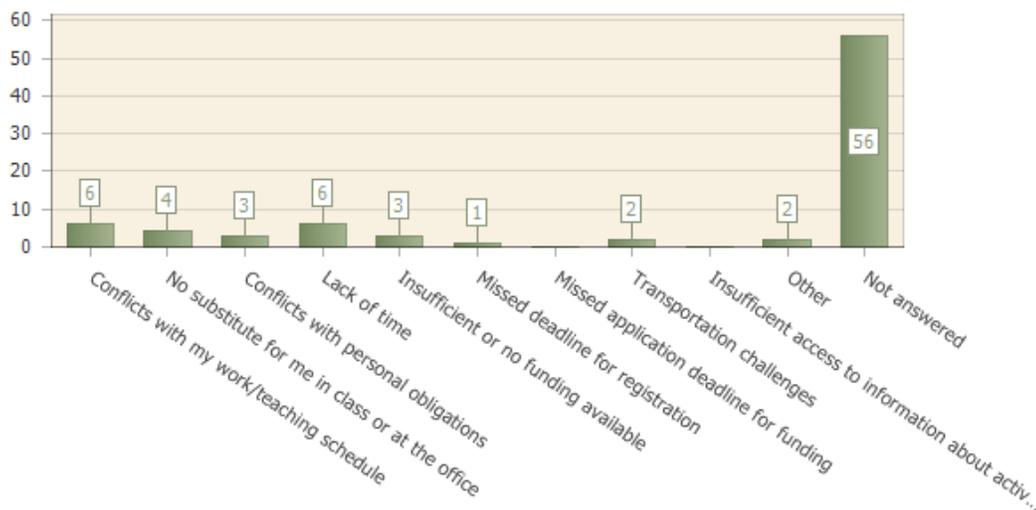
1.10. P5Q1

If you were unable to participate any off-campus Professional Development workshops/activities, from the list below please select the factors that hindered your attendance. (Select all that apply.)

Question type: Multiple choice

Number of responses: 13

Number of respondents: 69



Answer	Count	Percent answer
Conflicts with my work/teaching schedule	6	8.7%
No substitute for me in class or at the office	4	5.8%
Conflicts with personal obligations	3	4.3%
Lack of time	6	8.7%

Insufficient or no funding available	3	4.3%
Missed deadline for registration	1	1.4%
Missed application deadline for funding	0	0%
Transportation challenges	2	2.9%
Insufficient access to information about activities/conferences	0	0%
Other	2	2.9%
Not answered	56	81.2%

Textual answers

Date	Respondent	Answer
11/21/2017	Anonymous	unclear which off campus activities are funded
11/27/2017	Anonymous	applied but didn't get proved on time and still has not heard more than 2 month

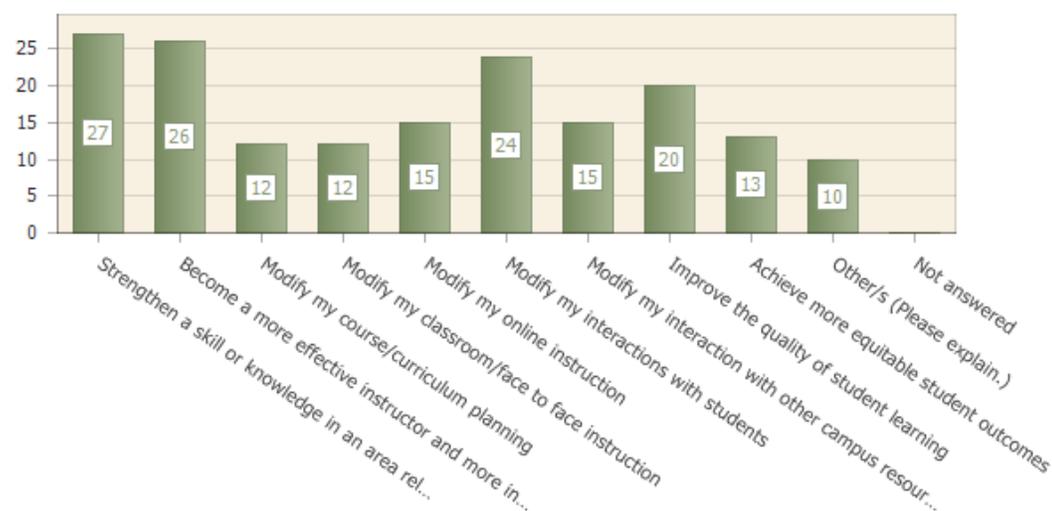
1.11. P6Q1

In the areas of teaching and learning , my participation in CTTL/Professional Development activities has helped me... (Select all that apply.)

Question type: Multiple choice

Number of responses: 69

Number of respondents: 69



Answer	Count	Percent answer
Strengthen a skill or knowledge in an area relevant to my teaching	27	39.1%
Become a more effective instructor and more intentional about my teaching and learning	26	37.7%
Modify my course/curriculum planning	12	17.4%
Modify my classroom/face to face instruction	12	17.4%
Modify my online instruction	15	21.7%
Modify my interactions with students	24	34.8%
Modify my interaction with other campus resources	15	21.7%
Improve the quality of student learning	20	29.0%
Achieve more equitable student outcomes	13	18.8%
Other/s (Please explain.)	10	14.5%
Not answered	0	0%

Textual answers

Date	Respondent	Answer
11/20/2017	Anonymous	Haven't had the opportunity to participate.
11/20/2017	Anonymous	N/A
11/20/2017	Anonymous	Not applicable to classified staff
11/21/2017	Anonymous	As an Instructional Aide to help the student navigates through Canvas
11/22/2017	Anonymous	I don't teach.
11/27/2017	Anonymous	Am not on the faculty
12/5/2017	Anonymous	n/a

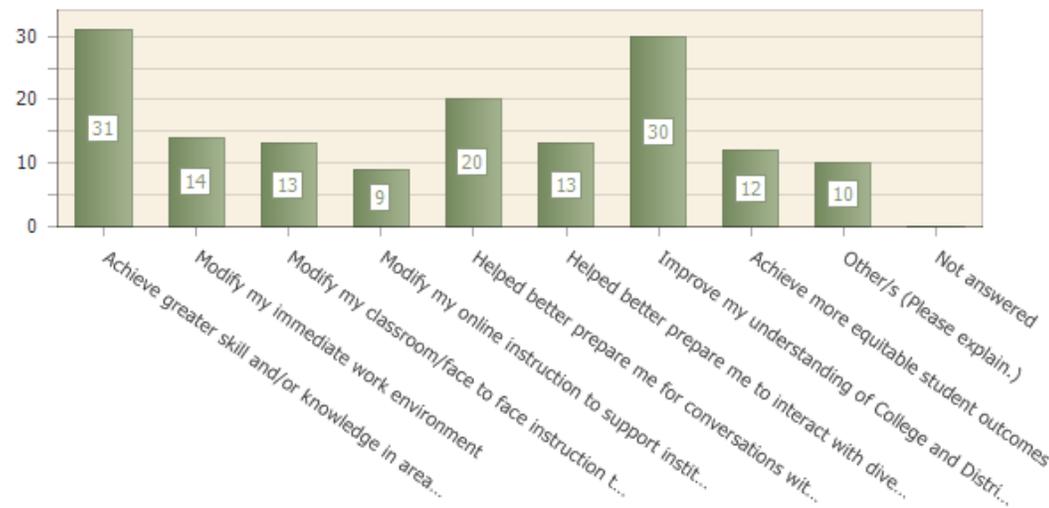
1.12. P6Q2

In the areas of institutional processes and procedures , my participation in CTTL/Professional Development activities has helped me... (Select all that apply.)

Question type: Multiple choice

Number of responses: 69

Number of respondents: 69



Answer	Count	Percent answer
Achieve greater skill and/or knowledge in areas relevant to my position	31	44.9%
Modify my immediate work environment	14	20.3%
Modify my classroom/face to face instruction to support institutional processes and college initiatives	13	18.8%
Modify my online instruction to support institutional processes and college initiatives	9	13.0%
Helped better prepare me for conversations with students regarding institutional processes and college initiatives	20	29.0%
Helped better prepare me to interact with diverse campus employees regarding institutional processes and college initiatives	13	18.8%
Improve my understanding of College and District policies and procedures	30	43.5%
Achieve more equitable student outcomes	12	17.4%
Other/s (Please explain.)	10	14.5%
Not answered	0	0%

Textual answers

Date	Respondent	Answer
------	------------	--------

11/20/2017	Anonymous	Haven't had the opportunity to participate.
11/20/2017	Anonymous	N/A
11/20/2017	Anonymous	Not applicable to classified staff
11/21/2017	Anonymous	I have not had the opportunity to participate in CTTL/PD activities focused on institutional processes and procedures
11/22/2017	Anonymous	Interact with more divisions on campus
12/5/2017	Anonymous	n/a

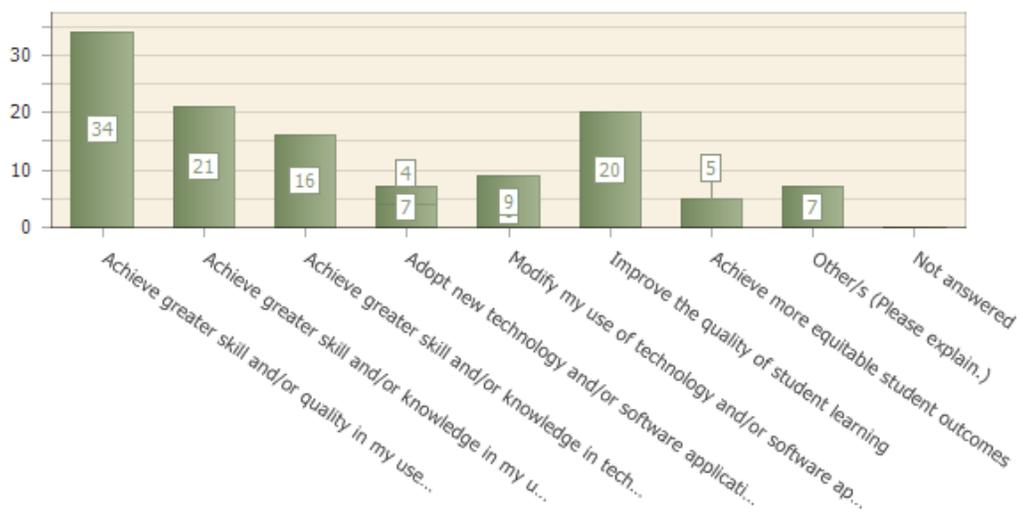
1.13. P6Q3

In the areas of technology and software applications , my participation in CTTL/Professional Development activities has helped me...
(Select all that apply.)

Question type: Multiple choice

Number of responses: 69

Number of respondents: 69



Answer	Count	Percent answer
Achieve greater skill and/or quality in my use of the Canvas Learning Management System	34	49.3%
Achieve greater skill and/or knowledge in my use of software applications to my position	21	30.4%
Achieve greater skill and/or knowledge in technology relevant to my position	16	23.2%
Adopt new technology and/or software applications in classroom/face to face instruction	7	10.1%
Adopt new technology and/or software applications in online/hybrid instruction	4	5.8%
Modify my use of technology and/or software applications with regard to interactions with other campus employees	6	8.7%
Modify my use of technology and/or software applications with regard to my interactions with students	9	13.0%
Improve the quality of student learning	20	29.0%
Achieve more equitable student outcomes	5	7.2%
Other/s (Please explain.)	7	10.1%
Not answered	0	0%

Textual answers

Date	Respondent	Answer
11/20/2017	Anonymous	Haven't had the opportunity to participate.

11/20/2017	Anonymous	N/A
11/27/2017	Anonymous	Did not take a tech class
12/5/2017	Anonymous	n/a

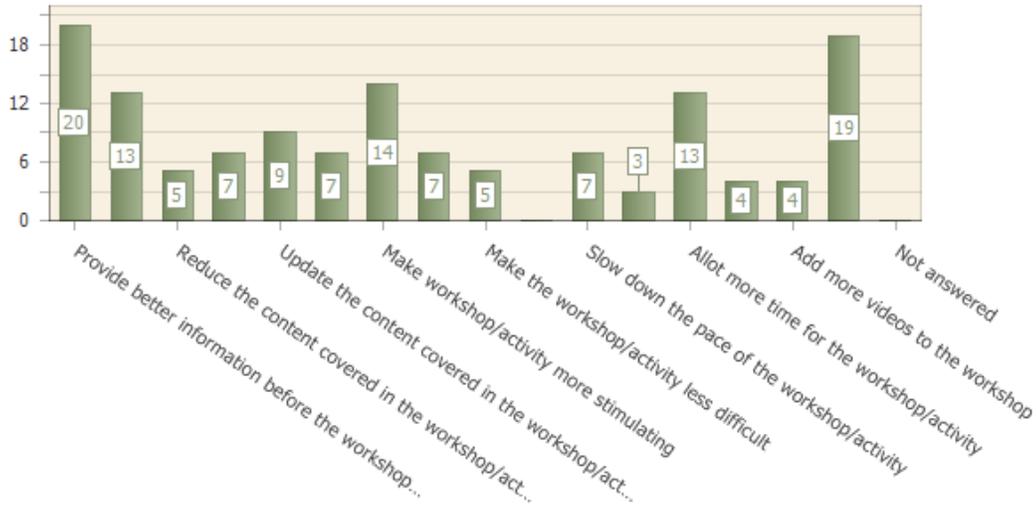
1.14. P6Q4

How could the structure of workshops/activities offered through CTTL continue to be improved? (Select all that apply.)

Question type: Multiple choice

Number of responses: 69

Number of respondents: 69



Answer	Count	Percent answer
Provide better information before the workshop/activity	20	29.0%
Clarify the workshop/activity objectives	13	18.8%
Reduce the content covered in the workshop/activity	5	7.2%
Increase the content covered in the workshop/activity	7	10.1%
Update the content covered in the workshop/activity	9	13.0%
Improve the instructional methods	7	10.1%
Make workshop/activity more stimulating	14	20.3%
Improve workshop/activity organization	7	10.1%
Make the workshop/activity less difficult	5	7.2%
Make the workshop/activity more difficult	0	0%
Slow down the pace of the workshop/activity	7	10.1%
Speed up the pace of the workshop/activity	3	4.3%
Allot more time for the workshop/activity	13	18.8%
Shorten the time for the workshop/activity	4	5.8%
Add more videos to the workshop	4	5.8%
Other	19	27.5%
Not answered	0	0%

Textual answers

Date	Respondent	Answer
11/20/2017	Anonymous	Haven't had the opportunity to participate.

11/20/2017	Anonymous	Post content online so I can access the information without having to attend in person
11/20/2017	Anonymous	Make online
11/20/2017	Anonymous	More one on one.
11/20/2017	Anonymous	Having the workshop be interactive/hands-on is the best
11/20/2017	Anonymous	Structure of Workshops/activities are ok.
11/22/2017	Anonymous	Allow for an online question and answer session after the workshop.
11/27/2017	Anonymous	Provide powerpoints and resources online or through email
11/28/2017	Anonymous	Any workshops I attended in the past have been great. I just can't get to them, but would definitely "attend" some of them if they were recorded and made available online.
11/28/2017	Anonymous	It is hard to arrange time to come to the workshops.
11/30/2017	Anonymous	The workshops have been informative, creative, and concise.
12/4/2017	Anonymous	Na. I couldn't attend because of time conflicts.
12/4/2017	Anonymous	See comments
12/5/2017	Anonymous	n/a

Comments

Date	Respondent	Answer
11/20/2017	Anonymous	recognize that participants have different skill levels, try to accommodate them
11/20/2017	Anonymous	more one on one time
11/20/2017	Anonymous	Be ongoing with time for reflection
11/20/2017	Anonymous	Can't attend in person given my schedule
11/20/2017	Anonymous	More time to spend with an instructor
11/20/2017	Anonymous	Need more workshops to increase skills for classified staff
11/21/2017	Anonymous	Not just instruction for classroom but also for the whole campus. Security training is also important. This may not fall under CTTL but it is nice to have security training offered on FLEX DAYS.
11/21/2017	Anonymous	The pace of the 3-hour Canvas training I attended was a bit too slow for me. It might be useful to have different training for those with different levels of proficiency with technology. Also, having the hands-on sections of the training was very useful. I suggest having more hands-on sections whenever possible.
11/21/2017	Anonymous	Provide earlier announcements of classes.
11/22/2017	Anonymous	CTTL provides so many excellent resources for staff and faculty to gain to date information on current policies and procedures. Please continue this is so helpful and always helps to strengthen our current job skills.
11/22/2017	Anonymous	Help instructor to actually set up most of their Canvas page/s for the semester.
11/27/2017	Anonymous	Some of the technical workshops require more than one session.
11/28/2017	Anonymous	More Canvas training please.
12/1/2017	Anonymous	I've found that the more interactive the workshops have helped me more.
12/4/2017	Anonymous	All Canvas activities that I've attended were great. But last semester, they were only on Tues/Thurs and I'm only on campus on Monday/Wednesdays-- so I missed all those workshops. All CTTL workshops that I have attended were wonderful. There was a PDD workshop on the use of technology in the classroom which seemed more like there was too much to say and not enough time for it all. There were so many things that were not familiar to us-- it was as if she assumed we already knew about these technologies. It could be useful if CTTL could to teach us how to use the technologies that she just "overviewed." Is that a word? Also, I could use more awareness relating to the needs of the EVENING students, such as Time management and motivation for the full time working student. I have many evening students who are just too busy to do well in my courses.

1.15. P7Q1

If you are interested in entering a random drawing for one of ten \$10.00 Bookstore gift cards, enter your G-number here:

Question type: Open ended

Number of responses: 69

Number of respondents: 69

Not answered: 0

Date	Respondent	Answer
11/20/2017	Anonymous	g00416918
11/20/2017	Anonymous	G00427851
11/20/2017	Anonymous	G00889209
11/20/2017	Anonymous	G00003903
11/20/2017	Anonymous	g01072171
11/20/2017	Anonymous	G01132764
11/20/2017	Anonymous	G00971348
11/20/2017	Anonymous	g01051987
11/20/2017	Anonymous	g00482242
11/20/2017	Anonymous	G00905194
11/20/2017	Anonymous	G00554912
11/20/2017	Anonymous	G00486898
11/20/2017	Anonymous	G00568006
11/20/2017	Anonymous	G00003692
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11/20/2017	Anonymous	G01064015
11/20/2017	Anonymous	g01072250
11/21/2017	Anonymous	G01009988
11/21/2017	Anonymous	g00145400
11/21/2017	Anonymous	g00100904
11/21/2017	Anonymous	G00633963
11/21/2017	Anonymous	01046184
11/22/2017	Anonymous	G00767880
11/22/2017	Anonymous	G01049799
11/22/2017	Anonymous	G00172171
11/22/2017	Anonymous	G00433254
11/22/2017	Anonymous	G00466267
11/22/2017	Anonymous	G01097902
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11/22/2017	Anonymous	G00651460
11/22/2017	Anonymous	G00740866
11/22/2017	Anonymous	01072119
11/22/2017	Anonymous	G00852048
11/22/2017	Anonymous	G01005899

11/22/2017	Anonymous	g01003701
11/24/2017	Anonymous	G00543985
11/26/2017	Anonymous	G00542175
11/27/2017	Anonymous	G00512496
11/27/2017	Anonymous	G00716534
11/27/2017	Anonymous	G01003385
11/27/2017	Anonymous	G01113886
11/27/2017	Anonymous	G00838279
11/28/2017	Anonymous	01123438
11/28/2017	Anonymous	G00478769
11/28/2017	Anonymous	g01087169
11/28/2017	Anonymous	G00003260
11/28/2017	Anonymous	G01077585
11/28/2017	Anonymous	G01086065
11/28/2017	Anonymous	g01099347
11/28/2017	Anonymous	g00001074
11/29/2017	Anonymous	G00471439
11/29/2017	Anonymous	g01114722
11/30/2017	Anonymous	00369045
11/30/2017	Anonymous	G00404380
12/1/2017	Anonymous	g001525
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12/3/2017	Anonymous	G00512496
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12/4/2017	Anonymous	G01059838
12/4/2017	Anonymous	g009750164
12/5/2017	Anonymous	g00579404