

## Flex Day Workshops/Activities January 11-12, 2018

**ATTENTION:** Note that space is limited for a number of workshops. **Please register for your Flex Day workshops online by Monday, January 8 at:** <https://surveys.smccd.edu/n/flexdaysp18.aspx>

### Thematic Key to Workshops:

- Teaching, Learning, & Student Success
- Health, Wellness, & Safety
- Online Education, Technology, & Software
- Policies, Procedures, & Miscellaneous Topics

### Thursday, January 11—Morning Activities

- 8:00 - 11:00 ● Light continental breakfast and coffee service—**Bldg. 6, Dining Hall**
- 8:30 - 12:30 ● **“CPR/AED Certificated Training”** (San Bruno Fire Dept.)—**Bldg. 4, Rm. 4-301**  
Earn your CPR/AED certificate by participating in this hands-on, 4-hour workshop led by the San Bruno Fire Department. Participants will learn adult, child, and infant CPR/AED. Also covered in the training will be how to handle choking. Space is limited to 30 participants. Wear comfortable clothing. *(limit 30 participants)*
- 8:30 - 12:30 ● **“The Pedagogy of Real Talk: Learning How to Authentically and Effectively Connect with Students”** (Paul Hernandez, PhD, Consultant)—*(Space limited. Contact your division dean for information.)*—**Bldg. 6, Rm. 6-206**  
Our August Opening Day keynote speaker, Dr. Paul Hernandez, will be back to lead a ½-day workshop on Real Talk Pedagogy. This workshop will address the notion of connecting with students by using the concept Real Talk, a component of *The Pedagogy of Real Talk* by Dr. Paul Hernandez, to authentically yet systematically connect with students in the classroom. In order to be as efficient and effective as possible participating faculty are expected to read *The Pedagogy of Real Talk* in its entirety before the workshop. Workshop goals include: 1) professors will develop an understanding of the sociological concept of the intersections of race, class, gender, sexuality, and how they impact both professors and students in the classroom 2) participants will identify challenges and barriers to, as well as successful and

effective strategies for, building connections between professors and students 3) professors will create outlines for their own individual Real Talks to use in the classroom 4) professors will practice/share their Real Talk within the workshop.

- 9:30 – 10:45** ● **“Understanding the Impact of Trauma”** (Helen Brody, Psychological Services Counselor)—  
**Bldg. 6, Rm. 6-202**  
This workshop will introduce participants to the fundamentals of trauma and its impact on multiple areas of individual functioning and development throughout the life span. Exposure to traumatic experiences, such as abuse, violence, neglect, disaster, loss, or injury, can bring about a range of common and unique reactions from individuals. We will define trauma, and discuss traumatic stress responses, its long-term impact on learning, behavior, physical and mental health, and relationships, and the implications of such adverse experiences among the Skyline student body.
- 10:00 – 12:00** ● **“Leveraging SPOL for Accreditation”** (Jacque Honda, Dean of PRIE; Zahra Mojtahedi, Research Analyst) **Bldg. 8, Rm. 8-119** (*Invitation Only—Accreditation Standards Chairs*)  
SPOL is Skyline College’s new online planning system for program review and accreditation. Taking an integrated approach, SPOL helps connect institutional planning processes with resource allocation. It also facilitates accreditation self-study activities and includes a centralized repository for accreditation evidence. Participate in this workshop to learn more about the current ACCJC accreditation standards, with a focus on identifying relevant accreditation evidence to upload into SPOL and reference in the self-study.
- 11:00 – 12:00** ● **“CalPERS and You”** (Kevin Coffman, CalPERS)— **Bldg. 6, Rm. 6-202**  
Kevin Coffman, a benefits expert from CalPERS, will lead a one-hour workshop on CalPERS. Attendees will learn the following: What is CalPERS? Retirement Income Sources, Service Credit, Retirement Formulas and Benefit Factors, Final Compensation, Retirement Calculation, Power of Attorney, Leaving Your Employer, Pre-Retirement Death Benefits, Health Benefits, Online Resources, Contacting CalPERS, and Your Next Steps
- 11:00 – 12:00** ● **“The Faculty Diversity Internship Program (FDIP): What It’s About & How You Can Get Involved”** (FDIP presenter tbd)— **Bldg. 1, Rm. 1-1311F**  
The Faculty Diversity Internship Program (FDIP) purposes are to enhance community college efforts to building a diverse and representative faculty. FDIP places a special emphasis on locating and attracting qualified interns who are members of underrepresented groups. The internship program shall serve to introduce graduate students, before they approach the end of their graduate studies, or industry practitioners, to the community college environment and student populations. Participants of this workshop will have the opportunity to have their questions answered and learn about opportunities to become mentors to grad students and professionals in the community as part of the Faculty Diversity Internship Program.
- 11:00 – 12:15** ● **“What Does Title IX Have to Do with Me?”** (Mwanaisha Sims, SMCCCD Director of Policy, Training & Compliance)— **Bldg. 6, Rm. 6-203**  
Title IX is a federal statute that bans discrimination at schools that receive federal funding. The training goals for this presentation will include the history of Title IX, understanding San Mateo County Community College District obligations under Title IX, identifying incidents involving sexual harassment, relationship violence, and sexual misconduct, how to respond

appropriately to each type of incident, and knowing what it means to be a responsible employee.

## Thursday, January 11—Afternoon Activities

- 12:30 – 1:30** ● **College Lunch—Bldg. 6, Dining Hall**
- 1:30 – 5:30** ● **“The Pedagogy of Real Talk: Learning How to Authentically and Effectively Connect with Students”** (Paul Hernandez, PhD, Consultant)—*(Space limited. Contact your division dean for information and approval.)—Bldg. 6, Rm. 6-206*
- Note that this is a repeat of the morning session. Our August Opening Day keynote speaker, Dr. Paul Hernandez, will be back to lead a ½-day workshop on Real Talk Pedagogy. This workshop will address the notion of connecting with students by using the concept Real Talk, a component of *The Pedagogy of Real Talk* by Dr. Paul Hernandez, to authentically yet systematically connect with students in the classroom. In order to be as efficient and effective as possible participating faculty are expected to read *The Pedagogy of Real Talk* in its entirety before the workshop. Workshop goals include: 1) professors will develop an understanding of the sociological concept of the intersections of race, class, gender, sexuality, and how they impact both professors and students in the classroom 2) participants will identify challenges and barriers to, as well as successful and effective strategies for, building connections between professors and students 3) professors will create outlines for their own individual Real Talks to use in the classroom 4) professors will practice/share their Real Talk within the workshop.
- 1:30 – 3:30** ● **“Drop In to Play Ball with the SLOAC Coaches”** (Nick Kapp, Biology; Lucia Lachmayr, English; Cassidy Ryan, Cosmetology; Tiffany Schmierer, Art; Ronda Wimmer, Wellness; Adam Windham, Physics)—**Bldg. 8, Rm. 8-116**
- At this point, all instructional departments are expected to have assessed from 30- 40% of their courses, and ideally 60- 70% by the end of the spring semester, as Skyline College is in the second year of a three-year assessment cycle. Whether you’re new to student learning outcomes (SLO) assessment or been a member of your department’s team for years, SLOAC coaches are available to help you put into practice a student-centered conception of SLOs and assessment. Learn how to make assessment worth your time, sustainable, and most importantly—with the students’ best interests in mind. Be empowered to field the best team possible. *Drop in during the scheduled time with any questions you have about assessing your courses*
- 1:30 – 3:30** ● **“TracDat Office Hours”** (Guillermo Ortiz, Business; Erin Struss, ESOL)—**Bldg. 8, Rm. 8-119**
- At this point, all instructional departments are expected to have assessed from 30- 40% of their courses, and ideally 60- 70% by the end of the spring semester, as Skyline College is in the second year of a three-year assessment cycle.
- Your department has assessed, but as your department’s Tracdat coordinator, you haven’t logged on since last semester and need a refresher on Tracdat! Or you’ve got to generate the Tracdat report for your Comprehensive Program Review. *Drop in during the scheduled time for one-on-one help.*
- 1:30 – 2:30** ● **“Cultural Faux Pas: Intercultural Communications”** (Wissem Bennani, International Students Program Manager; Chikako Walker, Program Services Coordinator; Carlos Romero, Counselor)—**Bldg. 6, Rm. 6-202**

Gestures that seem completely normal here may be seen impolite or disrespectful in certain corners of the globe. As the international student population is rapidly growing on our campus, it is important to gain a heightened understanding of diverse cultures, customs and perspectives. We will explore cultural dos and don'ts through small discussions and presentations.

- 1:30 – 3:00** ● **“Introduction to Office 365”** (Ricardo Flores, Instructional Technologist)— **Bldg. 1, Rm. 1-311F (limit 20 participants)**  
MS Office 365 is a cloud based suite of productivity apps that include Word, Excel, PowerPoint, Outlook, OneNote, and OneDrive among others. In this introductory workshop, we will learn to share and edit documents using MS Word and OneDrive. We will configure Outlook email, and download and install the OneDrive Client app. We will also learn how to sync OneDrive across devices and how to install the District provided licenses for home use.
- 1:30 – 2:45** ● **“What Does Title IX Have to Do with Me?”** (Mwanaisha Sims, SMCCCD Director of Policy, Training & Compliance)— **Bldg. 6, Rm. 6-203**  
Title IX is a federal statute that bans discrimination at schools that receive federal funding. The training goals for this presentation will include the history of Title IX, understanding San Mateo County Community College District obligations under Title IX, identifying incidents involving sexual harassment, relationship violence, and sexual misconduct, how to respond appropriately to each type of incident, and knowing what it means to be a responsible employee.
- 1:30 – 3:00** ● **“Honors Transfer Program—All Faculty Meeting”** (John Ulloa, HTP Coordinator/History Professor)—**Bldg. 6, Rm. 6-205**  
The Honors Transfer Program of Skyline College is restructuring its approach to honors teaching and learning. We highly recommend attendance if you currently teach in the program and/or wish to in the future. We will discuss our program’s new direction, and pedagogical best practices.

## **Friday, January 12—Spring 2018 Opening Day All-Employee Events**

### **(Re)Imagining Our Roles in the Skyline College Promise**

- 7:45 – 8:30** Light continental breakfast and coffee/tea service—**Bldg. 6, Café Lobby**
- 8:30 – 10:20** All-College Event—**Bldg. 6, Fireside Lounge**
- **Welcome & Opening Remarks**—Interim Vice President of Instruction, Dr. Jennifer Taylor-Mendoza; Vice President of Student Services, Dr. Angélica García
  - **Gearing Up for our Roles in the Upcoming Accreditation Visit: Accreditation 2019**—  
(Accreditation Tri-Chairs: Karen Wong, Institutional Effectiveness Coordinator; William Minnich, Enrollment Services Dean; Michele Haggar, Program Services Coordinator)  
Skyline College’s accreditation visit is just around the corner: Fall 2019! Find out what’s new about the process and standards, as well as what role you can play in helping the college write the self- study and prepare for the site team visit.

- **“Beyond Meta-Majors & Guided Pathways: The Skyline College Comprehensive Redesign”** (Design Team Members)  
Using interactive hands-on activities, faculty and staff will gain a deeper understanding of Skyline College’s comprehensive redesign and their role as a redesigners in the years ahead.

**10:30 – 12:30** All-College Event—**Bldg. 6, Fireside Lounge**

- **I Can’t Believe S/He Said That: Student Engagement and Communication from an Equity Lens**—(Lasana O. Hotep, Dean of Student Equity and Support Programs; Katrina Pantig, Program Services Coordinator Lasana Hotep, Dean of SESP)—**Bldg. 6, Fireside Lounge**

The shift from “what” we teach to “who” we teach is in full swing. Embracing this opportunity to become more connected with our students requires alternative approaches to our communication styles. This presentation introduces participants to the latest theories and practices in creating an inclusive, safe and engaging classroom and campus. We explore contemporary challenges like micro-aggressions, unconscious bias, and teaching from an equity-based lens. Participants will leave with:

- An understanding of the demographic makeup of Skyline’s student population
- Introduction to the theories of micro-aggressions and unconscious bias
- Vocabulary and tools to begin to teach from an equity-based lens
- Access to resources and reference materials to continue to build on the workshop practices

## **Friday, January 12—Afternoon Activities**

**12:30 – 1:30** • **College Lunch—Bldg. 6, Rm. 6-202-04-06**

**1:30 – 4:00** • **Division/Department Meetings and Activities—various meetings and/or activities as determined by your division/department**

Afternoon department and discipline-specific activities will be determined by your individual division and/or department. Please contact your specific division office for information about the times and locations.