



## College Success Initiative Committee

### Meeting Notes – September 11, 2017

<b>ATTENDEES</b>	Serena Chu-Mraz, Raymon Gutierrez, James Houpis, Suzanne Poma, Timurhan Vengco, Phillip Williams
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AGENDA ITEM	
<b>Agenda Item 1: Approval of Minutes from May 1, 2017</b>	
<b>DISCUSSION</b>	First: Phillip Williams Second: Timurhan Vengco
<b>CONCLUSIONS</b>	Minutes were approved unanimously.
<b>1. Agenda Item 2: Updates on BSI-SE-SSSP integration/keeping track of goals and outcomes (Jim)</b>	
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>- Report has to go out at the end of month</li> <li>- SE and SSSP had to create their individual goals, objectives, and action items</li> <li>- Had to pick one goal that is integrated across all three groups               <ul style="list-style-type: none"> <li>o CSI: Basic Skills</li> <li>o Others: ESOL</li> <li>o Next year: measurable goals (ENGL/MATH/ESOL)</li> </ul> </li> <li>- Reminder: use form (available on <a href="#">CSI website</a>) to set agenda for FY               <ul style="list-style-type: none"> <li>o Meet with group and plan activities</li> <li>o Goals can be changed at the beginning of the year</li> <li>o Have objectives (to complete)</li> <li>o Action items: reminder for members responsible (to do it)</li> <li>o At the end of the year, everyone will have minutes and can be included in the annual report</li> </ul> </li> <li>- Figure out and finalize subcommittee members before the next scheduled meeting</li> </ul>
<b>CONCLUSIONS</b>	<ul style="list-style-type: none"> <li>- Subcommittees are reminded to start using the agenda/minutes template during each meeting.</li> </ul>
<b>1. Agenda Item 3: Begin discussion on CSI's role in meta-majors and guided pathways</b>	
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>- Jim suggested having block scheduling during the first semester               <ul style="list-style-type: none"> <li>o To prevent students from drifting</li> </ul> </li> <li>- CSI would like to be more involved</li> <li>- Counseling: they have been having discussion on how to have this roll out? Provide structure in time?</li> <li>- Fall 2018 to rollout, however no discussions on logistics</li> <li>- Serena would like to know what our role is on all these changes</li> <li>- Phillip and Suzanne are members of some of the houses, they can share information to the CSI committee</li> <li>- Design Team – redesign of entire campus               <ul style="list-style-type: none"> <li>o 6 Inquiry Team                   <ul style="list-style-type: none"> <li>➤ High Impact Practices</li> <li>➤ G.E. Redesign</li> <li>➤ Undeclared Student Experience</li> <li>➤ Exploratory Course</li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>➤ Student Support Services</li> <li>➤ Affective Domain</li> </ul> <ul style="list-style-type: none"> <li>- Meta-major – one component of college redesign</li> <li>- Are classified staff involved? <ul style="list-style-type: none"> <li>o Faculty leads gets paid stipend similar to CoP</li> <li>o Faculty on committees gets paid the special rate</li> </ul> </li> </ul>
<b>CONCLUSIONS</b>	<ul style="list-style-type: none"> <li>- Initial discussion on the role of CSI were made. Jim and Serena suggested to keep the topic open and anyone serving under the houses could share information whenever meetings are held.</li> </ul>

**Agenda Item 4: Announcements**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>- Fall semester, Raymon is developing a peer mentoring group <ul style="list-style-type: none"> <li>o Hire 10 mentors</li> <li>o Support promise scholars student, part of ASAP</li> <li>o Students need to meet certain requirements</li> <li>o Can help develop priorities for students</li> <li>o Are role models, be allies</li> <li>o MCPR: can help with advertisement</li> <li>o Academic coaching is different from peer mentors</li> </ul> </li> <li>- The Learning Center is hosting a 3CSN event <ul style="list-style-type: none"> <li>o Friday October 27<sup>th</sup></li> <li>o Through Learning Assistance Project</li> <li>o Focus: Academic support programs</li> <li>o There's going to be different breakouts</li> <li>o Lead to a conference in Spring: TutorExpo</li> </ul> </li> <li>- MATH: moving towards co-requisite model <ul style="list-style-type: none"> <li>o Discussion in the next two weeks, Thursday, October 5<sup>th</sup>, 5pm-7:30pm</li> <li>o Representative from SMCCCD, Silicon Valley Community Foundation, Students from Cañada College, CSM, and Skyline, Student from St. James Community Foundation</li> <li>o RSVP: <a href="#">HERE</a></li> </ul> </li> </ul>
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<b>CONCLUSIONS</b>	<ul style="list-style-type: none"> <li>- Connect with MCPR for any advertisement needs.</li> </ul>
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**Agenda Item 5: Meet in subcommittees (if necessary)**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>- Subcommittees did not meet.</li> </ul>
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<b>CONCLUSIONS</b>	
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<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
1. Use form	Subcommittees	Each meeting
2. Finalize subcommittee members	Jim/Serena	October 2, 2017
3. Follow up with Luis regarding possible member from Counseling	Jim	October 2, 2017