



Agenda
 Thursday, 1 Feb
 2:10pm – 4:00pm
 rm. 6203

Mission: to empower and transform a global community of learners

<p>Governing Council Officers</p> <p>2017-2018</p> <p>Kate Williams Browne <i>President</i></p> <p>Jesse Raskin <i>Vice President</i></p> <p>Terry Chang <i>Secretary</i></p> <p>Tiffany Schmierer <i>Treasurer</i></p> <p>Leigh Anne Shaw <i>Past President</i></p>	<p>Committee Chairs</p> <p>Adam Windham/Jessica Hurless <i>Curriculum Co-chairs</i></p> <p>Carla Grandy <i>Educational Policy Chair</i></p> <p>Amber Steele <i>Professional Personnel Chair</i></p> <p>Ronda Wimmer <i>CTE Liaison</i></p> <p>Jesse Raskin <i>Guide Pathways Liaison</i></p> <p>Ex-Officio/Non-voting Representatives</p> <p>Eric Brenner <i>AFT Rep</i></p> <p>Michele Hagggar/Christina Trujillo <i>Classified Senate</i></p> <p>Amirah Tulloch/Kristen Ersando <i>ASSC Rep</i></p> <p>Nathan Jones <i>SEED</i></p> <p>Tiffany Schmierer <i>AS Rep to Design Team</i></p>	<p>Division Representatives</p> <p>Bianca Rowden-Quince <i>ASLT</i></p> <p>Dick Claire/Dan Ming <i>BEPP</i></p> <p>Melissa Komadina/ Kwame Thomas/ <i>Counseling</i></p> <p>Danielle Powell/Nathan Jones <i>Language Arts</i></p> <p>Amber Steele/Gabe Saucedo <i>KAD</i></p> <p>Paul Bridenbaugh/ Mustafa Popal <i>SSCA</i></p> <p>Denise Hum/Nick Kapp <i>SMT</i></p> <p>[vacant] <i>Global LPS</i></p>
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Opening Procedures [2:10]

Item	Presenter	Time	Details	Action/Information
Call to order	President	1	Call to order 2:12	Procedure
Roll/Introductions	Secretary	1	Quorum is 9/16 voting members Voting: Kathryn Williams Browne, Jesse Raskin, Bianca Rowden-Quince, Ronda Wimmer, Carla Grandy, Jessica Hurless, Mustafa Popal, Dan Ming, Terrence Chang, Nathan Jones, Leigh Anne Shaw, Kwame Thomas, Adam Windham, Dick Claire, Amber Steele, Danielle Powell, Tiffany Schemierer Nonvoting: John Ulloa, Eric Brenner, Michele Hagggar, Luis Escobar, Rika Fabian, Cherie Colin	Procedure
Consent agenda	President	0		
Adoption of today's agenda	President	1	M: Popal /S: Ming Passes unanimously	Action
Adoption of previous meeting's minutes	Secretary	1	M: Popal /S: Chang Passes unanimously (with corrections)	Action Materials

Timekeeper	----	1		
Public Comment	Public	5	Jones: Taking English students to Ghana for study abroad. Looking for more students.	Information
	TOTAL	10		

Standing Agenda Items [~2:20]

Item	Presenter	Time	Details	Action/ Information
Governing Council Reports	Reps and officers	10	<p>President's/Vice President</p> <p>*Local SPARC meeting can be accessed @ www.skylinecollege.edu/sparc/agendasminutes.php</p> <p>Brown: Request for VPI for screening committee to include a third member has been heard. Nick Kapp will be filling in.</p> <p>Hurless: When will we know about new hires? Browne: FTE committee has made recommendation. VPI is processing, sending recommendations to President Stroud, should hear back momentarily. Hurless: Has timing been discussed? Browne: Not discussed, but good to bring up.</p> <p>Browne: Looking to endorse two members for Museum of Tolerance.</p> <p>*State: Kate asked to CCCCO <i>Integrated Metrics Project</i></p> <p>Browne: Spending three days in Sacramento. Integrated Metrics Project is this chancellor's way of thinking about how to distribute funding.</p> <p>SAVEtheDATE: <i>Spring Plenary 4/ 12- 14</i> www.asccc.org</p> <p>Browne: Sign-up for Plenary. Looking to bring a group. President Stroud assured that professional development funds will be available.</p> <p>Treasurer's Report Standing Committee Reports</p> <ul style="list-style-type: none"> • Curriculum <p>Windham: Approved narrative standards for CPR into SPOL.</p> <ul style="list-style-type: none"> • Ed Policy <p>Grandy: Met on Tuesday to discuss how Ed Policy should function. Looked at Community in Corporate Education. Overview should be given to VPI so that courses don't compete with each other. Should be more of a collaborative effort. Shaw: Will try to present to DCPG as objectively as possible.</p>	Information Materials

			<ul style="list-style-type: none"> Professional Personnel : <i>RSS Diversity Award</i> <p>Steele: Working hard to get support for Powell. Application is being worked on by separate people, but will come together soon. Browne: We got the plaque for the Hayward Award for Excellence. Will present to dean Hernandez later in meeting. Would be very advantageous to involve students in ETS training. Get students trained, then the students could train other students. Could have larger impact on campus.</p>	
Organization Reports	Reps	10	<p>ASSC AFT</p> <p>Brenner: No significant updates. Audit shows that we're out of compliance with the 50% rule (less than 50% of money is spent on instruction).</p> <p>Classified Senate SEED</p> <p>Jones: Equity Training Series started. Will be happening through May. For updates, see student equity website. EEOC grant is being offered for anyone looking to do a long term project. If one person applies, they can apply the funds to participate in training. See flier from last meeting (01/18/18). Looking to negotiate nonmonetary issues. Survey will be sent out to gather feedback.</p> <p>Steele: E-mails about hiring training repetitive. Shaw: Person sending out e-mails might not have a record of who has completed the training. Rowden: Skyline has purchased software to track professional development. Trying to get other colleges to participate.</p>	Information
Division Reports	Reps	10	<p>Division reps announcement, concerns, accolades</p> <p>Rowden: Reminder, Flex day coming up March 8th. Workshop applications due tomorrow. Looking for people are using open educational resources, looking to assemble panel for flex day. Grants for OER are written and approved. Partnering with offsite firm to help training for adoption of OER.</p> <p>Steele: Pom dance team champions, Hip Hop got second.</p>	Information
	TOTAL	30		

New Senate Business [-3:00]

Item	Presenter	Time	Details	Action/Information
Revision of AS meeting agenda	Browne Raskin	10	<p>Brainstorming ideas of streamlining As meetings to consolidate reports and expand discussion depth.</p> <p>Raskin: How do we streamline our meetings? Multiple individuals have mentioned that we should look spending less time on reports and more time on discussion.</p>	Discussion

			<p>Mustafa: Reports can be electronically submitted. Reports to be heard could be requested to be put on agenda. Alternating schedules, one with no reports, just discussions. It's important to give more time to discussion. Rowden: Do reports have to be written? Can they be videos? Shaw: How will report be retrieved? The purpose of the report isn't to give the report but to disseminate information. Brown: When I was new, new business was front ended. Structure got turned around a few years ago. Maybe there's a way to do a need to know. Windham: How does information get archived? Chang: Can store files on website. Windham: Sometimes there's a lot of back and forth. Envision a timeline where reporters are expected to report by a certain day to give senators enough time to review material. Shaw: Other colleges approve screening committees on single items. Wimmer: How to record this and part of the minutes. Embed file or file references into minutes. Claire: Can reports into consent calendar. Wimmer: Can record files directly into the minutes. Rowden: Maybe an academic senate newsletter. To general public and within senators. Shaw: Consideration of time it takes to put newsletter together.</p>	
College Redesign	Design Team Leads	10	<p>Connections to CoPs & Equity; next steps</p> <p>Popal: Composition of Design co-leads have changed. Administrators will go back to regular assignment. Being replaced Dr. Angelica Garcia and Jennifer Taylor Mendoz. Shaw: Shift from deans to VPs. Raskin: Replacement shows that displeasure. Also control more. Maybe being pressured to get an outcome. Browne: Maybe better to have more eyes? Maybe admins were unhappy with progress. Rowden: Decision making tree needs to have people who can actually make things happen. Maybe this replacement can expedite process. Browne: Are you feeling more pressure? Grandy: No pressure to step away, but uncertainty because change was not explained. Popal: Gave some reasons. Mary and Luis were the first to be asked, then they asked for help. They have shepherded the process through the hardest transition (into redesign process). Will see acceleration of completed work, but a result of the work that Mary Luis put into place. Browne: Is it still a faculty lead process? Schemierer: Haven't met yet. Grandy: Just learned on Tuesday. All: Hmmm... Raskin: With this change, if there are things we as faculty want to see happen, this is one of those opportunities where we will have to push forward as a group. Jones: How much money is involved in redesign process? Who is the money being allocated to? Browne: Part of what happened was the reassigned time (50%). Popal: Effectiveness of work depends on Academic Senate to serve as a unified voice. Windham: Service learning, we have a community of practice. How are those communities of practice informing redesign. Raskin: High Impact Practices team should be evaluating and making recommendations on communities of</p>	Discussion

			practices. Jones: Compensation for ETS and other professional development. Wimmer: Power differential. As long as this is open with an open mind, this has the potential to be the same thing, just not in the same way. (due to having the two VPs being the replacements). Rowden: This could influence the decision process.	
Focus: Faculty/Staff Equity	Browne	5	<p>Equity Training Series start-up</p> <p>Browne: Where does the equity work connect with redesign? Last time we talked about district team going to the institute of equity and faculty hiring. Browne applied to a part of the time. Jones: We bring in a lot of high profile people for training. Not sure where money is coming from. Should build up our own training system. Maybe we can build our own system and spend money on compensating participants. Mustafa: This training should be more geared toward people who know the least. Jones: Bring students in and pay students. Haggar: Offer staff perspective. Felt that concepts were familiar. Other staff members felt concepts were above their heads. How can we make equity training series more accessible to staff? Created professional mentoring program to continue equity training conversations. Previous ETS participant mentor current ETS participant. Primary goals to support mentee and ensure that mentee apply for professional development outside Skyline. Now discussing sustainability and how do we keep this going?</p>	Discussion Materials
Class enrollment	Raskin	15	<p>Initial discussion about enrollment and class cancellations, processes for decision-making, concerns</p> <p>Raskin: We've had three transitions in VPI in three years. Each VPI brings different experience in cancellation of classes. Most cancellation of classes in recent memory ~5 years. Used to have a more of a consideration of "global load." Seeing targeting of individual courses. Also seeing the cancellation of several equity courses. Contradictory to our stance on equity. Marginalizes students. Hypocritical practice. Also cancelling classes for developing programs. Fabian: Got cancellation of [??] class that consciously deals with equity issues. Unsure how often we can offer courses with current support. Wimmer: What is the number for cancellation? Browne: 20 students Wimmer: I've heard 30 students. When do classes get canceled? Some classes cancelled before first day or on first day. Example: Had a class with 17 students, but 10 looking to add. Browne: We need to take a look at the board policy. Claire: Cancellation is enforced differently at different colleges. Sometimes classes cancelled two weeks before first day. Resources are divided up by load. Mustafa: Integrity of rhetoric comes from when things are not running well. Found great rhetoric here when things were running well. Practices is completely opposite of the rhetoric that we are working on. As a VPI, would follow rhetoric. Can't cancel core classes to guided pathways. Our</p>	Discussion

			<p>effort is being undercut by a hack-it job. By someone blindly enforcing cutting classes rule thing. Shaw: We should bring VPI to the senate to address concerns. Looking at board policy. Interpretation. If we don't get satisfactory answers, we should use our resolution power. Rowden: Can't forget about students. Students can't choose social justice if classes keep getting cancelled. Fabian: Equity training series, Mustafa's comment about class cancellations was immediately shut down. Ming: Our job is for the students, to help them. So many classes were cut they (automotive department) don't know what to do. Delaying student progress. Browne: Our idea of redesign is great, but the execution is different. Brenner: 50% law, the district is not getting funded by FTES, there is no budget crisis. Would anyone be interested in writing article for Advocate.</p>	
<p>Comp. Prog. Review: presentations & process</p>	<p>Hurless Windham Honda</p>	<p>15</p>	<p>Curriculum Committee recommendation to move CPR presentations out of its meetings; Admin/PRIE change ideas</p> <p>Windham: Committee is unclear why it was overseeing CPR. Committee does not have purview over strategic planning and resource allocation. Committee has an important role to play in CPR, overarching process should be seen by a body that has the ability to see the bigger picture. Speaking to PRIE, handing the process over not appropriate because still should have faculty control. Looked at other possible committees, maybe SPARC. Looking to clarify why curriculum committee is looking to move CPR. Work eventually turned into a resolution. Resolution approved unanimously by committee yesterday. This is something that needs to be happen. CPR needs to be robust and through, especially for accreditation. Old and current system was not seen as sufficiently systematic by accreditation. During CPR, committee sees presentation, but committee doesn't have ability to make big differences. Looking to move it to faculty that have ability to make differences. Will host current presentation, but want oversight moved to SPARC (inviting SPARC to participate). PRIE is behind this. Jennifer Taylor-Mendoza is supportive. Brenner: Has SPARC been informed. Browne: SPARC has been involved in informally. Clear argument why CPR should be moved out of Curriculum and into SPARC. Hurless: SPARC can also give it to a standing committee with in SPARC. Raskin: Unclear as to who gets to decide what CPR gets to look like? Concern about sending CPR to body lead by non-faculty. Want to clarify that as we're sending to another body that CPR is still faculty led. Windham: Process has been mostly faculty led. Process relies on administration. There has to be involvement from administrators. Specifically handing it over to a body that has a faculty lead, but also has representation from administrators. Schmierer: Concerns about transition. Making sure no sudden changes in process. There needs to be a transition plan. Hurless: Prompts have</p>	<p>Action Discussion Materials</p>

Commented [TC1]: We are a basic aid district, we get a portion of the property tax.

			<p>been approved and are unlikely to change. The change would be the audience.</p> <p>Motion to approve, M: Popal/ S: Wimmer</p> <p>Abstentions: Raskin</p> <p>Passes unanimously otherwise</p>	
Screening Committee Sparkpoint Counselor	Escobar	5	<p>Committee membership</p> <p>Chad Thompson</p> <p>Luis Escobar</p> <p>Flor Lopez</p> <p>Melanie Espinueva</p> <p>Lavinia Zanassi</p> <p>Escobar: Lavinia career counselor, Espinueva former SPARC counselor, Lopez program services coordinator for SPARC point.</p> <p>M: Raskin/ S: Claire</p> <p>Passes unanimously</p>	Action
Screening Committee Director, Respiratory Care	Hernandez	5	<p>Committee membership:</p> <p>Brian Daniel: FT faculty/ Respiratory Care (Chair)</p> <p>Alice Erskine: FT faculty/ Surgical Careers</p> <p>Nadia Tariq: FT Program Services Coord./ Respiratory Care</p> <p>Lee Gaion: Advisory Committee Chair/ Respiratory Care</p> <p>Ray Hernandez: Dean & licensed Respiratory Care Practitioner</p> <p>M: Clair/ S: Raskin</p> <p>Passes unanimously</p>	Action
Screening Committee STEM Center Program Services Coordinator [S: Division Innovation Funds]		5	<p>Committee membership:</p> <p>Nadia Tariq: FT Program Services Coord./Respiratory Care</p> <p>Alana Utsumi: FT Program Services Coordinator/ SMT</p> <p>Safiyah Forbes: FT Faculty/ Chemistry</p> <p>Stephen Fredricks: FT Faculty/ MESA Director</p> <p>Carla Grandy: FT Faculty/ Earth Sciences</p> <p>M: Wimmer/ S: Raskin</p> <p>Abstentions: Chang</p> <p>Passes unanimously otherwise.</p>	Action
Skyline Shuttle Grant	Browne	1	<p>Approval of letter of support for Skyline Shuttle Grant</p> <p>Colin: Well positioned to apply for transportation grant. Shuttle has been wildly successful. Gotten great feedback. Feedback about expansion. Looking to renew current route. Can't expand because would otherwise would be in competition. Conversing with SAM Trans to work together. Good start.</p> <p>M: Wimmer/ S: Ming</p> <p>Passes unanimously</p>	Action Materials
AS/Classified Scholarship	Schmierer	1	<p>Approval of revised language for joint scholarship application</p>	Action Materials

			M: Mustafa/ S: Windham Passes unanimously	
	TOTAL	72		

Final Announcements and Adjournment [~3:55]

Item	Presenter	Time	Details	Action/ Info
Adjournment Next Mtg Th 2/15/18 Suggested Agenda items:		1	M: Mustafa /S: Ming Ajournd 4:16 Minutes submitted by: Terrence Chang	Action
	TOTAL	113		

DRAFT