
**Minutes of Accreditation Oversight Committee
Held on March 16, 2015
Building 4, Room 4-343**

Type of Meeting:	Regular Meeting
Meeting Location:	Building 4, Room 4-343
Chairperson:	Aaron McVean
Members Present:	Stephen Fredericks, Liz Gaudet, David Martinez, William Minnich, Christine Roumbanis, Karen Wong
Members Absent:	Carsbia Anderson, Eloisa Briones, Jonathan Paver, Sarah Perkins, Jessie Raskin, Dennis Wolbers
Ex-Officio:	Regina Stanback Stroud
Resource:	Belinda Chan (recorder)

1. ACTION ITEMS

1.1 Call to Order

Aaron McVean called the regular meeting to order at 9:08 a.m.

1.2 Approval of Agenda

A motion was made by William Minnich and seconded by Christine Roumbanis to approve the March 16, 2015 agenda as written. No change was made. Motion carried unanimously.

1.3 Approval of Minutes

A motion was made by Karen Wong and seconded by Stephen Fredericks to approve the February 9, 2015 minutes. Editing request to be pending by Karen Wong. Motion carried unanimously.

1.4 Recommendation of Baccalaureate Sub Change to Board of Trustee

The Chair would like to confer the Committee for recommending Baccalaureate Sub Change to the Board of Trustee. William Minnich made a motion to the recommendation and seconded by Christine Roumbanis. Motion carried unanimously. Draft of Baccalaureate Sub Change is listed in Appendix I.

2. DISCUSSIONS

2.1 Baccalaureate Degree Pilot Program and Sub Change

Board of Governors (BoG) announced on March 16, 2015 that they approved and finalized the Baccalaureate Degree Pilot Programs for Community Colleges in California, decreasing from fifteen to twelve due to degree duplication with California State Universities for two colleges and a withdrawal by one college. Skyline College's Respiratory Therapy Program is one of the twelve approved RT programs on the list. Proposal for Baccalaureate Sub Change proposal is to be submitted to ACCJC by April 7, 2015. First cohort of Baccalaureate Degree program will begin in Fall 2016. Working draft was presented to the Committee. See Appendix I for Baccalaureate Sub Change Proposal submitted to ACCJC.

2.2 ACCJC Annual Report Review and Maintaining Focus on the Assessment of Program Learning Outcomes

ACCJC Annual Report and Annual Fiscal Report is required to be submitted to the Commission. The fiscal portion will be submitted by the District and the annual report will be submitted by the PRIE Office. Karen Wong apprised the committee of SLO assessment at the instructional course and student service program level, and also solicited input for more specific examples in response to Question 36 since it is done in a limited capacity at the College: Please discuss alignment of student learning outcomes at your institution, form institutional and course to program level. Describe your activities beyond crosswalking or charting all outcomes to courses in a program (often called “mapping”), to analysis and implementation of alignment in the planning or curriculum and delivery of instruction. Discuss how the alignment effort has resulted in charges of expected outcomes and/or how students’ programs of study have been clarified. Note whether the described practices apply to all instructional programs at the college. One such recommendation was the Career Advancement Academy.

2.3 Work Team Updates

Stephen Fredericks spoke on behalf of Professional Development that the work team would like to obtain previous leads as reference. Some Committee members responded that previous team list can be obtained from the website.

No updates were presented from other teams.

3. NEXT REGULAR MEETING

Next regular meeting will be held in Room 4-343 on Monday, April 20, 2015 from 9:00 to 10:00 a.m.

4. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:59 a.m.

Minutes was approved by Members on August 31, 2015.