



DRAFT Minutes for May 1, 2025

Thursdays, 2:10 pm-4:00 pm

Join us in person: 7-106

Join us on Zoom: <https://smccd.zoom.us/j/88396610980>

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to academic and professional matters” (CA CCR Title 5).

Attendance:

- Quorum was reached at 21/23 voting members present.
- Members who were not in attendance are indicated by (not present).

Voting Members

Executive Officers

- President: Jessica Truglio [votes in ties]
- Vice President: Jessica Truglio
- Secretary: Melissa Komadina
- Treasurer: Tony Viertel
- Past President: Leigh Anne Shaw (voting as VP designee)

Senators

ASLT

- Vincent Kang (not present)

BEPP

- Lynsey Hemstreet
- Tammy Calderon

Counseling

- Suzanne Poma
- Kenny Gonzalez
- Rocio Aguilar-Pedroza

GLPS

- TBD

Language Arts

- Jarrod Feiner
- Janice Sapigao
- TBD

KAD

- Amber Steele

SPWD

- TBD

SSCA

- Katie Manbachi
- Kathy Zarur
- Jennifer Merrill (not present)

STEM

- Miranda Wang (not present)
- Michael Song
- Franco Deal

SESP

- Lucy Jovel

CTE Senator

- Tony Viertel

Part-Time Faculty

- Kishaun Young
- Courtney Ghan
- Manny Verdin

Voting members: 23

Simple majority: 12

2/3: 13

Non-voting Members

Governance Committee Chairs

- **Curriculum Chair:** Rick Hough
- **Professional Personnel:** Soledad McCarthy (voting as CTE designee)

Advisory Members

- **AFT:** Michael Song
- **ASSC:** Irah Vanelle Tancioco
- **PD/CTTL:** Sima Karve
- **SEED:** TBD
- **OER:** Vincent Kang

Guests: Lauren Ford, Dean of Strategic Partnership and Workforce Development; Jacquie Escobar, COUN faculty; Todd Windisch-District Academic Senate President/CSM ENGL faculty; Diego Bautista, Program Services Coordinator-Undocumented Community Center; Luciana Castro, SPAN faculty; Joe Morello, SKY VP Administrative Services; Kristy Lisle, SKY VP Instruction (Interim)

1.0 Opening Procedures

1.1 Call to Order/Establish Quorum

Presenter: President Truglio

Time: 1

Notes:

The meeting was called to order at 2:13 with 21 voting members present.

1.2 Senate Networking

Presenter: President Truglio

Time: 10 minutes

Notes:

1.3 Adoption of Agenda

Presenter: President Truglio

Time: 1 minute

Notes:

A motion to approve the agenda was made by Treasurer Viertel and was seconded by Senator Feiner. The majority vote passes.

1.4 Adoption of Minutes

Presenter: President Truglio

Time: 1 minute

Notes: Approval of minutes from the March 20th meeting

A motion to approve the minutes was made by Senator Viertel and was seconded by Senator Calderon. The majority vote passes.

1.5 Adoption of Consent Agenda

Presenter: President Truglio

Time: 5 minutes

Notes:

Director of Learning Commons Search Committee

Pia Walawalker

Rob Williams

Saul Milan

Raymond Gutierrez

Jessica Hurless

Torria Davis

Respiratory Care Faculty Screening Committee

The Respiratory Care Faculty Screening Committee is being pulled by President Truglio and moved to the agenda for discussion.

1.6 Public Comment

Presenter: President Truglio

Time: 10 minutes

Notes: Anyone from the public may comment on any non-agenda item. Speaking time is limited to 2 minutes per person.

- Tammy Calderon invites everyone to a 3D skin model presentation on May 15th, 11-12:30pm.
- Kathy Zarur announces the student art exhibition reception, which was packed. The Student art exhibition is on display; Monday-Friday, 12-4 pm.
- Suzanne Poma provides transfer center updates and announcements – upcoming SFSU campus tour, and May 6th nursing info session. Please refer to the Transfer Center website for all transfer calendar events.
- Kishaun Young announces the end-of-year Umoja celebration on May 14th, Bldg. 12, 4:30-7 pm.
- Lucy Jovel mentions that WebSchedule and WebSMART are difficult, with errors; high school partners are frustrated by the system.
- Lynsey Hemstreet announces the annual senior student showcase for cosmetology and esthetics will be on May 19th, 3-6 pm; All are invited to experience the interactive and live demos, research projects, and innovative work.
- Tony Viertel notes that WebSchedule for the mobile phone is not accessible
- Janice Sapigao announces that the Meyer Excellence and teaching award nominations are due.
- Chris Windisch introduces himself; he is the District Academic Senate President-elect.

2.0 New Senate Business

2.1 DAS Resolution in support of Academic Freedom

Procedure | Information | [Discussion](#) | [Action](#)

Presenters: President Truglio

Time: 15 Minutes

Notes: We will be voting on the Resolution in Support of Academic Freedom, which has been proposed for the next AFT contract. This will then go to the District Academic Senate in May for final vote.

President Truglio explained the DAS resolution in support of academic freedom and called for a vote. The resolution passes unanimously, with a roll call vote confirming the support.

2.2 Academic Senate Resolution in Support of Undocumented Students

Procedure | [Information](#) | [Discussion](#) | Action

Presenters: Suzanne Poma

Time: 15 Minutes

Notes: The task group will present the main ideas in the proposed AS Resolution in Support of Undocumented Students

- The presenters included AS Senator Suzanne Poma, Senator Lucy Jovel, and guest Diego Bautista, Program Services Coordinator-Undocumented Community Center.
- The resolution addresses the impact of federal immigration policies on students and calls for increased support and training.
- Diego emphasizes the importance of the resolution and the need for stronger college-wide support.
- Discussion
 - Tammy Calderon mentions including the UCC center in the syllabus and recommends to have it included in the Canvas course shells. She asks how can we support our students while protecting our rights with regard to legal liability.
 - Katie Manbachi adds, in regards to academic freedom, to include support for Palestine. Include free speech in the resolution, explicitly name Palestine in the academic freedom resolution.
 - Kathy Zarur asks how we present this to the board and the Chancellor to address this.
- The resolution is extended for further feedback and will be voted on at the May 15 meeting.

2.3 Article 13 Funding and Professional Development

Procedure | [Information](#) | [Discussion](#) | Action

Presenters: Luciana Castro

Time: 10 Minutes

Notes: A few minutes talking about Article 13

- Luciana shares the updated funding amounts for professional development, noting a carryover of \$177,000.
- Joe Morello explains the process of posting and approving expenses, emphasizing the importance of timely submissions.
- The committee will continue to review applications for summer funding and restart scoring in the fall.
- Keyshawn asks about the application process for upcoming conferences, and Joe advises submitting receipts promptly.

2.4 Respiratory Care Screening Committee

Procedure | Information | Discussion | Action

Presenters: Jessica Hurless, Dean of STEM

Time: 10 Minutes

Notes: Moved from the consent agenda and included in the agenda for review: Respiratory Care and Allied Health Director Screening Committees

Dean Hurless presents the names for the respiratory care full-time faculty screening committee. The committee approves the names, including Brian Daniels, Sherry Bookstaff, and Simantini Karve. The vote passes unanimously.

2.5 Allied Health Director Screening Committee

Procedure | Information | Discussion | Action

Presenters: Jessica Hurless, Dean of STEM

Time: 10 Minutes

Notes: Review for the Allied Health Director Screening Committees

Dean Hurless also presents the names for the Allied Health Director screening committee. The committee approves the names, including Teresa Barnes and Grace Beltran, and Nick Kapp. The vote passes unanimously.

2.6 Graduation Name Readers Vote

Procedure | Information | Discussion | Action

Presenters: President Truglio

Time: 10 Minutes

Notes: We will take a vote to choose 3 of the following 4 nominations for name readers for Commencement 2025.

Kim Davalos (17 votes), Anrey Bartoszynski (15 votes), and Janice Sapigao (17 votes) received votes to be the name readers (Fourth nomination- Soledad McCarthy (8 votes)).

2.7 CTE Funding Discussion

Procedure | Information | Discussion | Action

Presenters: Dr. Lauren Ford, President Truglio, Professional Personnel Chair McCarthy

Time: 15 Minutes

Notes: To discuss the update to the CTE Liaison to serve as tri-chair for the CTE funding allocations in alignment with processes at CSM and Canada Colleges.

- Dr. Ford discusses the CTE funding process and the need for a more transparent and inclusive decision-making process.
- The proposal includes updating the CTE coordinator role to include a faculty member in the tri-chair committee.
- The committee discusses the potential impact on release time and the need for a more equitable allocation of funds.
- The discussion is tabled for further consideration and potential changes to the bylaws.

2.8 Updated PD funding rubric

Procedure | Information | Discussion | Action

Presenters: Treasurer Viertel

Time: 10 Minutes

Notes: Discussion regarding the new rubric for professional development funding. The committee is requesting feedback at this time, and this item will return for a vote on 5/15.

Request by Treasurer Viertel to table the item.

2.9 Draft Resolution on Dual Enrollment Evaluation Process

Procedure | Information | Discussion | Action

Presenters: President Truglio

Time: 15 Minutes

Notes: We will discuss the District Academic Senate's Resolution: Dual Enrollment Evaluation Process.

Rick and I will take feedback from our discussion back to the May19th DAS meeting where this resolution will be on the agenda as a voting item.

- Rick Hough mentions the draft resolution on the dual enrollment evaluation process, which will be voted on in May.
- The origin of the resolution is a district resolution sponsored by David Eck. The goal of the resolution is to ensure consistent evaluations.
- A discussion about the inconsistency in evaluation schedules across different colleges.

- Rick Hough provides an example of a different plan to catch up on evaluations, emphasizing the need for flexibility and clarifying that the item is for discussion, not voting, and will revert to voting next time.
- Feedback about the importance of clear processes is provided.

2.10 AB928 Cal-GETC Update

Procedure | **Information** | **Discussion** | **Action**

Presenters: Jacquie Escobar, COUN faculty

Time: 5 Minutes

Notes: Provide faculty with an update on the past years work to meet the AB928 mandate (Cal-GETC).

- Jacquie Escobar provides an update on Cal Gets and common course numbering, starting in the fall of 2025.
- She mentions the creation of a website for students with information on GE patterns and common course numbering.
- A reminder to faculty to update web pages and program information to reflect the new common course numbering.
- Jacquie will send out an email to remind faculty of the changes and provide support for updates.

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | **Information** | **Discussion** | **Action**

Presenter: Curriculum, IEC tri-chair, FTEFAC, SPARC, Professional Personnel, CTE

Time: 10 minutes

Notes:

- Curriculum– discusses the stages of the common course numbering process, from pre-surveys to final approval.
- IEC - updates on the CPR Share committee, discussing what worked well and what needs to be changed and mentions the need for volunteers for the IEC committee and the lack of responses so far.
- FTEFAC - no report
- SPARC- no report
- PPD – End of the Year celebration to be held on 5/8/25. Consider putting together division baskets, proceeds go toward student scholarships.
- CTE – No updates

3.2 Campus Reports

Procedure | **Information** | **Discussion** | **Action**

Presenter: ASSC Student Rep, CTTL, AFT Reps

Time: 10 minutes

Notes:

- ASSC – Irah announces a club rush and black history month events will finish next week. March highlights Women’s History Month, check out display boards downstairs. Also noted, the anxiety level felt by a lot of students is high. Take care of yourself and your students.
- CCTL- Sima provides a short CTL update, mentioning ongoing workshops and syllabus labs.
- AFT – Michael Song provides updates on the district’s proposal for a 1.5% raise and invites feedback at the next bargaining session.
- VPI – For the tenure-software project, unfortunately it was not approved by all three campuses. There may be potential for in-house pilot projects.
- AS Treasurer – no report

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Truglio

Time: 5 minutes

Notes:

- President Truglio thanks everyone for their feedback on Web Smart and mentions specific issues that have been resolved.
- Elections for open positions, including CTE liaison, vice president, and adjunct senators.
- President Truglio encourages nominations from the floor at the next meeting and reminds everyone about the end-of-year celebration.
- President Truglio adjourns the meeting, thanking everyone for their patience and flexibility.

4.2. Motion to Adjourn

Presenter: President Ryan

Time: 4:00 pm

Notes:

The next and final meeting of the Spring 2025 semester is on **May 15th**. If you would like to request an item be put on the agenda (Consent, discussion, action, or information) please submit your request for the next meeting by Tuesday, May 6th, by noon. You can request an agenda item [here](#).

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate