



## DRAFT Minutes for March 6, 2025

Thursdays, 2:10 pm-4:00 pm

Join us in person: 6-6202

Join us on Zoom: <https://smccd.zoom.us/j/88396610980>

**Academic Senate:** “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to academic and professional matters” (CA CCR Title 5).

### Attendance:

- Quorum was reached at 19/22 voting members present.
- Members who were not in attendance are indicated by (not present).

## Voting Members

### Executive Officers

- President: Jessica Truglio [votes in ties]
- Vice President: Jessica Truglio
- Secretary: Melissa Komadina
- Treasurer: Tony Viertel
- Past President: Leigh Anne Shaw [voting as Vice President designee]

### Senators

#### ASLT

- Vincent Kang

#### BEPP

- Lynsey Hemstreet
- Tammy Calderon

#### Counseling

- Suzanne Poma
- Kenny Gonzalez
- Rocio Aguilar-Pedroza

#### GLPS

- TBD

### Language Arts

- Jarrod Feiner
- Janice Sapigao (not present)
- TBD

### KAD

- Amber Steele

### SPWD

- TBD

### SSCA

- Katie Manbachi
- Kathy Zarur
- Jennifer Merrill

### STEM

- Miranda Wang (not present)
- Michael Song
- Franco Deal

### SESP

- Lucy Jovel

### CTE Senator

- Tony Viertel

### Part-Time Faculty

- Kishaun Young
- Courtney Ghan
- Manny Verdin (not present)

**Voting members: 22**

**Simple majority: 12**

**2/3: 13**

# Non-voting Members

## Governance Committee Chairs

- **Curriculum Chair:** Rick Hough
- **Professional Personnel:** Soledad McCarthy [voting as CTE designee]

## Advisory Members

- **AFT:** Michael Song
- **ASSC:** Irah Vanelle Tancioco
- **PD/CTTL:** Sima Karve
- **SEED:** TBD
- **OER:** Vincent Kang

Guests: Gampi Shankar (Cañada College)

## 1.0 Opening Procedures

### 1.1 Call to Order/Establish Quorum

**Presenter:** President Truglio

**Time:** 1

**Notes:**

The meeting was called to order at 2:21 with 19 voting members present.

### 1.2 Senate Networking

**Presenter:** President Truglio

**Time:** 10 minutes

**Notes:**

### 1.3 Adoption of Agenda

**Presenter:** President Truglio

**Time:** 1 minute

**Notes:**

A motion to approve the agenda was made by Professional Personnel Liaison McCarthy and was seconded by Curriculum Chair liaison Hough. It was noted that SSCA - Lori Slicton's name is noted and should be replaced with Katie Manbachi. A roll call vote took place with a majority of approval.

### 1.4 Adoption of Minutes

**Presenter:** President Truglio

**Time:** 1 minute

**Notes:** Approval of minutes from the March 6th meeting

A motion to approve the minutes was made by Treasurer Viertel and was seconded by Senator Feiner. A roll call vote took place with a majority of approval for the minutes.

## 1.5 Adoption of Consent Agenda

**Presenter:** President Truglio

**Time:** 5 minutes

**Notes:**

**SESP Dean Screening Committee:** Brianna Clay (SESP); Andrea Fuentes (CTTL); Roger Perez-Vaughan; Golda Margate; Luis Escobar

**AB 1111 Task Group:** Grace Beltran (BEPP); Jacqueline Escobar (Counseling); Lucia Lachmayr (LA); Rick Hough (Curriculum Chair); Sandhyarani Patlolla (SS/CA); Simantini Karve (STEM/Co-chair)

President Truglio pulls SESP Dean Screening Committee for discussion and moved as 2.1 on the agenda. Approval for AB1111 Task Group is made.

## 1.6 Public Comment

**Presenter:** President Truglio

**Time:** 10 minutes

**Notes:** Anyone from the public may comment on any non-agenda item. Speaking time is limited to 2 minutes per person.

- Lucy Jovel - on behalf of the Transfer Center: CalGETC GE pattern announcement-more information will be made available to the campus community shortly. Please visit the Transfer Center website for current events, university rep visit, and transfer workshops for students. For Counseling updates, the district is launching an updated Registration and scheduling system for students- this weekend - if your students have questions or concerns about navigating this new system, please send them to the Counseling division for assistance. Also, the Dream Center/UCC will host Know your Rights workshop for students and the community.
- Leigh Anne Shaw- announced that Ramadan is currently being observed (now until March 29th). She asks that faculty be mindful and have grace and kindness for students who may be observing this holiday which is a reflective time and includes fasting and no drinking during the day so please be aware.
- Kenny Gonzalez-announces Lunch and Learn: Trades & Apprenticeships, Get the Inside Scoop! March 11, 12:30pm - 1:30pm; Building 6 – Room 6203
- Vincent Kang- announces a new faculty services librarian who started this week. This week is Open Ed Resources week, please see the events and information here. Opportunities for faculty to adopt ZTC pathway for more information, contact Ame Maloney.
- Kathy Zarur- announces Civilization Blues art exhibition through March 21 and Women in Mesopotamia with Majdolene Dajani March 11, 11a.m. - 12p.m.; Building 1, Room 1-121.
- Rick Hough- announces next week Pi Day events, including the movie "Counted Out" -Tuesday, March 11th 1:30-4pm.
- Jennifer Merrill- announces "Psyched for Success Career Exploration" Thursday, March 13; 1am-12pm; Bldg 6-206. Students will engage in a speed-round of interviewing different professionals in the field of psychology. This is a great opportunity for your students to learn about the many different facets of the field of psychology.

## 2.0 New Senate Business

### 2.1 SESP Committee

**Procedure** | [Information](#) | Discussion | [Action](#)

**Presenters:** President Truglio

**Time:** 5 Minutes

**Notes:** VPSS Luis Escobar is adding Mandy Lucas, Counselor to the SESP Committee

A motion by Senator Zarur and second by Senator Jovel is made. It is asked why Mandy is being added to the committee. However, VPSS Escobar is not present at the AS meeting so no further information is provided. A roll call vote is made and the majority approve.

### 2.2 This is how we do it

**Procedure** | [Information](#) | Discussion | Action

**Presenters:** President Truglio

**Time:** 5 Minutes

**Notes:** Faculty role on a search committee-what does the role entail?

President Truglio and Professional Personnel Liaison McCarthy provide an overview of the screening and hiring process and some of the faculty expectations for serving on a search committee. Tasks by the search committee members is first to complete the anti-bias training; participate in a search committee orientation facilitated by District HR; as well review and determine the timeline for the search process which includes screening paper applications, scheduling first and second round interviews (to be done in coordination with HR). Soledad covers some of the common questions that arise during a search: myth of the courtesy interview; committee decision on why they are not extending an interview to a candidate has to be documented; the whole process is confidential and should only be discussed with members of the committee; and as a faculty rep. you are representing faculty, not just your division.

### 2.3 Change to Voting Members

**Procedure** | [Information](#) | Discussion | Action

**Presenters:** President Truglio

**Time:** 5 Minutes

**Notes:** Since we have two executive members filling double roles, we have two senate votes that are currently unused (Vice President and CTE Liaison). The executive committee discussed how to handle best this temporary situation and how to protect against loss of quorum. Together, we made the following changes in effect for the remainder of this academic year.

President Truglio updates the members on who will be voting for the VP and CTE Liaison.

Past President, Leigh Anne Shaw will vote as the Vice President designee. Professional Personnel Liaison McCarthy will vote as the CTE designee.

## 2.4 VPI Search Committee Representatives vote

**Procedure** | [Information](#) | [Discussion](#) | [Action](#)

**Presenters:** President Truglio

**Time:** 30 Minutes

**Notes:**

We have the following faculty members submit their applications to serve on the VPI Search Committee: Jing Folsom (STEM); Ruben Parra (BEPP); Christ Collins (ASLT); Rick Hough (STEM).

A vote amongst the AS members occurs, with an outcome: Jing Folsom 13 votes; Ruben Parra 8 votes; Chris Collins 8 votes; Rick Hough 13 votes. A runoff vote is conducted between Ruben and Chris, with Ruben being selected as the alternate member. The final committee is: Folsom, Hough, Collins.

## 2.5 2025-26 AS Elections Committee

**Procedure** | [Information](#) | [Discussion](#) | [Action](#)

**Presenters:** President Truglio

**Time:** 10 Minutes

**Notes:**

Election season is upon us. We need to nominate members to join the elections committee which will be chaired by President Truglio. The following positions are up for election for the upcoming academic year: • Vice President (.4 reassign time) • Secretary (.2 reassign time) • CTE Liaison (.2 reassign time) • Adjunct Senators (3 positions with .1 reassign time)

President Truglio will serve as Election Chair. Since there are no AS meetings scheduled in April (because of spring break and flex day), elections will be held and approved during the first AS meeting in May. She is asking for 2 or 3 others to join her on the committee. Treasurer Viertel and Senator Zarur will participate. A roll call vote and majority approve for the elections committee.

## 2.6 Resolution in Support of Academic Freedom in AFT Contract

**Procedure** | [Information](#) | [Discussion](#) | [Action](#)

**Presenters:** David Eck (Gampi Shankar)

**Time:** 15 Minutes

**Notes:**

District Academic Senate President, David Eck, will join us to discuss the Resolution in Support of Academic Freedom in the upcoming AFT contract. This will be a first read and will be agendized for a vote on the March 20th meeting.

President Truglio asks AS members to review the draft resolution and to bring this back to for further feedback from respective constituency groups. AS will vote on March 20th. The final resolution will be voted during District Academic Senate in April.

## 3.0 Standing Agenda Items

### 3.1 Committee Reports

**Procedure** | [Information](#) | Discussion | Action

**Presenter:** Curriculum, IEC tri-chair, FTEFAC, SPARC, Professional Personnel, CTE

**Time:** 10 minutes

**Notes:**

- Curriculum– CPR training for faculty is currently happening this week. In addition, AB1111 Common course numbering implementation of phase II and III are upcoming.
- IEC - CPR review will be held on April 14th. The poster presentation will be during the first part of the review along with refreshments.
- FTEFAC - no report
- SPARC- PRIE presented Accreditation Standard II. Ingrid Vargas, Dean of PRIE will present on Accreditation to AS on 3/20.
- PPD – Pancake breakfast will be March 10th– a sign up sheet to help with the breakfast will be sent out. Camus community day will be held on April 17th.
- CTE – announces Business Expo on 3/26 and 3/27. Seeking programs for tabling.
- OER - updates made earlier in Public Comments.

### 3.2 Campus Reports

**Procedure** | [Information](#) | Discussion | Action

**Presenter:** ASSC Student Rep, CTTL, AFT Reps

**Time:** 10 minutes

**Notes:**

- ASSC – Irah announced March is Women's History Month and there will be a workshop on healing on March 20, 12pm-2pm.
- CTTL- Sima announced DesignPlus workshop with Andrea Fuentes; [Cultures of Growth](#) book club starting on March 14th; RSI Micro Course Launch on 3/17. For more details, see [here](#).
- AFT – Mic announced bargaining is ongoing, the next meeting is this Friday, 2:30-5:30pm, an invite to attend is made. Next AFT meeting on March 12th, 2:30-4:30pm, all are encouraged and invited to get involved.
- VPI – no report

## 4.0 Announcement and Closing Procedures

### 4.1. Final Announcements

**Presenter:** President Truglio

**Time:** 5 minutes

**Notes:**

- Reminder March 20th will be the next AS meeting, no meetings to be held in April due to spring break and flex day.
- President's search forum - a request from David Fuene, District HR, for questions for the forum to be submitted to President Truglio no later than Monday, March 10th. She will review the questions with the exec team, gather 8-9 questions to submit back to district by Wednesday, March 12th.
- Tenure recognition on March 20th - we will attend the tenure party right after the AS meeting.
- District Academic Senate - Credit for Prior Learning workgroup is forming and will meet starting in the fall. If you are interested in participating, let Jessica know.

### 4.2. Motion to Adjourn

**Presenter:** President Truglio

**Time:** 3:43 pm

**Notes:**

The next meeting of the Spring 2025 semester is on **March 20th**. If you would like to request an item be put on the agenda (Consent, discussion, action, or information) please submit your request for the next meeting **by Tuesday, March 11th by noon**. You can request an agenda item **here**.

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#### **Academic and Professional Matters, AB 1725 "10 + 1"**

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate

