



# Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us in person: 4-301

Join us on zoom: <https://smccd.zoom.us/j/86803721214>

**Academic Senate:** “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

## Draft Minutes for January 18, 2024

### Voting Members

#### Executive Officers

- **President:** Lindsey Ayotte [votes in ties]
- **Vice President:** Cassidy Ryan-White
- **Secretary:** Jessica Truglio
- **Treasurer:** Sima Karve
- **Past President:** Leigh Anne Shaw [non-voting]

#### Senators

##### ASLT:

- Andrea Fuentes

##### BEPP

- Herlene Grace Beltran
- Tammy Calderon

##### Counseling

- Joyce Lee
- Mandy Lucas
- Kenny Gonzalez

##### GLPS

- TBD

##### Language Arts

- Katie Hern
- Jarrod Feiner
- Janice Sapigao

#### KAD

- Amber Steele

#### SPWD

- Alexa Moore

#### SSCA

- Rika Yonemura-Fabian
- Kathy Zarur
- Jennifer Merrill

#### STEM

- Miranda Wang
- Michael Song
- Kolo Wamba

#### CTE Senator

- Soledad McCarthy

#### Part-Time Faculty

- Sujatha (Suji) Venkataraman
- Maryam Khan
- Jessica Silver-Sharp

**Voting members:** 24

**Simple majority:** 13

**2/3:** 15

### Non-voting Members

#### Governance Committee Chairs

- **Curriculum Co-Chairs:** Jessica Hurless & Bianca Rowden-Quince
- **Professional Personnel:** Lynsey Hemstreet

#### Advisory Members

##### AFT

- Marianne Kaletzky

##### ASSC

- Win Shwe Yee

#### Classified Senate

- Marisa Thigpen

#### PD/CTTL

- TBD

#### SEED

- TBD

#### Guided Pathways

- Herlene Grace Beltran and Jessica Hurless

#### OER Liasson

- Ame Maloney



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## 1.0 Opening Procedures and Welcome

### 1.1 Call to Order/Establish Quorum

**Presenter:** President Ayotte

**Time:** 1 minute

**Notes:**

### 1.2 Senate Networking

**Presenter:** President Ayotte

**Time:** 10 minutes

**Notes:**

### 1.3 Adoption of Agenda

**Presenter:** President Ayotte

**Time:** 1 minute

**Notes:**

A motion to adopt the agenda was made by Senator Sapigoa and was seconded by Senator Feiner. A roll call vote was taken with all voting members voting to approve.

### 1.4 Adoption of Minutes

**Presenter:** President Ayotte

**Time:** 1 minute

**Notes:**

A motion to adopt the minutes from the December 7<sup>th</sup> meeting was made by Senator Santellan and was seconded by Vice President Ryan. Senator Santellan noted that his name was left off the senator list and was replaced by Kenny Gonzales.

A roll call vote was taken with all voting members voting to approve the minutes.

### 1.5 Adoption of Consent Agenda

**Presenter:** President Ayotte

**Time:** 1 minute

**Notes:**

#### STEM Evaluation Committee Spring 2024

- Stephen Fredricks (Chair, Math Faculty)
- Philip Williams (Math Faculty)
- Younga Choi (Math Faculty)
- Yancy Aquino (Biology Faculty)
- Nick Langhoff (Engineering and Electronics Faculty)



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## Foundation Executive Director Screening Committee

- Lindsey Ayotte

## Psychology FT/TT Faculty Screening Committee

- Jennifer Merrill (Chair, Discipline Expert, tenured)
- Christina Shih (Discipline Expert, Year 4 TT Contract)
- Shaun Perisho (Discipline Expert, Year 4 TT Contract)
- Danni Redding Lapuz (Dean)

## Baseball Coach/Faculty Screening Committee

- Dino Nomicos (Chair, Dean)
- Kevin Corsiglia (Kinesiology Faculty)
- Gabe Saucedo (Kinesiology Faculty)
- Jessica Hurless (Communication Studies Faculty)
- Sandra Hatzistratis (Classified)
- Jose Bonilla (Classified)

## 1.6 Public Comment

**Presenter:** President Ayotte

**Time:** 10 minutes

**Notes:** Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person

Vice President Ryan: Announced that all of our cosmetology services will be open as of February 14<sup>th</sup>. She also reported that the Cosmetology program is accepting donations of black clothes for their students who are in need. If you have donations, of men’s or women’s black clothing, please bring them by the front desk of the cosmetology department or contact Cassidy Ryan.

Senator Fuentes: The CTTL is accepting applications for the Equity Mentorship program. In addition, there is an opening for for the Professional Development Coordinator which comes with .4 release time. Please reach out to the CTTL for more information.

Amy Maloney: In response to the discussion regarding supporting our Palestinian students, a library guide has been created which includes resources on the history of Palestine. If you have questions or additional ideas for topics that should be included, please contact Ame Maloney. LibGuide link: <https://guides.skylinecollege.edu/palestine>



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Senator Santellan: Shared information about conversations that have begun regarding changing the name of our “academic probation” status to align with our district values. More information will be forthcoming.

President Ayotte: Shared information regarding her course that she will be teaching as a part of the London study abroad program. <https://www.smccd.edu/studyabroad/semesterabroad/london.php>

## 2.0 New Senate Business

### 2.1 Professional Development Funding Update

**Procedure** | **Information** | **Discussion** | **Action**

**Presenters:** Luciana Castro, Karen Dimalanta, Joe Morello

**Time:** 20 minutes

**Notes:**

Updates regarding professional development funding. At this time, there is no funding for long term leave. It is very important that faculty follow the timeline provided for short term funding requests and that they thoroughly complete the application with unique answers rather than copy and pasting answers.

More resources from Professional Development:

Flowchart

<https://skylinecollege.edu/ctl/assets/professionaldevelopment/2021-10-29%20Article%2013%20Flowchart.pdf>

Application

<https://skylinecollege.edu/ctl/assets/Conference%20Attendance%20Approval%20Form.pdf>

Website

<https://skylinecollege.edu/ctl/facultyforms.php>

### 2.2 Resolution Writing Task Group: “Denouncing Genocide and Violence”

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** Dr. Kathy Zarur, President Ayotte

**Time:** 25 minutes

**Notes:**



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Senate members held a discussion regarding the work of the task group and members shared ideas about what should be included in their work which included:

- Speaker series
- History of resistance
- Safety on campus
- Resources for students/faculty
- Supporting Palestinian student led events
- Partnership and Visibility (library)
- Including Ramadan
- Sharing literature/reading events
- Acknowledgement of censorship
- Honoring academic educational institution
- Collection of cross discipline pedagogy
- Channels of support
- Critique without fear
- Education about roles and responses
- How to approach topics like this
- What is our role as faculty in facilitating student discussions?

The following members expressed interest in participating in the work of the task group:

- Kathy Zarur
- Lindsey Ayotte
- Leigh Anne Shaw
- Janice Sapigao
- Ame Maloney

Vice President Ryan motioned to approve the task group and Senator Song seconds. A roll call vote was held with all voting members approving.

## 2.3 Title IX/SB493 Syllabi Language

Procedure | Information | Discussion | Action

**Presenter:** Salumeh Islameh

**Time:** 20 minutes

**Notes:** Salumeh shared with our senate some of the work that the Anti-Oppression Committee of AFT has been working with the Chancellor and the Compliance office to improve our Title IX website, materials, and resources available for employees and students. She shared some template language that faculty can include on their syllabi that informs students about TitleIX/SB493 (see below). In



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In addition to including the policy below in syllabi, the committee is also encouraging faculty to facilitate discussions around sexual assault and misconduct in their classes. A discussion ensued which included questions about Title IX training, qualifications of the Title IX Coordinator as well as changes to the existing laws.

## Title IX Policy Addressing Sexual Misconduct, Harassment, and Assault:

A statement addressing sexual misconduct, harassment, and assault can be written as follows:

“We are committed to maintaining a safe and caring college environment at Cañada College, College of San Mateo, and Skyline College. Cañada college does not tolerate sexual harassment or sexual misconduct, including (but not limited to) sexual assault, sexual coercion, dating violence, domestic violence, stalking, cyber-stalking, retaliation, discrimination based on gender and hate crimes based on gender. If you have experienced or would like to report sexual harassment/misconduct, please visit <http://smccd.edu/titleix/>.

For the most updated Title IX website of the District, please see <https://smccd.edu/TITLEIX/>

## 2.4 Chancellor Search Committee: Skyline Faculty Rep Appointment

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** President Ayotte

**Time:** 10

**Notes:** Nominations will be taken from the floor to identify one faculty representative to serve on the Chancellor Search Committee on behalf of Skyline College.

President Ayotte nominated Kate Browne.

President Ayotte motioned to approve Kate Browne by acclamation for the faculty representative position and Secretary Truglio seconded.

## 3.0 Standing Agenda Items

### 3.1 Committee Reports

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** Curriculum, IEC tri-chair, FTEFAC, SPARC, Professional Personnel, CTE

**Time:** 10 minutes

**Notes:**

Curriculum: Please make sure to pay attention to emails coming from the curriculum committee as important updates and changes are coming.

IEC: [IEC/CPR Calendar for 2023-2023](#)

FTEFAC: Hiring processes will begin this spring for the 9 approved faculty position.



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**SPARC:** First meeting will take place January 25<sup>th</sup>.

**PPE:** The ASCCC's Stanback Stroud Diversity Award is coming up and I'm seeking nominations for a single faculty member or a group. This award has a cash prize of \$5,000 and all faculty (full and part-time, classroom and non-classroom) are eligible. The deadline to submit applications to Academic Senate is Thursday February 8th.

Consider faculty who meet the following criteria:

- This prestigious award acknowledges an individual or group that is exceptional in contributing to the advancement of intercultural harmony, equity, and campus diversity at their college.
- They have contributed significantly to curriculum planning and implementation that is more responsive to and inclusive of diverse student needs and interests
- They cultivate and promote diversity initiatives through specific activities, programs, or projects on campus that establish and foster a more inclusive and equitable working and learning environment

<https://www.asccc.org/events/stanback-stroud-diversity-award>

## 3.2 Campus Reports

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** ASSC Student Rep, CTTL, Guided Pathways, Classified Senate, AFT Reps

**Time:** 10 minutes

**Notes:**

**ASSC:** Plans are being made for Black history month. ASSC hosted a very successful welcome week!

**CTTL:** [CTTL Spring Calendar](#)

**President:** Please be on the look out for more information about the open position of Professional Development Coordinator which includes a.4 reassign time. If you are interested, please send letter of intent to Dr. Lopez. January 24<sup>th</sup> is first ESC meeting.

## 4.0 Announcement and Closing Procedures

### 4.1. Final Announcements

**Presenter:** President Ayotte

**Time:** 5 minutes

**Notes:**

### 4.2. Motion to Adjourn

**Presenter:** President Ayotte

**Time:** 1 minute

**Notes:** The next meeting of the Spring 2024 semester is on Thursday February 01, 2024. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit



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your request for the next meeting by Tuesday January 23, 2024 by 12:00pm. You can request an agenda item [here](#)

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## Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate