



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us in person: 6-203

Join us on Zoom: <https://smccd.zoom.us/j/84033624459>

Meeting ID: 840 3362 4459

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Agenda for November 17, 2022

Voting Members

Executive Officers

- **President:** Lindsey Ayotte [votes in ties]
- **Vice President:** Cassidy Ryan-White
- **Secretary:** Jessica Truglio
- **Treasurer:** Ame Maloney
- **Past President:** Kate Williams Browne [non-voting]

Senators

ASLT:

- **Andrea Fuentes**

BEPP

- **Herlene Grace Beltran**
- **Tammy Calderon**

Counseling

- **Joyce Lee**
- **Mandy Lucas**
- **Alberto Santellan**

GLPS

- TBD

Language Arts

- **Michael Cross/Katie Hern** (Split Role)
- **Jarrold Feiner**
- **Janice Sapigao**

KAD

- **Amber Steele**

SPWD

- **Timothy Rottenberg**

SSCA

- **Jude Navari/Rika Yonemura-Fabian** (split role)
- **Kathy Zarur**
- TBD

STEM

- **Simantini Karve**
- **Miranda Wang**
- TBD

CTE Senator

- **Soledad McCarthy**

Part-Time Faculty

- **Teresa Campbell**
- **Sujatha (Suji) Venkataraman**
- **Maryam Khan**

Voting members: 22

Simple majority: 12

2/3: 14

Non-voting Members

Governance Committee Chairs

- **Curriculum Co-Chairs:** Jessica Hurless & Bianca Rowden-Quince
- **Educational Policy Chair:** TBD
- **Professional Personnel:** Lynsey Hemstreet

Advisory Members

AFT

- **Marianne Kaletzky**

ASSC

- **Win Shwe Yee**

Classified Senate

- **Marisa Thigpen**

PD/CTTL

- TBD

SEED

- TBD

Guided Pathways

- **Herlene Grace Beltran and Jessica Hurless**

OER

- **Ame Maloney**



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1.0 Opening Procedures and Welcome

1.1 Call to Order/Establish Quorum

Presenter: President Ayotte

Time: 1

Notes:

1.2 Senate Networking

Presenter: President Ayotte

Time: 10

Notes:

1.3 Adoption of Agenda

Presenter: President Ayotte

Time: 1

Notes: A motion to approve the agenda was made by Senator Calderon and was seconded by Senator McCarthy. There was no discussion or objections.

1.4 Adoption of Minutes

Presenter: President Ayotte

Time: 1

Notes: Approval of minutes from November 03, 2022 meeting, Motion to approve the minutes was made by Senator Lucas and was seconded by Senator Calderon. Discussion included an amendment to update Senator Steele’s name correctly spelled. Minutes approved.

1.5 Adoption of Consent Agenda

Presenter: President Ayotte

Time: 1

Notes:

1.6 Public Comment

Presenter: President Ayotte

Time: 10 minutes

Notes:

President Ayotte and Vice President Ryan White: Cassidy and myself would like to offer a formal apology for what may have been received as an unusually intense tone during the senate goals task group interaction at the last meeting and the discomfort that may have caused. After deep reflection we realized as leaders we went against the norms that we have set forth and agreed upon as a senate community. We collectively have been working really hard to change the culture and climate of this campus and when we ourselves do not exemplify the ways in which we should communicate with one



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another nonverbally, how can we expect others to do the same? The last thing we want is for your voices to feel silenced and this space to not feel like a safe space in which to participate. The discussion at our last meeting brought to light the many changes we have made, albeit in a short amount of time, and how everyone may not be aware of these changes, especially those of you who are new to Senate. We personally will do better facilitating and communicating more clearly in regard to process and procedure so nobody feels out of the loop. Please speak up, ask questions, seek clarification during meetings. We also welcome anyone to reach out to us directly concerning any matter related to senate. Please hold us accountable as your leaders. At the end of the day we are imperfect humans serving in challenging leadership roles who promise to do better. Thank you.

Theresa Morris:

I am Teresa Morris, I served as CSM curriculum chair, 2011 - 2021 and Academic Senate co-president 2021-2022. Diana Tedone-Goldstone, who is past Academic Senate president at Cañada College (2019-2021) and I are librarians. We have already attended the Cañada senate meeting last Thursday and CSM's senate meeting last Tuesday to respond to public comments made at the District Senate meeting in September 2022.

A statement was made about senate leadership and the ability of counselors and librarians to serve in senate leadership on behalf of all faculty. Specifically called into question was the ability to serve as academic senate president. We are both disappointed and disturbed by this statement. Librarians as a discipline and a profession that vigorously interacts with the whole campus. It is essential to know, collaborate with, support and engage all faculty to be able to do our jobs. To say that we "cannot properly represent or understand the needs" of our fellow faculty is wrong and frankly insulting. The full minutes of the September 2022 District Senate meeting are posted and available online. I will put the direct link in the chat box.

We are concerned that this statement represents an ongoing ignorance about the variety of faculty work, the nature of leadership and a growing trend to devalue the work of "non-instructional" faculty. We are asking for this to be placed on the January 2023 Academic Senate agenda as a discussion item at CSM and Cañada.

Senator Santellan: My name is Alberto Santellan and I represent one of the many counselors who serve the San Mateo County Community College District. Like many of the faculty Skyline College employs, I hold a bachelors degree and a masters degree. My masters degree is in the field of counseling, a discipline that The Academic Senate for California Community Colleges recognizes as a distinct faculty discipline within the [faculty discipline list](#), which also includes library and instructional design faculty.

Counseling faculty play a distinct role at Skyline College and also within our district as we are both instructional faculty and student support services faculty. Because of these dual roles, counseling faculty not only have an understanding of instructional faculty concerns but share in the experiences and concerns of our instructional faculty colleagues. Not only are counseling faculty experienced in the



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discipline and teaching pedagogy, but are also professionally trained to diagnose the difficulties students face in pursuing and achieving their educational goals, to prescribe solutions for those difficulties, and to support students as they inch or stride toward success.

A statement was made at a past district academic senate meeting questioning the ability of counseling and library faculty to serve in a senate leadership position on behalf of all faculty. Specifically called into question was the ability of a counseling faculty member to serve as district academic senate president. To call into question our qualifications, expertise, and contributions is both insulting and demeaning. We have come to expect the continual marginalization of our role as faculty, but to have it so blatantly expressed is egregious and disappointing. The work of counseling faculty is integral to the fulfillment of the college and district mission and the success of all students.

As stated in the Academic Senate for CA Community Colleges [Role of Counseling Faculty](#) document, “Colleges must look for ways to integrate instruction and student services to better serve’ all cohorts of students at the college and recognize the important role played by counseling faculty in achieving student success.” (pg, 13). There is no better way to do this than by having a counseling faculty member serve as district academic senate president. On behalf of the Skyline College counseling faculty, we are asking the Skyline College Academic Senate to endorse a statement of support ,at the following academic senate meeting, that recognizes non instructional faculty as capable and qualified to lead a unified District Academic Senate. Thank you!

Ame Maloney: We but we stand in solidarity with our district librarians, non-instructional faculty colleagues, as well as our district and local I counseling non instructional faculty colleagues, as well as other non-instructional faculty colleagues across the districts who were not named but implicated with the classification recognition. And we also recommend that this be brought to the next academic senate meeting for discussion. Thank you.

2.0 New Senate Business

2.1 Plenary Update/Resolutions Outcome

Procedure | **Information** | **Discussion** | **Action**

Presenters: Vice President Cassidy Ryan-White

Time: 15 minutes

Notes: Vice President Cassidy Ryan-White attended the ASCCC State Plenary and was the official voting delegate on behalf of Skyline College. She shared outcome of resolution voting. [ASSC 2022 Plenary Adopted Resolutions](#)



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2.2 Guided Pathways Next Steps

Procedure | **Information** | **Discussion** | **Action**

Presenter: Faculty Co-Coordinator for Guided Pathway, Grace Beltran and Jessica Hurless

Time: 20

Notes: Senator Beltran and Co-Curriculum Chair Hurless provided an update on Guided Pathways and their plans moving forward as Faculty Co-Coordinator. They showed a preview of the new degree mapper which will be available online soon. They acknowledged the support of Senator Fuentes and Senator Thigpen who have each played important roles in supporting the creation of this program. Some discussion followed including a suggestions to tie the program mapper to the curriculum committee processes, along with other possible additions to the functionality of the mapper in the future. A motion for a 5-minute time extension was made by Vice President Ryan White and was seconded by Senator Fuentes.

2.3 ZTC Update

Procedure | **Information** | **Discussion** | **Action**

Presenter: Ame Maloney

Time: 15

Notes: Senator Maloney provided information regarding the scope of the CCCCO ZTC Program Grant, Phase 1, information regarding intended activities and potential programs for ZTC degree or certificate development, as well as a request for interest in participation beginning SP 2023. A motion for time extension of 5-minutes was made by Co-Chair Rowden Quince and was seconded by Co-Chair Hurless.

[CCCCO ZTC Program Academic Senate Update - 11/17/2022](#)

2.4 Flex Day Proposal/Special Requests

Procedure | **Information** | **Discussion** | **Action**

Presenter: Dr. Bianca Rowden-Quince

Time: 15

Notes: Curriculum Co-Chair Rowden-Quince shared an update regarding professional development opportunities at the district level. Chancellor Claire has committed to funding for release time for professional development at the district level. In addition, 2 flex days have been committed for district wide professional development. She also shared a call for Flex day proposals which can be completed here: https://smccd-czqfp.formstack.com/forms/workshop_proposal_january2023

2.5 Senate Goals Breakouts/Task Groups

Procedure | **Information** | **Discussion** | **Action**

Presenter: President Lindsey Ayotte

Time: 10

Notes:

Time was given for various task groups to break out and plan for meeting.



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3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | **Information** | **Discussion** | **Action**

Presenter: ASSC Rep, IEC tri-chair, AFT Reps, Classified Senate, Curriculum, Ed Policy, SPARC, Professional Personnel, FTEFAC

Time: 5 minutes

Notes:

Curriculum: Curriculum Co-Chair Rowden Quince successfully ran her first curriculum committee meeting on November 16th.

ASSC: Senator Schwe Yee shared information regarding upcoming ASSC events.

Professional Personnel: Applications for Hayward Award are currently being accepted. Please reach out to Senator Hemstreet for more information.

Classified Senate: Cipher Holiday Bling coming up on 11/29: tinyurl.com/CIPHERHolidayBling22,

3.2 President’s Report

Procedure | **Information** | **Discussion** | **Action**

Presenter(s): President Ayotte

Time: 5 minutes

Notes: Our final meeting will be December 1st and will include our annual Ugly Sweater Contest. Attendance in person is encouraged but the meeting will be hy-flex. President Ayotte also shared that as a part of her work on the Spark Committee, she researched the Educational Master Plans of our sister campuses and found that CSM has claimed Cappuccino High School, located in San Bruno, as a part of their service area. Further discussions will be had regarding how service areas are identified and there may be a public comment made on behalf of our constituency at the next BOT meeting.

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ayotte

Time: 1 minute

Notes:

4.2. Motion to Adjourn

Presenter: President Ayotte

Time: 1 minute



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Notes: The last meeting of the Fall 2022 semester is on Thursday December 01, 2022. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday November 22, 2022 by 12:00pm. You can request an agenda item [here](#)

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate