



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us in person: 4-301

Join us on zoom: <https://smccd.zoom.us/j/86803721214>

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Draft Minutes for September 21, 2023

Voting Members

Executive Officers

- **President:** Lindsey Ayotte [votes in ties]
- **Vice President:** Cassidy Ryan-White
- **Secretary:** Jessica Truglio
- **Treasurer:** Sima Karve
- **Past President:** Leigh Anne Shaw [non-voting]

Senators

ASLT:

- **Andrea Fuentes**

BEPP

- **Herlene Grace Beltran**
- **Tammy Calderon**

Counseling

- **Joyce Lee**
- **Mandy Lucas**
- **Alberto Santellan**

GLPS

- **TBD**

Language Arts

- **Katie Hern**
- **Jarrod Feiner**
- **Janice Sapigao**

KAD

- **Amber Steele**

SPWD

- **Alexa Moore**

SSCA

- **Rika Yonemura-Fabian**
- **Kathy Zarur**
- **Jennifer Merrill**

STEM

- **Miranda Wang**
- **Michael Song**
- **Kolo Wamba**

CTE Senator

- **Soledad McCarthy**

Part-Time Faculty

- **Sujatha (Suji) Venkataraman**
- **Maryam Khan**
- **Jessica Silver-Sharp**

Voting members: 24

Simple majority: 13

2/3: 15

Non-voting Members

Governance Committee Chairs

- **Curriculum Co-Chairs:** Jessica Hurless & Bianca Rowden-Quince
- **Professional Personnel:** Lynsey Hemstreet

Advisory Members

AFT

- **Marianne Kaletzky**

ASSC

- **Win Shwe Yee**

Classified Senate

- **Marisa Thigpen**

PD/CTTL

- **John Ulloa**

SEED

- **TBD**

Guided Pathways

- **Herlene Grace Beltran and Jessica Hurless**

OER

- **Ame Maloney**



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1.0 Opening Procedures and Welcome

1.1 Call to Order/Establish Quorum

Presenter: President Ayotte

Time: 1 minute

Notes: 2:20pm

1.2 Senate Networking

Presenter: President Ayotte

Time: 10 minutes

Notes:

1.3 Adoption of Agenda

Presenter: President Ayotte

Time: 1 minute

Notes: A motion to adopt the agenda was made by Senator Wang and was seconded by Senator Fuentes. President Ayotte asked for friendly amendment to change the spelling of Wamba.

1.4 Adoption of Minutes

Presenter: President Ayotte

Time: 1 minute

Notes: A motion was made by Senator Lucas and was seconded by Senator Zarur to approve the minutes from [September 7, 2023](#) meeting. A discussion followed and the friendly amendment was made to correct the spelling of Brianna Clay.

1.5 Adoption of Consent Agenda

Presenter: President Ayotte

Time: 1 minute

Notes: President Ayotte motioned to pull the counseling division committee membership from consent.

Vincent Khang Tenure Committee-Librarian

Pia Walawalkar, Librarian (Chair)

Dr. Torria Davis, Dean of ASLT

Ame Maloney, Librarian

Rob Williams, English

Rocio Aguilar Tenure Committee-Promise Counselor

Melanie Espineuva (Chair/Discipline Exert)

Lucy Jovel

Jessica Truglio

Ellen Murray (Acting Dean)



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Screening committee AT Computer Specialist Faculty (replacement position)

Melissa Matthews (Chair)

Jessica Truglio

Andrea Fuentes

Celia Pender, Classified Professional

Cheryl Johnson, Dean

Respiratory Care Full time Faculty Screening Committee(replacement position)

Brian Daniel (Respiratory Care Faculty, Chair)

Katie Sabato (Respiratory Care Faculty)

David Hasson (Math Faculty)

Nadia Tariq (Classified Professional)

Heather Esparza (Director of Allied Health)

Counseling Division Faculty Committee Membership

Academic Senate: Joyce Lee, Alberto Santellan, Mandy Lucas

Curriculum Committee: Melissa Matthews

FTEFAC Committee: Jacquie Escobar

Institutional Effectiveness Committee: Perry Chen and Lucy Jovel

Health, Safety, Emergency Preparedness Committee: Kwame Thomas

SPARC: Lorraine Demello and Elizabeth Llamas

Advisory Committee for Employee Development : Melissa Komadina

Student Equity Committee: Melanie Espinueva

Enrollment Services Committee: Suzanne Poma

1.6 Public Comment

Presenter: President Ayotte

Time: 10 minutes

Notes: Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person

Senator Fuentes: CCTL will be hosting an adjunct faculty mixer. More information will be shared at a later date.

Co-Curriculum Chair Rowden-Quince -Shared that Past President Leigh Anne Shaw will be sharing her experiences from her extended leave in 2021. The event will be held in the CCTL learning space on Tuesday, September 26th from 2-4pm.

President Ayotte: Please make sure to share any important links and comments that can be shared in the Senator shout-out sheets.



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Senator Venkataraman -Asked that the executive committee share more information regarding part time faculty participation on the chancellor search committee. In addition, she encouraged faculty to attend BOT meetings.

Senator Sapigao-Asked for clarity about the role of faculty advisors for student groups and if it is possible to be compensated for attending events and trips.

2.0 New Senate Business

2.1 Counseling Division Committee Membership

Procedure | Information | Discussion | Action

Presenter: Lindsey Ayotte

Jacque Escobar will be replacing Melissa Matthews as the Counseling division representative on the Curriculum Committee.

Counseling Division Faculty Committee Membership

Academic Senate: Joyce Lee, Alberto Santellan, Mandy Lucas

Curriculum Committee: Jacque Escobar

FTEFAC Committee: Jacque Escobar

Institutional Effectiveness Committee: Perry Chen and Lucy Jovel

Health, Safety, Emergency Preparedness Committee: Kwame Thomas

SPARC: Lorraine Demello and Elizabeth Llamas

Advisory Committee for Employee Development : Melissa Komadina

Student Equity Committee: Melanie Espinueva

Enrollment Services Committee: Suzanne Poma

All in favor with no objections or abstentions.

2.2 Citizenship ISLO

Procedure | Information | Discussion | Action

Presenter: Ame Maloney (IEC tri-chair)

Time: 10 minutes

Notes: Senator Maloney shared information about the work that the IEC committee is currently doing to revise the Citizenship ISLO. It was shared to committee members on Monday, September 11th to bring back to their constituents for feedback. Ame presented the Citizenship ISLO Draft and requesting senators share with their constituent groups to solicit more feedback. The Citizenship ISLO Draft can be accessed [here](#).



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A motion to extend time by 5 minutes was made by Past President Leigh Anne Shaw and was seconded by Senator Santellan.

2.3 PCI- Equity & Antiracism Initiatives

Procedure | **Information** | **Discussion** | **Action**

Presenter: Allen Ocampo

Time: 15 minutes

Notes: Allen O’Campo presented on behalf of the PCI Equity and Antiracism committee regarding the data gathered from their equity polls as well as plans to pivot to directly support (financially and collaboratively) campus programming/events centered on Skill Development around Equity & Antiracism. The presentation and data tables can be found here:

[PCI equity and antiracism matrix](#)

2.3 The Skyline nEXO Program

Procedure | **Information** | **Discussion** | **Action**

Presenter: Kolo Wamba

Time: 15 minutes

Notes: Senator Wamba shared exciting updates regarding Skyline’s collaboration with the nEXO program led by Stanford University and Lawrence Livermore Lab. He shared that the physics department has been awarded funds to continue this collaboration through which our students engage in advanced physics research. He shared the impressive projects that past students have been involved in. He shared that the funds are pending board approval and requested that Academic Senate support this program in the event there are any concerns regarding the research nature of the program. His exciting presentation can be found here: [nEXO@Skyline : An Informational Presentation to the Skyline Academic Senate](#)

2.4 Chancellor Screening Committee Faculty Rep Appointment

Procedure | **Information** | **Discussion** | **Action**

Presenter: President Ayotte

Time: 5 minutes

Notes: Two nominations were received for representation on the Chancellor Screening Committee. We received the two following nominations:

1. Kate Brown: Professor, Education-Child Development & past Department lead [2005-present]; past Skyline AS President and chair of President Screening committee, current DAS Clerk/past-President.
2. John Ulloa: I wholeheartedly wished to serve on the previous Chancellor search committee. I have been at Skyline College for nearly 20 years, 9 of which were in an adjunct teaching capacity. I served as the Honors Transfer Program Coordinator for 7 years, and I currently



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serve as the Professional Development Coordinator. I have also served as Curriculum Committee Co-Chair, Academic Senator, and I currently sit on the District Antiracism Council. Additionally, I am the Site Director for the Neighborhood Center, our campus's partnership with the Jefferson Adult School.

A vote was taken with the following results:

Kate Brown: Received 7 votes.

John Ulloa: Received 13 votes.

John Ulloa was approved to be the Skyline College faculty representative on the Chancellor Search Committee.

2.5 Senate Goals

Procedure | Information | Discussion | Action

Presenter: President Ayotte

Time: 30 minutes

Notes: A discussion began regarding the Senate Goals for the AY22-24. The most recent updated and working list of Senate Goals can be accessed [here](#).

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | Information | Discussion | Action

Presenter: ASSC Rep, Curriculum, , SPARC, Professional Personnel, FTEFAC, IEC tri-chair, Classified Senate, AFT Reps

Time: 10 minutes

Notes:

FTEFAC-First meeting has taken place which included an orientation for new members. Please look out for more information about the upcoming FTEFAC process.

Professional-Personnel: Please be on the lookout for information regarding this year's award's cycle.

AFT: Thanks to the partnership with Classified Senate to help change the format of the upcoming campus safety meeting from a webinar to zoom meeting so that participation is enabled. Check email for negotiations updates.

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ayotte

Time: 5 minutes

Notes:



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President Ayotte shared that there is a need for one additional faculty member to serve on the District’s Equivalency committee. In addition, there is a need for a faculty representative on the Student Disciplinary Committee. Nominations will be taken at the next senate meeting. In addition, she shared that a discussion took place at the last President’s Roundtable regarding clarification regarding the process for identifying interim or acting positions.

4.2. Motion to Adjourn

Presenter: President Ayotte

Time: 1 minute

Notes: The next meeting of the Fall 2023 semester is on Thursday October 05, 2023. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday September 26, 2023 by 12:00pm. You can request an agenda item [here](#)

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate