



Agenda for May 16, 2024

Thursdays, 2:10pm-4:00pm

Join us in person: 4-301

Join us on zoom: <https://smccd.zoom.us/j/86803721214>

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Voting Members

Executive Officers

- **President:** Lindsey Ayotte [votes in ties]
- **Vice President:** Cassidy Ryan-White
- **Secretary:** Jessica Truglio
- **Treasurer:** Sima Karve
- **Past President:** Leigh Anne Shaw [non-voting]

Senators

ASLT:

- Andrea Fuentes

BEPP

- Herlene Grace Beltran
- Tammy Calderon

Counseling

- Joyce Lee
- Mandy Lucas
- Kenny Gonzales

GLPS

- TBD

Language Arts

- Katie Hern/Nathan Jones
- Jarrod Feiner
- Janice Sapigao

KAD

- Amber Steele

SPWD

- Alexa Moore

SSCA

- Rika Yonemura-Fabian
- Kathy Zarur
- Jennifer Merrill

STEM

- Miranda Wang
- Michael Song
- TBD

CTE Senator

- Soledad McCarthy

Part-Time Faculty

- Sujatha (Suji) Venkataraman
- Maryam Khan
- Jessica Silver-Sharp

Voting members: 24

Simple majority: 13

2/3: 15

Non-voting Members

Governance Committee Chairs

- **Curriculum Co-Chairs:** Jessica Hurless & Bianca Rowden-Quince
- **Professional Personnel:** Lynsey Hemstreet

Advisory Members

AFT

- Marianne Kaletzky

ASSC

- Win Shwe Yee

Classified Senate

- Marisa Thigpen

PD/CTTL

- TBD

SEED

- TBD

Guided Pathways

- Herlene Grace Beltran and Jessica Hurless

OER Liasson

- Ame Maloney

1.0 Opening Procedures and Welcome

1.1 Senate Networking

Presenter: President Ayotte

Time: 10 minutes

Notes:

1.2 Call to Order/Establish Quorum

Presenter: President Ayotte

Time: 1 minute

Notes:

1.3 Adoption of Agenda

Presenter: President Ayotte

Time: 1 minute

Notes:

Senator Beltran motioned to adopt the agenda and Senator McCarthy seconded. A rollcall vote was taken with 17 voting members approving.

1.4 Adoption of Minutes

Presenter: President Ayotte

Time: 1 minute

Notes: Approval of minutes from May 02, 2024 meeting. A motion to adopt the minutes was made by Vice President Ryan and was seconded by Senator Moore. A roll call vote was taken with 12 votes in favor, 5 abstentions. The minutes were approved.

1.5 Adoption of Consent Agenda

Presenter: President Ayotte

Time: 1 minute

Notes:

Communication Studies - Lindsey Ayotte
Mathematics - Rick Hough
Psychology - Krista McClain
English-Lucia Lachmayr
Political Science- Jesse Raskin

STEM Tenure Track Committees

Simantini Karve (Year 4)--Biology
Shari Bookstaff, Chair, Discipline Expert
Yancy Aquino, Discipline Expert
Jon Freedman, Tenured Faculty, Years 3-4
Dean of STEM

Franco Deal (Year 2)--Surgical Tech
Brian Daniel, Discipline Expert+ Chair
Carina Anttila-Suarez, Tenured Faculty
Kenyatta Weathersby, Tenure Faculty Year 1-2
Heather Esparza, Allied Health Director

Sarah Guth (Year 2)
Shari Bookstaff, Discipline Expert +Chair
Yancy Aquino, Biology Tenured faculty
Cindy Moss, Tenured Math faculty, year 1-2
Dean of STEM

BEPP

Elias Lopez (Barbering) as the BEPP Division Senate rep for the 24-25 Academic year.

Grace Beltran (Year 4)
Soledad McCarthy - Chair
Hui Pate - Discipline Expert
Lindsey Ayotte

Lynsey Hemstreet (Year 4)
Cassidy Ryan - Chair
Regina Mitchell - Discipline Expert
Tina Watts

Tony Viertel (Year 3)
Hellen Zhang - Chair
Soledad McCarthy - Discipline Expert
Regina Mitchell

Elias Lopez (Year 2)
Cassidy Ryan - Chair
Regina Mitchell - Discipline Expert

Jarrold Feiner

KAD Committee Membership

Kevin Corsiglia SPARC

Chris Waters SPARC

Tony Brunicardi Curriculum

Amber Steele Academic Senate

Gabe Saucedo Health and Safety

Justin Piergrossi FTE

Justin Piergrossi Scholarship

Mike Sharabi ICE

Tony Brunicardi Tenure Evaluation Committee

Chair Chris Waters

Evaluators: Justin Piergrossi

Evaluators: Kevin Corsiglia

Mike Sharabi Tenure Evaluation Committee

Chair: Kevin Corsiglia

Evaluators: Justin Piergrossi

Evaluators: Gabe Saucedo

Language Arts

Jarrold Feiner Academic Senate Rep

Additional Division Assignments

SSCA Committees	2024-2025
Academic Senate (3)	1. Kathy Zarur
	2. Katie Manbachi
	3. Jennifer Merrill/Lori Slicton
Curriculum (2)	1. Arthur Takayama
	2. Jude Navari (F)/Cunningham (S)
SSCA Evaluation Committee (3)	1. Shaun Perisho
	2. Mustafa Popal
	3. Sam Sanchez
Professional Personnel (1)	1. Tiffany Schmierer
FTEF Allocation (1)	1. Rachel Cunningham
Health & Safety (1)	1. Paul Bridenbaugh
Institutional Effectiveness (2)	1.
	2.
SEED Student Equity (1)	1. Sam Sanchez
SPARC (2)	1. Rod Daus-Magbual
	2.
Technology Advisory (1)	1. Michelle Hawkins
	2. Luis Zuniga
Scholarship (1-2)	1. Christina Shih
	2. Amir Esfahani
ACED – Prof Development Committee (1)	1. none

Psychology Committee – Year 1	
Christina Shih	Chair
Shaun Perisho	Discipline Expert
Jennifer Merrill	Tenured Faculty
Danni RL	Dean

ADMJ Committee – Year 1	
Amir Esfahani	Chair
Jesse Raskin	Discipline Expert
Sam Sanchez	Tenured Faculty
Danni RL	Dean

Economics Committee – Year 1	
Rika Yonemura-Fabian	Chair
Steven Lehigh (CSM)	Discipline Expert
Christina Shih	Tenured Faculty
Danni RL	Dean

Luis Zuniga Committee – Year 2	
Michelle Hawkins	Chair
Jude Navari	Discipline Expert
Arthur Takayama	Tenured Faculty
Danni RL	Dean

Katie Manbachi Committee – Year 2	
Mustafa Popal	Chair + Disc Expert
Arthur Takayama	Tenured Faculty
Amir Esfahani	Tenured Faculty
Danni RL	Dean

Rod Daus-Magbual Committee – Year 3	
Jesse Raskin	Chair
Paul Bolick (adjunct)	Discipline Expert
Paul Bridenbaugh	New Member
Danni RL	Dean

Arnetta Villela-Smith Committee – Year 3	
Mustafa Popal	Chair
Paul Bolick (adjunct)	Discipline Expert
Michelle Hawkins	New Member
Danni RL	Dean

Rachel Cunningham Committee – Year 4	
Shaun Perisho	Chair
Carina Anttila-Suarez	Discipline Expert
Jennifer Merrill	New Member
Danni RL	Dean

Kathy Zarur Committee – Year 4	
Tiffany Schmierer	Chair
Paul Bridenbaugh	Discipline Expert
Jude Navari	New Member
Danni RL	Dean

Fall 2024

Tenure-Track Evaluation Committees
(needs AS approval)

Tenured Faculty:
(14 faculty, 24 tenure committee roles)

Bridenbaugh (2)	Raskin (2)
Esfahani (2)	Sanchez (1)
Hawkins (2)	Schmierer (1)
Merrill (2)	Shih (2)
Navari (2)	Sliction (0)
Perisho (2)	Takayama (2)
Popal (2)	Yonemura-Fabian (1)
*Ulloa	

No items were pulled from consent.

1.6 Public Comment

Presenter: President Ayotte

Time: 10 minutes

Notes: Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person.

Dee: Spoke on behalf of students in support of Palestine. There will be a meeting with Dr. Orante tomorrow, May 17th at 12pm in the quad.

Dean Kramer: We have 25 dual enrollment faculty who will be evaluated this coming bit.ly/sky-de-eval

Cassidy Ryan: BCE showcase will be this coming Monday, May 21st. Please stop by to support our students!

Soledad: Shared a shout out and thanks to President Ayotte for all of your leadership and friendship!

Kenny: Latinx graduation coming up on Thursday, May 16th from 5-8 in the Farallon room. Please consult flyers for registration info.

Bianca: Maria Norris will be retiring this year and we thank her for her years of leadership and expertise on curriculum committee.

2.0 New Senate Business

2.1 Academic Senate Election Results: Vice President

Procedure | Information | Discussion | Action

Presenters: Election Committee: President Ayotte

Time: 5 minutes

Notes:

Bianca Rowden-Quince was voted as our Vice President of Academic Senate for 2024-25. Congratulations Bianca!!!

2.2 Modification of Local Sequential Courses

Procedure | Information | Discussion | Action

Presenter: Jacquie Escobar

Time: 15 minutes

Notes:

President Ayotte motioned to adopt the changes to Skyline's [local sequential courses policy](#) with Curriculum Co-Chair Rowden-Quince seconding. A discussion followed with some minor changes being suggested. The maker of the motion accepted these changes. 17 votes in favor, the motion passed.

2.3 Title IX Resolution Draft-Second Read

Procedure | Information | Discussion | Action

Presenters: Rika Yonemura-Fabian and Salumeh Islameh

Time: 15 minutes

Notes: The draft of the resolution can be found [here](#). A motion to approve the resolution was made by Vice President Ryan and was seconded by Senator Calderon. A roll call vote was taken with all voting members voting to approve. This resolution will now go on to be approved by the District Academic Senate.

2.4 Senate Dues Conversation Continued

Procedure | Information | Discussion | Action

Presenters: Lynsey Hemstreet and Sima Karve

Time: 15 minutes

Notes: A roll call vote was taken with

- a scholarship for a Palestinian student: 5 votes
- scholarships for transfer student application fees: 4 votes
- Academic Senate Scholarship (for students impacted on a local and/or global scale: 9 votes

With the majority of votes in support of having an Academic Senate Scholarship to help those impacted on a local and global state, we will move forward with the Summer Exec to draft the details of the scholarship to share with senate in the fall.

2.5 Academic Senate Positions Reassign Time

Procedure | **Information** | **Discussion** | **Action**

Presenters: Vice President Ryan and President Ayotte

Time: 15 minutes

Notes:

A motion was made by President Ayotte to reallocate the .2 reassign time with the CTE Liaison receiving the .2 reassign time in the fall semester and the PPC chair will receive the reassign time in the spring semester and was seconded by Vice President Ryan. A discussion ensued which included some feelings of frustration regarding the lack of support for CTE as it should have its own reassign time. A roll call vote was taken with all voting members (20) voting to approve the change. The motion passed.

2.6 PD Funds End of Year Report

Procedure | **Information** | **Discussion** | **Action**

Presenters: President Ayotte

Time: 10 minutes

Notes: President Ayotte shared the final end of year report from PD Chair Luciana Castro.

<https://docs.google.com/presentation/d/1BqxWRKpla1yxNJ7AW1PykAmY0BAYZ5uGwueLjblG1o/e/dit?usp=sharing>

A motion to extend time was made by President Ayotte and was seconded by Vice President Ryan. A discussion ensued which included questions about first- and second-year tenure track and or adjunct faculty and the impact of these guidelines. In addition, questions were raised about conferences that have required attendance for program requirements, licensure etc. which should be funded by the institution rather than Title 13. Faculty also expressed frustration with the amount of time that it takes to be reimbursed for out of pocket PD expenses.

2.7 Summer Executive Committee Appointment

Procedure | **Information** | **Discussion** | **Action**

Presenters: President Ayotte

Time: 5 minutes

Notes: We will appoint two senate members to serve on the summer executive committee. The summer executive committee meets as needed.

Summer Exec Agenda will include:

- Creating Academic Senate Scholarship
- Working on transparency of reassign time

Tammy Calderon and Lindsey Ayotte nominated themselves to serve on summer executive committee. A roll call vote was taken with all voting members (19) voting to approve the membership.

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | Information | Discussion | Action

Presenter: Curriculum, IEC tri-chair, FTEFAC, SPARC, Professional Personnel, CTE

Time: 10 minutes

Notes:

Curriculum: thank you to Bianca Rowden-Quince and Jessica Hurless for all of your time and dedication to the curriculum committee!!

IEC: Thank you, AS, for allowing me to serve as the AS Rep & Tri-Chair of the IEC! It has been a fantastic learning experience! I am looking forward to participating in IEC from the perspective of a program engaging in CPR and I am so excited that Sima is stepping into the Tri-Chair role - she will be magnificent!

OER/ZTC: The majority of ZTC & LTC classes are tagged in WebSchedule for Summer & Fall; course that do not have reported course materials, please share those to Kevin Chak so we can appropriately tag your class sections. Please contact Ame or Kevin if you have questions.

- The CCCCCO has released new ZTC/OER grant opportunities (see attached 5/13/24 memo)
- The CCCCCO Burden Free Instructional Materials Task Group released guidance earlier this month that addresses how the state, institutions, and instructors can reduce and eliminate financial, administrative, and psychological burdens to students(see attached)
- Looking for an ASCCC OERI Liaison to Skyline College AS for AY2024-2025. I have served in this capacity for four years and it would be great to have a new voice in this area! Contact Ame for any questions or check out the [ASCCC OERI Liaison webpage](#)
- A big shout out to all our ZTC, OER, & LTC faculty! Thank you for all you do on behalf of Skyline students. You all are the bees knees!

PPC: Thanks to everyone who contributed to the raffle and made our party a success!!

AFT: Elections results can be found [here](#).

Vice President Ryan: called for a point of privilege to share the following **NON resolution:**

Whereas Lindsey Ayotte has served as our fearless, passionate, kind and intelligent leader for the last 3 years

Whereas she has infused our meetings with laughter, surprises, costumes, and good-natured fun, all while guiding our work with a genuine and authentic approach.

Whereas she has shown us that things can be done different, showing emotion is appreciated, and the occasional cuss truly conveys the vibe.

Whereas she continues to be an advocate for students, faculty and humans in general.

Whereas, you didn't hear this from me but she may be involved in a wine smuggling operation with the Admin team.

Whereas she has told me multiple times to NOT write a resolution and read it during our last meeting.

Resolved, this is not a resolution honoring Lindsey Ayotte

Resolved, we are not writing an official appreciation of her work we are simply stating things we like about her.

Resolved, we will miss her greatly, her humor, her authenticity, her leadership and most of all her friendship.

Resolved, we wish her the best

Thank you for everything Lindsey

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ayotte

Time: 5 minutes

Notes:

4.2. Motion to Adjourn

Presenter: President Ayotte

Time: 1 minute

Notes: The first meeting of the Fall 2024 semester is on Thursday August 15, 2024. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Thursday August 08, 2024 by 12:00pm. You can request an agenda item [here](#)

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports

- 8.** Policies for faculty professional development activities
- 9.** Processes for program review
- 10.** Processes for institutional planning and budget development
- 11.** Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate