Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm
Join us in person: 6-203
Join us on Zoom: https://smccd.zoom.us/j/84033624459
Meeting ID: 840 3362 4459
Academic Senate: "the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to academic and professional matters" (CA CCR Title 5).

Agenda for February 02, 2023

Voting Members

Executive Officers
- **President:** Lindsey Ayotte [votes in ties]
- **Vice President: Cassidy Ryan-White**
- **Secretary: Jessica Truglio**
- **Treasurer: Ame Maloney**
- **Past President: Kate Williams Browne [non-voting]**

Senators

ASLT:
- **Andrea Fuentes**

BEPP
- **Herlene Grace Beltran**
- **Tammy Calderon**

Counseling
- Joyce Lee
- **Mandy Lucas**
- **Alberto Santellan**

GLPS
- TBD

Language Arts
- Katie Hern
- **Jarrod Feiner**
- **Janice Sapigao**

KAD
- **Amber Steele**

SPWD
- TBD

SSCA
- **Rika Yonemura-Fabian**
- **Kathy Zarur**
- **Jennifer Merrill**

STEM
- **Simantini Karve**
- **Miranda Wang**
- TBD

CTE Senator
- **Soledad McCarthy**

Part-Time Faculty
- Teresa Campbell
- **Sujatha (Suji) Venkataraman**
- **Maryam Khan**

Voting members: 22
Simple majority: 12
2/3: 14

Non-voting Members

Governance Committee Chairs
- **Curriculum Co-Chairs:** Jessica Hurless & **Bianca Rowden-Quince**
- **Professional Personnel: Lynsey Hemstreet**

Advisory Members

AFT
- Marianne Kaletzky

ASSC
- **Win Shwe Yee**

Classified Senate
- Marisa Thigpen

PD/CTTL
- John Ulloa

SEEED
- TBD

Guided Pathways
- Herlene Grace Beltran and Jessica Hurless

OER
- Ame Maloney

Ingrid Vargas, Luis Escobar, Alexa Moore

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1.0 Opening Procedures and Welcome

1.1 Call to Order/Establish Quorum

Presenter: President Ayotte

Time: 2:23

Notes:

1.2 Senate Networking

Presenter: President Ayotte

Time: 10

Notes:

1.3 Adoption of Agenda

Presenter: President Ayotte

Time: 1

Notes:

Treasurer Maloney motioned to adopt the agenda and the motion was seconded by Senator Zarur.

1.4 Adoption of Minutes

Presenter: President Ayotte

Time: 1

Notes: Senator Merrill motioned to adopt the minutes which was seconded by Senator Steele. Senator Steele also noted that Zachary Bruno's name should be removed from the template as he is no longer serving on Senate.

1.5 Adoption of Consent Agenda

Presenter: President Ayotte

Time: 1

Notes:

1. Brown Act
2. **Career Counselor Screening Committee**
   - Luis Escobar (Dean, Chair)
   - Kenny Gonzalez
   - Jacquie Escobar
   - Lorraine DeMello

Consent agenda was approved with no discussion.

1.6 Public Comment

Presenter: President Ayotte

Time: 10 minutes

Notes:

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Senator Feiner: Shared a comment about Chat GBT and the fact that students on our campus are using it. He encouraged us to come up with a plan.

Senator Zarur: Shared a concern about student safety on campus. She was told by a student that the student had reported that an individual was following her and that she had concerns about her safeft and that she was told by campus security that she should stay away from the particular building that he was near.

Senator Lucas: First shared that she had heard similar student reports about campus safety. Secondly, she also shared that Promise Scholars is accepting applications and shared the following link: https://skylinecollege.edu/promise/apply.php

Senator Merrill: Shared further information about CHAT GPT which is technology where students can take a writing prompt and get a written response that isn't their own. She asked that the college/district provide support for faculty to navigate this technology. https://openai.com/blog/chatgpt/

Senator Sapiago: Shared information about two opportunities for student research including:
Bay area honors research symposiumhttps://bayhonors.org/symposium/
USOAR: https://skylinecollege.edu/usoar/

Senator Fuentes and Curriculum Co-Chair Rowden-Quince: Shared information about the micro courses being taught through CTTL which are open to faculty across all campuses. More information: https://docs.google.com/forms/d/e/1FAIpQLSc8iTaxEAtBNU8cGh1lxBq-zLmLpBPY8psiN8T4xCU7BlqiAg/viewform

2.0 New Senate Business

2.1 Educational Master Plan Presentation
Procedure | Information | Discussion | Action
Presenters: Members of PRIE
Time: 30 minutes

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Notes:
Ingrid Vargas joined our meeting to share information about the current Educational Master Plan. The presentation included sharing the current draft as well as requesting feedback from campus constituents. Feedback form located here:
https://smccd-czqfp.formstack.com/forms/emp_feedback_public

2.2 Interim SPWD Dean Screening Committee faculty appointment

Procedure | Information | Discussion | Action

Presenter: President Lindsey Ayotte

Time: 10 minutes

Notes:
Nominations were made for a faculty member to serve on the SPWD Interim Dean Screening Committee along with an alternate member.

Time frame for the process:
Position Closes: Monday, February 13th
Meeting with the Committee: Monday, February 27th from 1-4:30
Final Interviews: Monday, March 6th from 1:00 and/or Wednesday, March 8th from 2-5:30

Nominations:
Alexa Moore was nominated by Senator McCarthy and Seconded by Treasurer Maloney -10
Kenny Gonzalez nominated Treasurer Maloney and was seconded by Senator Santellan-2
Mandy Lucas was nominated by Senator Santellan and was seconded by Senator Fuentes-5

Each nominee shared a brief statement about their interest in and qualifications to serve in this position. A vote was then held with Alexa Moore receiving 10 votes, Mandy Lucas receiving 5 votes and Kenny Gonzalez receiving 2 votes.

Alexa Moore will be our faculty appointee for this screening committee with Senator Lucas serving as the alternate.

2.3 Brown Act and Recent Legislation

Procedure | Information | Discussion | Action

Presenter: President Ayotte

Time: 20 minutes

Notes: Information was shared regarding the changes that will occur with Governor Newsom will end state of emergency on Feb 28, 2023. Starting March 1st – Jan 1, 2026, new legislation (AB 2449, Rubio) goes into effect. Those changes can be found in the following power point:

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https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:bdd1f9ff-e520-321c-b651-b27c294290f5
A discussion was held and included specific questions about the guidelines for approving remote attendance as well as the logistics of changing schedules mid semester. A motion to extend the time by 5 minutes for this item was made by Treasurer Maloney an was seconded by Senator Santellan.

2.4 Letter of Support for Non-Instructional Faculty

Procedure | Information | Discussion | Action

Presenter: Jessica Truglio, Alberto Santellan, Ame Maloney, President Ayotte

Time: 10 minutes

Notes:

Following several discussions held across the term of multiple meetings, the following Letter of Support for Non-Instructional Faculty was shared with a request for adoption. A motion to adopt was made from Secretary Truglio and was seconded by Senator Santellan. No further discussion or objections. Letter of support was approved and will be shared at District Academic Senate on 2/13/23.

2.5 2023 Regina Stanback Stroud Diversity Award Nomination

Procedure | Information | Discussion | Action

Presenter: Lynsey Hemstreet

Time: 5 minutes

Notes: A nomination was made that the Cosmetology/aesthetician Service Learning project in Jamaica should receive the Regina Stanback Stroud Diversity Award. A motion to approve this nomination was made by Senator Calderon and was seconded by Senator McCarthy. The motion passed with no objection or discussion.

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | Information | Discussion | Action

Presenter: ASSC Rep, IEC tri-chair, AFT Reps, Classified Senate, Curriculum, SPARC, Professional Personnel, FTEFAC

Time: 10 minutes

Notes:

AFT: Contract Action Team has been working hard to get a new, fair contract. Negotiations have not gone well. Please support our efforts! http://aft1493.org/get-ready-aft-t-shirt-days-12-7-every-wednesday-till-we-win/

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Marissa Thigpen: Quick announcement about the Learning Communities Career Conversations Night on Thursday 2/23, a flyer will be sent out soon. RSVPs and details are available here: http://bit.ly/careerconvos23

Please share with your students and considering offering extra credit if that is possible in your course. Please also consider attending! Stay tuned in your inbox for a calendar invite and thanks to the faculty and staff who are helping support this event by facilitating the breakout rooms!

https://docs.google.com/forms/d/e/1FAIpQLSfeJCacUWeejpOCCXw-K7INwvy6E7-YVVnsdu8-VsScTMmiQg/viewform

3.2 President's Report

Procedure | Information | Discussion | Action

Presenter(s): President Ayotte

Time: 5 minutes

Notes:

More information to come regarding the failed Chancellor's search and possible new representative to serve on the next search committee. Also, election committee for Secretary and Vice President elections will be formed soon. Please consider joining the committee if you are not considering running for a position.

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ayotte

Time: 1 minute

Notes:

4.2. Motion to Adjourn

Presenter: President Ayotte

Time: 1 minute

Notes: The next meeting of the Spring 2023 semester is on Thursday February 16, 2023. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday February 07, 2023 by 12:00pm. You can request an agenda item here

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Academic and Professional Matters, AB 1725 "10 + 1"

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements

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3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate