



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us in person: 6-203

Join us on Zoom: <https://smccd.zoom.us/j/84033624459>

Meeting ID: 840 3362 4459

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Draft Minutes for January 19, 2023

Voting Members

Executive Officers

- **President:** Lindsey Ayotte [votes in ties]
- **Vice President:** Cassidy Ryan-White
- **Secretary:** Jessica Truglio
- **Treasurer:** Ame Maloney
- **Past President:** Kate Williams Browne [non-voting]

Senators

ASLT:

- Andrea Fuentes

BEPP

- Herlene Grace Beltran
- Tammy Calderon

Counseling

- Joyce Lee
- Mandy Lucas
- Alberto Santellan

GLPS

- TBD

Language Arts

- Katie Hern
- Jarrod Feiner
- Janice Sapigao

KAD

- Amber Steele

SPWD

- TBD

SSCA

- Rika Yonemura-Fabian
- Kathy Zarur
- Jennifer Merrill

STEM

- Simantini Karve
- Miranda Wang
- TBD

CTE Senator

- Soledad McCarthy

Part-Time Faculty

- Teresa Campbell
- Sujatha (Suji) Venkataraman
- Maryam Khan

Voting members: 22

Simple majority: 12

2/3: 14

Non-voting Members

Governance Committee Chairs

- **Curriculum Co-Chairs:** Jessica Hurless & Bianca Rowden-Quince
- **Professional Personnel:** Lynsey Hemstreet

Advisory Members

AFT

- Marianne Kaletzky

ASSC

- Win Shwe Yee

Classified Senate

- Marisa Thigpen

PD/CTTL

- John Ulloa

SEED

- TBD

Guided Pathways

- Herlene Grace Beltran and Jessica Hurless

OER

- Ame Maloney



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us on Zoom: <https://smccd.zoom.us/j/84033624459>

Meeting ID: 840 3362 4459

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

1.0 Opening Procedures and Welcome

1.1 Call to Order/Establish Quorum

Presenter: President Ayotte

Time: 1

Notes:

Meeting was called to order at 2:22 pm

1.2 Senate Networking

Presenter: President Ayotte

Time: 10

Notes:

1.3 Adoption of Agenda

Presenter: President Ayotte

Time: 1

Notes:

A motion to adopt the agenda was made by Senator Steele and was seconded by Senator Karve. The agenda was adopted by a vote of 17 in favor with no objections or abstentions.

1.4 Adoption of Minutes

Presenter: President Ayotte

Time: 1

Notes:

A motion to adopt the [minutes from the 12/1/22](#) meeting was made by Curriculum Co-Chair Rowden-Quince and was seconded by Senator Schwe Yee. Minutes were adopted with no discussion, or abstentions.

1.5 Adoption of Consent Agenda

Presenter: President Ayotte

Time: 1

- Notes:** Senator McCarthy motioned to pull item 2 (Dean of KAD screening committee) from the consent agenda as the spelling of Gabe Saucedo was incorrect. Past President Kate Williams Brown motioned to pull item 3, Barbering/Cosmetology Faculty Screening Committee.
- [Brown Act](#)
- Dean of KAD Screening Committee**



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us on Zoom: <https://smccd.zoom.us/j/84033624459>

Meeting ID: 840 3362 4459

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

- Jose Bonilla, Athletic Trainer, KAD
- Kevin Corsiglia, Faculty, KAD
- Sandra Hatzistratis, Division Assistant, KAD
- Nancy Lam, Staff Assistant, AUTO
- Joe Morello, Vice President of Administrative Services, Chair
- Justin Piergrossi, Faculty KAD
- Gabe Saucedo, Faculty, KAD
- Amber Steele, Faculty, KAD

4. Barbering/Cosmetology Faculty Screening Committee

- Cassidy Ryan-White
- Regina Mitchell
- Tina Watts

1.6 Public Comment

Presenter: President Ayotte

Time: 10 minutes

Notes:

Curriculum Co-Chair Rowden-Quince shared a thank you on behalf of the CTTL for all of the faculty support for January Flex days. She also shared the [link for feedback](#) which will go to John Ulloa, the new Professional Development Coordinator.

2.0 New Senate Business

2.1 Dean for CAD Screening Committee

Procedure | **Information** | **Discussion** | **Action**

Presenters: Jessica Truglio, Alberto Santellan, Ame Maloney, President Ayotte

Time: 30 minutes

Notes:

Senator McCarthy motioned to pull item 2 (Dean of KAD screening committee) from the consent agenda as the spelling of Gabe Saucedo was incorrect. A motion to approve the committee with the correct spelling was made by Treasurer Maloney and was seconded by Senator Fuentes with no discussion or objections.

2.2 Barbering/Cosmetology Faculty Screening Committee

Procedure | **Information** | **Discussion** | **Action**

Presenters: Jessica Truglio, Alberto Santellan, Ame Maloney, President Ayotte



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us on Zoom: <https://smccd.zoom.us/j/84033624459>

Meeting ID: 840 3362 4459

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Time: 30 minutes

Notes:

Past President Kate Williams Brown motioned to pull item 3, Barbering/Cosmetology Faculty Screening Committee with concerns about the diversity of the make-up of the group. Dean Cane provided additional information regarding the administrative and classified professionals on the committee. In addition, Curriculum Co-Chair Rowden-Quince suggested that Chris Collins be added to the committee due to the potential for the position to involve distance education. A motion to approve the committee with the addition of Chris Collins pending his approval was made by Senator Beltran and was seconded by Senator McCarthy. With no objections, the committee was approved.

2.3 Letter of Support for Non-Instructional Faculty

Procedure | Information | Discussion | Action

Presenters: Jessica Truglio, Alberto Santellan, Ame Maloney, President Ayotte

Time: 30 minutes

Notes:

A motion to approve the letter of support was made by Treasurer Maloney and was seconded by Curriculum Co-Chair Hurless. A [draft of the letter of support](#) was shared and senators were given some time to review. A discussion ensued with many great points made with suggestions for how to improve language in the document. A motion was made by Treasurer Maloney to table this item for approval at the next meeting pending task group final edits. This motion was seconded by Senator Santellan.

2.4 2023 Stanback Stroud Diversity Award

Procedure | Information | Discussion | Action

Presenter: Lynsey Hemstreet

Time: 10 minutes

Notes: Senator Hemstreet shared the following information about the Regina Stanback Stroud Diversity Award:

The Academic Senate for California Community Colleges bestows the Regina Stanback Stroud Diversity Award upon faculty who work tirelessly to promote student success by: Creating an inclusive and supportive campus climate, Implementing effective teaching and learning strategies, Facilitating student access, retention, and success, and Fostering student engagement in campus life. This is an open call for nominations for this award. Cash award of \$5,000. Nominations are due to the Professional Personnel Committee by end of day January 27th. Nomination will be voted on/presented at February 4th Academic Senate meeting.

Questions were raised regarding the process of the award and it was clarified that this is a state-wide process and that our nomination is presented to the ASCCC awards committee.



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us on Zoom: <https://smccd.zoom.us/j/84033624459>

Meeting ID: 840 3362 4459

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

2.5 Academic Senate Election Committee

Procedure | **Information** | **Discussion** | **Action**

Presenter: President Ayotte

Time: 10 minutes

Notes:

Discussion was held regarding the upcoming elections for Senate terms 2023-2025. The elections committee will begin meeting in February of 2023 and will be chaired by President Ayotte. Any faculty who have an interest in serving on the committee should reach out to President Ayotte. The following positions will be up for election:

- Vice President (.4FTE)
- Secretary (.2FTE)
- Adjunct Senators (split .2FTE across 3-positions)
- At-large CTE (0FTE)
- Senator, vacant positions (Senators, etc.)

2.6 Senate Goal Task Group Check-Ins

Procedure | **Information** | **Discussion** | **Action**

Presenter: President Ayotte

Time: 20 minutes

Notes:

Senators met in their various goal related task groups to discuss progress and next steps. The following updates were shared:

- Flex Activities: Vision Resource Center website is a barrier to participation.
- Equitable grading: follow-up meetings & activities scheduled
- Faculty Coordination action items include researching specific faculty who are doing coordination, identifying release time for coordination, ask deans to quantify (points, paid, other), identify where faculty are working out of classification.
- Tracking committee activities: we need a database to build expertise

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | **Information** | **Discussion** | **Action**

Presenter: ASSC Rep, IEC tri-chair, AFT Reps, Classified Senate, Curriculum, Ed Policy, SPARC, Professional Personnel, FTEFAC

Time: 5 minutes



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us on Zoom: <https://smccd.zoom.us/j/84033624459>

Meeting ID: 840 3362 4459

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Notes:

- ASSC: working on student outreach and engagement and planning for February Block Party.
- IEC: Effectiveness Comprehensive Program Review
 - Mon 04-10-23, 1:45p-4:15p
 - Mon 04-24-23, 1:45p-4:15p
 - They will be available to attend in-person & via Zoom
- Curriculum Comm - new certificates and degrees in the works
 - Course reviews for programs undergoing CPR
 - Curriculum is fun, Curriculum is for everyone
 - Shout out to all CC reps!!!
- AFT: we are working out of contract, AFT t-shirt Wednesdays
 - Next meeting is 1/25 at 2:30
- If you have any questions or concerns, please email fabian@aft1493.org or silver-sharp@aft1493.org
- SPARC – SPARC Members and PRIE members will be attending the 2/2 Academic senate meeting.
- FTEFAC: Dr. Moreno will be finalizing approved positions to the committee first and then the information will be shared campus-wide.

3.2 President’s Report

Procedure | **Information** | **Discussion** | **Action**

Presenter(s): President Ayotte

Time: 5 minutes

Notes:

President Ayotte shared that she has fielded a number of questions regarding the SPWD division following the departure of Dean Walden and she shared that VPI Lopez is involved in conversations across campus regarding the SPWD division and will share more information as soon as it is available. In addition, Senate will begin meeting in person in March per the Brown Act. More information to come regarding exceptions and regulations that apply.

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ayotte

Time: 1 minute

Notes:

4.2. Motion to Adjourn

Presenter: President Ayotte

Time: 3:52



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us on Zoom: <https://smccd.zoom.us/j/84033624459>

Meeting ID: 840 3362 4459

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Notes: The next meeting of the Spring 2023 semester is on Thursday February 02, 2023. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday January 24, 2023 by 12:00pm. You can request an agenda item [here](#)

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate