



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us in person: 4-301

Join us on zoom: <https://smccd.zoom.us/j/86803721214>

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Draft Minutes for February 01, 2024

Voting Members

Executive Officers

- **President:** Lindsey Ayotte [votes in ties]
- **Vice President:** Cassidy Ryan-White
- **Secretary:** Jessica Truglio
- **Treasurer:** Sima Karve
- **Past President:** Leigh Anne Shaw [non-voting]

Senators

ASLT:

- Andrea Fuentes

BEPP

- Herlene Grace Beltran
- Tammy Calderon

Counseling

- Joyce Lee
- Mandy Lucas
- Alberto Santellan/Kenny Gonzales

GLPS

- TBD

Language Arts

- Katie Hern
- Jarrod Feiner
- Janice Sapigao

KAD

- Amber Steele

SPWD

- Alexa Moore

SSCA

- Rika Yonemura-Fabian
- Kathy Zarur
- Jennifer Merrill

STEM

- Miranda Wang
- Michael Song
- TBD

CTE Senator

- Soledad McCarthy

Part-Time Faculty

- Sujatha (Suji) Venkataraman
- Maryam Khan
- Jessica Silver-Sharp

Voting members: 24

Simple majority: 13

2/3: 15

Non-voting Members

Governance Committee Chairs

- **Curriculum Co-Chairs:** Jessica Hurless & Bianca Rowden-Quince
- **Professional Personnel:** Lynsey Hemstreet

Advisory Members

AFT

- Marianne Kaletzky

ASSC

- Win Shwe Yee

Classified Senate

- Marisa Thigpen

PD/CTTL

- TBD

SEED

- TBD

Guided Pathways

- Herlene Grace Beltran and Jessica Hurless

OER Liasson

- Ame Maloney



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1.0 Opening Procedures and Welcome

1.1 Call to Order/Establish Quorum

Presenter: President Ayotte

Time: 1 minute

Notes: 16/23 members present

1.2 Senate Networking

Presenter: President Ayotte

Time: 10 minutes

Notes:

1.3 Adoption of Agenda

Presenter: President Ayotte

Time: 1 minute

Notes:

Senator Fuentes motioned to adopt the agenda, Senator Song seconded. A roll call vote was taken with all present voting members approving the agenda. 17, 1 abstention

1.4 Adoption of Minutes

Presenter: President Ayotte

Time: 1 minute

Notes: Approval of minutes from [January 18, 2024](#) meeting

A motion to adopt the minutes was made by Vice President Ryan and was seconded by Senator Lee. A roll call vote was taken with 17 votes in favor, 2 abstentions.

1.5 Adoption of Consent Agenda

Presenter: President Ayotte

Time: 1 minute

Notes:

Chemistry Tenure Track Full Time Faculty Screening Committee:

- Alex (A.J) Bates, Discipline Expert, Chair
- Joaquin Rivera-Contreras, Discipline Expert
- Susanne Schubert, Discipline Expert
- Mousa Ghanma, Lab Coordinator



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- Jing Folsom, Interim Dean

Surgical Technology-Tenure Track Full-Time Faculty Screening Committee:

- Brian Daniel, Respiratory Care Full-time Faculty, Chair
- Franciosa Deal, Discipline Expert
- Ariel Katz, Full-time faculty
- Shruti Ranade, Program Service Coordinator
- Heather Esparza, Director of Allied Health

Counselor - Transfer Emphasis (this position leads our Skyline Transfer Center)

- Suzanne Poma (Counseling Faculty)
- Jacqueline Escobar (Counseling Faculty)
- Lucy Jovel (Counseling Faculty)
- Janice Sapigao (English Faculty; Honors Transfer Program Coordinator)

Counselor - STEM/Puente

- Joyce Lee (Counseling Faculty)
- Lorraine DeMello (Counseling Faculty)
- Rocio Aguilar-Pedroza (Counseling Faculty)
- Lucia Lachmayr (English Faculty; Puente LC Faculty coordinator)

Early Childhood Education:

- Tina Watts - Discipline Faculty
- Kate Browne - Discipline Faculty
- Eli Lopez - Full-time Faculty
- Michelle Amaral - Classified Profession Staff
- Michael Kane - Dean, Chair

Cosmetology (Esthetics):

- Cassidy Ryan - Discipline Expert
- Tammy Calderon - Discipline Expert
- Lynsey Hemstreet - Discipline Expert
- Jessica Truglio-Full Time Faculty
- Robyn Ledesma - Classified Profession Staff
- Michael Kane - Dean, Chair

Librarian Search Committee:

- Sanjyot (Pia) Walawalker
- Ame Maloney
- Khai Yip (Vincent) Kang



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- Chris Collins
- Lori Lisowski
- Jennifer Vega
- Torria Davis, Dean

District Study Abroad Committee

- Danielle Powell

Senator Fuentes motioned to pull the chemistry committee and Senator Silver-Sharp motioned to pull the Director of Learning Commons committee.

1.6 Public Comment

Presenter: President Ayotte

Time: 10 minutes

Notes: Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person

Senator Fuentes:

Senator Fuentes shared that the training for equity coaching will begin next week. There is compensation available for coaches.

<https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:de7f7bea-9aa4-3c15-800d-4c69417271e7>

Senator Yonemura-Fabian: Upcoming Queer Students of Color Conference coming up March 8th from 9M-2:30pm. Faculty are encouraged to share the flyer below with their students and possibly include extra credit for their courses.

<https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:d6300deb-f59c-3f31-89cc-81e8bc37978b>

VP Ryan: The barbering shop, cosmetology salon and spa begin taking appointments for services on February 14th.

Curriculum Co-Chair Rowden-Quince: share information about the upcoming book club which will read the following book: [Culturally Responsive Teaching: Theory, Research, and Practice: Third Edition](#)

Senator Zarur: there are a number of groups forming around the current events happening in Palestine. Please contact Kathy if you would like to participate or have ideas.



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Rosie Bell: The following statement was ready by President Ayotte on behalf of Professor Rosie Bell:

"I'd like to share with you and the Senate my response to the comments that Winn, the ASSC President made at the last meeting regarding the pro-Palestinian protest (rally, not sure the word she used) the ASSC was planning at the end of last November 2023. I'm paraphrasing here, but she said that a 'faculty member whom I will not mention asked several questions before being allowed to make a public announcement in one of her history classes. "

That faculty member was me. Please allow me to offer clarification the conversation

I always ask what the topic is before I agree to any student making a public announcement in any of my classes. Once she told me, I said it was fine, but I needed some info first. I did ask a few questions:

- Would you have speakers and if so, who would be speaking? She did not seem to know yet.
- I suggested a 'teach in' so students could understand both sides of the conflict. She said "no, there is no other side. " I was a bit taken back by that response, as I always try to present all the viewpoints in discussions we have even if they are uncomfortable. I did not press the issue.
- I asked if administration approved the action, and would Public Safety be present? She said yes.

Win seemed surprised that I was so concerned. I told her that the issue was quite emotional, and I wanted to make sure that the event would be safe. I asked her if she didn't think the issue was emotional and we needed to be careful. Her response was no, she didn't think it was an emotional issue. I did not press the issue.

I did not shut Win down. As a historian and educator, I am committed to having discussions regarding topics that may be uncomfortable. Thank you, Rosie Bell"

President Ayotte: I would like to make a public comment that when we share stories there are multiple sides. That's not to discredit someone's lived experience, but just to hear a whole perspective.



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2.0 New Senate Business

2.1 Chemistry Faculty Screening Committee

Procedure | **Information** | **Discussion** | **Action**

Presenters: Andrea Fuentes, Dean Jing Folsom

Time: 5 minutes

Notes: A discussion ensued regarding the lack of subject area diversity on the screening committee. Dean Folsom explained that she had 3 subject area discipline experts volunteer to serve which is how the committee was formed. Curriculum Co-Chair Rowden-Quince clarified that per the union contract, the minimum number of faculty is 3 but it could be more. She also shared our senate recommendation of increasing diversity of search committees to include faculty outside of the hiring division. Dean Folsom questioned previous hiring committees that had been approved but did not include a diverse faculty sampling. Vice President Ryan clarified that it is up to our senators to call to question the makeup of committees up for approval and that having diverse search committees is a recommendation but not a rule or policy. A motion was made by Secretary Truglio to vote on the committee and was seconded by Senator Lucas. With no further discussion, Secretary Truglio called the vote to question. A roll call vote followed with: 9 in favor, 4 opposed and 7 abstentions. With 16 in favor, the committee passes.

2.2 Learning Commons Director Committee

Procedure | **Information** | **Discussion** | **Action**

Presenters: Senator Silver-Sharp, Dean Davis

Time: 5 minutes

Notes:

Senator Silver-Sharp shared concerns regarding the lack of communication regarding this search with the division as well as concerns regarding the makeup of the committee. A motion to approve the committee was made by Vice President Ryan and was seconded by Secretary Truglio. A rollcall vote was taken with 10 votes in favor, 2 opposed and 8 abstentions.

2.3 Meyer Award Recipient Recognition

Procedure | **Information** | **Discussion** | **Action**

Presenters: Lynsey Hemstreet, Professional Personnel Chair

Time: 15 minutes

Notes: Presentation of physical certificates to past Meyer Award recipients:

2023: Kenny Gonzalez and Janice Sapigao

2022: Emilie Hein and Pia Walawalkar



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2021: Soledad McCarthy, Kenyatta Weathersby, Dr. Nicole Porter, and Dr. Rika Yonemura-Fabian

2.4 Technology Draft Plan Presentation

Procedure | **Information** | **Discussion** | **Action**

Presenter: Torria Davis

Time: 15 minutes

Notes:

Dean Torria Davis met with our Academic Senate to share the draft for the Technology plan for 2024-2029. The purpose of the plan is to align with our educational master plan as well as the ACCJC ISER expectations. She asked that our Senators share this plan with their divisions and get feedback to share with her during the March 7th Senate meeting.

<https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:70eff4bd-1018-3767-8ccc-07f234a1cec8>

<https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:889d0f02-f8f0-3868-9f16-989fb8d6d41f>

2.5 Appoint Election Committee

Procedure | **Information** | **Discussion** | **Action**

Presenters: President Ayotte

Time: 10 minutes

Notes:

The following senators volunteered to serve on the elections committee along with President Ayotte:

Bianca Rowden-Quince

All voting members voted to approve the elections committee.

The following positions will be included in the upcoming elections:

- President
- Treasurer
- All division senators
- Curriculum Chair
- Professional Personnel

2.6 Appoint Executive Committee Member

Procedure | **Information** | **Discussion** | **Action**



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Presenter: President Ayotte

Time: 10 minutes

Notes:

Senator Wang volunteered to serve and President Ayotte motioned to approve Senator Wang to serve on the Executive Committee and Senator Santellan seconded. A roll call vote was taken with all voting members voting in favor.

2.7 Dual Enrollment and Equivalency Process

Procedure | **Information** | **Discussion** | **Action**

Presenter: President Ayotte

Time: 30 minutes

Notes: President Ayotte shared a [statement](#) regarding the dual enrollment program and faculty not meeting equivalency or appropriately using the process for evaluating equivalency in prior years. A discussion ensued with senators sharing their thoughts and concerns regarding the impact on students as well as possible accreditation issues. Dr. Lauren Ford was present to share how Skyline’s current processes for ensuring that dual enrollment faculty meet the equivalency for their subject area. It was determined that the goal of the discussion would be our recommendations as a senate for next steps. President Ayotte recommend that as a senate we could move forward with one of the following:

1. Asking the district to investigate of this program and the instances of to follow the equivalency process.
2. Taking our concerns to District Academic Senate and asking them to join us in moving these issues forward to the district.

A motion was made by Vice President Ryan and was seconded by Senator Steele to forward our concerns to District Academic Senate with the caveat that if they choose to not take action, the issue would return to Skyline Academic Senate for action. A roll call vote was taken with all voting members voting to approve this action.

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | **Information** | **Discussion** | **Action**

Presenter: Curriculum, IEC tri-chair, FTEFAC, SPARC, Professional Personnel, CTE

Time: 10 minutes

Notes:

3.2 Campus Reports

Procedure | **Information** | **Discussion** | **Action**

Presenter: ASSC Student Rep, CTTL, Guided Pathways, Classified Senate, AFT Reps



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Time: 10 minutes

Notes:

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ayotte

Time: 5 minutes

Notes: Future Spring 2024 Academic Senate Meetings Dates:

- February 15th
- March 7th
- March 21st
- April 4th
- May 2nd
- May 16th

4.2. Motion to Adjourn

Presenter: President Ayotte

Time: 1 minute

Notes: The first meeting of the Spring 2024 semester is on Thursday February 15, 2024. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday February 6, 2024 by 12:00pm. You can request an agenda item [here](#)

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate