



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us in person: 4-301

Join us on zoom: <https://smccd.zoom.us/j/86803721214>

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Draft Minutes for November 16, 2023

Voting Members

Executive Officers

- **President:** Lindsey Ayotte [votes in ties]
- **Vice President:** Cassidy Ryan-White
- **Secretary:** Jessica Truglio
- **Treasurer:** Sima Karve
- **Past President:** Leigh Anne Shaw [non-voting]

Senators

ASLT:

- Andrea Fuentes

BEPP

- Herlene Grace Beltran
- Tammy Calderon

Counseling

- Joyce Lee
- Mandy Lucas
- Kenny Gonzalez

GLPS

- TBD

Language Arts

- Katie Hern
- Jarrod Feiner
- Janice Sapigao

KAD

- Amber Steele

SPWD

- Alexa Moore

SSCA

- Rika Yonemura-Fabian
- Kathy Zarur
- Jennifer Merrill

STEM

- Miranda Wang
- Michael Song
- Kolo Wamba

CTE Senator

- Soledad McCarthy

Part-Time Faculty

- Sujatha (Suji) Venkataraman
- Maryam Khan
- Jessica Silver-Sharp

Voting members: 24

Simple majority: 13

2/3: 15

Non-voting Members

Governance Committee Chairs

- **Curriculum Co-Chairs:** Jessica Hurless & Bianca Rowden-Quince
- **Professional Personnel:** Lynsey Hemstreet

Advisory Members

AFT

- Marianne Kaletzky

ASSC

- Win Shwe Yee

Classified Senate

- Marisa Thigpen

PD/CTTL

- John Ulloa

SEED

- TBD

Guided Pathways

- Herlene Grace Beltran and Jessica Hurless

OER Liasson

- Ame Maloney



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1.0 Opening Procedures and Welcome

1.1 Call to Order/Establish Quorum

Presenter: Past President Shaw

Time: 1 minute

Notes:

1.2 Senate Networking

Presenter: Past President Shaw

Time: 10 minutes

Notes:

1.3 Adoption of Agenda

Presenter: Past President Shaw

Time: 1 minute

Notes:

A motion to approve the remote attendance of Secretary Truglio, Senator Kahn and Senator Suji was made by Senator Lee and was seconded by Senator Santellan. A second motion was made to adopt the agenda and a roll call vote followed for both motions. 19 voting members voted to approve both motions.

1.4 Adoption of Minutes

Presenter: Past President Shaw

Time: 1 minute

Notes: A motion was made by Curriculum Co-Chair Rowden-Quince and was seconded by Senator Merrill to adopt the minutes from November 02, 2023 meeting.

2.0 New Senate Business

2.1 FTEFAC Rankings

Procedure | **Information** | **Discussion** | **Action**

Presenters: Dr. Vinicio Lopez, Cassidy Ryan

Time: 15 minutes

Notes: The FTEFAC co-chairs presented the results of the FTEFAC process for the 2023-24 academic year. The presentation included the following ranking of new and replacement positions which will be forwarded to the president for approval:



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1. Surgical Technology – Replacement
2. Men's Head Baseball Coach/Professor - Replacement
3. Counselor (Transfer Emphasis) - Replacement
4. Psychology - Replacement
5. Student Experience and Learning Communities Librarian – Replacement
6. Esthetics- New
7. Counselor - STH (Meta Major)/Puente Counselor- New
8. Chemistry- New
9. Education and Child Development - New
10. Physics & Astronomy - New
11. Administration of Justice - *New
12. Economics- *New
13. Geology – Replacement
14. Philosophy- *New

The full presentation can be found here: [FTEFAC Update Fall 2023](#)

2.2 Learning Equity and Growth Series

Procedure | [Information](#) | [Discussion](#) | **Action**

Presenter: Joshua Lindo

Time: 15 minutes

Notes: Joshua Lindo from Student Equity and Support Programs met with senate to discuss the Learning Equity and Growth Series (previously ETS).. LEGS is It is an intentional sequence of experiences designed to increase awareness of the various intersections of equity. All sessions will occur on Fridays in Spring 2023 and are open to all classified staff, faculty, managers and administration. Applications for Spring 2024 are open now. [Learning Equity and Growth Series Presentation](#)

2.3 Walking the Equity Talk: Intro to the Fostering Culturally Responsive Teaching Grant

Procedure | [Information](#) | [Discussion](#) | **Action**

Presenters: Bianca Rowden-Quince, Chris Collins, and Andrea Fuentes

Time: 20 minutes

Notes: Curriculum Co-Chair Rowden-Quince, Senator Fuentes, and Chris Collins from the CTTL met with Senate to share information about the CTTL's new grant initiative to expand the Equity Scholars Program. The goal of the program is to improve culturally responsive teaching practices through peer mentoring and training, putting ideas into action. Our colleagues led a discussion which included what culturally responsive pedagogy is and how we apply it to our teaching. This mentorship program will include one on one peer coaching. Applications for new coaches will be available soon and due in January. Coach training will take place February



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6-27th through weekly sessions. Peer coaching will begin Spring 2024. Please complete the [Instructor Equity Needs Assessment Survey](#) as the CTTL team begins to finalize this program.

[Walking the Equity Talk: Intro to the Fostering Culturally Responsive Teaching Grant](#)

2.4 Alternate Grading Task Group Update

Procedure | **Information** | **Discussion** | **Action**

Presenter: Dr. Katie Hern

Time: 30 minutes

Notes: Senator Hern, Senator Suji, and Treasurer Karve shared updates on what their work with the alternate grading task group. The presentation included alternate grading options including grading contracts, alternate grading scales, and use of exit tickets. [Grading for Equity: Building in Redemption through alternatives to the the 0-100 scale](#)

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | **Information** | **Discussion** | **Action**

Presenter: ASSC Rep, CTE , CTTL, Curriculum, SPARC, Professional Personnel, FTEFAC, IEC tri-chair, Classified Senate, AFT Reps, Guided Pathways

Time: 15 minutes

Notes:

ASSC: Rally/Teach in to support Palestinian students will happen on November 28th from 11am-1pm.

CTTL: Drop In Syllabus Lab – First Session Today, December 4th 12-4pm

Join SMCCD instructional designers for a chance to re-imagine and refresh your syllabus(i) for Spring semester! Drop by during this open lab for some ideas, checklists, and brainstorming. Sessions will take place today (12/4), tomorrow (12/5), and next Wednesday (12/13).

Zoom Link for Monday, December 4th :

<https://smccd.zoom.us/j/88993070373?pwd=ZVl1b3RNYlFuZGlvYzNJOjFvZkhBUT09>

Zoom Link for Tuesday, December 5th: <https://smccd.zoom.us/j/88993070373>

Curriculum: ESOL team met with Curriculum to share a skills chart that will help with recommending course levels with ESOL students. More information to come soon.

Professional Personnel: Hayward award nominations are open now. Please reach out to Lynsey Hemstreet for more information.

AFT: Voting is taking place now to ratify the new faculty contract. Please vote by 11/17 at 5pm. Mark your calendar for our Union Social and Faculty Appreciation Party on December 8th, from 3:30 to 6



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p.m. at Cañada Vista. All faculty are invited--we hope you can join us! Please RSVP at bit.ly/1493partyRSVP

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: Past President Shaw

Time: 5 minutes

Notes:

4.2. Motion to Adjourn

Presenter: Past President Shaw

Time: 1 minute

Notes: The last meeting of the Fall 2023 semester is on Thursday December 07, 2023. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday November 28, 2023 by 12:00pm. You can request an agenda item [here](#)

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate