



Draft Minutes for September 19th 2024

Thursdays, 2:10pm-4:00pm

Join us in person: 4-301

Join us on zoom: <https://smccd.zoom.us/j/88396610980>

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to **academic and professional matters**” (CA CCR Title 5).

Voting Members

Executive Officers

- **President:** Cassidy Ryan [votes in ties]
- **Vice President:** Bianca Rowden-Quince
- **Secretary:** Jessica Truglio
- **Treasurer:** Sima Karve
- **Past President:** Lindsey Ayotte [non-voting]

Senators

ASLT:

- Vincent Kang

BEPP

- Lynsey Hemstreet
- Tammy Calderon

Counseling

- Suzanne Poma
- Kenny Gonzalez
- Rocio Aguilar-Pedroza

GLPS

- TBD

Language Arts

- Jarrod Feiner
- Janice Sapigao
- TBD

KAD

- Amber Steele

SPWD

- TBD

SSCA

- Lori Slicton
- Kathy Zarur
- Jennifer Merrill

STEM

- Miranda Wang
- Michael Song
- Franco Deal

SESP

- Lucy Jovel

CTE Senator

- Tony Viertel

Part-Time Faculty

- Daisy Guterrez
- Kishaun Young
- TBD

Voting members: 22

Simple majority: 12

2/3: 13

Non-voting Members

Governance Committee Chairs

- **Curriculum Chair:** Rick Hough
- **Professional Personnel:** Soledad McCarthy

PD/CTTL

- TBD

OER Liasson

- Vincent Khang

Advisory Members

AFT

- Michael Song

ASSC

- Irah Vanelle Tancioco

1.0 Opening Procedures and Welcome

1.1 Senate Networking

Presenter: President Ryan

Time: 10 minutes

Notes:

1.2 Call to Order/Establish Quorum

Presenter: President Ryan

Time: 1 minute

Notes:

1.3 Adoption of Agenda

Presenter: President Ryan

Time: 1 minute

Notes:

A motion to adopt the agenda was made by Secretary Truglio and was seconded by Senator Merrill.

1.4 Adoption of Minutes

Presenter: President Ryan

Time: 1 minute

Notes: Approval of minutes from September 5th meeting

A motion to approve the minutes was made by Senator Deal and was seconded by Senator Aguilar-Pedroza. Discussion included:

- Fix BEPP senators.
- 2.1 notes: THE updated evaluation forms

A roll call vote to approve the September 5th minutes to include the proposed edits was taken with 18 in favor, one abstention.

1.5 Adoption of Consent Agenda

Presenter: President Ryan

Time: 5 minutes

Notes: A motion to approve the consent agenda was made by President Ryan and was seconded by Senator Khang.

A brief discussion was held with questions about the number of faculty on committees. A roll call vote was taken with all voting members present voting to approve the consent agenda items.

Tenure Committee: Grace Herlene Beltran – (correction from previously approved committee)

Soledad McCarthy(Chair)
Hellen Zhang (Discipline Expert)
Lindsey Ayotte
Michael Kane (Dean)

Tenure Committee: Khristin Godfrey

Melissa Matthews(Chair)
Jessica Trugilio
Carlos Romero

Screening Committee: Communications Tenure-Track Faculty (Replacement)

Danielle Powell (Chair)
Ryan Lescure
Soledad McCarthy

Approval of Division Committee Representation- STEM

See attached chart

1.6 Public Comment

Presenter: President Ryan

Time: 10 minutes

Notes: Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person.

Kenny Gonzalez-

Dear Academic Senate, Several counseling division faculty members have expressed concerns about the recently approved presidential search committee. As it currently stands, only two divisions are represented among the four members: Business and STEM. While we recognize the challenges of including representatives from every division, we believe a more balanced representation would significantly enhance the committee's ability to identify a presidential candidate who can effectively address the multifaceted needs of our faculty, students, and staff.

In the best interest of the college, counseling faculty asks that the Academic Senate to reconsider the composition of the search committee. We propose examining how to expand the committee to include representatives from a wider range of divisions, including student services. This increased diversity would bring to the table a variety of perspectives, experiences, and expertise, fostering more informed discussions and decision-making.

By broadening the representation on the search committee, we can ensure that the committee's deliberations are grounded in a deep understanding of the unique needs and aspirations of our diverse campus community. We believe that a more diversified representation on the presidential search committee will ultimately lead to the selection of a president who is better equipped to navigate the challenges and opportunities facing our institution.

Thank you for your attention to this important matter.

Alberto Santellan

- Hello members of academic senate. For those who don't know me, my name is Alberto Santellan, a proud counseling faculty member as well as a member who served on academic senate the past 4 years. I come to you today to share my thoughts on the recent vote regarding the president screening committee. Only two divisions from across the college are represented in the faculty make up of the screening committee. Four faculty members from 2 divisions.... from 8 divisions that make up the college. I want to bring to light a discussion that occurred at an academic senate meeting on March 2, 2023. On this day, a discussion took place specific to screening committees rubric/guidelines and within the discussion elements of that discussion included the following- to "seek the most representative committee possible."

This stark underrepresentation of the voted screening committee members goes against the discussion we set for ourselves when we committed to a more inclusive, diverse selection process. The president we are choosing is not just a leader for two divisions-they will be making decisions that affect all divisions, all students, all faculty, and all staff across the entire college. Yet, with such limited representation on the committee, how can we expect to select a president who truly understands and is prepared to meet the needs of everyone? I urge academic senate to revisit this process and ensure that all divisions are fairly represented, so that the president we select can truly serve the entire college.

Thank you

Rika Yonemura-Fabian

Shared concerns regarding the recent policy changes impacting paying part time faculty for attending meetings and trainings. Her comments included concerns about how these changes will impact how part time faculty interact with peers and continue to serve as valuable members of their divisions.

John Elia- Also shared his concerns about how part time faculty will not be paid for attending division meetings or trainings unless deemed mandatory. This policy is unfair and, he challenged senate to have a discussion about the importance of part time faculty and protecting their rights.

Jennifer Merrill-shared additional comments regarding the recent changes to policy related to part time faculty being paid to attend division meetings and trainings.

Andrea- Shared information from the AFT contract that includes language regarding payment of pt faculty for attending meetings .

2.0 New Senate Business

2.1 This is how we do it

Procedure | Information | Discussion | Action

Presenters: Executive Committee

Time: 10 Minutes

Notes: President Ryan and Vice President Rowden-Quince shared helpful information regarding how resolutions are made and what they do.

<https://d8dev.asccc.org/papers/resolution-handbook>

<https://www.asccc.org/content/deeper-dive-resolutions-what-do-they-mean-what-do-they-do-how-do-we-write-them-what-can>

2.2 Mission, Vision, Values Discussion

Procedure | Information | Discussion | Action

Presenters: Karen Wong, Zahra Mojtahedi

Time: 15 mins

Notes:

Karen Wong shared a helpful presentation with senate regarding the upcoming process for updating our college [Mission, Vision, and Values \(M-V-V\)](#) statement. She shared the [latest draft of the M-V-V](#),

The Strategic Planning and Resource Allocation Committee (SPARC) is in the process of updating the College's [Mission, Vision, and Values \(M-V-V\)](#), in accordance with the College's [M-V-V review procedures](#); we want to ensure that this important work reflects the voices and perspectives of our entire campus community. At this time, The SPARC committee is asking that faculty participate in this process by sharing feedback via the following survey: https://www.surveymonkey.com/r/SKY_MVV by no later than **Thursday, October 24, 2024.**

2.2 Updates- Palestine Resolution

Procedure | [Information](#) | [Discussion](#) | [Action](#)

Presenters: Janice Sapigao, Palestine Resolution Task Group

Time: 25 Minutes

Notes: Members of the Palestine Resolution Task Group met with senate to recap the campus events, workshops, and teach-ins that took place last academic year to educate and hold space for students, and discuss the new Teach Palestine Speaker Series PIF programming. [Palestine Resolution Update](#).

President Ryan motioned to extend time by 2 minutes and Senator Sapigao seconds. A motion to support an open house was made by Senator Sapigao and was seconded by Senator Zarur. A toll call vote was taken with 15 in favor and 4 abstentions. The motion passed.

2.4 Compressed Calendar

Procedure | [Information](#) | [Discussion](#) | [Action](#)

Presenters: President Ryan, Vice President Rowden-Quince

Time: 10 minutes

Notes: A discussion was held about the continuation of researching the compressed calendar. A roll call vote was taken with all voting members present voting to approve our participation in this work.

2.5 Treasurer Report

Procedure | [Information](#) | [Discussion](#) | [Action](#)

Presenters: Simantini Karve

Time: 5 mins

Notes:

Treasurer Karve shared the following [Treasurer Report](#)

2.6 Class Cancellation Survey

Procedure | [Information](#) | [Discussion](#) | [Action](#)

Presenters: President Ryan, Vice President Rowden-Quince

Time: 10 minutes

Notes: Vice President Rowden-Quince shared a brief history of the previous attempts to update our class cancellation process that have not been successful at the district level. The board of trustees has tasked District Academic Senate with initiating this process again and coming up with a new proposal. If no decision can be made, the policy will revert to the old threshold of cancelling at 20 students. A brief discussion followed. Faculty received an invitation to complete the [Class Cancellation Survey](#) by no later than Oct 4, 2024 .

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | [Information](#) | [Discussion](#) | [Action](#)

Presenter: Curriculum, IEC tri-chair, FTEFAC, SPARC, Professional Personnel, CTE

Time: 10 minutes

Notes:

Curriculum: · Voted on local GE Area 7 title and are beginning the process of choosing the courses for it. Already have district-wide approval for Area 7 with 3 units required and at least 1 unit coming from a Kinesiology activity course.

- Title: Personal Development, Wellness, and Kinesiology Activity
- Using old Area E courses plus newly created similar courses as the initial course list for Area 7

· Common Course Numbering

- Faculty in English, Communications, Math, Poly Sci and Psychology are modifying Phase I courses in time to be submitted to the state by the Dec 2 deadline

- 25 Phase II courses just released

- Faculty across the state will be given an opportunity through surveys to give suggestions for the Phase II course template language

- Smaller subgroups chosen soon to use those survey results to draft Templates for each course to be shared before the end of Spring semester so that faculty have more time to integrate them into CORs by the end of Fall 2025

- Similar timeline in the following year proposed for 50 yet to be determined Phase III courses

FTEFAC: Applications for full time positions are due October 14th

IEC: No report

SPARC: no report

CTE: They are seeking faculty to present at CTE day. Please respond to incoming emails if you are interested.

ASCCC: We are currently celebrating Latin Heritage month.

CTTL: Registration for October 9th Flex Day is open with many amazing opportunities to sign up for!

AFT: Contract Forum Thursday, 9/26 at 2pm in room 430. Please attend so that you can share the issues that you care about for the next contract.

3.2 Campus Reports

Procedure | [Information](#) | Discussion | Action

Presenter: ASSC Student Rep, CTTL, AFT Reps

Time: 10 minutes

Notes:

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ryan

Time: 5 minutes

Notes:

4.2. Motion to Adjourn

Presenter: President Ryan

Time: 1 minute

Notes: The next meeting of the Fall 2024 semester is on October 3rd. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please

submit your request for the next meeting by Tuesday August 27th by 12:00pm. You can request an agenda item [here](#)

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate