Skyline College
Academic Senate

October 15, 2026
Thursdays, 2:10pm-4:00pm
Join us in person: 4301
Join us on zoom: https://smccd.zoom.us/j/9820104046

Academic Senate: "the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to **academic and professional matters**" (CA CCR Title 5).

Voting Members

Executive Officers

- **President:** mustafa Popal [votes in ties]
- **Vice President:** Jessica Truglio
- **Secretary:** Chris Collins(not present)
- **Treasurer:** Katie Manbachi (not present)
- **Past President:** Cassidy Ryan (does not vote)

Senators

ASLT:
- Andrea Fuentes

BEPP
- Lynsey Hemstreet
- Christine Herndon
- Jill Rizzo (not present)

Counseling
- Suzanne Poma
- Nate Nevado
- Kim Davalos

Language Arts
- Janice Sapigao (not present)
- Vacant

KAD
- Amber Steele

SPWD
- Hayley Leventhal

SSCA
- Rika Yonemura-Fabian
- Jennifer Merrill (not present)
- Vacant

STEM
- Jing Folsom
- Sima Karve
- Brian Daniel
- Rick Hough

ESS
- Lucy Jovel

Part-Time Faculty
- Daniela Guillen-Martinez
- Matthew Embry
- Christian Sanchez

Voting members: 22
Simple majority: 12
2/3: 15

Non-voting Members

Governance Committee Chairs ***AFT*** ● Benjamin Feldman ***ASSC*** ● Miguel Hernandez Duenas **Curriculum Committee Chair** ● Rick Hough	 ***PD/CTTL*** ● Grace Beltran **CTE Committee Chair** ● Soledad McCarthy ***OER Liasson*** ● Laurie Buchholz

1.0 Opening Procedures and Welcome

1.1 Senate Networking

Presenter: N/A
Time: 10 minutes
Notes:

1.2 Call to Order/Establish Quorum

Presenter: President Popal
Time: 1 minute
Notes: President Popal called the meeting to order at 2:20 pm.

1.3 Adoption of Agenda

Presenter: President Popal
Time: 1 minute
Notes: Curriculum Chair/Senator Hough made a motion to adopt and Senator Nevado seconded. The motion passed unanimously, with no abstentions.

1.4 Adoption of Minutes

Presenter: President Popal
Time: 1 minute
Notes: Approval of minutes from
Hough first, Herndon seconds, all in favor, no abstentions

1.5 Adoption of Consent Agenda

Presenter: President Popal
Time: 5 minutes
Notes: No items were pulled from the consent agenda.

A. Governance Committee Chairs

American Federation of Teachers (AFT): Ben Feldman
Associated Students of Skyline College (ASSC): Miguel Hernandez Duenas

B. Ad Hoc Committee Membership

For The People From The People

- Seat: Senate President - mustafa Popal
- Seat: Vice President - Jessica Truglio
- Seat: CTE Faculty - Soledad McCarthy
- Seat: PD/CTTL - Grace Beltran
- Seat: Instructional Designer - Andrea Fuentes
- Seat: Instructional Faculty - Vacant
- Seat: Counseling Faculty - Vacant
- Seat: Library Faculty - Vacant

1.6 Public Comment

Presenter: President Popal
Time: 10 minutes
Notes: Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person. During public comment, Senator Leventhal announced that Perkins funding applications were open, with a reported deadline of November 30. The upcoming HBCU Caravan event was announced for November 10, from 9 a.m. to noon, and faculty were encouraged to promote the event and bring students. Undocumented Student Action Week activities were also announced for the following week, including events at the center and Fireside Dining Room, with invitations to be circulated. Presenters were asked to email their announcements to Vice President Truglio for inclusion in the minutes and broader distribution.

2.0 New Senate Business.

2.1 Resolution in Support of Undocumented students/students impacted by immigration policies

Procedure | <u>Information</u> | <u>Discussion</u> | <u>Action</u>
Presenters: Suzanne Poma, Lucy Jovel
Time: 40 minutes

Notes: Presenters reviewed progress on the resolution adopted in May 2025, shared updates from a recent meeting with college leadership, and invited members to identify actionable Senate priorities across its 13 resolves. Updated syllabus language had been distributed, related program information was being implemented, and the dedicated-space provision remained in progress. Members recommended ongoing, scenario-based training accessible to adjunct faculty and employees working across varied locations and schedules; clearer identification of public and nonpublic spaces; and consistent communication of procedures through printed materials, regular reminders, and division discussions. Additional suggestions included collaborative teach-ins with student government, support for student political participation and academic freedom, review of culturally responsive and trauma-informed wellness services, clarification of staffing and employee responsibilities, and brief resource information in student orientation. Members also requested clarification of resolve nine. Senate leadership encouraged the resolution's authors to return for further discussion, potentially with invited guests.

2.2 Innovation Hub Collaboration Opportunities

Procedure | Information | Discussion | Action
Presenters: Dr. Bianca Rowden-Quince
Time: 20 minutes
Notes: ASLT representatives including: Dean Dr. Bianca Rowden-Quince, Senator Fuentes, Instructional Technologist Nancy Somjit, and Librarian Vincent Kang, provided an update on Innovation Hub planning and invited campus participation. Through small-group discussions, members explored innovation across teaching, student services, interdisciplinary collaboration, creative problem-solving, and emerging technologies. Feedback emphasized collaboration, recognition of innovation beyond technology, support for experimentation, adequate time and resources, reduced administrative barriers, sharing existing practices, and responsible technology use. Preliminary goals included building campus engagement, fostering innovation and transferable skills, supporting educational pathways and workforce readiness, and developing a sustainable network connected to existing resources. Planning and engagement are scheduled for Fall 2026, followed by a soft launch in Spring 2027 and anticipated full operation in Fall 2027. Senators were encouraged to share a survey identifying interests, expertise, and potential participation as faculty ambassadors, student engagement partners, or advisory group members.

2.3 Enrollment Management

Procedure | Information | Discussion | Action
Presenters: Dr. Lauren Ford
Time: 15 minutes
Notes: Vice President of Student Services, Dr. Lauren Ford provided an update on

enrollment management planning, encompassing the student journey from initial interest through enrollment, retention, completion, transfer, and employment. The work began with discussions among deans and has included consultant meetings, institutional and labor market data review, and consultation with faculty, classified professionals, and administrators. Dr. Ford emphasized the need to address demographic trends and establish a clear implementation process, noting that approximately 40% of Skyline students are age 25 or older. Declining younger populations and adult learners' employment and caregiving responsibilities underscored the importance of tailored outreach and flexible access. Programs with substantial or emerging adult enrollment included business, early childhood education, NetX, data science, and paralegal studies. Planning considered program alignment, population trends, and student survey responses disaggregated by age. Potential strategies included flexible or accelerated scheduling, shorter program segments, credit for prior learning, stronger community and employer connections, and limited program pilots. Next steps include focused workshops, development of an actionable plan with consultants, and possible reconvening of the enrollment management committee, with faculty representation, to guide implementation and monitor progress.

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | Information | Discussion | Action
Presenter: Curriculum, IEC tri-chair, FTEFAC, SPARC, Professional Personnel, CTE
Time: 10 minutes
Notes: Scheduled reports were not reached, and Senate leadership indicated they would be prioritized at a future meeting. Brief announcements included encouragement to attend FTEFAC presentations the following Tuesday and Thursday afternoons.

3.2 Campus Reports

Procedure | Information | Discussion | Action
Presenter: ASSC Student Rep, CTTL, AFT Reps, OER, VPI
Time: 10 minutes
Notes: Scheduled reports were not reached. Senate leadership indicated that reports would be prioritized at a future meeting.

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Popal
Time: 5 minutes
Notes: District Academic Senate: President Popal announced that Vice President Truglio was announced as the new District Academic Senate president-elect following Tony Viertel's move to an interim dean position. An additional voting representative would be needed to maintain Skyline's representation on the District Academic Senate; further information would be circulated, with nominations and a vote anticipated at the next meeting.

4.2. Motion to Adjourn

Presenter: President Popal
Time: 1 minute
Notes: If you would like to request an item be put on the agenda for the next Senate meeting (Consent, discussion, action or information) please submit your request by Tuesday October 27th, 12:00pm. You can request an agenda item here.

Amber moved to adjourn; Andrea seconded.

Academic and Professional Matters, AB 1725 "10 + 1"

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success **6.** District and college governance structures, as related to faculty roles **7.** Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate