



Draft Minutes for October 3rd 2024

Thursdays, 2:10pm-4:00pm

Join us in person: 4-301

Join us on zoom: <https://smccd.zoom.us/j/88396610980>

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to academic and professional matters” (CA CCR Title 5).

Voting Members

Executive Officers

- **President:** Cassidy Ryan [votes in ties]
- **Vice President:** Bianca Rowden-Quince
- **Secretary:** Jessica Truglio
- **Treasurer:** Sima Karve
- **Past President:** Lindsey Ayotte [non-voting]

Senators

ASLT:

- Vincent Kang

BEPP

- Lynsey Hemstreet
- Tammy Calderon

Counseling

- Suzanne Poma
- Kenny Gonzalez
- Rocio Aguilar-Pedroza

GLPS

- TBD

Language Arts

- Jarrod Feiner
- Janice Sapigao
- TBD

KAD

- Amber Steele

SPWD

- TBD

SSCA

- Lori Slicton
- Kathy Zarur
- Jennifer Merrill

STEM

- Miranda Wang
- Michael Song
- Franco Deal

SESP

- Lucy Jovel

CTE Senator

- Tony Viertel

Part-Time Faculty

- Daisy Guterrez
- Kishaun Young
- TBD

Voting members: 22

Simple majority: 12

2/3: 13

Non-voting Members

Governance Committee Chairs

- **Curriculum Chair:** Rick Hough
- **Professional Personnel:** Soledad McCarthy

PD/CTTL

- TBD

OER Liasson

- Vincent Khang

Advisory Members

AFT

- Michael Song

ASSC

- Irah Vanelle Tancioco

1.0 Opening Procedures and Welcome

1.1 Senate Networking

Presenter: President Ryan

Time: 10 minutes

Notes:

1.2 Call to Order/Establish Quorum

Presenter: President Ryan

Time: 1 minute

Notes: Quorum was established with 20 voting members present.

1.3 Adoption of Agenda

Presenter: President Ryan

Time: 1 minute

Notes:

A motion to approve the agenda was made by Senator Viertel and was seconded by Senator Merrill. A motion to move item 2.2 to item 2.1 was made by President Ryan and was seconded Treasurer Karve. A roll call vote took place with all voting members approving this change.

1.4 Adoption of Minutes

Presenter: President Ryan

Time: 1 minute

Notes: Approval of minutes from [September 19th](#) meeting

A motion to approve the minutes was made by Senator Viertel and was seconded by Senator Wang. Senator Merrill acknowledged that her name was misspelled. Senator Viertel posed a question about Alberto Santellan's comment and asked if his the minutes included his entire comment. He said yes.

1.5 Adoption of Consent Agenda

Presenter: President Ryan

Time: 5 minutes

Notes:

Screening Committee: Program Services Coordinator (GLPS)

Carlos Romero

A motion was made to approve the consent agenda was made by President Ryan and was seconded by Senator Viertel.

1.6 Public Comment

Presenter: President Ryan

Time: 10 minutes

Notes: Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person.

Lori Slicton- shared concerns about class wait lists and adding sections and fraudulent students.

Janice Sapigao- shared an update about the upcoming [Teach Palestine events](#).

Rocio Aguilar-Pedroza- Shared information about the upcoming efforts supply halloween costumes for our Calworks families. DreamList.com/for/eccgncostumegiving2024

Lucy Jovel- Shared updates for our upcoming [Transfer Day](#) .

Lori Slicton-shared concerns about inaccessible documents used for evaluations.

2.0 New Senate Business

2.1 VPSS update

Procedure | [Information](#) | [Discussion](#) | [Action](#)

Presenters: Dr. Luis Escobar

Time: 15 mins

Notes: Updates on Student Service priorities and progress

Acting VPSS, Luis Escobar presented the [2024-25 Student Services Priorities](#)

A discussion ensued with questions that included:

- how did we get the data related goals?
- are considerations being taken regarding the “enrollment flip”?
- can we get more information about the numbers behind the data
- when will the populations be updated to represent other marginalized groups?

2.2 This is how we do it

Procedure | Information | Discussion | Action

Presenters: Executive Committee

Time: 10 Minutes

Notes: President Ryan shared helpful information regarding how the process of making a public comment goes and what the role of public comments is in our work as an academic senate. A discussion ensued regarding the role of senate to follow up on public comments. The following 3 ideas were then voted on:

1. Senate should follow up on all public comments and offer an opportunity to address the concern.
2. Senate should not follow up at all.
3. Senate should have a place on the website detailing the steps for anyone wishing to turn a public comment into an agenda request.

The majority of senators approved option 3. A roll call vote was then taking with 18 votes in favor of option 3 and 1 abstention.

2.2 CTE Day Presentation

Procedure | Information | Discussion | Action

Presenters: Tony Viertel

Time: 15 Minutes

Notes: Information was shared about the upcoming CTE events on Nov. 6th
400 students will be participating with many programs participating including the following:

- Cosmetology, Barbering and Esthetician
- Automotive
- Early Childhood Education
- Business and Entrepreneurship

Senator Viertel highlighted the importance of the event and how it impacts enrollment and consequently class cancellation. Please reach out to Senator Viertel viertelt@smccd.edu if you would like more information.

2.3 Presidential Search Committee Forum

Procedure | Information | Discussion | Action

Presenters: Presidential search committee

Time: 45 minutes

Notes:

A motion was made by President Ryan and was seconded by Senator Merrill to move this item to the next meeting. No discussion or objections.

3.0 Standing Agenda Items

3.1 Campus Reports

Procedure | Information | Discussion | Action

Presenter: ASSC Student Rep, CTTL, AFT Reps

Time: 10 minutes

Notes:

ASSC:

AFT: Flex day contract forum 3-4:30 an opportunity to give feedback for the next contract.

PPC: The Academic Senate for California Community Colleges (ASCCC) is excited to announce the 2024-25 call for nominations for the Exemplary Program Award. Sponsored annually by the Foundation for California Community Colleges, this prestigious award, established by the Board of Governors in 1991, recognizes outstanding programs in California's community colleges.

The theme for the 2024-25 Exemplary Program Award is: **Integrating, Advancing, and Sustaining Open Educational Resources for Access and Equity.**

Strong nominees will demonstrate how their program could serve as a sustainable and comprehensive model for other colleges' Open Educational Resources (OER) efforts in one or more of the following areas:

- Broadening access and awareness of OER among faculty
- Making OER accessible using Universal Design for Learning principles
- Developing OER with culturally relevant content grounded in inclusive, diversity-focused, equitable, and anti-racist principles

- Developing resources to support professional development that broadens the creation and use of OER content
- Finding ongoing support for revising OER content

If you are interested in nominating a program please reach out to our Professional Personnel Chair- Soledad McCarthy: McCarthys@smccd.edu

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ryan

Time: 5 minutes

Notes:

Dr. Bianca Rowden Quince will be stepping into the interim Dean of SSCA position. Congratulations Bianca! We will now need to have a special election within the next two weeks to elect a new Academic Senate Vice President. Nominations from the floor will be taken next meeting IF no nominations have been made prior. A vote will take place October 17th.
FTEFAC:

4.2. Motion to Adjourn

Presenter: President Ryan

Time: 1 minute

Notes: The next meeting of the Fall 2024 semester is on October 17th. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday October 8th by 12:00pm. You can request an agenda item [here](#)

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review

10. Processes for institutional planning and budget development

11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate