



Draft Minutes for October 17th 2024

Thursdays, 2:10pm-4:00pm

Join us in person: 4-301

Join us on zoom: <https://smccd.zoom.us/j/88396610980>

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to **academic and professional matters**” (CA CCR Title 5).

Voting Members

Executive Officers

- **President:** Cassidy Ryan [votes in ties] -Y
- **Vice President:** Bianca Rowden-Quince-N
- **Secretary:** Jessica Truglio-Y
- **Treasurer:** Sima Karve-Y
- **Past President:** Lindsey Ayotte [non-voting]-N

Senators

ASLT:

- Vincent Kang-Y

BEPP

- Lynsey Hemstreet-Y
- Tammy Calderon-Y

Counseling

- Suzanne Poma -Y
- Kenny Gonzalez-Y
- Rocio Aguilar-Pedroza-Y

GLPS

- TBD

Language Arts

- Jarrod Feiner-Y
- Janice Sapigao-Y
- TBD

KAD

- Amber Steele-NY

SPWD

- TBD

SSCA

- Lori Slicton -Y
- Kathy Zarur-N
- Jennifer Merrill-Y

STEM

- Miranda Wang-Y
- Michael Song-Y
- Franco Deal-N

SESP

- Lucy Jovel-Y

CTE Senator

- Tony Viertel-Y

Part-Time Faculty

- Daisy Guterrez- Y
- Kishaun Young-Y
- TBD

Voting members: 22

Simple majority: 12

2/3: 13

Non-voting Members

Governance Committee Chairs

- **Curriculum Chair:** Rick Hough
- **Professional Personnel:** Soledad McCarthy

PD/CTTL

- Andrea Fuentes

OER Liasson

- Vincent Khang

Advisory Members

AFT

- Michael Song

ASSC

- Irah Vanelle Tancioco

1.0 Opening Procedures and Welcome

1.1 Senate Networking

Presenter: President Ryan

Time: 10 minutes

Notes:

1.2 Call to Order/Establish Quorum

Presenter: President Ryan

Time: 1 minute

Notes:

1.3 Adoption of Agenda

Presenter: President Ryan

Time: 1 minute

Notes:

A motion to approve the agenda was made by Senator Feiner and was seconded by Senator Deal. A discussion ensued and it was noted that the agenda that was shared had y's and n's next to names and had "draft minutes" instead of agenda.

1.4 Adoption of Minutes

Presenter: President Ryan

Time: 1 minute

Notes: Approval of minutes from [October 3rd](#) meeting

A motion to approve the minutes was made by Curriculum Chair Hough and was seconded by

A discussion was had regarding missing information from Curriculum chair update.

A roll call vote was taken with 15 votes in favor and 1 abstention.

1.5 Adoption of Consent Agenda

Presenter: President Ryan

Time: 5 minutes

Notes:

Tenure Committee- Juan Roman- Medina (Faculty replacement)

Michael Kane- Dean

Ruben Parra- (Replacing Julia Johnson as Chair)

Phillip Gleyzer- Faculty

Soledad McCarthy

Screening Committee- Permanent Faculty Services Librarian

Pia Walawalker

Vincent Kang

Jing Folsom

Saul Milan

Torria Davis

A motion to approve the consent agenda was made by Senator Zarur and was seconded by Senator Jovel. President Ryan asked to pull the Screening Committee for the Faculty Services Librarian. This was then moved to item 2.1 on the agenda.

1.6 Public Comment

Presenter: President Ryan

Time: 10 minutes

Notes: Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person.

Kathy Zarur- Homebound, an art exhibition at the Skyline College Art Gallery is open M-F 12-4pm until November 15. You are welcome to make this space a teaching spaces, so please bring your classes for discussions related to home, like homelessness, belonging, identity, and many more.

On Wednesday Oct 23, 2024 from 12-1:30, three artists in the exhibition, Lara Aburamadan, Kimberley Acebo Arteche, and Fadl Fakhouri will be in conversation with curator Kathy Zarur.

Check out @skylinecollegeartgallery on IG or Facebook.

Email zarurk@smccd.edu for questions

Andrea Fuentes- CTTL is currently very short staffed. Please be patient with any requests made for assistance.

2.0 New Senate Business

2.1 Screening Committee- Permanent Faculty Services Librarian

Procedure | Information | Discussion | Action

Presenters: Screening Committees

Time: 10 Minutes

Notes:

This committee was pulled as faculty had concerns regarding the OER/ZTC experience on the committee. Dr. Davis shared with Senate that both Pia Walawalker and Jing Folsom have experience in this area.

Pia Walawalker

Vincent Kang

Jing Folsom

Saul Milan

Torria Davis

A roll call vote was taken with 13 members voting to approve and 4 members abstaining. This committee was approved.

2.2 This is how we do it

Procedure | Information | Discussion | Action

Presenters: Screening Committees

Time: 10 Minutes

Notes: What role does the senate play in screening committees?

President Ryan shared important information regarding the role of faculty in screening committees.

2.2 Senate Vice President Special Election

Procedure | [Information](#) | [Discussion](#) | [Action](#)

Presenters: President Ryan

Time: 10 Minutes

Notes: Senate will vote on a new Vice President

A roll call vote was taken with the following results:

Jessica Truglio: 10

Tony Viertel: 2

Abstentions: 5

Jessica Truglio will be the new Vice President of Academic Senate.

2.3 District IEPI update

Procedure | [Information](#) | [Discussion](#) | [Action](#)

Presenters: President Ryan/DAS members

Time: 5 Minutes

Notes: Information and timeline regarding District IEPI

The first piece of the IEPI process has taken place with consultant group meeting with small groups of constituents from across the district. From these meetings, they hope to create a Menu of Options (MOO) for district strategic plans. A discussion ensued which included the fact that the district board of trustees has strategic goals that are not known to faculty. These conversations will continue to happen and we will update accordingly.

2.3 Class Cancellation Survey & Procedure Update

Procedure | [Information](#) | [Discussion](#) | [Action](#)

Presenters: President Ryan/DAS members

Time: 15 Mins

Notes:

District Participatory Governance Committee (DPGC) has conducted a faculty survey about class cancellation. They will be voting on Nov. 4th. Links Below:

- Update on Class Cancellation Guidelines – Survey Results and DPGC deliberation
 - [Faculty Survey on Class Cancellation Results](#) [All three parts]
 - [Part 1 Survey Results - Multiple Choice Questions](#)
 - [Part 2 Survey Results - Minimum Enrollment Number Options](#)
 - [Part 3 Survey Results - General Feedback on Class Cancellation Guidelines](#)

2.3 Presidential Search Committee Forum

Procedure | Information | Discussion | Action

Presenters: Presidential search committee

Time: 30 minutes

Notes: A discussion was held regarding the upcoming presidential search process and the qualities that are important to faculty. The following information was shared:

- -good listener
- -eye contact
- -transparency
- Concrete plans
- Experience working with ab 105
- Marketing for campus
- Fight for equal funding with the other campuses
- Incumbency
- Stable
- Support with financial solvency
- Creative with finances
- Having a vision and a plan, be able to verbalize
- Background in cc...faculty OR SS
- Desire to be present and visible on campus, part of community
- Experience with grant and fundraising
- Strong decision maker
- Strengthen relationships with community and businesses
- Understand political climates and the world we live in and not be afraid to share out

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | Information | Discussion | Action

Presenter: Curriculum, IEC tri-chair, FTEFAC, SPARC, Professional Personnel, CTE

Time: 10 minutes

Notes:

Curriculum:

- We convened a subgroup to work on local degree requirements. We will have a draft soon and are planning to hold a forum to present and discuss the draft on Wednesday, November 13.
- CCN survey links went out to appropriate faculty for the 3rd band of Phase II courses.
- ADT modifications with CCN and CalGETC changes have been completed. Memos are going out to deans/faculty for the CalGETC changes.

IEC:

- Constituents are requested to attend the Community-Wide Conversation at our October 28 meeting, from 3-4 pm, over zoom, on implementation of Education Master Plan Goal 5: "Foster a thriving learning and work environment." EMP Goal 5 will be discussed in the context of the Campus Climate Survey Results for Employees with the intention of yielding concrete recommendations to bring to the College Governance Council.
- Optional Annual Resource Requests (ARRs) are due by November 15 via the Platform. Requests must be connected to a program goal, and requestors are highly encouraged to confer with their dean about the requests.

FTEFAC: Presentations for FTEFAC are next week t/th 1:15-3pm

SPARC: no report

PPC: Tomorrow is the deadline for exemplary program award! Please submit nominations for programs!

CTE: CTE day November 4th.

3.2 Campus Reports

Procedure | Information | Discussion | Action

Presenter: ASSC Student Rep, CTTL, AFT Reps

Time: 10 minutes

Notes:

CTTL: more information to come

AFT: PT faculty health insurance MOU has finally been approved and open enrollment closes October 25th. Please look out for emails.

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ryan

Time: 5 minutes

Notes:

4.2. Motion to Adjourn

Presenter: President Ryan

Time: 1 minute

Notes: The next meeting of the Fall 2024 semester is on November 7th. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday October 29th by 12:00pm. You can request an agenda item [here](#)

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate