



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us on Zoom: <https://smccd.zoom.us/j/82924263864>

Meeting ID: 829 2426 3864

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Minutes for May 19, 2022

Voting Members

Executive Officers

- **President:** Lindsey Ayotte [votes in ties]
- **Vice President:** Cassidy Ryan-White
- **Secretary:** Jessica Truglio
- **Treasurer:** Rika Yonemura-Fabian
- **Past President:** Kate Williams Browne [non-voting]

Senators

ASLT:

- Ame Maloney

BEPP

- Dick Claire
- Filipp Gleyzer

Counseling

- Jacqueline Escobar
- Alberto Santellan
- Mandy Lucas

GLPS

- TBD

Language Arts

- Rachel Bell
- Jarrod Feiner
- Danielle Powell

KAD

- Amber Steele

SMT

- Younga Choi
- Maryam Khan
- Kolo Wamba

SSCA

- Amir Esfahani
- Jennifer Merrill
- Jude Navari

SPWD

- TBD

CTE Senator

- Soledad McCarthy

Part-Time Faculty

- Timothy Rottenberg
- Jessica Silver-Sharp
- Sujatha (Suji) Venkataraman

Voting members: 24

Simple majority: 13

2/3: 16

Non-voting Members

Governance Committee Chairs

- **Curriculum:** Jessica Hurless
- **Educational Policy:** Jacqueline Escobar
- **Professional Personnel:** Bianca Rowden-Quince

Advisory Members

AFT

- Marianne Kaletzky

ASSC

- Anthony Tran

Classified Senate

- Marisa Thigpen
- Kenya Ruiz

PD/CTTL

- Bianca Rowden-Quince

SEED

- TBD

Guided Pathways

- TBD

OER

- Ame Maloney



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1.0 Opening Procedures and Welcome

1.1 Call to Order/Establish Quorum

Presenter: President Ayotte

Time: 1

Notes:

1.2 Senate Networking

Presenter: President Ayotte

Time: 5

Notes:

1.3 Adoption of Agenda

Presenter: President Ayotte

Time: 1

Notes: A motion to adopt agenda was made by Curriculum Chair Hurless pending a number of spelling changes as well as the deletion of Item 2.3 (presentation by SEED Committee). No objections were made and agenda was approved.

1.4 Adoption of Minutes

Presenter: President Ayotte

Time: 1

Notes: A motion to approval of minutes from May 05, 2022 meeting was made by District Senate President Browne and was seconded by Senator Merrill. No objections were made and the minutes were approved.

1.5 Adoption of Consent Agenda

Presenter: President Ayotte

Time: 1

Notes:

1. **KAD Tenure Faculty Evaluation Committee**
 - a. Chris Waters, Year 3
 - i. Justin Piergrossi, Chair
 - ii. Kevin Corsiglia
 - iii. Gabe Saucedo
 - iv. Dino Nomicos, Dean
2. **Faculty Screening Committee:** Director of Respiratory Therapy and Allied Health
 - a. Beatriz Qura del Rio, BS RPTH Faculty
 - b. Brian Daniell, AS RPTH Faculty
 - c. Lorraine DeMello, COUN Faculty
 - d. Carla Grandy, Dean



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1.6 Public Comment

Presenter: President Ayotte

Time: 10

Notes:

Senator Merrill raised a concern regarding the email sent out by the district regarding mask mandates on campus. She noted that a number of the questions seemed confusing and poorly worded.

President Ayotte thanked the members of the Professional Personnel Committee for their work putting together the end of the year party.

Senator Steele announced an end of year dance class to be held on August 6th at noon in the quad or on zoom.

2.0 New Senate Business

2.1 DAS Election Results

Procedure | **Information** | **Discussion** | **Action**

Presenter: Lisa Palmer and President Lindsey Ayotte

Time: 15

Notes: Lisa Palmer from Canada College shared information regarding the recent DAS officer election along with concerns regarding the process. She noted that the individual elected for President Elect had recently accepted the position of Acting Dean of Counseling and knew about this post at the time she was elected. She stated that she had concerns regarding the transparency of this process and that some people may not have voted for her had they known she would not be available to serve during her term as Acting Dean. President Ayotte read aloud a statement from Arielle Smith, DAS President Elect. In her statement, she indicated that she was unsure about what information she could share but apologized for any lack of communication on her part. She also indicated that she sees the interim dean position as an opportunity to learn and to better serve her faculty peers in the future. Senator Claire then posed a question regarding the timeline and requirements for DAS President Elect. Further discussion was had regarding the specifics of the timeline and the time that President Elect Smith would be unable to fulfill her role. A motion was made by Senator Rottenberg to extend time on this item by 5 minutes. An objection was made by Senator Wamba and a vote was taken. The motion to extend time was passed by a 14 to 2 vote. Senator Rottenberg then suggested that the focus be shifted to the principal of the issue which was that President Elect Smith was elected by her peers for a 3 year



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term and suggested a replacement be made for the 3 month term that she is serving as Interim Dean. DAS President Wallace also shared that the position of President Elect has historically gone vacant for various periods of time. A second motion for extension of time was made by President Ayotte and was seconded by Secretary Truglio. A motion was then made by Senator Steele that the position of DAS President Elect be vacant during the time that Arielle Smith is serving as Interim Dean of Counseling and would then resume her position at that time. It was seconded by Senator Claire. This motion passed by a vote of 10 in favor, one opposition and 4 abstentions.

2.2 Cal Perkins Planning

Procedure | Information | Discussion | Action

Presenter: Dean Andrea Vizenor

Time: 15

Notes:

Dean Vizenor shared important information about the plan for the Cal Perkins grant. See slides [here](#). A question was posed by Senator Gleyzer regarding a change in the allocation of funds to the automotive department.

2.4 Elect Summer Executive Members

Procedure | Information | Discussion | Action

Presenter: President Lindsey Ayotte

Time: 10

Notes:

A brief discuss was held regarding the specific term for summer executive members. Senator Merrill and Senator Steele nominated themselves. An additional nomination was made for Senator McCarthy. It was then concluded that the summer exec members serve for the summer as well as the winter break and entire academic year. Once this was clarified, Senators Merrill and Steele rescinded her self-nominations. Further discussion was had regarding the term for executive members. A nomination was made for Senator Beltran. A motion was made by President Ayotte to elect two people to the executive committee for June/July/August only. An vote was taken and Senators McCarthy and Beltran were chosen to serve on the executive committee.

2.5 Associated Students of Skyline College End of Year Report

Procedure | Information | Discussion | Action

Presenter: ASSC President, Anthony Tran

Time: 5

Notes:

No report given.

2.6 Education Policy Committee End of Year Report

Procedure | Information | Discussion | Action

Presenter: Ed Policy Chair, Jacquie Escobar

Time: 5



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Notes:

Curriculum Chair Hurless shared a report on behalf of Ed Policy Chair Escobar. ED Policy was able to approve an upper division general education policy that defines upper division general education at Skyline college and provide guidance on the application of the courses to the Respiratory Care bachelor's degree program which is something Skyline college needed when we established that program and so now we have that established. They also had the opportunity to review and provide feedback on over 12 policies recommending policy language change especially regarding board policy 2.90 having to do with COVID-19. So that was part of the district participatory governance piece of that policy. They worked in establishing committee goals and decided to focus on a policy that the committee felt would make significant change so that was the academic standing and priority registration policy. They collaborated with Alberto to review policies made a priority registration that required the students who were on dismissal status and returned to good standing to wait two semesters to receive their priority registration status. The committee and Alberto made progress on this. They also welcome Dr. O Kenzo and had really engaged in discussions on the creation of an equity framework to review different policies through in future years.

2.7 Curriculum Committee End of Year Report

Procedure | Information | Discussion | Action

Presenter: Curriculum Chair, Jessica Hurless

Time: 5

Notes:

Curriculum Chair Hurless reported the following:

There were 114 course modifications 24 program modifications, we created 36 new courses at Skyline College, six new programs. We deleted two programs and deleted 10 courses so you can still see the trend is that we create more than we actually get rid of. We helped anesthesiology tech, cooperative education, Earth and Environmental Science history, physics and astronomy, political science, real estate, surgical tech, and surgical tech with their comprehensive program review in reviewing the curriculum portion that required the summer curriculum Institute where some of the individuals were involved in that. We helped switch cosmetology program from a 1600 hour program to 1000 hour program. Skyline college was one of the first community colleges to be able to get that certification under the leadership of Cassidy Ryan White, so that was super exciting. We approved three new ethnic studies courses. One of our commitments was to make sure that we were seeing more OER texts or library resources added to the course outlines of record. I will say that the majority of those modifications that came through had OCR or some sort of ztc text added to them thanks in part to Pia Walawalker who is providing faculty the needed resources to do that. There were approximately 18 newly added OER's added to course outlines this year. We also designed a way to uniformly notate an OER on the course outline of record. We started to really buckle down on district alignment. Some of these changes included physics 105 and 106 to like physics 101 A so that those course numbers are actually aligned across the district. We put together the AP IB clip chart so that we now have a current external exam chart. This will help our incoming students if they should happen to take any external exams. We work diligently on a BA to AAA and AAA to a pathway language that is now consistent



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across the district. In response to AB 705, we changed the English 101 100 and 105 prerequisites so that they are consistent across the district. We did work to bank those pre college level courses. We have started the conversation about clarifying certificates so that students have clearer information regarding how their financial aid might be impacted by the certificate.

2.8 Professional Personnel Committee End of Year Report

Procedure | Information | Discussion | Action

Presenter: PPC Chair, Dr. Bianca Rowden Quince

Time: 5

Notes:

We were able to successfully nominate someone for both the Hayward Award and the exemplary Program Award. For the Hayward reward we received more nominations this time around than we have before we were able to successfully sent forth Leann Shaw. For the exemplary program, we received three nominations this time instead of one from the previous year. The one thing that we didn't get to do this year is we actually didn't get a chance to nominate anyone for the Diversity Award. There were no nominations that came forward. One of the actions for the committee moving forward would be to continue to promote the diversity war that goes up to the state and let our faculty colleagues know that they are absolutely eligible for it based on the amount of amazing work that's coming forth from Skyline College. The last word of the year that we worked on was the Meyer Award, which is a local award. And we are proud to report that we had 10 nominations this time. And it was a huge group to choose from and we're able to successfully award our awardees this afternoon. That was Dr. Emily Hein and Pia Walker. And then last but not least, we held our end of year party which was a huge success.

2.9 Academic Senate End of Year Report

Procedure | Information | Discussion | Action

Presenter: President Lindsey Ayotte

Time: 5

Notes:

President Ayotte shared highlights for the year including changes to the senate processes which encouraged participation and transparency, disseminating information to colleagues as well as students. She shared a thankyou to all of the outgoing senators including:

Rika Yonemura-Fabian

Danielle Powell

Amir Esfahani

Dick Claire

Jacquie Escobar



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3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | Information | Discussion | Action

Presenter: IEC tri-chair, AFT Reps, Classified Senate

Time: 10

Notes:

3.2 President’s Report

Procedure | Information | Discussion | Action

Presenter(s): President Ayotte

Time: 5

Notes:

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ayotte

Time: 1

Notes:

4.2. Motion to Adjourn

Presenter: President Ayotte

Time: 0

Notes: The first meeting of the Fall 2022 semester is on Thursday August 18, 2022. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday August 9, 2022 by 12:00pm. You can request an agenda item

[here](#)

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles



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7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate