



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us in person: 6-203

Join us on Zoom: <https://smccd.zoom.us/j/84033624459>

Meeting ID: 840 3362 4459

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Draft Minutes October 20, 2022

Voting Members

Executive Officers

- **President: Lindsey Ayotte** [votes in ties]
- **Vice President:** Cassidy Ryan-White
- **Secretary: Jessica Truglio**
- **Treasurer: Ame Maloney**
- **Past President:** Kate Williams Browne [non-voting]

Senators

ASLT:

- **Andrea Fuentes**

BEPP

- **Herlene Grace Beltran**
- **Tammy Calderon**

Counseling

- **Joyce Lee**
- **Mandy Lucas**
- **Alberto Santellan**

GLPS

- TBD

Language Arts

- **Michael Cross/Katie Hern** (Split Role)
- **Jarrod Feiner**
- **Janice Sapigao**

KAD

- **Amber Steele**

SPWD

- **Timothy Rottenberg**

SSCA

- **Jude Navari/Rika Yonemura-Fabian** (split role)
- **Kathy Zarur**
- TBD

STEM

- **Simantini Karve**
- TBD
- TBD

CTE Senator

- **Soledad McCarthy**

Part-Time Faculty

- **Teresa Campbell**
- **Sujatha (Suji) Venkataraman**
- **Maryam Khan**

Voting members: 22

Simple majority: 12

2/3: 15 18/22 present

Non-voting Members

Governance Committee Chairs

- **Curriculum Co-Chairs:** Jessica Hurless & Bianca Rowden-Quince
- **Educational Policy Co-Chairs:** Jessica Hurless & Zachary Bruno
- **Professional Personnel:** Lynsey Hemstreet

Advisory Members

AFT

- **Marianne Kaletzky**

ASSC

- **Win Shwe Yee**

Classified Senate

- **Marisa Thigpen**

PD/CTTL

- TBD

SEED

- TBD

Guided Pathways

- TBD

OER

- **Ame Maloney**

Visitors: Lucia Lachmeyer, Roger Perez-Vaughn,



Skyline College Academic Senate

Thursdays, 2:10pm-4:40pm

Join us on Zoom: <https://smccd.zoom.us/j/97624129227>

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

1.0 Opening Procedures and Welcome

1.1 Call to Order/Establish Quorum

Presenter: President Ayotte

Time: 1

Notes:

1.2 Senate Networking

Presenter: President Ayotte

Time: 10

Notes:

1.3 Adoption of Agenda

Presenter: President Ayotte

Time: 1

Notes: Senator McCarthy motioned to adopt the agenda, Treasurer Maloney seconded. There was no discussion or objections.

1.4 Adoption of Minutes

Presenter: President Ayotte

Time: 1

Notes: Approval of minutes from [October 06, 2022](#) meeting

Senator Navari-Asked for a correction to his comment related to insurance. A motion to adopt the October 6th minutes was made by Senator Navari and was seconded by Senator Fuentes. The minutes were adopted with no discussion or objections.

1.5 Adoption of Consent Agenda

Presenter: President Ayotte

Time: 1

Notes: Consent agenda was approved.

Professional Development Coordinator Screening Committee

- Katie Hern (Academic Senate Rep)
- Nancy Kaplan-Biegel (Instructional Faculty Rep)
- Bianca Rowden-Quince (CTTL Rep)



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us on Zoom: <https://smccd.zoom.us/j/84033624459>

Meeting ID: 840 3362 4459

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

1.6 Public Comment

Presenter: President Ayotte

Time: 10 minutes

Notes:

No public comments were made.

2.0 New Senate Business

2.1 Student Equity Plan

Procedure | **Information** | **Discussion** | **Action**

Presenters: SEED Members

Time: 20

Notes:

Roger Perez Vaughn and Lucia Lachmeyer from the SEED committee came to share the Student Equity Plan and elicit feedback from senate and from faculty constituents. They asked that feedback be sent by November 1st. [Student Equity Plan Draft](#) The presentation included information about the scope of the draft to be sent to the state as well as a local version that is more detailed and inclusive. Some discussion followed the presentation that included questions about specific populations not included in the plan as well as how the intersectionality of various populations might not be represented in the plan. It was explained that due to the limited scope of what the state allows in the report, this type of detailed information is not included but would be considered for our individual campus plan.

2.2 Academic Senate Goals

Procedure | **Information** | **Discussion** | **Action**

Presenter: President Ayotte

Time: 30 minutes

Notes: Discussion was held regarding senate goals for the 22-24 school years. A proposal was made by President Ayotte to establish goals for a 2-year span as to allow more time to focus on achieving the goals. The initial discussion focused on AB928 and the impact that it may have on some programs that fall into the Lifelong Learning area. A motion to extend time was made by Secretary Truglio and was seconded by Senator Beltran. Further discussion was had regarding supporting adjunct faculty and their participation in participatory governance and campus leadership. A motion to approve the goals was made by Senator Karve and was seconded by Senator McCarthy pending grammatical edits. The goals were approved by a vote was with 16 in favor and 1 abstention no objections.

2.3 Ed Policy Conversation

Procedure | **Information** | **Discussion** | **Action**



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us on Zoom: <https://smccd.zoom.us/j/84033624459>

Meeting ID: 840 3362 4459

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Presenter: Jessica Hurless

Time: 30

Notes:

A discussion was led by Ed Policy and Co-Chair Hurless and Jacquie Escobar regarding the history and current state of the Ed Policy committee. A [letter](#) was ready from Past President LeighAnn Shaw regarding her opinions and experience serving on this committee as well. The discussion focused on the challenges of the committee due to the structure, limitations and redundancies. Skyline college is the only college in the district that has this committee. Ed Policy and Curriculum Co-Chair Hurless asked that Academic Senate consider making a recommendation to college governance council to make the Educational Policy committee a constituent committee. A motion to extend time was made by Secretary Truglio and was seconded by Senator Beltran. A motion was made by President Ayotte to disband the Educational Policy Committee effective at the end of Fall 2022 with the goal of reimagining the responsibility of educational procedures. Further discussion was then had regarding the need to clarify the reimagined role prior to disbanding. President Ayotte redacted her motion and made a motion to table this item for the next meeting. Treasurer Maloney seconded that motion and a vote was taken with 15 in favor, no opposition 2 abstentions. The motion to table this item passed. A task group was formed including Vice President Ryan White, Senator Cross and President Ayotte. Senator Rottenberg suggested reaching out to LeighAnne Shaw as well.

2.4 Survey about Pilot Point System

Procedure | **Information** | **Discussion** | **Action**

Presenter: Jessica Truglio

Time: 5 minutes

Notes: Motion to table this item was made by President Ayotte and was seconded by Senator McCarthy.

2.5 What's coming up...

Procedure | **Information** | **Discussion** | **Action**

Presenter: President Ayotte

Time: 5 minutes

Notes:

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | **Information** | **Discussion** | **Action**

Presenter: ASSC Rep, IEC tri-chair, AFT Reps, Classified Senate, Curriculum, Ed Policy, SPARC, Professional Personnel, FTEFAC



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us on Zoom: <https://smccd.zoom.us/j/84033624459>

Meeting ID: 840 3362 4459

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Time: 10 minutes

Notes: Reports will be shared by email.

3.2 President’s Report

Procedure | **Information** | **Discussion** | **Action**

Presenter(s): President Ayotte

Time: 5 minutes

Notes: Reports will be shared by email.

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ayotte

Time: 1 minute

Notes:

4.2. Motion to Adjourn

Presenter: President Ayotte

Time: 1 minute

Notes: The next meeting of the Fall 2022 semester is on Thursday November 03, 2022. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday October 25, 2022 by 12:00pm. You can request an agenda item [here](#)

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate