



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us on Zoom: <https://smccd.zoom.us/j/82924263864>

Meeting ID: 829 2426 3864

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

DRAFT Minutes for March 17, 2022

Voting Members

Executive Officers

- **President:** Lindsey Ayotte [votes in ties]
- **Vice President:** Cassidy Ryan-White
- **Secretary:** Jessica Truglio
- **Treasurer:** Rika Yonemura-Fabian
- **Past President:** Kate Williams Browne [non-voting]

Senators

ASLT:

- Ame Maloney

BEPP

- Dick Claire
- Philipp Gleyzer

Counseling

- Jacqueline Escobar
- Alberto Santellan
- Mandy Lucas

GLPS

- TBD

Language Arts

- Rachel Bell
- Jarrod Feiner
- Danielle Powell

KAD

- Amber Steele

SMT

- Younga Choi
- Maryam Khan
- Kolo Wamba

SSCA

- Amir Esfahani
- Jennifer Merrill
- Jude Navari

SPWD

- TBD

CTE Senator

- Soledad McCarthy

Part-Time Faculty

- Timothy Rottenberg
- Jessica Silver-Sharp
- Sujatha (Suji) Venkataraman

Voting members: 24

Simple majority: 13

2/3: 16

Non-voting Members

Governance Committee Chairs

- **Curriculum:** Jessica Hurless
- **Educational Policy:** Jacqueline Escobar
- **Professional Personnel:** Bianca Rowden-Quince

Advisory Members

AFT

- Marianne Kaletzky

ASSC

- Anthony Tran

Classified Senate

- Marisa Thigpen
- Kenya Ruiz

PD/CTTL

- Bianca Rowden-Quince

SEED

- TBD

Guided Pathways

- TBD

OER

- Ame Maloney



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Visitors:

Joe Morello, Chris Collins, Tammy Elizabeth, Andrea Fuentes

1.0 Opening Procedures and Welcome

1.1 Call to Order/Establish Quorum

Presenter: President Ayotte

Time: 2:21pm

Notes: The start of the meeting was delayed slightly due to the late arrival of members and lack of quorum.

1.2 Senate Networking

Presenter: President Ayotte

Time: 10

Notes:

1.3 Adoption of Agenda

Presenter: President Ayotte

Time: 1

Notes: A motion to adopt the agenda was made by Senator Maloney and was seconded by Senator McCarthy with no discussion or objections.

1.4 Adoption of Minutes

Presenter: President Ayotte

Time: 1

Notes: A motion to adopt the minutes from March 3, 2022 was made by Vice President Ryan and was seconded by Senator Feiner. A motion to correct Senator Maloney’s name from Malone to Maloney was made by President Ayotte and was seconded by Senator Maloney.

1.5 Adoption of Consent Agenda

Presenter: President Ayotte

Time: 1

Notes: no items

1.6 Public Comment

Presenter: President Ayotte

Time: 10

Notes:

Senator Santellan-Senator Santellan shared information about mid semester counseling updates including priority registration for students with updated SEP. In order to ensure that all students have



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an updated SEP, select Counseling team members are making themselves available to make in class presentations. Senator Santellan a [formstack link](#) for counseling presentation requests.

Senator Merrill-Shared concerns regarding construction in building 1 and the disruptions that faculty and staff with offices nearby are experiencing.

Senator McCarthy-Shared concerns related to contract services including Pacific Dining. Specifically, she mentioned a need for affordable, healthy food. In addition, she shared concerns about other contract services such as painting, construction, and how the decisions are made.

Senator Rowden-Quince-Announced an opportunity for faculty and staff to attend ENCORE this June.

Senator Rottenberg-Shared important information about 3 Middle College seniors who were recognized in national film competition sponsored by CSPAN.

<http://www.studentcam.org/winners22.htm>

<https://www.viddler.com/v/18ae1784>

Senator Steele-Expressed concern regarding the early alert system and how faculty receive information. She asked that anyone else who is interested in looking into it email her.

President Ayotte: Encouraged faculty to email with feedback and questions for the VPI candidates.

2.0 New Senate Business

2.1 Hyflex Classroom Construction Update

Procedure | Information | Discussion | Action

Presenter: Vice President, Administrative Services Joe Morello

Time: 15

Notes: VPAS Morello shared information about the Hyflex classroom construction. These classrooms are being built on at all 3 campuses using federal HEERF funding. He noted some delays due to supply chain issues but indicated that the projection completion is Summer 2022. The work entails the procurement and installation of new equipment as well as infrastructure changes to current spaces. Questions were raised regarding the cost of the rooms (roughly 40,000 each) and why the cost is so high when there is such a demand for more rooms. Additional concerns were raised regarding having additional access to using the rooms for more programs. A motion of time extension was made by Senator Steele and was seconded by Vice President Ryan.



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2.2 Distance Education Modality, Definitions and Guidance

Procedure | **Information** | **Discussion** | **Action**

Presenter: Dr. Chris Collins

Time: 15

Notes: [Distance Education Definitions and Guidance Presentation](#)

Dr Collins shared information regarding each type of distance education offered and the important distinctions amongst them. Discussion included concerns about how decisions are made regarding course modality and what attempts have been made to determine student preference/need.

2.3 Anti-Oppression Committee Open Letter to District

Procedure | **Information** | **Discussion** | **Action**

Presenter: Dr. Kolo Womba and Maryam Khan

Time: 10

Notes: Academic Senate was asked to vote to endorse the AOC open letter demanding a [Fair and Transparent Title IX Process](#) presented at March 03, 2022 meeting. Prior to voting, some questions were raised regarding how the letter was developed and when the letter would be presented to the BOT. A motion to endorse the open letter was made by Senator Steele and was seconded by Senator McCarthy. The motion passed by a vote of 13 in favor, 0 opposed and 2 abstentions.

2.4 CPL Faculty Lead Nominations

Procedure | **Information** | **Discussion** | **Action**

Presenter: President Ayotte

Time: 10

Notes:

Nominations were opened to elect a faculty member as the Credit for Prior Learning faculty lead for Skyline. No nominations made. Secretary Truglio motioned to bring this item back to a future meeting. The motion was seconded by Senator Maloney.

2.5 Guided Pathways and Success Team Update

Procedure | **Information** | **Discussion** | **Action**

Presenter: Jessica Hurless

Time: 30

Notes: Curriculum Chair Hurless shared updates regarding [Guided Pathways and Success Teams](#). Her presentation included a review of the goals of Guided Pathways as well as important data points that informed the goals. She shared the progress to date for each of the goals. Please see presentation linked above for specific information regarding data and goal progress. She also explained the important changes that have been made to the counseling process including the implementation of the



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Student Success Link and how it is being utilized to improve the student experience as well as retention and completion goals. Some concerns were raised regarding the development of the SSL and the programming that has yet to be completed in order to support the implementation of Success Teams. Discussion was had including a suggestion to have a Salesforce representative join a future meeting in order to address these concerns. Additional discussion was had regarding the overall recruitment process for our campus and how specific programs are marketed to incoming students.

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | Information | Discussion | Action

Presenter: Standing Committee Chairs, ASSC President, IEC tri-chair, AFT Reps, Classified Senate

Time: 10

Notes:

AFT: Professional Personnel Chair Rowden-Quince announced that the union is beginning the first steps in the negotiations process for our new contract. The CAT team is meeting regularly and the next meeting is Friday, March 25 2-3pm. In addition, there will be a “Get to know your contract” session on the upcoming Flex Day schedule.

Curriculum: Curriculum Chair Hurless announced that they are working with ED policy to finalize syllabus checklist to include online learning.

Elections: Vice President Ryan shared that the nominations form has opened and reminded current senators and exec members that they will need to complete the form and re-run for their positions if they are interested in returning to their position. Nominations close on April 15. [2022 Academic Senate Nominations Form](#)

3.2 President’s Report

Procedure | Information | Discussion | Action

Presenter(s): President Ayotte

Time: 5

Notes:

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ayotte

Time: 1

Notes:



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4.2. Motion to Adjourn

Presenter: President Ayotte

Time: CR/KB

Notes: A motion to adjourn was made by Vice President Ryan and was seconded by Past President Browne. The next meeting will be Thursday April 7, 2022. If you would like to request an item be put on the agenda (Discussion, action or information) please submit your request for the next meeting by Tuesday March 22, 2022 by 12:00pm. You can request an agenda item [here](#)

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate