Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm
Join us on Zoom: https://smccd.zoom.us/j/82924263864
Meeting ID: 829 2426 3864

Academic Senate: "the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to academic and professional matters" (CA CCR Title 5).

DRAFT Minutes for March 3, 2022

Voting Members

Executive Officers
- **President:** Lindsey Ayotte [votes in ties]
- **Vice President: Cassidy Ryan-White**
- **Secretary: Jessica Truglio**
- **Treasurer: Rika Yonemura-Fabian**
- **Past President: Kate Williams Browne** [non-voting]

Senators

ASLT:
- **Ame Maloney**

BEPP
- **Dick Claire**
- **Filipp Gleyzer**

Counseling
- **Jacqueline Escobar**
- **Alberto Santellan**
- **Mandy Lucas**

GLPS
- TBD

Language Arts
- **Rachel Bell**
- **Jarrod Feiner**
- **Danielle Powell**

KAD
- **Amber Steele23**

SMT
- **Younga Choi**
- **Maryam Khan**
- **Kolo Wamba**

SSCA
- **Amir Esfahani**
- **Jennifer Merrill**
- **Jude Navari**

SPWD
- TBD

CTE Senator
- **Soledad McCarthy**

Part-Time Faculty
- **Timothy Rottenberg**
- **Jessica Silver-Sharp**
- **Sujatha (Suji) Venkataraman**

Voting members: 24
Simple majority: 13
2/3: 16

Non-voting Members

Governance Committee Chairs
- **Curriculum: Jessica Hurless**
- **Educational Policy: Jacqueline Escobar**
- **Professional Personnel: Bianca Rowden-Quince**

Advisory Members

AFT
- **Marianne Kaletzky**

ASSC
- **Anthony Tran**

Classified Senate
- **Marisa Thigpen**
- Kennya Ruiz

PD/CTTL
- **Bianca Rowden-Quince**

SEEED
- TBD

Guided Pathways
- TBD

OER
- **Ame Maloney**

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Visitors

Kevin Chak, Tom Broxholm, Andrea Fuentes, Marianne beck, Adrian Kubicki, Aaron Mcvean, Russell Waldon, Pia Walawalkar

1.0 Opening Procedures and Welcome

1.1 Call to Order/Establish Quorum

Presenter: President Ayotte

Time: 1

Notes:

1.2 Senate Networking

Presenter: President Ayotte

Time: 10

Notes:

1.3 Adoption of Agenda

Presenter: President Ayotte

Time: 1

Notes: A motion to adopt the Agenda was made by Senator Malone and was seconded by Senator Santellan. The motion was passed by a vote of 16 in favor, 0 abstentions, 9 opposed.

1.4 Adoption of Minutes

Presenter: President Ayotte

Time: 1

Notes: A motion to adopt the minutes from the February 17th meeting was made by Senator Gleyzer and was seconded by Vice President Ryan. The motion was passed by a vote of 17 in favor, 0 abstentions, 0 opposed.

1.5 Adoption of Consent Agenda

Presenter: President Ayotte

Time: 1

Notes: A motion to adopt the consent agenda was made by Senator Malone and was seconded by Senator Santellan.

1.   **Brown Act**

1.6 Public Comment

Presenter: President Ayotte

Time: 10

Notes:

![Skyline College logo]

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Adrian Kubicki- made a request of support for fundraiser for Polish nonprofits supporting Ukraine. Some suggested donations include two-way radios and shoes. Anyone interested in helping can email Adrian directly. adriankubitzki@my.smccd.edu

Thomas Broxholm- shared concerns that adjunct faculty have not yet received information regarding summer schedules.

2.0 New Senate Business

2.1 Credit for Prior Learning

Procedure | Information | <u>Discussion</u> | Action

Presenter: Marianne Beck

Time: 15

Notes:
Marianne Beck and Aaron McVean shared information regarding updates in the area of credit for prior learning (CPL). Some changes include how CPL units are applied as well as new ways to earn CPL including military service, industry experience and portfolio review. A new district-wide CPL workgroup is being formed to begin work in Fall 2022. There is a need for one faculty lead to represent Skyline on this work group. The term of service would be Fall 2022-Spring 2024. A time extension was motioned for by Vice President Ryan and seconded by Former President Browne. Further discussion was had regarding how CPL could be applied to specific programs such as Automotive.

2.2 ZTC and LTC Definitions

Procedure | Information | <u>Discussion</u> | Action

Presenter: Ame Maloney

Time: 15

Notes: Senator Malone shred information regarding the definitions and clarifications regarding Zero Textbook Cost (ZTC) and the Low Textbook Cost (LTC) used in Web Schedule and the attributions as written by the SMCCCD–ZTC Work Group. ZTC and LTC Terms These indicators can be used by students to sort courses in Web Schedule. There has been some confusion previously regarding these definitions and inconsistency with how they are used. Some courses have included hidden materials fees although they were identified as ZTC. The ZTC Work Group as worked to clarify these inconsistencies and have drafted a proposal which will be sent to the District Academic Senate: https://docs.google.com/document/d/1kyrN6lKCNHdnoqSev_UV2djNDFWrM_GhiW304D-2K6M/edit Discussion was had regarding possible additional icons that could be used, how faculty might use readers as ZTC resources, A motion for a time extension was made by Senator Malone and was

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seconded by Senator Rowden Quince. Senator Malone shared information regarding the upcoming Open Education week.

OER WEEK

2.3 Anti-Oppression Committee Open Letter to District

Procedure | Information | Discussion | Action

Presenter: Kolo Wamba

Time: 20

Notes:

Senators Wamba and Khan presented the Anti-Oppression Committee's open letter to the district regarding the Title IX process within our district. Presentation can be found here: https://docs.google.com/presentation/d/1WmHh2mZxwc5IrLcsaULhqjscguG2FS6b-wkoPoWi5IE/edit#slide=id.p

AOC committee Is asking the Academic Senate to share the letter with the divisions and provide feedback as well support as a constituency group. The AOC committee will be sharing the letter with the Board of Trustees at the April 27th meeting. The ask at that time will be for a representative from the BOT to meet with the AOC to discuss the Title IX process in detail.

2.4 Senate Dues

Procedure | Information | Discussion | Action

Presenter: Treasurer Rika Yonemura-Fabian

Time: 10

Notes: The senate dues work group presented a proposal for the use of the $1900 that is currently in the Senate dues account. The funds would be used to provide vouchers for food/books/supplies through the bookstore for 97 students currently on academic dismissal or probation. An event will be coordinated by Senator Santellan through the Student Success Initiative to encourage students on dismissal/probation to interact with peers as well as campus resources. The vouchers will be given to students who attend the event. A motion to approve this use of funds was made by Senator Santellan and the motion was passed by a vote of 20 in favor with 0 opposed and 0 abstentions.

2.5 Student Parking

Procedure | Information | Discussion | Action

Presenter: Vice President Cassidy Ryan-White

Time: 10

Notes: Vice President Ryan shared information about student parking. VP Ryan shared that the district is using a new vendor for parking and some glitches have been experienced during the transition. In addition, she shared some ways that the funds raised from student parking (approximately $600,000 at Skyline alone) are used which include maintenance for parking lots, public safety salaries, parking lot

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equipment, and enforcement of parking regulations. A motion was made by Vice President Ryan to create a task group to look into solutions to address equity issues related to parking and possible solutions. The motion was seconded by Senator Santellan. No objection were made. Senator Santellan, Senator Feiner, Andrea Fuentes and Secretary Truglio all volunteered to serve on the group. A motion to approve this group was made by Senator Santellan and seconded by Secretary Truglio.

2.6 Revisit Academic Senate Goals

Procedure | Information | <u>Discussion</u> | Action

Presenter: President Ayotte

Time: 20

Notes: Time was spent reviewing current Senate goals. Upon reviewing, a suggestion made by Professional Personnel Chair Rowden Quince to create work group to look at tracking committee membership. A motion was then made by Professional Personnel Chair Rowden Quince create task group and to include a representative from the district web services department. Senator Malone Seconded. There were no objections. Past President Kate Williams Browne, Senator Venkataraman, Curriculum Chair Hurless, Senator Malone all volunteered to participate and Professional Personnel Rowden Quince motioned to approve committee and Vice President Ryan seconded.

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | <u>Information</u> | Discussion | Action

Presenter: Standing Committee Chairs, ASSC President, IEC tri-chair, AFT Reps, Classified Senate

Time: 10

Notes:

Elections Committee: Vice President Ryan reported that the committee had it's first meeting and that the election season has begun. She urged senators to share elections flyers with their divisions ASAP. Nominations will begin on 3/4/22.

Curriculum committee: Curriculum Chair Hurless reported that the curriculum committee has voted to recommend change to "title 5 requirements" on local AA/AS degree requirements/ The change will remove language related to number of units required to complete at skyline vs other campuses within the district. In addition, she shared upcoming new legislation: AB1111 which will require common course numbering system on GE required courses and transfer path courses. These changes will be made by July 2024.

Ed Policy: Ed Policy Co-Chair Escobar shared that the Ed Policy group is having conversations related to equity and how we can best look at our policies through an equity lens.

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AFT: Senator Rottenberg shared that the Contract Action team (CAT) will be working on organizing for the next contract negotiation. A specific goal is to demonstrate the power of membership in advance of contract negotiation.

ASSC: Student Senator Tran shared some upcoming events related to women's history month.

Classified Senate: Senator Thigpen shared some recent discussions that have taken place within the Classified Senate regarding equity concerns of inviting unvaccinated public members to campus vs not allowing unvaccinated students to campus.

CGC: President Ayotte reported that the CGC is going to be requesting faculty to participate in a task group to be created for enrollment management task force. More details to come.

3.2 President's Report

Procedure | <u>Information</u> | Discussion | Action

Presenter(s): President Ayotte

Time: 5

Notes:

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ayotte

Time: 1

Notes:

4.2. Motion to Adjourn

Presenter: President Ayotte

Time: A motion to adjourn was made by Senator Santellan and was seconded by Vice President Ryan at 4:12 pm.

Notes: The next meeting will be Thursday March 17, 2022. If you would like to request an item be put on the agenda (Discussion, action or information) please submit your request for the next meeting by Tuesday March 8, 2022 by 12:00pm. You can request an agenda item here

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Academic and Professional Matters, AB 1725 "10 + 1"

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies

4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate