Minutes
Thursday 7 March
2:10pm – 4:00pm
rm. 6203
Mission: to empower and transform a global community of learners

Exec Officers
2018-2019
Kate Williams Browne
President
Jesse Raskin
Vice President
Jing Folsom
Secretary
Mustafa Popal
Treasurer

Non-voting members
Committee Chairs
Jessica Hurless
Curriculum
Absent
Nathan Jones
Educational Policy Chair
Rika Yonemura-Fabian
Professional Personnel Chair

Ex-Officio Representatives
Sherrie Prasad/Michelle Haggar
Classified Senate
Absent
Bianca Rowden-Quince
AFT Rep
Michelle Chee
ASSC Rep
Absent
Courtney Mogg
GuidedPathways/DesignTeam Liaison
Absent
Bianca Rowden-Quince
OER Liaison

Representatives
Divisions
Bianca Rowden-Quince
ASLT
Dick Claire/Dan Ming
BEPP
Absent
Courtney Mogg/Richard Torres
Counseling
Absent
Jarrod Feiner/Erinn Struss
Language Arts
Amber Steele
KAD
Bridget Fischer/
Lisa Cresson[F] John Ulloa[S]
SSCA
Jing Folsom/Carla Grandy
SMT
Groups
Ronda Wimmer
CTE Liaison
Barbara Corzonkoff/
Lisa Cresson
Adjunct Senators

Opening Procedures [2:10]

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
<th>Action/ Info /Procedure</th>
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<tbody>
<tr>
<td>Call to order</td>
<td>President</td>
<td>1</td>
<td></td>
<td>Procedure</td>
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<tr>
<td>Roll/Introductions</td>
<td>Secretary</td>
<td>1</td>
<td>Quorum is 7/13 voting members: 1 vote/each Exec member, 1 vote/each Division and each Group Quorum present</td>
<td>Procedure</td>
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<tr>
<td>Consent agenda</td>
<td>President</td>
<td>0</td>
<td></td>
<td>Action/ Materials</td>
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<tr>
<td>Adoption of today’s agenda</td>
<td>President</td>
<td>1</td>
<td>M: /S: Agenda, approved, with one modification: moving the hiring committee approval earlier</td>
<td>Action/ Materials</td>
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<tr>
<td>Adoption of previous meeting minutes</td>
<td>Secretary</td>
<td>1</td>
<td>M: /S: Minutes: approved without modification</td>
<td>Action/ Materials</td>
</tr>
<tr>
<td>Timekeeper</td>
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<td></td>
<td>Information</td>
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<tr>
<td>Public Comment</td>
<td>Public</td>
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<td>TOTAL</td>
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**RUB [Reports, Updates, Business] Standing Agenda Items [-2:15-3:50]: Why/What does the ASenate need to know/do?**

<table>
<thead>
<tr>
<th>Item</th>
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<th>Action/Info/Discussion</th>
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</table>
| Skyline College President Plan | Galatolo Bailey Browne | 15 | SMCCD Chancellor Ron Galatolo and Chief of Staff Mitch Bailey will discuss plans for interim appointment of College President.  
**Ron Galatolo**  
Thank you to faculty. Your work is impactful, faculty is ground 0. “Skyline has an incredible reputation”  
Kate: this is because we have participatory governance.  
Galatolo:  
Administration sets a vision, but this is just a dream if faculty don’t make it a reality  
RSS is retiring. My goal: we don’t lose momentum because students depend on us.  
Has chosen an interim starting but cannot share the name because the board has not yet approved. This role was in demand. This is about getting the right person who is the right fit who will support faculty interests.  
I welcome any feedback once the interim is announced. Plan is to announce the individual by July 1.  
You will be primarily responsible for choosing your next president. Committee, open forums,  
“I respect the input of faculty staff and students here. I will take all the feedback seriously including the forums”  
“Please share with your faculty colleagues that the feedback I receive from the forums will greatly influence my thinking.”  
“What makes a president great is for them to realize that they are working for you (the faculty)”  
Committee: diverse, reflects who we are and what we represent. AS president will be the co-chair unless she declines. Ron G. will have final approval over the members of the committee.  
Early Spring 2020 – interviews, followed by forums.  
RG restates: I look at the forums.  
RG: “The president doesn’t work for me, the president works for you.”  
Mitch B. and RG: there will be open forums in the fall to develop the profile of who we want so these can be represented in the job description.  
- July 2019: Interim appointed  
- September: SMCCD starts developing profile  
- tSpring:  
- July 2020: Full time president appointed | Discussion |
RG: “The best leaders strive to lead through a collective soul, not an individual viewpoint.”

Kate: Thank you and the Skyline Academic Senate will ask you back the beginning of the Fall term for another conversation together.

RG: I look forward to it.

| Equity Plans & Resolution update | Garcia Hotep | 25 | Dean Hotep and VPSS Garcia will present key points of Equity Plan and join AS for review of AS Equity Resolution [Fall 2017] action plan. What does equity have to do with student success? System was created inequity. Even though, library, student service, all open to everybody isn’t enough. Personal bias, specific request. Funding decision Is the college working? Based on 6 years graduation rate, retention rate, transfer rate, course completion, break every group as female, male, different ethnicity et al. There were gaps. What can we do to close the gaps? Education code 78222

- Categories:
  A) Current or former foster youth
  B) Students with disabilities
  C) Low-income students.
  D) Veterans
  E) Students in the following ethnic and racial categories, as they are defined by the United States Census Bureau for the 2010 Census for reporting purposes
  F) Homeless students
  G) Lesbian, gay, bisexual, or transgender students
  H) Additional categories of students determined by the governing board of the community college district.

- Changes to metric
  Was: Access; course completion; ESL and Basic skills; degree & Certificate; Transfer
  Now: Access; Retention; Transfer; Transfer level Math & English
  Completion of Certificate or degree
  No more course completion, instead retention
  Transfer is higher in the list

- Student equity plan template (fill up and bring back April 18 AS mtg for approval) No data exist right now.

<table>
<thead>
<tr>
<th>Metric</th>
<th>Current baseline data for overall student population</th>
<th>Goals for overall student population</th>
<th>Activities that support the goal</th>
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</thead>
<tbody>
<tr>
<td>Access: successful enrollment</td>
<td></td>
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<td>Retention: fall to spring</td>
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<tr>
<td>Transfer to a four-year institution</td>
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<tr>
<td>Completion of transfer level math and English</td>
<td></td>
<td></td>
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<tr>
<td>Enrollment</td>
<td>Yonemura-Fabian</td>
<td>20</td>
<td>Follow-up from Info item at 2/7 and 2/21 meetings. Update, discussion, next steps. Received data from VPI yesterday, data hasn’t been converted to the format for easy reading. So postpone the detailed report, discussion next meeting.</td>
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<tr>
<td>Skyline NOW</td>
<td>Vizenor Popal</td>
<td>30</td>
<td>Director Vizenor will provide more information following the AS D3 discussion on 2/21 &amp; the SkyNow meeting 3/5, followed by Q&amp;A, challenges and next steps. <strong>What is Skyline College Now?</strong> A college for working adults program that will utilize fully developed Associate Degrees for transfer and offer them in a 6-week course delivery model, provide a collaborative learning cohort environment with like minds while increasing access to quality education for working adults. Skyline college engagement</td>
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</table>
• What is the intention of Nights, Online and Weekends Messaging?
Student participants are able to access their learning when needed (Nights, online, weekends) with clear timelines and expectations. Program delivery will be online/distance education in most instances.

• What is the WHY?
Expanding to serve working adults more effectively and embracing the urgency around finding solutions for this demographic. Innovative Program delivery strategies that allow us to remain competitive during the times of the 115 College.

NOW elements under development:
• Application process and procedures
• Financial aid engagement and support
• Customized on-boarding experience
• Online Counseling
• Online Tutoring, supplemental instruction Support and Peer mentor Components
• Clear course sequencing
• Cohort model with built in community building
• EOPS and TRIO

A sample Skyline College NOW course schedule:
• August 1 – Sep 15
• Sep 16 – Oct 31st – 2 classes
• Nov 1 – Dec 15
• Break
• Jan 2 – Feb 15
• Feb 16 – March 31 2 classes
• April 1- May 15
• Break
• June 1 – July 15 - 2 classes

Professional development: Is needed [no details]
Overview of next steps
1. Develop degree course sequencing with Key major and GE Faculty and appropriate Meta major counselors
2. Develop community of practice and core course experiences
3. Establish professional development experiences
4. Develop marketing materials and work with key employers, education, government, retail and others to promote program
5. Create work plan, key outcomes and timelines
6. Design application and on-boarding experience

Programs were picked based on the most popular certificate and degrees

$100,000 Funding from legislation, yearly funding allocation

Question and answer:
• Enrollment strategies: with organization with experience, social media et al.
• Program development, professional development, curriculum development all under AS [10]+1, so how to
engage AS and faculty: we open idea insight to moving forward this program.

- How much needed to change the pedagogy? Answer: some programs, faculty is already teaching 6-week classes.
- Business program is going Fall 19, professional development is undergoing.
- Curriculum doesn’t need to be compressed that much because we’re teaching summer class as well.
- Faculty burning out. Who is going to teach, teach the same cohort. Answer: recruit who is interested in this program. Based on different program.

| Faculty: | M Popal [History.SI], LA Shaw [ESOL/Learning Center], Y Choi [Math/SI] |
| Administrator: | Director G. Nocito[Lib] & Dean L. Hotep[Equity] |
| Staff: | K. Dimalanta, ASLT |
| Bianca: Need an expertise, recommending Bridget Fisher as one of the faculty member in the committee. |
| LA Shaw: suggest to swap her with Bridget Fisher; others suggest adding. |
| Lisa: motion to add Bridget Fisher to the committee. Rika second No oppose, no abstention. |

Final Announcements and Adjournment [-3:50-4:00]

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<tr>
<td>Announcements</td>
<td>Popal</td>
<td>5</td>
<td>ASCCC Plenary [April 11-13, Millbrae] Scholarships; Treasurer/Budget [AS Scholarship]</td>
<td>Materials</td>
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<tr>
<td>Adjournment</td>
<td>Browne</td>
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<td>M: Jesse / S: Bianca Minutes submitted by: Jing Folsom</td>
<td>Action</td>
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<tr>
<td>TOTAL</td>
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