### Academic Senate

**DRAFT Minutes**  
Thursday, March 16, 2017  
2:10pm – 4:00pm  
rm. 6203

*Mission: to empower and transform a global community of learners*

#### Opening Procedures

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call to order</td>
<td>President</td>
<td>1</td>
<td>Browne called meeting to order at 2:16 p.m.</td>
</tr>
</tbody>
</table>
| Roll/Introductions                        | Secretary | 2    | Governing Council Present: Browne, Fredricks, Bruno, Schmierer, Shaw, Wolbers, Steele, Brenner, O’Shea, Thomas, Wade, Jones, Powell, Saucedo, Popal, Bridenbaugh, Chang  
Guests: Marv Steinberg, Karen Wong, Pearl Ly, Kevin Chak, Luis Escobar |
| Consent agenda                            | President | 0    | None                                                                                                                                                                                                   |
| Adoption of today’s agenda                | President | 1    | M: Popal / S: Ming  
Passed unanimously                                                                                                                            |
| Adoption of the minutes of previous meetings | President | 1    | M: Chang / S: Thomas / A: Popal  
Amendments: correct spelling of name is Dainen Bocsary; add gavel graphic to top left corner of minutes  
Passed unanimously                                                                                                                           |
| Timekeeper                                | Chang     | 1    | Chang                                                                                                                                                                                                  |
| Public Comment                            | Public    | 1    | Marv Steinberg: there is a bill before the state legislature that may allow teachers to be exempt from state income tax                                                                                   |
| **TOTAL**                                 |           | 7    |                                                                                                                                                                                                        |
### Standing Agenda Items

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
</tr>
</thead>
</table>
| **Governing Council Reports** | Reps and officers | 25   | President’s Report: Browne  
  - **DPGC:** Initial Review of Board Policies, revised schedule – Governing Council needs to look at policies before April 27 meeting, offer comments (schedule for revising policies being created with Leigh Anne Shaw)  
  - **DAS:** Faculty Diversity Internship Program (FDIP) is going well; Min quals, FSA, etc. {Policy 3.15 & 3.05}, Study Abroad, Committee membership [Canada study]  
  - **Housing Board:** there is a plan for a housing development adjacent to Skyline College campus, much like at CSM and Cañada  
  - **State:** ASCCC Area B meeting will be happening March 24 in Hayward, Plenary will be happening April 20-22 in San Mateo; current Rostrum available  
  - **Skyline SPARC:** Strategic Planning Online (SPOL) – available for accreditation preparation, compliance checking, and comprehensive program review, with a piece of the Annual Program Plan (APP); short-term goals and resources needed must go in this new SPOL format this year (deadline for completion of APP extended from April 15 to April 30) |
| **Treasurer’s Report** |                 |      | – no report                                                                                                                                                                                            |
| **Standing Committee Reports** |                 |      | - **Curriculum:** Wolbers  
  - Epic meeting on March 15 with 81 course modifications on agenda  
  - Congratulations and thanks to so many faculty members who updated courses and members of Curriculum Committee who did great work  
  - New courses approved for Engineering  
  - **Ed Policy:** no report  
  - **Professional Personnel:** Steele  
  - Meyer Award nominations for full-time faculty who have been at Skyline College for less than five years (deadline for nominations is April 25)  
  - Meyer Award evaluation rubric coming by next meeting  
  - New document clarifying process for faculty professional development funding applications is available on Materials section of AS website  
  - End-of-Year Celebration will be May 18 at noon |
| **CTE Liaison Report** |                 |      | – no report                                                                                                                                                                                            |
| **Organization Reports** | Reps            | 25   | **ASSC:** O’Shea                                                                                                                                                                                       |

Information Materials
Social Justice Day coming soon
“Rise Up” group has demands, being heard by Board of Trustees
Brian Guardado is new ASSC VP and chair of SOCC
Seeking better student/faculty participation at events in general

AFT: Brenner
- Negotiators are working, but it’s not been great
- If no settlement by mid-April, then process goes to “fact finding” (non-binding arbitration)
- Faculty are encouraged to wear shirts and if it does come to “fact finding” to come to the meeting because it will be a public meeting

Classified Senate: no report

SEED: Lopez
- Discussed possibility of inviting all programs who are receiving equity funds to come to a SEEED meeting to highlight the work that is being done

Division Reports

<table>
<thead>
<tr>
<th>Reps</th>
<th>Language Arts: Karen Wong, Danielle Powell</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Institutional Effectiveness (IEPI) framework of indicators: student performance, accreditation, fiscal health, federal compliance (must adopt and publish a framework of indicators in order to be eligible for SSSP money); some optional metrics considered but not included due to lack of good data points</td>
</tr>
<tr>
<td></td>
<td>Women’s Leadership event on March 29</td>
</tr>
</tbody>
</table>

SS/CA: Bridenbaugh
- Tammy Robinson will be interim dean for 2017-2018
- Potential reorganizing of departments into various divisions coming…

GOPS: Wade
- Events on March 17, 24, and 31 for job interviews, social media, and public speaking respectively, all at BAEC in downtown San Bruno
- Connect to THRIVE on March 24

New Senate Business

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sky Promise/ Textbook Update</td>
<td>Ly &amp; Chak</td>
<td>10</td>
<td>Didn’t get grant for zero-cost textbooks</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Textbook loan program through lending library going well (700 items)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>High-resolution scanner now available for students and faculty for free</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>New list of tips for faculty to keep textbooks</td>
</tr>
</tbody>
</table>
affordable
- Steele: perhaps on CurricUNET it doesn’t need to say “textbook must be less than five years old,” especially when subject hasn’t changed in many years

| Screening Committee: Director of SparkPoint & Career Services | Escobar | 7 | Dean: Luis Escobar, members Tia Holiday, Andrea Vizenor, Michael Stokes, Lavinia Zanassi, and Melanie Espinueva
M: Fredricks / S: Popal
Passed unanimously
Another screening committee (?)
M: Schmierer / S: Fredricks
Passed unanimously |
| --- | --- | --- | --- |
| College Redesign/ MetaMajors | Popal et al | 20 | - Popal: more meetings coming up on March 17, then another one on March 24
- Fredricks: possibility of block scheduling, as at other campuses that have adopted metamajors (SF State calls them “causeways”) |
| Representative Senate/ By-Laws Task Group | Lopez | 5 | - Met twice so far
- Website updated with link from AS website, minutes of meetings posted
- Reviewing bylaws of other CCCs that have moved from Senate of the Whole to Representative Senate
- Seeking comments from faculty via website |
| TOTAL | | 42 | |

**Final Announcements and Adjournment**

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
<th>Action/ Information</th>
</tr>
</thead>
</table>
| Adjournment; Next meeting Th 4/27/17: Note- the only April Mtg. | Browne | 1 | M: Popal / S: Ming
Passed unanimously, 4:06 p.m.
Minutes submitted by: Zack Bruno |
| TOTAL | | 100 | |