# Academic Senate

## DRAFT Minutes
Thursday, February 16, 2017
2:10pm – 4:00pm
rm. 6203

Mission: to empower and transform a global community of learners

## Opening Procedures

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
<th>Action/Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call to order</td>
<td>President</td>
<td>1</td>
<td>Browne called to order at 2:11 p.m.</td>
<td>Procedure</td>
</tr>
<tr>
<td>Roll/Introductions</td>
<td>Secretary</td>
<td>1</td>
<td>Present: Browne, Bruno, Schmierer, Wolbers, Hurless, Steele, Whitney, Corzonkoff, Brenner, Trujillo, O’Shea, Thomas, Wade, Powell, Steele, Popal, Bridenbaugh, Chang Guests: Alana Utsumi, Richard Torres</td>
<td>Procedure</td>
</tr>
<tr>
<td>Consent agenda</td>
<td>President</td>
<td>0</td>
<td>None</td>
<td></td>
</tr>
<tr>
<td>Adoption of today’s agenda</td>
<td>President</td>
<td>1</td>
<td>M: Schmierer / S: Steele / Passed unanimously</td>
<td>Action</td>
</tr>
<tr>
<td>Adoption of the minutes of previous meetings</td>
<td>President Secretary</td>
<td>1</td>
<td>M: Wolbers / S: Bridenbaugh / A: Popal / Passed unanimously</td>
<td>Action</td>
</tr>
<tr>
<td>Timekeeper</td>
<td>Chang</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Comment</td>
<td>Public</td>
<td>0</td>
<td></td>
<td>Information</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>4</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Standing Agenda Items

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
<th>Action/Information</th>
</tr>
</thead>
</table>
| Governing Council Reports     | Reps and officers | 35   | President’s Report: Browne  
  • District [DAS 2/12]  
  - Board of Trustees would like to visit each campus’s Academic Senate | Information Materials |
- There are some textbook support questions (Pearl Ly and bookstore managers from the other two campuses may come to speak at our AS meetings)
- Survey regarding the faculty evaluation/observation form needs more feedback
- All three Academic Senates from SMCCD have recently gone from Senate of the Whole to Representative Senate
  - State Plenary April 20-22 @ San Mateo, with a scholarship application available for part-time faculty members who would like to attend
  - Skyline College Governance Council (CGC): ________?

Treasurer’s Report: Schmierer
- $350 from last year’s basket raffle put toward scholarship funds (as approved by Academic Senate), along with $800 from Classified Senate

Standing Committee Reports
- **Curriculum**: Wolbers
  - No new courses/programs at Feb 17 meeting, just course modifications
  - Program Review reports coming in April
- **Ed Policy**: No report
- **Professional Personnel**: Whitney
  - Professional Development Committee is aiming to improve the approval process for PD requests
  - Academic Senate voiced concerns that requests for PD monies required too much paperwork and potentially unnecessary regulations
  - Advisory Committee for Employee Development (ACED) meeting included a stated desire to update survey data for CTTL interest, hopefully getting more than 20% participation from respondents, and improvements of Flex Day offerings

Liaison Report
- **CTE**: Corzonkoff
  - Met with SMUHSD, looking to improve articulation of classes
  - Possibly altering some courses from no-credit to for-credit classes
  - Credentialing implications worth considering

<table>
<thead>
<tr>
<th>Organization Reports</th>
<th>Reps</th>
<th><strong>ASSC</strong>: O’Shea</th>
</tr>
</thead>
</table>
|                      | 35   | - Event calendar for remainder of academic year available
|                      |      | - Council went to Museum of Tolerance
|                      |      | - Holocaust Remembrance event hosted by ASSC was very well-attended and informative
|                      |      | - Faculty/Staff Appreciation Day will be in May, so |
if there are ideas for how faculty/staff might like to be appreciated…
- “SMCCCD Rise Up” is a group of students that has a list of 12 demands, often showing up to Board of Trustees meetings, now a liaison appointed to interact with ASSC
- Elections for next year’s council will be May 8-11
- Public Safety survey among students collected data to help offer ideas for how Public Safety officials will implement improvements
- Video “Dear Donald Trump” published

AFT: Brenner
- New issue of The Advocate has many updates for union, including an article by Barbara Corzonkoff
- Contract negotiations have begun again! Hopeful that negotiations will be successful
- There is a new negotiations facilitator (former CSM President)
- There is a new lead negotiator for the district (Vice Chancellor Kathy Blackwood)

Classified Senate: Utsumi/Trujillo
- Following Alana Utsumi’s resignation as Vice President of Classified Senate for medical reasons, in accordance with bylaws, President Michele Haggar appointed replacement, Christina Trujillo
- Retreat for Classified Senate will happen again this year
- Raised a record amount of money for student scholarships through See’s Candy sales
- Classified Senate and Academic Senate joining for End-of-Year Celebration – Thursday, May 18, 12:00 p.m.

SEEED: No report

<table>
<thead>
<tr>
<th>Division Reports</th>
<th>Reps</th>
<th>Information</th>
</tr>
</thead>
</table>
| SS/CA: Bridenbaugh, Popal | 20 | Donna Bestock announced that she will retire in Summer 2017
- Diversity training necessary in order to be considered to be on screening committees
- Art faculty exhibition in Art Gallery open now

Counseling: Thomas, Powell
- Brothers/Sisters Conference will be February 28
- Rock the School Bells (RTSB) Conference will be March 11: seminars for students and for educators (which count toward professional development hours)
- Men of Color Initiative from PIF grant, looking to have an end-of-year ceremony, and looking for
New Senate Business

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diversity Initiative update</td>
<td>Hotepp</td>
<td>1</td>
<td>Postponed until next Academic Senate meeting</td>
</tr>
<tr>
<td>Representative Senate Revision Task Force</td>
<td>Hurless</td>
<td>15</td>
<td>- First meeting was February 13&lt;br&gt;- Going to be making recommendations for revising bylaws to match function&lt;br&gt;- Working with Marketing to get a website with documents uploaded for maximum transparency&lt;br&gt;- What does collegial consultation look like? Going to talk with deans, vice presidents, others to compile information regarding which committees from the compendium do what, and how are they consulted/chosen (for instance, elections for division representatives, ideally in May for term to begin in August; how screening committees are formed for administrator positions; keeping compendium updated; credit for committee assignments; etc.)&lt;br&gt;- Handbook from ASCCC helpful&lt;br&gt;- Talking to Academic Senate members from Evergreen College, who recently navigated move from Senate of the Whole to Representative Senate</td>
</tr>
</tbody>
</table>

TOTAL 16

Final Announcements and Adjournment

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adjournment; Next meeting Th 3/2/17</td>
<td>Browne</td>
<td>0</td>
<td>Adjourned at 4:01 p.m.&lt;br&gt;M: Popal / S: Chang / Passed unanimously&lt;br&gt;Minutes submitted by: Zack Bruno</td>
</tr>
</tbody>
</table>

TOTAL 110