Minutes
Thursday, 18 Feb, 2016
2:10pm – 4:00pm
rm. 6203
Mission: to empower and transform a global community of learners

Opening Procedures

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
<th>Action/ Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call to order</td>
<td>President</td>
<td>1</td>
<td>Meeting was called to order at 2:16pm</td>
<td>Procedure</td>
</tr>
<tr>
<td>Roll/Introductions</td>
<td>Secretary</td>
<td>1</td>
<td>Kate Williams Browne, Stephen Fredricks, Dennis Wolbers, Jessica Hurless, Ronda Wimmer, Barbara Corzonkoff, Terrence Chang, Dick Claire, Dan Ming, Jacqueline Escobar, Leigh Anne Shaw, Zach Bruno, Amber Steele, Jessica Lopez, Danielle Powell, Miku Mendoza (ASSC), Tiffany Schmierer, Kent Gomez, Cindy Moss Guests: Aaron McVean, Jonathan Paver, Regina Stanback Stroud, Bridget Fischer, Donna Bestock</td>
<td>Procedure</td>
</tr>
<tr>
<td>Consent agenda</td>
<td>President</td>
<td>1</td>
<td>Board Policies/Procedures: 1.00 SMCCCD District; 1.10 Board Duties/Responsibilities; 1.15 Board Officers; 1.20 Officers Duties; 1.65 Community Relationships; 1.70 Board Action on Legislation &amp; Political Activity; 2.12 Whistleblower Protection; 8.27 Records Retention &amp; Destruction; 8.70 Fees &amp; Charges</td>
<td>Action</td>
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<tr>
<td>Adoption of today’s agenda</td>
<td>President</td>
<td>1</td>
<td>To be flexible to accommodate Pres. Stroud when she arrives: M: Steele /S: Bruno / Motion Carried</td>
<td>Action</td>
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<tr>
<td>Adoption previous minutes</td>
<td>President</td>
<td>1</td>
<td>M: Steele /S: Corzonkoff / Ab: Wolbers, Fredricks, Claire. Motion Carried.</td>
<td>Action</td>
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<td>Timekeeper</td>
<td>Chang</td>
<td>1</td>
<td>Chang</td>
<td>Information</td>
</tr>
<tr>
<td>Public Comment</td>
<td>Public</td>
<td>2</td>
<td>None.</td>
<td>Information</td>
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<td>TOTAL</td>
<td></td>
<td>8</td>
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Standing Agenda Items

Governing Council Officers 2015-2016
- Kate Williams Browne, President
- Stephen Fredricks, Vice President
- Leigh Anne Shaw, Secretary
- Tiffany Schmierer, Treasurer
- Leigh Anne Shaw, Past President

Committee Chairs & Ex-Officio Representatives
- Dennis Wolbers, John Ulloa, Curriculum
- Jacqui Escobar, Nick Kapp, Educational Policy
- Amber Steele, Professional Personnel
- Ronda Wimmer, Barbara Corzonkoff, CTE Liaison
- Rob Williams/Janice Sapigao, AFT Rep (non-voting)
- Michelle Hagar/Alanna Utsumi, Classified Senate (non-voting)
- Dennis Zheng/Miku Mendoza, ASSC Rep (non-voting)
- vacant, SEEED [non-voting] & Research

Division Representatives
- Dick Claire
- Dan Ming, BEPP
- Kent Gomez
- Jacqui Escobar, Counseling
- Jessica Hurless
- Danielle Powell, Language Arts
- Amber Steele, KAD
- Zachary Bruno, SSCA
- Terrence Chang, SMT
- Dennis Wolbers, ASLT
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| Officer, Chairs, and Division Reports | Reps and officers | 30 | -President’s/Vice President  
  - **College:** CGG: *Mission-Vision-Values* Small change made to MVV statement; PubSafety Lengthy discussion on subject of having armed police on campus.  
  - **District:**  
    DAS: *Minimum Qualifications [3.16cont]*, *Textbook [6.26]* Senate given materials to read and discuss at next meeting to clarify elements of this policy. *DEContact [6.27]* Continued discussion; *Curriculum Dypt [6.13]* Discussion of what is collegial consultation and communication and rights of colleges to stop other colleges from creating program - to be continued.  
  
  *DAS planning a retreat* for all 3 campus senates on 4/8/16. Goal to look at current practices and clarify procedures, also look at structure and discuss move from a Senate of the Whole to a Representative Senate.  
  
  DPGC: *Canvas plan ramping up* – details from Paver later in this meeting. *Public safety discussion* stemmed from Kathy Blackwood urging a study by a task force with reps from all campuses, although no formal request for a senate appointment was issued. Zack Bruno volunteered to serve on this task force. Browne asked that Bruno report out at the next senate meeting.  
  
  *State: Academic Academy [Mar 18/19]: Team from Skyline includes Jacquie Escobar, Melissa Komadina, Grace Beltran, Luis Escobar [Counseling]& Leigh Anne Shaw [ESOL]; State Plenary [4/21-23]: Team from Skyline includes Kate Browne, Stephen Fredricks [Sky AS], Leigh Anne Shaw [Relations with Local Senates Committee]*  
  
  -Treasurer’s Report  
  -Standing Committee Reports  
    - **Ed Policy** [Escobar & Kapp]- Discussing class
recording issue and policy (re: DRC students who record lectures, and what they can record) as well as placement test re-testing policy (eliminating the 14-day window before re-testing)

- **Professional Personnel** [Steele] - Awards [State update & Meyer planning] & Celebrations [Fac/Staff M 5/9]  
  No further status updates on RSS Award.

Meyer Award for Excellence in Teaching coming up. Nominations are being accepted now – Browne will send out a call for nominations and the time range that will suit the ability to review, award, and order plaques.

End of Year Celebration is Monday May 9 12-2pm.

- **CTE Liaisons** [Corsonkoff/Wimmer] - Regional meetings & Launchboard  
  Goal to streamline data to faculty to inform the creation or performance of a program in relation to the jobs market. State funding this initiative to complete by 2017. Data tool is called Launchboard; will aid in monitoring placement, avoiding dirty data, 2016-2017 to support CTE usage of Launchboard; trainings started 3/11/16, more coming. (See Materials) McVean shared that the CCCs are trying to get the money funneled directly to the colleges, not through a facilitating entity.

- **Research** - Vacant

**Division News**

**Other reports**


**New Senate Business**

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<tr>
<td>Skyline Promise and College Update</td>
<td>Stanback Stroud</td>
<td>30</td>
<td>Discussion with President Stanback Stroud on College matters</td>
<td>Information</td>
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State has allocated $20 million of ongoing Prop 98 money to fund CTE in budget, CCC system working with state on the trailer language. WIOA (Workforce Investment Opportunity Act) places people into jobs and CCCs prepare people for jobs. CCCs are already spending in excess of that allocation towards CTE; getting
state to clarify that CCCs should not be evaluated on how well the WIOA places students coming out of our programs. State wants to appoint one college as a fiscal agent to allocate the money; local colleges in our consortium are fighting to get that money allocated directly to the colleges based on problems in past with fiscal agents not allocating the money adequately, then penalizing colleges for low placement (not their purview). Working very hard to steer state away from this process turning into performance-based funding, which has proven detrimental in countless examples nationwide.

Pres. Stroud urged the Academic Senate to become active, as this language is permeating legislation right now. The message needs to be: Money to the Colleges, No Performance-Based Funding, and Prop 98 Dollars to go to Prop 98 Matters.

Stroud also shared information about the Skyline Promise (SP): If you want to get in, get through, get out on time, Skyline will help you with fees and costs. Create structured pathways; for example, Health Care fields, which have a variety of end points, share common preparatory courses so students don't waste courses at their eventual decision point. Increase intrusive/intensive services (such as what EOPS and TRIO offer) by using our resources to do the same service for students who do not qualify for those programs. Has $2.9 million allocated, looking at using President's Innovation Fund dollars as well, where legally possible. Will find ways to leverage different funding to remain legal while providing creative solutions.

Part of the promise is dedicated work towards implementing Multiple Measures placement; examples include self-placement, or using high school transcripts, or readiness courses that allow placement without the placement test being a high-stakes instrument that creates a time barrier.

Claire shared that the Pay-to-Stay policy is causing a drop in students and that he is urging BOT action on this. Also shared scheduling issues as well as the minimum class size before cancellation. These issues aren't funding-related, but do impact students' ability to attend as much as what the SP aims to alleviate. Stroud advised that there are load considerations that complicate the class size issue.

Schmierer offered that while pathways have been created in the arts, enrollment and educational breadth suffers due to pathway narrowness. Bruno asked how ADTs fit into the plan for pathways. Stroud shared that the pathway is only a structure, not the degree requirement. The idea is to have students take courses common to all first, then branch into their specific area later. Shaw asked about Learning Communities; what happens when the LC functions like a structured pathway, but students don't like the options they're given? Stroud clarified that LCs are not structured pathways in that they do not lead to degrees, so it's not the same thing.

McVean shared that April 15 12:30-4pm is a campus-wide division meeting with more information on the SP as well as approaches to these goals.

| OEI/Canvas Update | Paver | 25 | Update on Canvas implementation and Faculty training | Information |
Canvas rollout: Will start with 20 CRNs in Summer 2016; will add 180 in Fall 2016; will add 300 in Spring 2017; goal to have all on Canvas by June 2017. Train in Summer to teach in Fall, train in Fall to teach in Spring, remainder train in Spring. We teach 80+ CRNs online each term, many more hybrid, the rest web-assisted. Training will be 25-40 hours.

Q: What happens if the faculty is unable to complete the training in a timely manner? Can they still teach? A: Campus and Senate agreed November 2015 by approving the Online Course Standards that if our faculty teach online, faculty will need to be trained. Therefore, if the faculty member has not complete training, per our agreement, they will not be able to teach online.

Q: Some adjuncts have shared that getting to the campus for training is difficult for them; what considerations will be made? A: Need to respect our agree-upon guidelines for regular and effective contact; no plans for an online component of the training at present, it will be face-to-face. This may shift and develop.

Q: Since Spring is already impacted for faculty (hiring, APP and Program Review, etc.), what considerations will be made? A: This is why Skyline is the only one offering training in Summer.

Q: Will faculty who teach online at multiple campuses need to take training at both campuses? A: Yes. Q: Isn’t that a workplace (union) issue? A: No because it’s about local guidelines that need to ensure the campus’ definition of regular and effective contact for online courses, the success rates of which are 12-15% lower than face-to-face.

Q: The document that we thought we were agreeing to in November 2015 specified various accredited trainings as being sufficient (STOT, @One). Why can’t faculty use an existing @One training? A: Our goal is to have the greatest amount of support for faculty to create the highest quality of instruction for students.

Browne clarified that 1) the fully online and hybrid courses are targeted first, then web-assisted later; 2) this training is Skyline specific, and that’s different than what we thought we agreed to in November 2015.

Q: What about FERPA-compliance? A: Canvas has full integration and grade-syncing that assures FERPA compliance. Liability issues happen when student information is stored through a third party, like Pearson MyLab products. Therefore, using Canvas entirely is strongly advised.

Faculty Screening Committee, Sociology

Bestock 5


Mina Mathur, Sociology/CSM
John Ulloa, History/Anthro
Jesse Raskin, Legal Studies

Action
Jennifer Merrill, Psychology  
Donna Bestock, Dean  
M: Fredricks / S: Claire / Motion carried

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<tbody>
<tr>
<td>Faculty Screening Committee, Dean of Counseling–change</td>
<td>Minnich</td>
<td>1</td>
<td>Formal adoption of Exec Committee approval of Kent Gomez, Counseling to replace Melissa Mathews</td>
<td>Action</td>
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<td>M: Claire / S: Schmierer / Motion carried.</td>
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<td>Equivalency approval</td>
<td>Browne</td>
<td>1</td>
<td>Announcement of AS President approval of equivalency in selection process for Men’s Soccer</td>
<td>Information</td>
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<td>TOTAL</td>
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**Final Announcements and Adjournment**

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<tr>
<td>Adjournment</td>
<td></td>
<td>1</td>
<td>Adjourned at 4:16pm.</td>
<td>Action</td>
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<td>Next meeting 7 April</td>
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<td>M: Fredricks / S: Wolbers/Motion carried</td>
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<td>Minutes respectfully submitted by: Leigh Anne Shaw</td>
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<td>TOTAL</td>
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In accordance with the Ralph M. Brown Act and SB 751, minutes of the Skyline College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority. Where the minutes reflect "see materials," refer to the Materials section of the posted minutes and agendas page on the Academic Senate web page, located at [http://www.skylinecollege.edu/academicsenate/index.php](http://www.skylinecollege.edu/academicsenate/index.php).