Professional Development at Skyline College

Skyline College has long been recognized for innovation and commitment to excellence in teaching and learning. Professional development fuels that effort and is foundational to achieving our goal of 75% or more of our students getting in, getting through and getting out on-time.

The Center for Transformative Teaching & Learning (CTTL)

The Center for Transformative Teaching and Learning (CTTL) engages faculty and staff in collaborative co-creation of innovative and effective pedagogy, scholarship, and curriculum development that engages and challenges students to learn deeply, communicate effectively, and excel academically. CTTL broadens the campus’ commitment to professional development by centralizing, integrating, and expanding information and resources for ongoing improvement. It builds capacity among faculty and staff through collegial mentoring, deepening their understanding of multiple ways of learning and creating classrooms guided by principles of Universal Design and Inclusive Excellence.

The CTTL provides college support in three major areas: general professional development across the college, distance education, and instructional technology. The chart below depicts the three major areas. Professional development funding for faculty and staff is facilitated through the CTTL.
Advisory Committee for Employee Development (ACED)

ACED serves as the advisory committee for the Center for Transformative Teaching and Learning (CTTL), providing input and general guidance for CTTL programming and professional development activities at Skyline College.

ACED is co-chaired by the Professional Development Coordinator and the Dean of Academic Support & Learning Technologies. It is comprised of representatives from the Academic Senate, Classified Senate, the Skyline College Distance Education Steering Committee (SCDESC), the Instructional Leadership and Operations Team (ILOT), the Student Services Leadership Team (SSLT), a dean, a vice president and District ITS; along with CTTL staff.

The committee supports the college in its strategic directions with regard to professional development, and streamlines information about funding opportunities for faculty and staff to participate in national conferences and dialogues. It encourages and facilitates the creation of workshops and dialogues on campus, and supports the creation and management by the CTTL of all aspects of the workshop calendar for the entire year, including technology training, speakers, webinars, and leadership programs.

ACED is specifically charged with:

a) promoting a culture of professional development and excellence in teaching and learning throughout the college;

b) serving as a clearinghouse and resource for all faculty and staff looking for support for professional development opportunities;

c) assessing professional enrichment and development needs for all categories of employees consistent with Skyline College’s mission and based on identified teaching, learning and service needs;
d) making recommendations regarding an institutional professional development plan and Flex calendar activities in response to assessed needs;

e) providing oversight and assessment of professional development funding streams;

f) developing a systematic evaluation process for professional development programs that include all classifications of employees and all professional development related activities;

g) recommending submitted proposals for professional development funding resourced by state professional development funds; and

h) recommending funding for institutionally directed professional development activities in support of college-wide goals and initiatives

i) making recommendations to the VPI’s office for funding proposals for program development.

Distance Education Steering Committee

The Skyline College Distance Education Steering Committee coordinates planning, funding, technology, policy and regulation compliance as pertains to Distance Education.

This committee is co-chaired by the Distance Education Coordinator and the Dean of Academic Support & Learning Technologies. It is comprised of faculty representatives from each Academic Division, Classified Staff, the Instructional Leadership and Operations Team (ILOT), the Student Services Leadership Team (SSLT); along with CTTL staff.

This committee will make recommendations to ACED, the Accreditation Oversight Committee, Academic Senate and the Curriculum Committee as needed and will also work in collaboration with the SMCCCD Distance Education Advisory Committee (DEAC).

Faculty Short Term/Long Term PD

This committee is a working committee of ACED. The committee focuses on professional development needs that support faculty excellence in teaching and learning and supports college strategic directions in regard to professional development.

a) Evaluates and makes recommendations for funding faculty proposals for long-term and short-term professional development projects.

b) Makes recommendations to CTTL regarding faculty professional development
Membership: 2 CTE faculty; 2 General Education faculty; Academic Senate representative; AFT representative; 2 deans; Professional Development Coordinator;

**Classified PD**

This committee is a working committee of ACED. The committee focuses on professional development needs that support staff excellence in student success and supports college strategic directions in regard to professional development.

   a) Evaluates and makes recommendations for funding staff proposals for long-term and short-term professional development projects.
   b) Makes recommendations to CTTL regarding staff professional development

Membership: 2 classified staff from student services; 1 classified staff from instruction; 1 classified staff from administrative services; 2 Classified Senate representatives; 2 deans; Professional Development Coordinator