Committee Chairs & Representatives

Dennis Wolbers  
Curriculum
Nick Kapp  
Educational Policy
Zachary Bruno  
Professional Personnel
Mousa Ghanma  
Research
Rob Williams  
AFT Rep (non-voting)
Marlon Gayton, Jr./Nicole Harris  
ASSC Rep (non-voting)
Alana Utsumi/Michele Hagar  
Classified Senate (guests)

Division Representatives

Dick Claire/Shawna Whitney  
Business
Jacquie Escobar  
Counseling
Jessica Hurless  
Language Arts
Amber Steele  
KAD
Tatiana Irwin  
SSCA
Yancy Aquino  
SMT
Dennis Wolbers  
ASLT

Opening Procedures

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
<th>Action/ Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call to order</td>
<td>President</td>
<td>0</td>
<td>Called to order at 2:10pm.</td>
<td>Procedure</td>
</tr>
<tr>
<td>Roll/Introductions</td>
<td>Secretary</td>
<td>1</td>
<td>Leigh Anne Shaw, Kate Williams Browne, Dick Claire, Nick Kapp, Dennis Wolbers, Judah Darwin, Stephen Fredricks, Shawna Whitney, Zachary Bruno, Jacqueline Escobar, Jessica Hurless, Janice Sapigao (AFT), Tiffany Schmierer</td>
<td>Procedure</td>
</tr>
<tr>
<td>Consent agenda</td>
<td>President</td>
<td>1</td>
<td>Board policies (see materials). All have minor edits for approval. No policies were introduced.</td>
<td>Action</td>
</tr>
<tr>
<td>TimeKeeper</td>
<td></td>
<td>1</td>
<td>Ask to give speaker the Time Amount, and then 2 minute wrap-up</td>
<td>Action</td>
</tr>
<tr>
<td>Adoption of today’s agenda</td>
<td>President</td>
<td>1</td>
<td>M: Hurless /S: Claire/U</td>
<td>Action</td>
</tr>
<tr>
<td>Adoption previous minutes</td>
<td>President</td>
<td>1</td>
<td>M: Hurless /S: Bruno/Ab: Browne, Wolbers, Fredricks/Motion passed</td>
<td>Action</td>
</tr>
<tr>
<td>Public Comment</td>
<td>Public</td>
<td>3</td>
<td>None.</td>
<td>Information</td>
</tr>
</tbody>
</table>

Standing Agenda Items

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
<th>Action/ Information</th>
</tr>
</thead>
</table>
| Committee reports           | Reps and officers | 40   | **President's/Vice President's Reports**
College
- Faculty Evaluation Guidance training and discussion – Met Mar 4 to train in evaluation procedures and share concerns. Tenure-track began in Fall, tenure and adjunct in Spring. Was recorded for review by those who could not attend. Three distinct processes: tenure track, adjunct, tenured. Timing is critical to ensure that tenured faculty aren't spread too thin on committees. ALL committees need to be approved by | Information           |
the Senate – however, lack of clarity as to who evaluates adjuncts (single person or committee) and whether they should be selected by the dean or approved by AS. Each division must convene a division evaluation committee to support tenured evaluations. Many questions remain.

- Student Survey Town Hall meeting – Karen Wong presented; overall, students appear satisfied with SC, but there are remaining questions. Browne will invite Wong to visit Senate to discuss.
- College Governing Council – Progress being made on the B.S. for Resp.Th. MOUs have been drafted for Middle College to begin in the Fall. Classified of the Year nominees were discussed.

District
- Board Meeting – No report
- DAS-3/9 upcoming mtg. Escobar inquired as to the topic on the DAS agenda re: Districtwide Curriculum – issue about course cloning between colleges. Questions about consultation. District encouraging cloning, but problems can occur if consultation process not robust and appropriate.
- Dist.PartGovCouncil – Board policies approval.

State
- State Senate Spring Plenary Th-Sat 4/9-11 @ SFO; sign up now; Skyline PD $ available for AS Plenary
- *Look for info on [http://www.asccc.org](http://www.asccc.org)
- College Buys Awareness kits for Divisions
- Senate Rostrum copies are available in divisions. Link online: [http://www.asccc.org/publications/rostrum](http://www.asccc.org/publications/rostrum)

Treasurer’s Report

Standing Committee Reports
- Curriculum [Wolbers] Met 3/4/15. Approved two new programs: Cert. of Achieve in Graphic Design and Web Design. New departments: Digital Media/Design and Legal Studies, both under SSCA division. Existing faculty will be writing curriculum for these departments. Degrees will not be offered until they are approved by the state.

North Regional Curriculum meeting will be March 20. Focus is on noncredit. Shaw urges a team to go. Escobar will go as faculty; an administrator is needed to go. Dean Paver was suggested.
- Ed Policy [Kapp] No report.
- Professional Personnel [Bruno] – start thinking Meyer Award and EndofYear Celebration

| Other reports | Reps and officers | 10 | ASSC-[Darwin] Chinese Lantern event 5-8 pm March 5; Spring Club Rush 11-2pm March 12; Women's History | Information |
New Senate Business

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
<th>Action/ Information</th>
</tr>
</thead>
</table>
| Museum of Tolerance selection  | Browne    | 10   | MOT nominees:  
  Jeffery Acidera, Counseling - tenured  
  Lorraine DeMello, Counseling – Year 3  
  Jessica Lopez, Counseling – Year 3  
  Alina Varona, CAA, Year 2  
  Danielle Powell, COMM, Year 1  
  
  Motion to send Jeffery Acidera and Jessica Lopez, with Lorraine DeMello as an alternate: Shaw/S: Bruno/U  | Action Information |
| Update on Budget               | Browne    | 15   | Update from K. Blackwood update at SPARC meeting;  
  Implications for faculty & College  
  Eloisa Briones and Aaron McVean have been asked to the meeting on April 2 to discuss the budget.  
  Concern that expenditures are on track to outpace revenues in the next three years.  
  Following a "dream big" era, the economy is stronger and enrollment is down.  
  Governor's Proposal:  
  • $200M for student success (~$3.4M districtwide to share with SSSP and Equity)  
  • $125M to increase base allocation funding (no impact on us)  
  • $106.9M for increased access (no impact on us)  
  • $92.4M for COLA  
  • $49M to fund CDCP rate equalization (no impact)  
  • $48M for CTE (could be grant funds)  
  • $29.1M for Apprenticeship (not sure of impact)  
  • $39.6M for Prop 39 (we've already counted on these funds)  
  • Onetime: $94.5M to retire deferrals (no impact)  
  • Onetime: $353.3M (Our share should be 6M onetime unrestricted for 15/16)  
  Educated guesses/predictions  
  • Property tax increases 6+5 per year  | Information Slides Enrollments |
- $6M in one time funds in 15/16
- Increases in compensation per current contract
- Increases in PERS, STRS, medical
- Inflation on fixed costs
- $3M/year for innovation fund
- Non including increases to SSSP or Student Equity
- Not including Prop 30 funds

District projections for 15/16
- Expenditures on track to exceed income (ahead this year, flat next year, in the red the following year)

Not factored in:
- Ongoing grants
- Our recent shift to becoming an HSI

Solutions brought up by Blackwood
- Change budget assumptions
- Spend wisely
- Not replace all positions
- Move some staffing onto other funds
- Keep a watch on the state budget
- Increase load and efficiency (this was met with concern from the AS governing council)

Discussion by AS governing council:
- Concern over two newly developed divisions and whether combining resources has been looked at
- Program Viability – are there programs that are not viable?
- Need to look carefully at growth and determine whether it is viable before new programs are approved
- Looking at coding of courses to ensure that they bring the appropriate apportionment (i.e., Basic Skills)

AS requested Browne to invite VPI Perkins to the same meeting as Briones and McVean.

| Repeatability Task Force | Shaw, Browne | 10 | Discuss data input on issues with repeatability.  
Goal: To bring results to Area B meeting (March 27) and/or Discussion at Spring Plenary (April 9)
Kate will discuss with VP-I & President last week in February; suggestion to have Registrar Sue Lorenzo & Interim Enrollment Dean attend 3/19 meeting
Resolution should be drafted for discussion/action 3/19

Shaw will provide the governing council with resolutions that have been written regarding repeatability. The AS is advised that any new resolutions written must be significantly different from any resolution passed previously.

Petition from Cabrillo College regarding repeatability:
<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFT Workload Assessment</td>
<td>Browne</td>
<td>10</td>
<td>AFT will be leading this effort. DAS working with them.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Final Announcements and Adjournment</strong></td>
</tr>
<tr>
<td><strong>Announcements and Next meeting</strong></td>
<td>President</td>
<td>1</td>
<td>Next senate meeting will be March 19, 2:10-4:00pm in room 6203. Suggested upcoming guests: J Paver/C Gibson-BSI/Student Equity [3/19]; E. Briones/A. McVean- Budget implications [4/2]; S. Perkins-Instructional update [4/16]; R. Stanback Stroud- College update [5/7] Bruno advised he attended the meeting on the building plan. Good plans in place and good organization. Concern over how swing-space and reduced classroom space will impact load.</td>
</tr>
<tr>
<td>Adjournment</td>
<td></td>
<td>1</td>
<td>4:00pm M: Whitney /S: Schmierer/U Minutes submitted by: Leigh Anne Shaw</td>
</tr>
</tbody>
</table>

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Skyline College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Where the minutes reflect "see materials," refer to the Materials section of the posted minutes and agendas page on the Academic Senate web page, located at [http://www.skylinecollege.edu/academicsenate/index.php](http://www.skylinecollege.edu/academicsenate/index.php).