Governing Council Officers 2014-2015

Kate Williams Browne  
President

Stephen Fredricks  
Vice President

Leigh Anne Shaw  
Secretary

Tiffany Schmierer  
Treasurer

Leigh Anne Shaw  
Past President

Committee Chairs & Representatives

Dennis Wolbers  
Curriculum

Nick Kapp  
Educational Policy

Zachary Bruno  
Professional Personnel

Mousa Ghanma  
Research

Rob Williams/Janice Sapigao  
AFT Rep (non-voting)

Marlon Gayton, Jr./Nicole Harris  
ASSC Rep (non-voting)

Alana Utsumi/Michele Hagar  
Classified Senate (guests)

Division Representatives

Dick Claire/Shawna Whitney  
Business

Jacquie Escobar  
Counseling

Jessica Hurless  
Language Arts

Amber Steele  
KAD

Tatiana Irwin  
SSCA

Yancy Aquino  
SMT

Dennis Wolbers  
ASLT

Opening Procedures

<table>
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<tbody>
<tr>
<td>Call to order</td>
<td>President</td>
<td>0</td>
<td>2:14pm</td>
<td>Procedure</td>
</tr>
</tbody>
</table>
| Roll/Introductions       | Secretary | 1    | Chris Gibson, Leigh Anne Shaw, Shawna Whitney, Dennis Wolbers, Mousa Ghanma, Dick Claire, Nick Kapp, Kate Williams Browne, Tatiana Irwin, Marlon Gayton, Jr., Zack Bruno, Jessica Hurless  
Guests: Donna Bestock, Chris Gibson  
Absent: Stephen Fredricks, Yancy Aquino, Amber Steele, Rob Williams/Janice Sapigao, Alana Utsumi/Michele Hagar, Jacqueline Escobar | Procedure          |
| Consent agenda           | President | 0    | Faculty Selection Procedures                                           | Action             |
| TimeKeeper               | President | 1    | Ask to give speaker the Time Amount, and then 2 minute wrap-up          | Action             |
| Adoption of today’s agenda | President | 1    | M:Hurless /S:Irwin/U                                                   | Action             |
| Adoption previous minutes| President | 1    | M:Whitney /S:Wolbers/Ab: Ghanma/Motion passes.                          | Action             |
| Public Comment           | Public    | 3    | Linda Whitten attended briefly to invite the council to Kappa Beta event after the Senate meeting today across the hall. | Information        |

Standing Agenda Items

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<tr>
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</table>
| Committee reports     | Reps and officers | 35   | President’s/Vice President’s Reports  
College  
- Faculty Evaluation Guidance meeting update  
  - Several concerns over faculty evaluation process; faculty evaluation committee is Morello, Browne, Floro and J. Rivera.  
  Concerns include constraints in the PDF form, | Information        |
timeline issues, classroom observation process, what happens to summer term hires, what about faculty who work at multiple campuses, etc.

- Suggestion that the PETF committee be reconvened to work out glitches. Also considering making revisions by a new task force.
- If we re-open the work on the process, does that mean it has to go through negotiation? Unclear.
- Governing council asked Pres. Browne to ask at District Senate if the other colleges are experiencing the same concerns.

- BA Update: Substantive change documents have been written, to be approved by College Governing Council & sent to State & ASJCC
- ASCCC Online Education Regional Meeting takes place Friday, March 20 (all day) at CSM. [Link]

**District**

- [DAS](#)-Review of Faculty Eval Handbook in progress

**State**

- State Senate Spring Plenary Th-Sat 4/9-11 @ SFO; sign up now; Skyline PD $ available for AS Plenary
- *Look for info on [Link]*

**Treasurer’s Report**

**Standing Committee Reports**

- **Research**-[Ghanma] Research Symposium to be held April 26th. Suggestion to make this a campus-wide event, not just sciences-focused. If it goes campus-wide, funding may need to be secured - PIF? Next steps: contact divisions to gauge interest, begin advertising, seek funding support.
- **Curriculum** [Wolbers] Met 3/18/15; new course in ENGL "The Graphic Novel;" ENGL 105 unbanked and reactivated; course mods to add DE: Intro to Shakespeare, Black literature, Queer literature, Filipino-American literature;
- **Ed Policy** [Kapp]
- **Professional Personnel** [Bruno] – Call for Meyer Award nominees; EndofYear Celebration plans for April 2 mtg.

**Other reports**

<table>
<thead>
<tr>
<th>Reps and officers</th>
<th>5</th>
<th>Information</th>
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<tbody>
<tr>
<td>AFT-[Williams/Sapigao]</td>
<td>No report.</td>
<td></td>
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<tr>
<td>SEEED</td>
<td>– no rep</td>
<td></td>
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<tr>
<td>Classified Senate</td>
<td>– No report</td>
<td></td>
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</table>
Division Reps - Discipline List – Please give feedback to Kate by April 2 meeting, for Spring Plenary discussions
Supply Chain [Bus/ Claire & Whitney], Counseling & LD [Escobar], African-American Studies [Irwin]

## New Senate Business

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<tr>
<td>C-ID Update</td>
<td>Escobar</td>
<td>5</td>
<td>No report today.</td>
<td>Info</td>
</tr>
<tr>
<td>Division Faculty Evaluation Committee Approval</td>
<td>Browne for Paver</td>
<td>2</td>
<td>Faculty evaluation procedures require that every division develop a faculty evaluation committee. ASLT Division Evaluation committee Poh Kim Lim [chair], Eric Brenner, Dennis Wolbers. M:Shaw /S:Irwin/U</td>
<td>Action</td>
</tr>
<tr>
<td>Discipline list: African-American Studies/Ethnic Studies</td>
<td>Bestock</td>
<td>10</td>
<td>Dean Bestock will discuss upcoming State Senate interest in the development of a new discipline ASCCC will hold discipline hearings at the upcoming plenary. One proposed change is in the area of African American studies. The change would be to narrow the field of who can teach within these classes to the following: <strong>Master’s degree in African-American/Black/Africana Studies OR bachelor’s degree in African-American/Black/Africana Studies AND master’s degree in Ethnic Studies OR the equivalent</strong> Ethnic studies at SFSU is a large department – it would be an interesting area for SSCA to explore in future, although Skyline does not currently have an ethnic studies department. None of the full timers have qualifications in ethnic studies, and two adjuncts do have them. The majority of the SSCA division is in favor of having an ethnic studies department, perhaps pursing and Africana studies program. Currently we have history and art focused courses, but no methodology, and this is desired. Under the proposed min quals, current faculty would not be able to teach. Suggested approach: To show what would be lost if these min quals go through. If there is subdivision from Ethnic studies into Africana studies, does that extend into Latino studies, Asian studies, etc.?</td>
<td>Info</td>
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<tr>
<td>CSI Update</td>
<td>Paver &amp; Gibson</td>
<td>10</td>
<td>Jonathan Paver &amp; Chris Gibson will discuss work and progress on College Success Initiative. Gibson shared the focus of the CSI. • Evaluating their processes for effectiveness • Used to have 2 years to spend allocation, allocation continually shrinking; now it is down to one year. As of 16/17, committee will be required to spend ALL the allocation within the same year that it is granted • Working on embedding student services and counseling • Making sure the basic skills projects that are being offered including evening offerings • Supporting early alert • Provide supplemental instruction and learning assistance for</td>
<td>Info</td>
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MATH 811.

- Provide support for ESL Reg Day
- Support for Career Advancement Academy for Auto Tech
- In the past, CSI coordinator used funds. Reassigned time no longer come out of grant.
- Piloting online tutoring with basic skills courses.
- Funded a cohort to send to the California Acceleration Project

Discussion on coding and how it relates to basic skills funding. The only ENGL class fundable by CSI is ENGL 828 because it’s coded as basic skills. 846 is not coded as basic skills because it is used as an elective towards the degree; therefore it does into qualify for funding. Because of the implementation of acceleration, students can place one level below successfully, which means that the allocation has been pushed down.

Chris stated that CSI would be making regular reports to the Senate.

**Update on District Strategic Plan**

McVean

10

Update from PRIE Director McVean on results of District Strategic Plan forums and goals/measures; Implications for faculty & College

McVean did not attend due to the conflict of time with the budget meeting. Browne shared experience from March 18 meeting: found that the comments from February's forum had NOT been integrated. Browne’s group focused on integrating the comments from the February forum into the plan. Also discussed a focus on great teaching and support for faculty.

**Repeatability**

Shaw, Browne

10

Discuss data input on issues with repeatability; Resolution not needed as it is not significantly different than others; Browne will take Skyline AcSenate's input to Spring Plenary meeting Browne /Escalambre to discuss with Dean Minnich adding notes in ONL version of Class Schedule to assist CTE/AUTO students

**Curriculum Alignment**

Browne, Wolbers

10

Update on curriculum issues regarding consultation and course development between Colleges

Concern: What happens when faculty at one campus propose new curriculum while another campus opposes it? Also: What constitutes “consultation” among faculty at other campuses, and what happens when there is a disagreement?

District curriculum is looking at both of these issues in light of some concerns between colleges. Questions of who should adjudicate: VPIs, chancellor?

**Final Announcements and Adjournment**

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<td>Announcements and Next</td>
<td>President</td>
<td>1</td>
<td>Next senate meeting will be April 2, 2:10-4:00pm in room 6203. Upcoming guests: K. Wong- Student Survey [4/16]; S. Perkins-Instruction update [4/16]; R. Stanback Stroud- College update [5/7]</td>
<td>Information</td>
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<tr>
<td>meeting</td>
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<tr>
<td>Adjournment</td>
<td></td>
<td>1</td>
<td>M:Wolbers /S: Whitney/U Adjourned at 3:59pm. Minutes submitted by: Leigh Anne Shaw</td>
<td>Action</td>
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In accordance with the Ralph M. Brown Act and SB 751, minutes of the Skyline College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Where the minutes reflect "see materials," refer to the Materials section of the posted minutes and agendas page on the Academic Senate web page, located at http://www.skylinecollege.edu/academicsenate/index.php.