Minutes
Thursday, 5
February, 2015
2:10pm – 4:00pm
rm. 6203

Mission: to empower and
transform a global
community of learners

Governing Council
Officers
2014-2015
Kate Williams Browne
President
Stephen Fredricks
Vice President
Leigh Anne Shaw
Secretary
Tiffany Schmierer
Treasurer
Leigh Anne Shaw
Past President

Committee Chairs &
Representatives
Dennis Wolbers
Curriculum
Nick Kapp
Educational Policy
Zachary Bruno
Professional Personnel
Mousa Ghanma
Research
Rob Williams
AFT Rep (non-voting)
Marlon Gayton, Jr./Nicole
Harris
ASSC Rep (non-voting)
Alana Utsumi/Michele Hagar
Classified Senate (guests)

Division Representatives
Dick Claire/Shawna
Whitney
Business
Jacquie Escobar
Counseling
Jessica Hurless
Language Arts
Amber Steele
KAD
Tatiana Irwin
SSCA
Yancy Aquino
SMT
Dennis Wolbers
ASLT

Opening Procedures

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<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
<th>Action/Information</th>
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<tbody>
<tr>
<td>Call to order</td>
<td>President</td>
<td>0</td>
<td>Called to order at 2:12pm</td>
<td>Procedure</td>
</tr>
<tr>
<td>Roll/Introductions</td>
<td>Secretary</td>
<td>1</td>
<td>Present: Fredricks, Irwin, Hurless, Whitney, Gayton (ASSC), Ghanma, Claire, Kapp, Shaw, Escobar, Bruno, Wolbers, Steele, Schmierer Absent: Browne, Aquino Guests: VPI Sarah Perkins, VPSS Carsbia Anderson, Arielle Smith</td>
<td>Procedure</td>
</tr>
<tr>
<td>Consent agenda</td>
<td>President</td>
<td>1</td>
<td>Nothing for consent.</td>
<td>Action</td>
</tr>
<tr>
<td>TimeKeeper</td>
<td></td>
<td>1</td>
<td>Ask to give speaker the Time Amount, and then 2 minute wrap-up Not selected.</td>
<td>Action</td>
</tr>
<tr>
<td>Adoption of today’s agenda</td>
<td>President</td>
<td>1</td>
<td>M: Hurless /S: Irwin/U</td>
<td>Action</td>
</tr>
<tr>
<td>Adoption of the minutes of previous meeting</td>
<td>President</td>
<td>1</td>
<td>M: Ghanma /S: Fredricks/U</td>
<td>Action</td>
</tr>
<tr>
<td>Public Comment</td>
<td>Public</td>
<td>3</td>
<td>No public comment.</td>
<td>Information</td>
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Standing Agenda Items

<table>
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<tr>
<th>Item</th>
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| Committee reports | Reps and officers | 40 | **President's/Vice President's Reports**  
**College**  
- Next Strategic Planning/public forum will be  
**Thursday, February 12, 2:30 – 4:00 p.m.**  
**Building 6, Rooms 6202-6206, Skyline College**  
* Senate members to attend & report @ Feb 19  
Volunteers: Claire, Ghanma, Irwin, Kapp, Shaw, Whitney  
**District**  
- Board Meeting-1/28- No report  
- DAS-2/9: report next meeting  
- DPartGovC-2/2- report notes  
**State**  
- Common Assessment Initiative [CAI] Work Groups for Eng, Math, ESL; includes test prep/delivery/data for course placement  
*Stephen Fredricks volunteer for Math CAI work gp*  
- Discipline list will be debated/voted at State Plenary;  
*Div. Reps take to divisions for faculty discussion:*  
Supply Chain [Bus/ Claire & Whitney], Counseling & LD [Escobar], African-American Studies [Irwin]  
- State Senate Spring Plenary Th-Sat 4/9-11 @ SFO  
*Look for info on [http://www.asccc.org](http://www.asccc.org)*  
**Treasurer’s Report**  
Scholarship check has been delivered.  
**Standing Committee Reports**  
- **Curriculum** [Wolbers] Continuing to discuss streamlining process – could not get to brainstorming session at latest meeting. Suggestion: That the CC provide examples and models of good curriculum. Memos sent out to faculty involved with program review. Deadlines are Feb 23. Program Reviews will be held in late April.  
- **Ed Policy** [Kapp] No report.  
- **Professional Personnel** [Bruno] No report.  
**Other reports** | Reps and officers | 10 | **ASSC-** [Gayton] Kick-off to African American heritage month went well. Lee Man Wah presentation Tuesday 10th 1pm-4pm in building 6. Will be recognizing Valentine's Day on Thursday the 12th in dining hall 11-2. Panel for Af/Am month focused on current events – Thursday Feb 19 12-2pm in room 6202  
**AFT-** [Williams] no report  
**SEEED** – no rep  
**Classified Senate** [Utsumi/Hagar] update on Fac-Staff Scholarship $1139; recommendation of 2 scholarships, open-ended; suggestion to consider a Student Leadership focus next year. | **Information**  
**Action**
Motion to approve: Fredricks / S: Claire /U

New Senate Business

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<tbody>
<tr>
<td>C-ID Update</td>
<td>Escobar</td>
<td>5</td>
<td>Escobar shared that articulation officers have until July 2015 to accept courses to submit to C-ID. Degrees submitted earlier are in need of review of their initial template; some changes may be warranted and divisions will be notified. Divisions who have recently submitted C-ID proposals are alerted that this is a fast timeline and they may be asked to make quick modifications in order to meet the deadline. Any changes must go through curriculum.</td>
<td>Info</td>
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<tr>
<td>New Interim VP-Student Services</td>
<td>Anderson</td>
<td>10</td>
<td>Welcome, issues &amp; challenges</td>
<td>Info</td>
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<td></td>
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<td></td>
<td>The Senate welcomed interim VPSS Carsbia Anderson, Jr. who introduced himself. Comes from Monterey Peninsula College in student services, past counseling experience, EOPS director, CSSO work, Monterey Jazz Festival Board of Directors.</td>
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<tr>
<td>Faculty Screening Committee – SMT</td>
<td>Fredricks</td>
<td>2</td>
<td>Biotechnology (replacement for Melissa Michelitsch) <strong>Biotechnology/Biology</strong> Nick Kapp (Biology) Carina Anttila-Suarez (Biology/Environmental Science) Raj Lathigara (Center for Workforce Development) Kylin Johnson (Biology Lab Technician) Gary Cheang (Biology/Chemistry Lab Technician) Ray Hernandez (Dean) M:Ghanma /S: Kapp/U</td>
<td>Action</td>
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<tr>
<td>Faculty Screening Committee – SMT</td>
<td>Fredricks</td>
<td>2</td>
<td>Chemistry (replacement for Carmen Velez) <strong>Chemistry</strong> AJ Bates (Chemistry) Carla Grandy (Earth Sciences) Joaquin Rivera-Contreras (Chemistry) Mousa Ghanma (Chemistry Lab Technician) Ray Hernandez (Dean) M:Ghanma /S: Kapp/U</td>
<td>Action</td>
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<tr>
<td>Faculty Screening Committee – SMT</td>
<td>Fredricks</td>
<td>2</td>
<td>Mathematics TRiO (replacement for John Chavez) <strong>Mathematics-TRiO</strong> David Hasson (Mathematics) Rick Hough (Mathematics) Jessica Lopez (TRiO Counselor) Arash Daneshzadeh (TRiO Director) Ray Hernandez (Dean) M:Ghanma /S: Kapp/U</td>
<td>Action</td>
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<tr>
<td>Discussion of awarding</td>
<td>Anderson</td>
<td>5</td>
<td>Pres. Stroud asks that the Senate discuss any concerns over</td>
<td>Info</td>
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VPSS Anderson shared BP 2.80 Recognition: Honorary Degree; Presidential Medallion; Naming of Facilities. This policy can be interpreted to allow for the conferral of posthumous degrees. We have done this for students who have applied for graduation.

Skyline student Andre Apodaca passed away at 3 courses shy of completing the AA degree. He was an extraordinary example of Skyline College student excellence, working in campus programs, a part of FYE, working towards transfer. Smith shared personal/professional knowledge of Andre and his transformation from a struggling student into someone with clear goals and a desire to belong and contribute. Very positive personality and very loved by the community.

Senate Resolution: Resolved, that the Skyline College Academic Senate endorse the act of awarding a posthumous degree to Andre Apodaca.

M: Claire/S: Kapp/U

Review of final recommendations and update on funding

VPI Perkins shared the process of the Full-Time Equivalent Faculty (FTEF) Allocation and current status of hiring. Positions are forwarded to FTEF process based on program reviews and annual plans. FTEF Allocation Committee (FTEFAC) reviews and public forum is held to present positions. FTEFAC determines order of prioritization. FTEFAC/ILT/Senate meets to review and vote.

Last meeting there was a tie between two positions: Instructional Designer and Coach. Group determined to put ID ahead of Coach. FTEFAC will be reconvened to talk through the process.

VPI Perkins made a recommendation differing from that of the FTEFAC/ILT. Surg Tech was at the top of the list based on needs at the time; since that time, Surg Tech reviewed its needs and opted to relinquish the position in lieu of lab and program support. English was at 2nd, ID at 3rd, Coach at 4th—all moved up. VPI recommended the ID over English due to continuing compliance issues with distance education. Online Education Initiative (a state issue and mandate) is impending. English's position was put forward initially due to large amounts of release time placed on current English faculty and need for support; VPI is working with LA dean to resolve that issue.

SPARC is discussing funding allocation changes from the district – the model is changing radically and is not finalized.
SPARC's task is to determine funding so that we may begin to do so following the prioritization by FTEFAC/VPI. SPARC has not yet determined funding due to lack of clarity on the allocation model; it is unknown whether we will be able to hire new or replacement faculty.

VPI Perkins assured the senate that she is committed to Skyline's growth of faculty to match our grown college.

Q: Aren't replacements considered outside of the FTEF funding and process? A: Yes in terms of prioritization, and not necessarily if funding is determined to not be there to hire.

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<tr>
<th>Repeatability Task Force</th>
<th>Shaw, Fredricks</th>
<th>20</th>
<th>Discuss approach to gathering data on issues with repeatability. Goal: To bring results to Area B meeting (March) and Discussion at Spring Plenary (April)</th>
<th>Info</th>
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<td>Shaw initiated a discussion about repeatability (see materials). Terms: Course Repeatability – the ability for any student to repeat a course regardless of circumstances. Course Repetition – allowance for an individual student to take a course over again due to certain circumstances or the student’s characteristics (i.e. failure to pass after taking it once). What changed in 2011 (effective 2013) 1) Since the 2011 regulation changes, courses may be listed as repeatable for only three reasons: intercollegiate athletics, courses that are required by the CSU or UC to be repeated for a major, and vocational and academic competition courses. 2) All other courses including historically repeatable courses in P.E., Dance, Art, and Music have lost all repeatability and have been forced to adopt different methods of offering (i.e. Sculpture became Sculpture I, Sculpture II, etc.) Four &quot;repetitions&quot; are allowed. This has had unintended consequences by disallowing students to be part of a mixed-skill community where they can continue to grow their skills. a. Level 1 art classes are filling more than Levels 2, 3, 4. b. Evening art enrollment severely affected. 3) A limited number of special circumstances exist for allowing a student to repeat, such as legally mandated training, employer mandated training, and students with verified disabilities taking a course specifically for that disability. 4) Schmierer distributed a handout from Prof. Takayama</td>
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making points about repeatability (see materials). A student may pass an art class, but to gain mastery requires repetition. She shared that the Art dept is prepared to write a resolution to bring back repeatability.

Ways to get around repeatability:
- Audit – this allows Ss to re-take the material. This could have positive and negative effects. If auditing passes over the threshold of enrollment, course could be cancelled. Unclear if auditing counts towards the "rule of 20" for enrollment.
- Creating a non-credit "mirror" course to allow for students to take the course for content. The district currently does not have noncredit and has no incentive to create it.
- Course families can continue to be created. Fallout from the families is only just being realized as cohorts move through the 4 families this and next year.

Suggested pathway forward for Skyline:
- Senate should continue to gather data and experiences from the campus on effects of repeatability (no need for a task force – the Senate will be the task force in its efforts to gather data).
- Ask Pres. Browne to discuss with administration the idea of a campus informative session on the concept of creating noncredit classes. Shaw serves on the ASCCC state noncredit committee and can facilitate.

### Final Announcements and Adjournment

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<tr>
<td>Announcements and Next meeting</td>
<td>President</td>
<td>1</td>
<td>Next senate meeting will be February 19, 2:10-4:00pm in room 6203.</td>
<td>Information</td>
</tr>
<tr>
<td>Adjournment</td>
<td></td>
<td>1</td>
<td>M: Bruno /S: Claire/U Minutes submitted by: Leigh Anne Shaw</td>
<td>Action</td>
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In accordance with the Ralph M. Brown Act and SB 751, minutes of the Skyline College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Where the minutes reflect "see materials," refer to the Materials section of the posted minutes and agendas page on the Academic Senate web page, located at [http://www.skylinecollege.edu/academicsenate/index.php](http://www.skylinecollege.edu/academicsenate/index.php) .