### Opening Procedures

<table>
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<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
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</thead>
<tbody>
<tr>
<td>Call to order</td>
<td>President</td>
<td>0</td>
<td>2:14pm</td>
</tr>
<tr>
<td>Roll/Introductions</td>
<td>Secretary</td>
<td>1</td>
<td>Leigh Anne Shaw, Nick Kapp, Jessica Hurless, Amber Steele, Alana Utsumi, Jacqueline Escobar, Mousa Ghanma, Shawn Whitney, Tatiana Irwin, Zachary Bruno, Marlon Gaytan, Jr., Tiffany Schmierer Absent: Claire, Aquino, Browne, Williams, Wolbers</td>
</tr>
<tr>
<td>Consent agenda</td>
<td>President</td>
<td>1</td>
<td><em>Board policies (see materials). All have minor edits for approval.</em> Policy 1.35 Board Member Conduct Policy 2.02, Chancellor of the District Policy 2.29 Sexual Assault Education Prevention and Reporting Policy 6.87 Library Services Policy 7.23, Athletics Policy 8.80 Community Use of District Facilities Policy 8.15, Purchasing None pulled from agenda.</td>
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<tr>
<td>TimeKeeper</td>
<td></td>
<td>1</td>
<td><em>Ask to give speaker the Time Amount, and then 2 minute wrap-up Tatiana Irwin as timekeeper.</em></td>
</tr>
<tr>
<td>Adoption of today’s agenda</td>
<td>President</td>
<td>1</td>
<td>M: Steele /S: Ghanma / U:</td>
</tr>
<tr>
<td>Adoption of the minutes of previous meeting</td>
<td>President</td>
<td>1</td>
<td>M: Irwin /S: Whitney / U</td>
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<tr>
<td>Public Comment</td>
<td>Public</td>
<td>3</td>
<td>None</td>
</tr>
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### Standing Agenda Items

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
<th>Action/Information</th>
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</thead>
<tbody>
<tr>
<td>Committee reports</td>
<td>Reps and officers</td>
<td>40</td>
<td><em>President’s/Vice President’s Reports</em></td>
<td>Information</td>
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</tbody>
</table>
College

- **Strategic Planning/public forum report**

Volunteers: Claire, Ghanma, Irwin, Kapp, Shaw, Whitney

Group was given the four strategies that the district is working from:

I. Goal 1: Develop new academic and support programs and strengthen existing programs.
II. Goal 2: Build on relationships with school districts and 4-year college partners to create a seamless education experience for county residents
III. Goal 3: Expand program delivery options, including the use of instructional technology to support student learning and scheduling to accommodate adult learners
IV. Goal 4: Increase entrepreneurial actions across the District to provide new revenue sources

Comments that the meeting was shorter than expected, very hands-on, and dominated by students over staff and faculty.

District

- **Board Meeting** - No report
- **DAS-2/9** - Fredricks report
- **DPartGovC-2/2** - Board policies for approval, Consent Calendar (see above)

State

- Discipline list will be debated/voted at State Plenary; **Div. Reps take to divisions for faculty discussion:** Supply Chain [Bus/ Claire & Whitney], Counseling & LD [Escobar], African-American Studies [Irwin]
  - Respective discipline reps listed above are asked to contact their divisions/deans to see if the changes affect us.
- **State Senate Spring Plenary Th-Sat 4/9-11 @ SFO**
  - *Look for info on [http://www.asccc.org](http://www.asccc.org)*

*Treasurer's Report* – bank statement, receipt of Sky AS scholarship & textbook donation

**Standing Committee Reports**

- **Curriculum** [Wolbers] “Improving Effectiveness” Meeting
  - Looking at ways to improve how faculty use Curricunet – filling in the help bubbles, tips, models of good curriculum.
  - Reviewed established goals.
  - Lots of work to be done re: C-ID, transfer degrees, and looking at cross-discipline courses and how to determine them.
  - Faculty are encouraged to think ahead for their program reviews and begin submitting curriculum early.
  - Focus on getting higher quality courses through Technical Review; this necessitates working with the division rep before submitting curriculum.
Program Review will be held April 15 and April 29, room 4301 from 2pm till 5pm. All faculty encouraged to attend.

- Program Review schedule is updated through 2022 and is available on the Curriculum Committee website.
  - **Ed Policy** [Kapp] No report.
  - **Professional Personnel** [Bruno] No report.

Other reports


**AFT-** [Williams] Whitney shared her experience at the latest meeting. She was asked to share the concern of workforce reduction – faculty having increased paperwork and duties that are not necessarily part of job description. Would like to meet with Senate to discuss it.

**SEEED** – no rep

**Classified Senate**- Finished up scholarship discussion. Town Hall next week on the Campus Climate survey – Feb 23 at 2pm room 6203. CS is co-hosting. Spring/Summer is big conference season; lots of discussion of professional development opportunities.

Trying to be more active in the community – taking part of Relay for Life April 25. Join the Skyline Striders team!

New Senate Business

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| Museum of Tolerance selection | Browne | 10 | MoT announcement went out. Skyline Senate must appoint 2 faculty. Priority for selection is: 1) full-time/tenured; 2) full-time/tenure-track; 3) adjunct with District for at least 6 continuous semesters [Fall/Spring]. Interest came from:

  - Lorraine DeMello, Counseling, Year 3
  - Jessica Lopez, Counselor, Year 3
  - Alina Verona, CAA, Year 2
  - Danielle Powell, FT Communications, Year 1

The senate will make its recommendation on March 5th. | Info/Action |
| Faculty Peer Review Committee – Lang Arts | Browne | 2 | Luciana Castro
Nancy Kaplan-Biegel
Kathleen Feinblum
Rachel Bell
Chair not determined – Senate clarified that the chair will be faculty.
Mary Gutierrez (Dean)
M: Steele; S: Schmierer/U | Action |
| Faculty Peer Review Committee- KAD | Browne | 2 | FTFac:
M. Fitzgerald [Chair]; J. Piergrossi, K. Corsiglia, J. Morello (dean) | Action |
<table>
<thead>
<tr>
<th>Committee</th>
<th>Browne</th>
<th>Action</th>
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<tbody>
<tr>
<td>Faculty Screening Committee – CITD Director</td>
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<tr>
<td>Faculty Screening Committee – Business</td>
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<tr>
<td>AB86 Update</td>
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<td>Info</td>
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<td>Repeatability Task Force</td>
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<td>Info</td>
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### Faculty Screening Committee – CITD Director

- **J. Fosberg [Chair], Piergrossi, M. Fitzgerald, Morello (dean);**
- **D. Nomicos [Chair], Fosberg, Piergrossi, Corsiglia, Morello (dean).**
- **Adj Eval: Nomicos, Fosberg, Steele, Morello (dean)**

**M:** Steele; S: Schmierer/U

**Faculty Screening Committee – Business**

**Browne**

**2**

1. **Automotive Technology - replacement of Rick Escalambre (Retiring)**
   - Tom Broxholm (Automotive Technology)
   - Dan Ming (Automotive Technology)
   - Paul Spakowski (Automotive Technology)
   - Nancy Lam (Staff Assistance, Automotive)
   - Christine Roumbanis (Dean)

2. **Business – replacement of Cal Robinson (passed away)**
   - Guillermo Ortiz (Accounting/Business)
   - Hui Pate (Business/International Trade)
   - Sita Motipara (Business Computer Systems & Management/Business)
   - Angelica Gorostiza (BEPP Division Assistant)
   - Christine Roumbanis (Dean)

**M:** Whitney/S:Hurless/U

**AB86 Update**

- Shaw

- **15**

- Shaw informed the senate about the ACCEL Consortium Community Leadership Summit coming up at Canada Collage on March 6 from 11:30-2pm. Community leaders will meet to discuss how they can collaborate with the AB 86 effort in SMCCCD.

- North county consortium pilot projects include a Pathway to ECE from SSF Adult Education and a "Bridge to Skyline" that enables students in GED/diploma programs to enter ENGL 846 and CAA's at Skyline College – also for ESL Adult ed students to enter Skyline’s ESOL program.

**Repeatability Task Force**

- Shaw, Browne

- **10**

- Discuss approach to gathering data on issues with repeatability.

  - **Goal:** To bring results to Area B meeting (March 27) and/or Discussion at Spring Plenary (April)

  - **What data will be gathered and how? Discussion/proposal for March 19**

  - Kate will discuss with VP-I & President last week in February

  - Senate discussed occupational/vocational courses – students may be allowed to repeat, but as they are initially blocked, they are obliged to provide the documentation and go through several barriers. Documentation and verification of need for repeatability is determined by the local district. Our local practices may be making the process more difficult for students in Auto Tech and other CTE fields where repeatability is allowed, but must be petitioned.

  - The Senate asks Pres. Browne to meet outside of the Senate
with A&R dean Will Minnich, Coun dean Angelica Garcia, and members of Auto to discuss the process of making course repeatability easier for students who qualify.

- SSCA division is compiling data on how repeatability is affecting their division. KAD will do the same.

Action item for upcoming meeting: a resolution to bring to Area B.

Faculty Hiring Handbook

The Faculty Hiring handbook is available online (see materials). It has gone through many revisions and Shaw states that the current version contains many of the resolved concerns brought forth by the Senate over two years ago.

Final Announcements and Adjournment

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<tbody>
<tr>
<td>Announcements and Next meeting</td>
<td>President</td>
<td>1</td>
<td>Next senate meeting will be March 5, 2:10-4:00pm in room 6203. Shaw advised that a future topic will be that of changing the structure of Skyline College's senate from that of a Senate of the Whole to a Senate of Governing Representation. She cited many reasons, chiefly Brown Act violations and inadmissible secret balloting in elections.</td>
<td>Information</td>
</tr>
<tr>
<td>Adjournment</td>
<td></td>
<td>1</td>
<td>Senate was adjourned at 3:58pm M:Whitney /S: Schmierer / U Minutes submitted by: Leigh Anne Shaw</td>
<td>Action</td>
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In accordance with the Ralph M. Brown Act and SB 751, minutes of the Skyline College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Where the minutes reflect "see materials," refer to the Materials section of the posted minutes and agendas page on the Academic Senate web page, located at http://www.skylinecollege.edu/academicsenate/index.php.