### Academic Senate Minutes

**Friday Jan.24, 2014**  
**rm 6203**

*Mission: to empower and transform a global community of learners*

<table>
<thead>
<tr>
<th>Governing Council Officers 2013-2014</th>
<th>Committee Chairs</th>
<th>Division Representatives</th>
</tr>
</thead>
</table>
| Leigh Anne Shaw  
*President* | Nick Kapp & Jacqueline Escobar  
*Curtain Co-chairs* | Ed Yee/Richard Claire  
*Business* |
| Kate Williams Browne  
*Vice President* | Stephen Fredricks  
*Education Policy* | Nate Nevada  
*Counseling* |
| (vacant)  
*Secretary* | Zachary Bruno  
*Professional Personnel* | Nathan Jones  
*Language Arts* |
| Tiffany Schmierer  
*Treasurer* | Mousa Ghanma  
*Research* | Amber Steele  
*KAD* |
| Nicole Harris  
*ASSC Rep (ex-officio)* | (vacant)  
*AFT Rep (ex-officio)* | Tony Jackson  
*SSCA* |
|  |  | Carmen Velez  
*SMT* |

<table>
<thead>
<tr>
<th><strong>Call to Order and Approvals</strong></th>
<th><strong>Presenter</strong></th>
<th><strong>Time</strong></th>
<th><strong>Details</strong></th>
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<tbody>
<tr>
<td><strong>Call to order</strong></td>
<td>President</td>
<td>1</td>
<td>1:10 to order</td>
</tr>
<tr>
<td><strong>Roll</strong></td>
<td>Secretary</td>
<td>1</td>
<td>Shaw, Browne, Kapp, Velez, Jackson, Jackson Chan [for N. Jones], Ghanma, Fredricks, Schmierer, Harris, Escobar, Bruno, Steele, Nevada</td>
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<tr>
<td><strong>Consent Agenda</strong></td>
<td>President</td>
<td>0</td>
<td>There are no items for consent approval.</td>
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<tr>
<td><strong>Adoption of Agenda</strong></td>
<td>President</td>
<td>1</td>
<td>M: Schmierer /S: Velez U</td>
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<tr>
<td><strong>Adoption of previous minutes</strong></td>
<td>President</td>
<td>1</td>
<td>M: Ghanma /S: Fredricks</td>
</tr>
<tr>
<td><strong>Public Comment</strong></td>
<td>Public</td>
<td>3</td>
<td>Three minutes will be allotted per commenter.</td>
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<thead>
<tr>
<th><strong>Standing Agenda Item</strong></th>
<th><strong>Presenter</strong></th>
<th><strong>Time</strong></th>
<th><strong>Details</strong></th>
<th><strong>action/info</strong></th>
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</table>
| **Officers/Standing Committees’ Reports** | Officers and Reps | 25 | President’s/Vice President’s Report  
- Middle College moving forward. BOT Jan 22 approved creation of a new academic classification, “Director of Middle College,” effective 1-23-14. Staff allocation to add one full-time Director of Middle College (academic supervisory position) in the Language Arts/Learning Resources Division, effective 1-23-14. Anticipated Fall 2015 start (1 year rampup, working with principals, curriculum, etc.) Interim appointment Ray Jones.  
- Museum of Tolerance [MOT] is back! Funding cut it in 2008; 3 faculty were approved to go at that time. District would like to send 2 faculty, 2 classified, and 1 administrator from each college. Funding separate from Prof Dev.  
- FTEFAC ranking has been forwarded to the president as approved by Senate.  
- ESTM was nominated for Exemplary Award; it went to | Information |
Cañada College (congratulations) and Santa Monica College. From now on, all announcements for awards will be forwarded to the Professional Personnel Committee, who will discuss and nominate.

- Spring Plenary April 10-12. Area B meeting March 21st. Senate reps, please poll divisions to see if there are any campus issues that would be benefitted by a resolution brought forward to the ASCCC. Suggestion to have Area B meeting at Skyline.

College Governance met January 22.

- SMCCCD Foundation interested in developing advisory committee to address need to enhance giving of scholarships.
- Classified Employee of the Year deadline for submission 2-10-14 noon to Theresa Tentes’ email. Use the form required by the state.
- President’s Innovation Fund deadline: 4/7/14. The council is interested in INNOVATION.

College Budget will meet Feb 13 2-4.

Institutional Planning will meet Feb 12. Separate until can figure out how to join with CBC District (DAS meets Feb 10, DPGC meets Feb 10, DSPC meets Feb 3)

Treasurer’s Report: See action below

Research [Ghanma] – proposal of revision of committee being created

Curriculum [Kapp & Escobar] –

- Comprehensive Program Reviews will have to submit Course Outlines for every course.
- Will also discuss who can bring curriculum forward for approval.
- Issue of CCC AA/AS degrees vs ADT degrees and whether ADTs devalue local degrees.

Ed Policy [Fredricks] –1st mtg 2/4 @ 2:00

Professional Personnel [Bruno] –1st mtg 2/4 @ 4:00

| Other Reports | Officers and Reps | 10 | ASSC – Leadership retreat @ Yosemite January; “I Have a Dream” tree; February = Black History Month activities, such as Buck author and Keep on Pushing/Freedom Now, Spoken Word competition. AFT – no rep SEEED – no rep Classified Senate – no rep | info |

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<thead>
<tr>
<th>New Senate Business</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
<th>action/info</th>
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<tbody>
<tr>
<td>Spring Calendar Notices and Reminders</td>
<td>Shaw</td>
<td>15</td>
<td>ASCCC events: Academic Academy February 21, 2014</td>
<td>Information</td>
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</table>
| February 22, 2014.  
| - Faculty Leadership Institute June 12, 2014 - June 14, 2014. a MUST for all Senate Leadership [San Diego] Deadline to Register/Application Deadline: May 27, 2014  
| - Vocational Leadership Institute March 20, 2013 - March 22, 2013  
| - Spring Plenary April 10, 2014 - April 12, 2014  

Two test dates for alternate time/day meeting:  
- Fri. Feb. 7 exchanged by Th. Feb 6, 2-4pm  
- Fri. Mar. 28 exchanged by Th. Mar. 27, 2-4pm  

| Choosing date for elections for fall | Shaw | 10 | Date for the Spring election of new officers for Fall 2014:  
| - April 25 finalize, ballot electronic by District [NOVI survey]  
| - Vote April 28-May 7. Suggested tabling to inform faculty about By-Laws – put By-Laws on same ballot as officer election.  
| - May 9 mtg: Announcement of results  
| - End of Year Party~ May 16 Public announcement  
| No official motion needed. | action/info  

| M: Schmierer S: Fredricks U  
| Discussion: Bookstore is starting both Chrome book & calculator loans; Fredricks will request these get put into the rental program.  
| Jackson- Suggestion to remind the faculty request for Senate dues. Set up Fall campaign by division; include instructions for checking paystub in WebSmart; testimonials from recipient; set up like Balanced Scorecard with benchmarks | Action  

| By-Laws Articles I&II | Shaw | 30 | Constitution Articles VI & VII and By-Laws Articles I, II & IV.  
| Constitution:  
| Article VI: define the membership as full-time & part-time  
| Article VII: revise to reflect current technology | Info |
### By Laws:

I. Elections – Past President duty is convening a Nominations Committee;

IV. Add ‘videoconferencing’ possibilities

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<tr>
<th>Announcements</th>
<th>All</th>
<th>5</th>
<th>info</th>
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<tbody>
<tr>
<td>Adjourn</td>
<td>Shaw</td>
<td>1</td>
<td>Minutes submitted by: KWB</td>
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2:58