## Governing Council Officers 2013-2014

- **Leigh Anne Shaw**
  - President
- **Kate Williams Browne**
  - Vice President
  - (vacant) Secretary
- **Tiffany Schmierer**
  - Treasurer
- **Nicole Harris**
  - ASSC Rep (ex-officio)

## Committee Chairs

- **Nick Kapp & Jacqueline Escobar**
  - Curriculum Co-chairs
- **Stephen Fredricks**
  - Educational Policy
- **Zachary Bruno**
  - Professional Personnel
- **Mousa Ghanma**
  - Research
  - (Tony Jackson) AFT Rep (ex-officio)

## Division Representatives

- **Ed Yee/Hellen Zhang**
  - Business
- **Nate Nevado**
  - Counseling
- **Nathan Jones**
  - Language Arts
- **Amber Steele**
  - KAD
- **Tony Jackson**
  - SSCA
- **Carmen Velez**
  - SMT

### Opening Procedures

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<tr>
<td>Call to order</td>
<td>President</td>
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<tr>
<td>Roll/Introductions</td>
<td>Secretary</td>
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<td>Procedure</td>
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<tr>
<td>Consent agenda</td>
<td>President</td>
<td>0</td>
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<td>Action</td>
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<tr>
<td>Adoption of today’s agenda</td>
<td>President</td>
<td>1</td>
<td>M: Brown / S: Lee Passed Unanimously</td>
<td>Action</td>
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<tr>
<td>Adoption of the minutes of previous meeting</td>
<td>President</td>
<td>1</td>
<td>M: Brown / S: Ghanma Passed Unanimously</td>
<td>Action</td>
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<tr>
<td>Public Comment</td>
<td>Public</td>
<td>3</td>
<td></td>
<td>Information</td>
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### Standing Agenda Item

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<tbody>
<tr>
<td>Officers’ Reports</td>
<td>Reps and officers</td>
<td>25</td>
<td>Quorum was not achieved, so the senate discussed some matters until quorum was reached at 1:25pm</td>
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Discussion on ELECTIONS:

Governing council elections ballot was set to go out to faculty on Apr 28 until May 9, reporting results at May 9 meeting. Upon examination of by-laws, there is a required 2-week period between the finalization of the ballot and the elections. This would mean elections could not begin until May 9, leaving a week of voting prior to the May 16 End-of-year celebration, when new officers are typically announced. Options:

- Senate could vote to temporarily suspend the bylaws
to fit a shorter timeline. Currently set for 4/28 election, results ready on 5/9.
  o Pro: expedite it, allow candidates to prepare.
  o Con: suspending the by-laws should be reserved for a more serious situation.

  ● Alternately, we can send out the ballots later, on 5/9.
  o Pro: Ballot only has one contested position; all other positions are single candidates.
  o Con: shortened timeline means not a lot of time, looks disorganized, but not too controversial.

Quorum was achieved and the meeting began at 1:25pm.

President’s/Vice President’s Report
  ● College Governance – no report.

SPRING PLENARY
Senate passes many resolutions at the plenary which urge the Board of Governors to act on these suggestions.
Beth Smith has been replaced as State Senate President, via a landslide vote for David Morse from Long Beach. He is considered a better listener and a collaborator, rather than being an autocratic leader. Important resolutions include:

2.01 S14 Modify Title 5 to Allow Colleges to be Accredited by Any Nationally Recognized Accrediting Agency
(This would allow us to stop working with the ACCJC)

2.03 S14 Explore Use of Simulated Accreditation Site Visits
7.01 S14 Explore Participation in State Authorization Reciprocity Agreements (SARA) for Distance Education Offerings

7.02 S14 Allowing “P” Grades for Courses in the Major for the Associate Degree for Transfer
Pro discussion included that a “P” grade is at least a “C” and some classes are based on either mastering the content or not. Our district did not vote for it, thinking it wouldn’t be supported. The President will share the text of the actual resolution with senators.
Comments:
  ● Setting oneself up to succeed as a student signing up to only Pass/no Pass.
  ● Why wouldn’t classes that need this just add a letter grade to their course?

12.01 S14 Consistent and Sustainable Funding for Professional Development

13.03 S14 Add Established At-Risk Student Groups to Exemptions Under Board of Governors Fee Waiver Policy
Currently, this only covers foster youth; the idea is to add veterans and some other groups. Some asked about whether
this would begin to apply to everyone, but the body wasn't deterred.

13.01 S14 Researching the Feasibility of the CCC Bachelor’s Degree

Current ASCCC position to this idea is in opposition for reasons including:
- some upper division courses require the PhD
- unfunded stress on learning centers
- increased cost with no added funding

ASCCC agreed to research the idea, but it would take a 2/3 vote to overturn the previous opposed position.

Comments:
- There are additional demands for equipment, labs, etc.
- There could be conflicts because of the degrees that the professors here have, who could teach, how much money, etc.

- College Budget – has not met since March 13

  o PRIE is in transition because only David is there. A new analyst to replace Katy Galvin can’t be hired until the dean position is filled.
  o Program Review for Learning Communities – What should the process be for Learning Communities? On their own? APR? Within their division?
    - Discussion of Program vs. Learning Community
    - Is ASTEP a program, and there is a community component within it?
    - Jackson: they should be assessed as a community, not just to let their data be bundled and separated into other reviews. How do we do this without handling the enterprise as a corporation? That won’t work; we’re creating students, not widgets.
    - Nevado: each community has different component, so they won’t all be comparable to each other.
    - Bruno: there is already so much more work with the APR, and Curriculum Committee is probably already too overwhelmed to review these as well.
    - The IPC should convene with the learning community folks, too – no-one was there from a learning
community. Also, there needs to be a discussion with Sarah Perkins about how we define programs vs. communities.

- District (DAS, DPGC, DSPC) – DPGC is planning to scan the community to learn more about our community and what they want.

DAS:
Trustees are going to research professional development to see about funding more of it (we hope)

DAS has approved the document on - How do you select faculty, committees, Harry Joel and Eugene Whitlock will discuss with AFT and administration

ISSUE OF FACULTY CHAIRS – Faculty at CSM brought up need for release time or compensation for duties that should be taken care of by a dean, vice dean, or chair.
  o Ghanma: Math has compensation for coordinators in large departments (but small departments don’t get that).
  o Some of these duties could be: SLO Assessments, plans, enacting them, making concert schedules, doing outreach in the community

The committee agreed that there should be more support for the faculty members that are putting in the extra hours to make our goals as a community and college.

Research – Questions from IRB. Ghanma: concern about research projects coming before the IRB, but cannot get approvals because research dean is not responding to emails. There is a process for one chair to expedite. The President suggested documenting the reason for expediting these approvals before moving again. Concern expressed over another research project approved by IRB, but rules on the project have changed since then. Ghanma will investigate.

Curriculum – no report

Ed Policy – no report

Professional Personnel –
  o Email meetings nominated for Faculty Marshall
  o Wee event last Friday
  o Kickball in the Fall
  o PDP committee will meet next week and they may have enough money to support most all of the requests.
  o Special Recognition Awards discussed. President
asked representatives to contact PPC regarding faculty in their divisions deserving of recognition

Meyer Award: Faculty member in first five years; outstanding teaching and contribution. Shaw/Bruno will get the list of eligible folks from Sherrie Prasad, and then we should send out a request for nominations ASAP.

Other reports

Reps and officers 10

**ASSC** – Students and Faculty discussion about improving student engagement in and out of the academic environment. Students want a calendar without links. Nicole will be running for President

Students will win awards (iPad Air, or Giants/ Warriors tickets)

Egghunt for the CDC was successful; member will be going to South Africa to build houses for Habitat for Humanity.

**AFT** – Nothing to Report

**SEEED** – no report

**Classified Senate** – no report

New Senate Business

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| Update on nominations for Academic Senate officer positions | President | 5 | Body discussed previous conversation about whether to proceed with elections on Apr 28 or wait till May 9, per the by-laws. Body agreed to wait till May 9, per the by-laws. Timeline for elections:

- Call for nominations went out April 7
- Ballot to be finalized at April 25 meeting
- Create ballot via Novisurvey for distribution to faculty
- Vote April 28-May 7.

UPDATE: Will be delayed until 5/9.

**May 9 mtg: Announcement of results.**

UPDATE: Will be delayed until 5/16

Ballot nominees will be shared, and additional nominees may be taken from the floor provided the nominee has accepted nomination.

| Selection of Faculty for commencement | Bruno | 5 | M: Shaw /S: Ghanma | Unanimously Passed. PPC made a unanimous nomination. The individual will be contacted. In the event of refusal, a second alternate was discussed. Eligible faculty: Katharine Harer, Virginia Padrone, Kevin Sullivan, John Chavez, Phyllis Taylor. | Action |

| Granting associates degrees for completion of units at other institutions | President | 15 | The Senate is asked to consider the idea of granting degrees to students who meet residency and units requirements for Skyline but continue their remaining coursework at a transfer institution. The Curriculum Committee may be asked to agendize this discussion. |

  - Nevada: it is common practice in other community colleges, although not so common for 4 year university students.
  - The suggestion came from the University of Phoenix – they’re going out of the business of granting Associates degrees. They are accredited by WASC, and they would offer discounts for the students who come from Skyline College, making it a partnership.
  - Browne: The quality control must be in both places; we’d want to make sure that we have articulation agreements.

The body agreed that this question should be sent to the curriculum committee.

The benefit to us would be to increase the number of A. degrees. The program coordinators often will have to pick up the extra work of vetting the classes within the major to see if they’re actually equivalent.

It would be interesting to know what the statistics are with students who transfer without the degree, who could have a degree. | Information |

| Appointment to SSSP Advisory Committee | President | 5 | No recommendations were submitted in time for this meeting. (Student Success and Support Program – Matriculation has been replaced by the SSSP, which now needs an advisory committee.) | Action |

| Policies and Procedures | President | 20 | 2.27 Policy on Smoking - What exactly should be restricted on campus: drug use within the classroom / business meeting drug, not just the smoke should be the question social activity? Will the signs say “no vaping”? ASSC rep. reported that students seem to not understand what they’re smoking; saying that cigarettes are dangerous, but not hookas, vaping, etc. District will provide education and training – so; are we changing the definition of what “smoking” is? | Information |

| 6.80 Policy Governing the Use of Off-Campus Facilities |

| 2.c. Is “traditionally” a necessary word? What does it mean and who decides what it means? |

| 6.90 Community Education Classes |
We can offer a course for 1) College Credit 2) College, Non-Credit or 3) Not For Credit, a.k.a. community education or contract education. Community Ed classes as they are taught by non-college entities (i.e., county Parks and Rec) need no curriculum approvals. The question is, if Community Ed classes are run under the auspices of the college, does that curriculum need to be approved?

Comments on Community Ed:
- Faculty works outside of their contract – not part of load.
- Students may assume that they’d be taking the same course as in the college.
- Should curriculum be reviewed if on campus??
- Should these classes be taught by faculty or any community member?
- Conflict with the remuneration: courses that are becoming disallowed for repetition / and as “enrichment” will be cancelled and those teachers will be shunted off to the community education section; they will basically be devaluing faculty work. This issue throws the entire policy into question.
- Body asked President to bring the concern to DPGC that “When these classes are under the umbrella of the district, it assumes that there is as certain quality of work that should be remunerated in kind.”

6.94 Contract Courses and Services

Should the courses taught under this policy be approved by the curriculum committee? The senate thought yes. This question has been referred to Curriculum chairs in the district.

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<th>Continued discussion of Senate by-laws</th>
<th>President 10</th>
<th>Tabled for a future meeting</th>
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<td>End of Year Celebration</td>
<td>President 5</td>
<td>May 16, 2014. 12:00-2:00pm</td>
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Final Announcements and Adjournment

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<tr>
<td>Next meeting</td>
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<td>The final meeting of the Spring 2014 Academic Senate will be Friday, May 9.</td>
<td>information</td>
</tr>
<tr>
<td>Adjournment</td>
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<td>M: Ghanma /S: Lee Minutes submitted by: Amber Steele and Leigh Anne Shaw</td>
<td>action</td>
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