### Call to Order

**President** 1 min  
A quorum of 9 was set at 1:17pm

**Introductions:** Leigh Anne Shaw, Fermin Irigoyen, Arthur Takayama, Chip Chandler, Edwina Yuan (ASCC), Nate Nevado, Steve Aurilio, James Wong, Nick Kapp, Melissa Michelitch, Tiffany Schmierer, Liza Erpelo

**Guests:** Michelle Araica, Sue Lorenzo, Cassandra Christian, Michael Madden, Mike Williamson. Tiffany Schmierer was selected as timekeeper.

### Adoption of the Agenda

**President** 1 min  
Sue Lorenzo may arrive at any point during the meeting for her presentation – if we can bump her topic up to when she arrives, that will help the agenda flow more smoothly. Motion to accept revised agenda: Chandler/S: Takayama/U

| Action |

### Approval of the December 9**th**, 2011 Minutes

**President** 5 min  
3 minutes will be allowed per speaker.

Michelle Araica from Skyline Against the Cuts. CFT and AFT have designated March 1st/March 5th as a day of rallying against cuts in Sacramento. She would like to get SAC’s cause on the agenda to endorse March 1st and 5th and participate with the students.

| Information |

### Agenda Item

#### Update IRB

**Melissa M.** 20 min  
**Institutional Review Board**

Reasons for adopting an IRB at Skyline College:

1) There is currently only faculty oversight on research, not administration. An IRB would provide oversight by faculty, administration, staff, students, and community.
2) In order to be eligible for federal grants, we have to have an IRB;
3) IRBs have become the nationwide standard, and the ASCCC is pushing for CCs to adopt IRBs

Impact of the change:

1) The existing Research Committee could still exist, but its role would be to assist faculty in conducting research, not vetting for safety of subjects;
2) More proposals may come for review;
3) A higher quality of research review would be possible because of the involvement of the Office of Research.

| Information |

#### Approval of the TRIO Counseling Hiring Committee

**President** 5 min  
**Approval of the TRIO Counseling Hiring Committee**

Nate Nevado- Imelda Hermosillo-John Chavez

Motion to approve this committee: Shaw /S:Chandler /U

| Action |

#### Approval of the DSPS Counseling Hiring Committee

**President** 5 min  
**Approval of the DSPS Hiring Committee**


Motion to approve this committee: Chandler /S:Takayama/U

| Action |

#### Accreditation Writing Team

**President** 5 min  
**Approval of faculty on Accreditation Writing Teams**

Additional members added:

- Standard I - Chris Gibson
- Standard II – AJ Bates, Chris Case, Stephen Fredricks, Jude Navari
- Standard III – Alma Cervantes

Motion to approve these teams: Schmierer /S:Kapp /U

| Action |

#### Review District Policy 6.10 Philosophy and Criteria for Associate Degree and GE

**Policy 6.10 & Policy 6.22** 20 min  
**Review District Policy 6.10 Philosophy and Criteria for Associate Degree and GE**

6.10 Philosophy and Criteria for Associate Degree and General Education

Proposed revisions:
FTEF Allocation

Approval of the FTEF Allocation

At the last Senate meeting, the Senate was unable to approve because of a change to the ranking that had not happened through the FTEF Allocation Committee. The Senate sent the work back to the Committee for approval, and the Committee has agreed to change the original priority of the rankings.

Motion to approve as amended: Chandler/S: Takayama /U

6.22 Academic Renewal

Sue Lorenzo and Cass Christian came to speak to policy 6.22, which the Senate had questions about and was unable to act on at last review. 6.22 is concerned with Academic Renewal, which is a policy created by the district. Title V regs are pretty vague, so it is up to the districts to create specific regulations. Academic Renewal is an opportunity for students to wipe out bad grades from the past provided they meet certain criteria – the grade stays on the transcript, but the notation “Academic Renewal” is inserted and the student is allowed to repeat the coursework. The current regulation is limited to 2 semesters and 1 summer term and totaling 36 units of substandard grades. The suggestion is to lift that restriction of 36 units. The inclusion of any regionally accredited schools is also added.

Motion to approve 6.22 with the following adjustments:
1) add “at any regionally accredited school” under section a.iii.
2) consider widening the definition of “substandard grade.” We should consider the situation of normally high-performing students who get less than an A due to extenuating circumstances (death in family, etc.) thereby affecting their ability to transfer to competitive programs.

Chandler/S: Takayama /U

Elections

Discussion for the 2012 elections

Fermin would like the Senate to review the Senate by-laws to look at needed revisions. It is necessary to get our by-laws revised with respect to length of terms served by officers – we need to have that sorted prior to elections in May. Nick volunteered to head a subcommittee with Leigh Anne Shaw and Melissa Michelitch.

Officers’ Reports

College Council met on Wed. Jan 25. In April we will review our shared governance models; we talked about SSTF BOT resolution.

College Budget Committee met on Thursday, Jan 20. This year, we are going into Basic Aid. Basic Aid means that we no longer receive money from the State but we receive it through the property taxes and student fees in our area in excess of what the state would have provided for us. Being Basic Aid means that the floor is not going to go any lower due to cuts, but the district needs to assess how large the colleges can be and still serve the community well. Q: Since we are leading the district in enrollments, does the district allocation model change? A: Now that we’re in basic aid, the equation is changed.

District Academic Senate meets Feb 13.
- On that day, DAS will be hosting John Drinnon and Dolores Davison from ASCCC looking at issues pertaining to the SSTF.
- Performance Evaluation Task Force is trying to revise our evaluation process and waiting for the MOU to be signed.
- Jan Roeks came to talk about Community Ed and to say that any faculty who want to learn about CE are welcome to contact her to learn about it. While the District will move towards offering more CE, it is not a replacement for courses at our colleges.
The BOT met on January 11 to discuss the SSTF recommendations, which were approved by the Board of Governors on Jan 9th. They wrote a resolution that was presented at their last meeting.

District Shared Governance – meets February 6th.

Treasurer: No report
Research: No report
Curriculum Committee: No report
Educational Policy: No report
Professional Personnel: no report today

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<tr>
<th>Standing Committees</th>
<th>20 min</th>
<th>Information</th>
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<tbody>
<tr>
<td>ASSC: Getting ready for elections already. Writing an official statement on the SSTF recommendations – ASSC does not support it. There are new senators to replace resignations. Spring Calendar was approved. Working on March in March (Sacramento).</td>
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<td>AFT: Fact-finding continuing.</td>
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<td>Classified Council: No report.</td>
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<td>District Strategic Planning Committee: being resurrected.</td>
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<td>SEEED/EEOAC: Melissa will be leaving the committee and will need to be replaced; her representative area is CTE. The meetings are conducted by an outside consultant.</td>
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<tr>
<th>Announcements &amp; Future Agenda Items</th>
<th>5 min</th>
<th>Academic Senate Agenda – January 27, 2012</th>
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<tbody>
<tr>
<td>All</td>
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<td></td>
<td>Next meeting February 10, 2012 at 1:10 room 5-5131</td>
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Adjourn

Motion to adjourn at 3:20 M: Michelitsch/S: Schmierer/U These minutes are humbly submitted by Leigh Anne Shaw.