



# Skyline College Academic Senate

Thursdays, 2:10pm-4:40pm

Join us on Zoom: <https://smccd.zoom.us/j/97624129227>

**Academic Senate:** “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

## DRAFT Minutes for August 19, 2021

### In Attendance

(Quorum – 21/25 voting members)

### Voting Members

#### Executive Officers

- **President:** Lindsay Ayotte [votes in ties]
- **Vice President:** Cassidy Ryan-White
- **Secretary:** Kim Saccio
- **Treasurer:** Rika Yonemura-Fabian
- **Past President:** Kate Williams Browne [non-voting]

#### Senators

##### ASLT:

- **Ame Maloney**

##### BEPP

- *Dick Claire [not present]*
- **Filipp Gleyzer**

##### Counseling

- **Jacqueline Escobar**
- **Alberto Santellan**
- **Jessica Truglio**

##### GLPS

- TBD

##### Language Arts

- **Rachel Bell**
- *Jarrod Feiner [not present]*

- **Danielle Powell**

##### KAD

- **Amber Steele**

##### SMT

- **Younga Choi**
- **Maryam Khan**
- TBD

##### SSCA

- **Amir Esfahani**
- **Jennifer Merrill**
- **Jude Navari**

##### CTE Senator

- **Soledad McCarthy**

##### Part-Time Faculty

- **Timothy Rottenberg**
- **Jessica Silver-Sharp**
- **Sujatha (Suji) Venkataraman**

**Voting members:** 25

**Simple majority:** 13

**2/3:** 17

### Non-voting Members

#### Governance Committee Chairs

- **Curriculum:** Jessica Hurless
- **Educational Policy:** Jacqueline Escobar
- **Professional Personnel:** Bianca Rowden-Quince

#### Advisory Members

##### AFT

- *Marianne Kaletzky [not present]*

##### ASSC

- *Anthony Tran [not present]*

#### Classified Senate

- TBD
- TBD

##### PD/CTTL

- **Bianca Rowden-Quince**

##### SEED

- TBD

##### Guided Pathways

- *Ernesto Hernandez [not present]*

##### OER

- **Ame Maloney**



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## Guests

- Jenny Le
- Tammy Calderon
- Chris Gibson
- Dr. Melissa Moreno

## 1.0 Opening Procedures

### 1.1 Call to Order

**Presenter:** President Ayotte

**Time:** 1

**Notes:**

### 1.2 Senate Introductions and Welcome

**Presenter:** President Ayotte

**Time:** 20

**Notes:** Senate members introduced themselves and their constituencies.

### 1.3 Welcome and Hello from Administrators

**Presenter:** VPI Redding-Lapuz, President Dr. Moreno

**Time:** 5

**Notes:**

- Dean Redding-Lapuz joined meeting after approval of consent agenda; issued gracious welcome.
- Dr. Moreno joined us after item 2.1b completed. Joined discussion on role of dean – “middle management,” tough job. Shared her concern for supporting both faculty and administration. Shared her availability on campus.

### 1.4 Adoption of Agenda

**Presenter:** President Ayotte

**Time:** 1

**Notes:** Motion: Secretary Saccio / Second: Senator McCarthy ; Approved by unanimous vote.

### 1.5 Adoption of Minutes

**Presenter:** Ayotte

**Time:** 1

**Notes:** Motion: Vice President Ryan-White / Second: Senator Maloney; Approved by unanimous vote.

### 1.6 Consent Agenda

**Presenter:** President Ayotte

**Time:** 3

**Notes:** Senate members recalled a previous discussion about tracking faculty participation on screening and tenure committees and wondered if there was an update. President Ayotte noted the concern and stated it



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would be placed on a future agenda for further discussion. President Ayotte pulled tenure committee for Vincent Chandler from Consent due to last-minute changes. See new item 2.1a.

Motion: Senator McCarthy / Second: Senator Maloney. Approved by unanimous vote.

## 1. Approve Tenure Committees

### ASLT Tenure Committees

Pia Walawalkar- 4th year

- Kim Lim (chair)
- Jesse Raskin (replacing Rob Williams)
- Diane Tedone – Faculty librarian from CAN
- Gabriela Nocito (Director/Administrator)

Athena Nazario – 3rd year

- Leigh Anne Shaw (Chair)
- Valeria Estrada - Faculty librarian from CAN
- Jarod Feiner
- Gabriela Nocito (Director/Administrator)

Ame Maloney – 3rd Year

- David Hasson (Chair)
- Stephanie Roach – Systems Librarian/DIST
- Tammy Calderon (replacing Soledad McCarthy who stepped in for Amber Steele)
- Gabriela Nocito (Director/Administrator)

Andrea Fuentes – 2nd Year

- Bianca Rowden-Quince (Chair)
- Rolin Moe (Dean/Administrator)
- Melissa Matthews
- Nancy Kaplan-Biegel

### **KAD Tenure Committee (Fall)**

Chris Watters

- Justin Piergrossi (Chair, discipline expert)
- Gabe Saucedo
- Dino Nomicos

### **KAD Tenure Evaluations (Spring)**

Kevin Corsiglia - Standard Evaluation (Gabe, Chair)

Amber Steele - Standard Evaluation (Justin, Chair)

### **KAD Division Evaluation Committee**

Gabe Saucedo, Justin Piergrossi and Dino Nomicos.

### **President Ayotte Tenure Committees**

Lindsey Ayotte, Communication Studies:

- Chair: Jessica Hurless, Communication Studies
- Dean: Chris Gibson



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- Discipline Expert: Danielle Powell, Communication Studies
- Tenured Faculty: Nina Floro, English

~~Vincent Chandler, Communication Studies:~~

- ~~• Chair: Jessica Hurless, Communication Studies~~
- ~~• Dean: Chris Gibson~~
- ~~• Discipline Expert: Danielle Powell, Communication Studies~~
- ~~• Tenured Faculty: Michael Cross, English~~

Janice Sapigao, English:

- Chair: Rachel Bell, English
- Dean: Chris Gibson
- Discipline Expert: Liza Erpelo, English
- Tenured Faculty: Lucia Lachmayr, English

Katie Hern, English:

- Chair: Rachel Bell, English
- Dean: Chris Gibson
- Discipline Expert: Nina Floro, English
- Tenured Faculty: Rob Williams, English

Felicia Mazzi, ESOL:

- Chair: Leigh Anne Shaw, ESOL
- Dean: Chris Gibson
- Discipline Expert: Erinn Struss, ESOL
- Tenured Faculty: Luciana Castro, World Languages (Spanish)

**2. Approve to extend Summer Executive Committee:** At the last academic senate meeting, for the summer period commencing May 30 until August 19 (first senate meeting of Fall 2021), any matters needing attention of the senate will be handled by the senate executive committee. We would like to extend summer elected summer exec members Jessica Hurless and Ame Maloney to continue to serve as the two additional senate members on exec, until our second meeting held on September 2, 2021. We will move to elect our AY21-22 Exec team at the second meeting. Please consider running to serve on the executive committee. The executive committee will be meeting on Tuesdays following each AS meeting from 1:00pm-3:00pm.

## 1.7 Public Comment

**Presenter:** President Ayotte

**Time:** 3

**Notes:** No comments at this time.

## 2.0 New Senate Business

### 2.1a Approve Tenure Review committee pulled from Consent Agenda

**Procedure | Information | Discussion | Action**

**Presenter:** President Ayotte



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**Time:** 1

**Notes:** President Ayotte explained that she received changes to Vincent Chandler's tenure review committee faculty membership after posting the agenda, so asked the committee to review the changes and called for discussion.

Motion: Secretary Saccio / 2nd: Senator Truglio. Approved by unanimous vote.

Vincent Chandler, Communication Studies:

- Chair & Discipline Expert: Danielle Powell, Communication Studies
- Dean: Chris Gibson
- Tenured Faculty: Nancy Kaplan-Biegel, Journalism
- Tenured Faculty: Michael Cross, English

## 2.1b What is the Purpose of Academic Senate?

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** Senators Hurless and Ryan-White

**Time:** 30

**Notes:** Some ideas from group representatives:

- Goal setting
- Networking with fellow faculty
- Advocate for and support faculty on behalf on the constituencies of the college.
- Act as a conduit to provide information to and for our constituents
- Make informed decisions about faculty, staff and students.
- Direct decision making around curriculum
- Academic Senate is a group of faculty with an enfranchised role to influence the direction of teaching and learning on the Skyline College campus with the best interests of students and faculty in mind.
- AS is the Hub for Campus, district, state wide. We should be able to communicate and understand and move forward together to help our students, faculty, community, silicon valley.

## 2.2 What are things that are asked of you that you consider additional duties?

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** Senator Hurless and Vice President Ryan-White

**Time:** 15

**Notes:** Senator Hurless made a motion to table this item to a future meeting, to be determined. Her rationale is that this issue was addressed to some extent in Item 2.1 discussion. Vice President Ryan-White seconded. Passed with majority vote.

## 2.3 What are our goals?

**Procedure** | **Information** | **Discussion** | **Action**

**Presenter:** Senator Hurless and Vice President Ryan-White

**Time:** 20

**Notes:** Senate members met in breakout rooms to begin a discussion on Senate goals/priority areas for 2021-22, noting their ideas in shared Google Docs. President Ayotte shared that Senate officers will review these ideas



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during the next Executive Committee committee to consider items for upcoming Senate meetings. This discussion will be ongoing.

## 2.4 Introducing the Online Resource Course

**Procedure | Information | Discussion | Action**

**Presenter:** Vice President Ryan-White

**Time:** 15

**Notes:** Ryan-White shared her new online resource for Senate membership; link to be shared this week.

## 2.5 Looking ahead: Plan for 2nd Academic Senate Meeting

**Procedure | Information | Discussion | Action**

**Presenter:** President Ayotte

**Time:** 10

**Notes:** We may hold meetings via Zoom till Sept 30th due to temporary suspension of the Brown Act. President Ayotte shared requirements for meeting Brown Act restrictions – which could be a bit challenging unless Governor Newsom extends suspension. She also shared background on Compendium of Committees; this will be shared and will need to be voted upon during the next meeting. Introduced conversion point system used for faculty participation credit. Yonemura-Fabian shared upcoming new FormStack form to facilitate paying of Senate dues; still to be approved. She plans to send out the form in coming weeks to senators and faculty.

## 2.6 Kahoot Game

**Procedure | Information | Discussion | Action**

**Presenter:** Senator Hurless and Vice President Ryan-White

**Time:** If time allows

**Notes:** Vice President Ryan-White motioned to remove item 2.6 from the agenda to end session on time; Secretary Saccio seconded. Approved by unanimous vote.

## 3.0 Standing Agenda Items

### 3.1 Committee Reports

**Procedure | Information | Discussion | Action**

**Presenter:** Standing Committee Chairs

**Time:** 5

**Notes:** Senator Rowden-Quince noted that Exemplary Program award is first in upcoming cycle. Nominations will open in October. Start thinking about programs on campus that you may want to nominate.

### 3.1 President's Report

**Procedure | Information | Discussion | Action**

**Presenter(s):** President Ayotte

**Time:** 5

**Notes:** No report at this time.



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## 4.0 Announcement and Closing Procedures

### 4.1. Final Announcements

**Presenter:** President Ayotte

**Time:** 1

**Notes:** No announcements at this time.

### 4.2. Motion to Adjourn

**Presenter:** President Ayotte

**Time:** 0

**Notes:** Motion: Senator Khan / Second: Senator McCarthy. Passed unanimously.

Next meeting will be September 2, 2021.

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## Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate