



Skyline College Academic Senate

Thursdays, 2:10pm-4:40pm

Join us on Zoom: <https://smccd.zoom.us/j/97624129227>

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

DRAFT Minutes for September 3, 2020

In Attendance

(Quorum – 22/23 voting members)

Voting Members

Executive Officers

- **President:** Leigh Anne Shaw [votes in ties]
- **Vice President:** Jesse Raskin
- **Secretary:** Kim Saccio-Kent
- **Treasurer:** Rika Yonemura-Fabian
- **Past President:** Kate Williams Browne [non-voting]

Senators

ASLT:

- Pia Walawalkar (Fall 2020)
- Ame Maloney (Spring 2021)

BEPP

- Dick Claire
- Filipp Gleyser

Counseling

- Jacqueline Escobar
- Alberto Santellan
- Jessica Truglio

Language Arts

- Lindsey Ayotte
- Jarrod Feiner
- Vincent Chandler

Non-voting Members

Governance Committee Chairs

- **Curriculum:** Jessica Hurless
- **Educational Policy:** Jacqueline Escobar
- **Professional Personnel:** Bianca Rowden-Quince

Advisory Members

AFT

- TBD

ASSC

- TBD

KAD

- Dino Nomicos (Fall 2020)
- Kevin Corsiglia (Spring 2021)—not present

SSCA

- Amir Esfahani—not present
- Jennifer Merrill
- Jude Navari

SMT

- Carina Anttila-Suarez
- Younga Choi
- Maryam Khan

CTE Liaison

- Cassidy Ryan-White

Part-Time Faculty

- Tim Rottenberg
- Sujatha (Suji) Veknataraman

Classified Senate

- Marisa Thigpen—not present
- Flor Lopez

PD/CTTL

- Nicole Porter

SEED

- Nathan Jones

Guided Pathways

- Ernesto Hernandez

OER

- Ame Maloney



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Guests

- Pablo Ramirez, Instructor, Language Arts
- Zahra Mojtahedi, PRIE Analyst
- Carla Grandy, Dean, STEM
- Danni Redding Lapuz, Dean, Social Sciences/Creative Arts
- Joe Morello, Dean, Kinesiology, Athletics and Dance
- Ingrid Vargas, Dean, PRIE
- Paul Cassidy, SMCCD Finance and Operations Manager
- Michael Kane, Dean, BEP
- Shawna Whitney, Adjunct Faculty, ECE
- Rolin Moe, Dean, ASLT
- Luis Escobar, Dean, Counseling

1.0 Opening Procedures

1.1 Call to Order

Presenter: Shaw

Time: 1

Notes:

1.2 Adoption of Agenda

Presenter: Shaw

Time: 1

Notes: Motion: KSK / Second: JR. Approved: 13 = Yes

1.3 Adoption of Minutes

Presenter: Shaw

Time: 1

Notes: Motion: KSK / Second: RYF. Approved.

1.4 Consent Agenda

Presenter: Shaw

Time: 0

Notes:

1.5 Public Comment

Presenter: Shaw

Time: 3

Notes:

- RYF encouraged all present to complete the new annual Senate dues form, which was sent to all faculty on Wednesday, September 2. This form authorizes a \$25 payment of annual dues from each September paycheck (for full-time faculty; adjunct faculty can choose an amount they are comfortable with).



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- JR invited all faculty to attend a virtual teach-in on Thursday, September 10, 12:00–3:00pm, sponsored by AFT 1493: [“Social Justice Unionism in Practice: From Part-Time Pay Parity to Anti-Oppression Organizing”](#)
- JT shared concerns with use of Proctorio to proctor exams, EAC has found that this is exacerbating anxiety and bringing up privacy concerns. CTTL is dissuading faculty from using this tool. LAS will reach out to CTTL. BRQ suggested that JT contact Rolin Moe, ASLT dean.

2.0 New Senate Business

2.1 Discussion on Professional Development

Procedure | **Information** | **Discussion** | **Action**

Presenter: Porter and Rowden-Quince

Time: 30

Notes: Drs. Porter and Rowden-Quince presented on vision and recommendations for professional development and the Professional Personnel Committee. Participants were invited to [provide feedback via Google Jamboard](#). Please see the [meeting transcript](#) or the [Zoom recording](#) for details. The presentation is [available on Google Slides](#). Next steps: Professional Personnel and Advisory Committee for Employee Development will eventually merge, and this committee will oversee all PD on campus. CTTL will work with this uber committee to facilitate and support. Skyline College needs to revise and share its PD plan (technically this should be reported to the State). Everything we do should be tied to the Education Master Plan.

2.2 Preview: Reading on Diversifying the Senate

Procedure | **Information** | **Discussion** | **Action**

Presenter: Raskin

Time: 5

Notes: JR presented a reading for the Senate to share in preparation for a discussion at September 17 AS meeting: [Diversifying Leadership in the Faculty Ranks](#). It will be helpful to review the [Skyline College Fact Sheet](#), which provides stats on Skyline student body, before this meeting.

2.3 Comprehensive Program Review Task Force Update

Procedure | **Information** | **Discussion** | **Action**

Presenter: Vargas

Time: 25

Notes: The CPR Redesign Task Force (IV, ZM, JM, KB, JH, PC, and BRQ) shared its recommendations and timeline on the CPR revision, which will be voted on in October, and is described in the SPARC CPR Task Force document (which was updated after this AS meeting and is now [available on the Skyline college website](#)). Please see the meeting transcript or the Zoom recording for details. The presentation ([in PDF form on the Skyline website](#)) provided background and elaboration on recommendations in the document. Significant changes include bringing in student voice (specific mechanism under discussion); revised templates that acknowledge specific program needs; new focus on equity and diversity; expanded time frames.

Q on how timing works out. **A:** clarification, “annual” program review are actually a three-semester cycle, which



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fits nicely into proposed 7-year CPR cycle.

See the transcript and recording for comments from JR and KB.

2.4 Idea for Study Session on “Maximizing Intradivision Communication”

Procedure | Information | Discussion | Action

Presenter: Yonemura-Fabian and Rottenberg

Time: 10

Notes: RF and TR suggested a joint study session on collegial consultation with Deans and AS representatives. This idea came from AS retreat discussions on division meetings that revealed some frustration with how they are run. How can we all be on the same page on how to run division meetings? Please review meeting recording and/or transcript for comments and discussion.

Action: Does the Senate support this idea? Yes = 18 (1 No, 1 Abstain)

Please contact TM or RF if you are interested in participating in this study group.

2.5 Interim Appointment to Institutional Effective Committee (IEC)

Procedure | Information | Discussion | Action

Presenter: Shaw

Time: 5

Notes: Recommended appointment: Kim Saccio-Kent. There were no nominations from the floor.

Motion: JR / Second: LA. Approved.

2.6 Committee Appointments

Procedure | Information | Discussion | Action

Presenter: Shaw

Time: 20

Notes: See BEPP, SMT, COUN, and SSCA tenure committees and SSCA faculty evaluation committee document posted to the AS website Minutes & Agendas page. There were no questions, recommendations, or amendments regarding proposed committees.

Motion: JR / Second: LA. Approved: Yes = 18, Abstain = 1

3.0 Standing Agenda Items

3.1 President’s Report

Procedure | Information | Discussion | Action

Presenter(s): Shaw

Time: 5

Notes: Please see the meeting transcript or Zoom recording for details. AS discussed the following:

- Replacement for interim appointments: SESP Dean, Director of Middle College. AS will participate in committee selection.
- Dr. Moreno will join Sept 17 meeting to share information on Equity Institute, and will also talk about updates re hiring faculty. Postponed positions are moving forward, plus additional faculty positions (information is not available now).



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- Clarification on SEED emails: AS has been asked to appoint as well as Divisions. We will hold off on our appointments until Division appointments are made.
- The ASCCC Plenary is coming up on October 5; [visit the ASCCC website for details](#).

3.2 Committee Reports

Procedure | Information | Discussion | Action

Presenter: Standing Committee Chairs

Time: 5

Notes: Committee members presented their updates in writing; [the reports are posted](#) on the Skyline College website.

4.0 Announcement and Closing Procedures

4.1. Announcements

Presenter: Shaw

Time: 1

Notes: Senators are reminded to engage in the [Canvas training for all senate members](#) (Exec – all modules; senators – Modules 1, 4 and 7).

4.2. Motion to Adjourn

Presenter: Shaw

Time: 0

Notes: Moved: JR, Seconded: LA. Next meeting will be September 17, 2020.

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development



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11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate