# Skyline College Academic Senate

## Agenda

**Thursday, 6 September**  
2:10pm – 4:00pm  
rm. 6203

**Mission:** to empower and transform a global community of learners

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**Opening Procedures [2:10]**

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
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</thead>
<tbody>
<tr>
<td>Call to order</td>
<td>President</td>
<td>1</td>
<td>Call to order 2:11</td>
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<tr>
<td>Roll/Introductions</td>
<td>Secretary</td>
<td>1</td>
<td>Quorum is 9/16 voting members: 1 vote/each GC member, 1 vote/each Committee Chair, 1 vote/each Division and each Group</td>
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<tr>
<td></td>
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<td>Voting: Kate Williams Browne, Jesse Raskin, Dick Claire, Lisa Cresson, Jing Folsom, Courtney Mogg, Richard Torres, Barbara Corzonkoff, Bridget Fischer, Erin Struss, Dan Ming, Nathan Jones, Jarod Feiner, Bianca Rowden-Quince, Rika Fabian, Jessica Hurless, Amber Steele</td>
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<td>Non-voting: Filipp Glezyer, Jennifer Taylor-Mendoza, Leigh Anne Shaw, Michelle Chee, Tom Mohr, Paul Ruckhaus, Nick Kapp, Ray Hernandez, Christine Roumbanis, Mwanaisha Sims, Chad Thompson, Gabriela Nocito</td>
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<tr>
<td>Consent agenda</td>
<td>President</td>
<td>0</td>
<td>Skyline Compendium of Committees</td>
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<tr>
<td>Adoption of today’s agenda</td>
<td>President</td>
<td>1</td>
<td>M: /S: Change in order to accommodate guest schedules. Move Taylor-Mendoza and Roumbanis to the top</td>
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</tbody>
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**Governing Council Officers**

2018-2019

Kate Williams Browne  
President

Jesse Raskin  
Vice President

Terry Chang  
Secretary

Mustafa Popal  
Treasurer

[non-voting]

Leigh Anne Shaw  
Past President

**Committee Chairs**

Jessica Hurless  
Curriculum

Nathan Jones  
Educational Policy Chair

Rika Fabian  
Professional Personnel Chair

**Ex-Officio/Non-voting Representatives**

Sherrie Prasad/Michelle Haggar  
Classified Senate

Bianca Rowden-Quince  
AFT Rep

Michelle Chee  
ASSC Rep

Guided Pathways Liaison

**Representatives Divisions**

Bianca Rowden-Quince  
ASLT

Dick Claire/Dan Ming  
BEPP

Courtney Mogg/Richard Torres  
Counseling

Jarrod Feiner/Erin Struss  
Language Arts

Amber Steele/Gabe Saucedo  
KAD

Bridget Fischer/  
Lisa Cresson[F] John Ulloa[S]  
SSCA

Jing Folsom/Carla Grandy  
SMT

Ronda Wimmer  
CTE Liaison

Barbara Corzonkoff/Lisa Cresson  
Adjunct

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SSCA

Jing Folsom/Carla Grandy  
SMT

Ronda Wimmer  
CTE Liaison

Barbara Corzonkoff/Lisa Cresson  
Adjunct
Passes unanimously

Adoption of previous meeting minutes  Secretary  1  M: /S: Approved without edits  Action/ Materials

Timekeeper  ----  1  Jing Folsom

Public Comment  Public  4  None  Information

| TOTAL  | 10 |

Standing Agenda Items [~2:20-3:30]: Reports 1st monthly meeting- Why/What does the ASenate need to know/do?

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
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<th>Action/ Info /Discussion</th>
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<tbody>
<tr>
<td>Governing Council Reports</td>
<td>Reps and officers</td>
<td>5</td>
<td>President’s/Vice President:  *ILT: Faculty Evaluation Committees &amp; Timelines [8/21]  Note Handouts from VPI regarding Faculty Evaluations  *College Governing Council [9/26]  *District Academic Senate [9/10], Leadership Council [9/18]  *BOT: District area elections [11/6]  *State: ASCCC [Plenary 11/31-3]; Student Success Conf [10/3-4]  Treasurer’s Report: Membership- no report  Standing Committee Reports  • Curriculum- 2nd meeting of year, all members present  • Ed Policy- await membership approval to schedule mtg.  • Professional Personnel- await membership approval to schedule mtg.  Governance Committee Reports [10+1 related]: Accreditation, ACED, BSI/College Success, FTEF, Outreach, PD, SEEED, SPARC/IEC, Tech  Raskin: Focus on reports that the Senate can act on. For informational reports, can use Skyline Shines or campus wide e-mail.  Mendoza: Last accreditation visit, got cited for evaluation process. Looking to bring more transparency and bring everyone to the same page. Many deans have done this by themselves. Looking to make sure things are consistent within Skyline.  Hurless: Curriculum has met twice. Held training during first meeting. Very positively received. Also reviewed curriculum for comprehensive program review.  Jones: Will hold first meeting next month. Second Tuesday 2 – 3.  Fabian: Will work on awards (Hayward and Exemplary Program)  <strong>Rowden-Quince</strong>: First draft of accreditation standards are due on the 14th. First community meeting is Sept. 26th (public forum).</td>
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<td>Information</td>
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AFT: Letter regarding Data Breach; BOT candidate endorsement

Claire: Tried a link. Can’t make link work.
Ruckhaus: Can still enroll faculty even after the cut-off date (08/31). Formed legal document ensuring that the person who received the e-mail hadn’t opened it and has deleted it. Had questions about data. SSN kept for identification purposes. Changed office practices in response.

Ruckhaus: Board of Trustees going through district election, **now Area elections instead of county-wide**. Got a request for endorsement. Looking to have a larger discussion.
Claire: Lack of transparency in endorsement process.
Corzonkoff: Next meeting on the 12th. Conflicts with student equity workshop.
Ruckhaus: Meetings second and fourth **Wednesday**; will be at CSM on the 12th; see materials for information.

**Classified Senate – no report**

### Representative Reports

| Division Senators, Adjunct Representatives, CTE Liaison, Guided Pathways Liaison. |
| Fischer: SSCA will not be moving out of the building. Move pushed back to summer. Have to revamp schedule. Programming for theater and gallery made 1 year in advance, amount of “shows” on campus likely reduced. |

| Folsom: Is a “W” better than “F” grade? International students risk losing student status if they take a W (So F is better). Browne: Should probably pursue with counseling and Ed Policy. Corzonkoff: Heard same thing, specifically with regard to the risks for international students. Claire: Required the put down the last day that student attends class if a student receives an F. **Will refer to Curriculum for grading policy discussion** |

### New Senate Business & Approvals [~3:10]

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<tr>
<th>Item</th>
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<th>Discussion/Action</th>
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<tbody>
<tr>
<td>MOT: Fall update</td>
<td>Sims</td>
<td>5</td>
<td>Brief review of MOT program, Skyline waiting list; call for new interested faculty</td>
<td>Info</td>
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Sims: Sent out information about the program. Highly recommend that you sign up. There is a waiting list, but have not selecting participants for this fall. Go twice a year: Once in fall once in spring. Museum is in Beverley Hills, host group dinners. Opportunity to meet colleagues from different colleges. Move from tolerance to diversity. Goal is equity. Meant to be a safe space to expose yourself. Typically in Oct. and Fall. Get to send two faculty members from Skyline. Also includes pre orientation and debrief. Can discuss what kind of project you want to bring back to campus. Fischer:
| Role, Guided Pathways [grant-funded] Screening Committee | Garcia | 5 | Update of Sparkpoint pilot with Campus food baskets  
Thompson: Here to talk about Sparkpoint snacks. Have 12 locations. One in each building. Extra in building 2. Big bin by student life. One by counseling. Look to spread out and high foot traffic. Staple business cards. Started last Monday. Been running for two weeks. Passed out 3000 snack units. Next steps: Requests for new areas. Monitoring. Don’t want to spread too thin. Want to make sure bins always look full to avoid perception of scarcity. Remind students that it’s free. Sparkpoint also does financial coaching, food pantry, Cal Fresh. Raskin: Available at night? Thompson: Availability depends on location. Funding came from president. Looking to find continuous funding. Browne: EPIcenter [8-317] has one & is open evenings and Saturdays; had a single-parent student thank for snack & has signed up for Sparkpoint services.  |
| --- | --- | --- | --- |
| Tenure Review Committee, ASLT, year 2, REVISED | Houpis | 5 | **Pia [Sanjyot] Walawalkar, Librarian**  
Kim Lim [Chair]  
Diana Tedone [Canada], Discipline expert  
Rob Williams, LA Faculty  
Gabriela Nocito, Admin  
Nocito: Tedone as Discipline expert and Nocito as Admin.  
M: Fischer /S: Mogg  
Passes unanimously  |
| Tenure Review Committee, BEPP, year 4, REVISED | Roumbanis | 5 | **Filipp Gleyzer, Auto Technology**  
Tom Broxholm, Chair  
Julia Johnson, Auto Faculty  
Ed Yee, Auto Faculty  
Roben Parra, Auto Faculty [replacement for retired P Spakowski]  
Christine Roumbanis, Dean/Admin  
M:Raskin S: Claire,  
Passes unanimously  |
| Tenure Review Committee, BEPP, year 3, REVISED | Roumbanis | 5 | **Cassidy Ryan, Cosmo & Faculty Coordinator**  
Carmen Richardson, Chair  
Ed Yee [BEPP replacement for J Johnson]  
Tammy Calderon, Discipline Expert  
Hellen Zhang [replacement for C Muller-Moseley, medical leave]  
M: Corzonkoff S: Claire  
Passes unanimously  |
| Tenure Review Committee, Counseling, year 1, NEW | Escobar | 5 | **Perry Chen, Counselor**  
Melanie Espinueva-Aure, Chair  |
<table>
<thead>
<tr>
<th>Committee</th>
<th>Participant 1</th>
<th>Participant 2</th>
<th>Participant 3</th>
<th>Vote Result</th>
<th>Action</th>
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<tbody>
<tr>
<td>Tenure Review Committee, Counseling, year 1, NEW</td>
<td>Escobar</td>
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<td>Kim Saccio-Kent, Counselor</td>
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<td>Melissa Matthews, Chair [&amp; Discipline expert]</td>
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<td>Kwame Thomas, Counseling</td>
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<td>Lavinia Zanassi, Counseling</td>
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<td>M: Fischer /S: Corzonkoff</td>
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<td>Passes unanimously</td>
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<td>Tenure Review Committee, SSCA, year 3, REVISED</td>
<td>Lapuz</td>
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<td>Rika Fabian, Sociology</td>
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<td>Jennifer Merrill, Chair [&amp; Discipline Expert]</td>
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<td>Michelle Hawkins, SSCA Faculty</td>
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<td>Steve Aurilio, SSCA Faculty</td>
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<td>Danni Redding Lapuz, Dean/Admin</td>
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<td>Raskin: Does not look like there is expertise. However we don’t have any sociologist in house. Struss: And there should be five total (four faculty) Claire: We can get expertise from other colleges. Shaw: Text from contract: Need to have conversation with AFT. Clear that what’s laid out is not possible in every case. Order for selecting (someone from here, from district, from another district, or community (retired) discipline expert (tenured). After all four exhausted, can pick someone with similar fields. Fabian: Previous attempts to get expertise, colleagues refused (lack of time). Expertise also not as valuable due to specialization of curriculum. Fischer: May need to revisit earlier committees. Cresson: Revisit what we’re being asked to uphold. Hard to keep track of all changes.</td>
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<td>M: Fischer / S: Jones</td>
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<td>Fails to pass unanimously except Jones abstains</td>
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<td>Tenure Review Committee, SMT, year 3, REVISED</td>
<td>Hernandez</td>
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<td>Nick Langhoff, Engineering</td>
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<td>Tadashi Tsuchida, Chair [&amp; Discipline Expert]</td>
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<td>Shari Bookstaff, SMT Faculty</td>
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<td>Rick Hough, SMT Faculty</td>
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<tr>
<td>Terry Chang 9/6/18 4:20 PM</td>
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<td>Comment: Additional information given, but not part of approval</td>
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Ray Hernandez, Dean/Admin  

Hernandez: Other engineering instructors from other colleges also going through tenure review. Tsuchida works closely with engineering.  
M: Claire /S: Folsom  

Passes unanimously  

| Tenure Review Committee, SMT, Temporary Full-time year 1, NEW | Hernandez | 5 | Ray Hernandez, Dean/Admin  

Hernandez: Part of a temporary replacement. Will give one year of tenure credit.  
M: Feiner /S: Cresson  

Passes unanimously  

| Tenure Review Committee, SMT, year 1, NEW | Hernandez | 5 | Yancy Aquino, Biology  
Nick Kapp, Chair [& Discipline Expert]  
Chris Case, SMT Faculty  
Brian Daniel, SMT Faculty  
Ray Hernandez, Dean/Admin  

Hernandez: Khan focusing on physics and engineering. Grandy is chair (lack of fully time physics and engineering faculty). Faculty support Langhoff being on committee despite still being in tenure review process.  
M: Chang /S: Corzonkoff  

Discussion:  
Fischer: Concern about Nick being on committee.  
Hurless: Didn’t have a discipline expert. Hernandez: Would you have liked to have discipline expertise. Hurless: Still got similar expertise. Jones: If someone is going through tenure review, I want peers in that discipline. Corzonkoff: Important to have discipline expert. Rowden: Temporary position, not full committee. What’s the value for Khan? Corzonkoff: 73% are adjuncts. Pool is getting smaller and smaller.  

Passes unanimously  

| Meeting Protocol & Focus | Raskin, Browne | 10 |  

Report on results of Mtg #1, Intro of Meeting protocol [RUB] & D3 [Deep Dive Discussion]  
Raskin: Brutal, but now have committee approvals out of the way.  

TOTAL 60

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**Final Announcements and Adjournment [4:00-4:15]**

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<th>Item</th>
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<tbody>
<tr>
<td>Adjournment</td>
<td>Terry Chang</td>
<td>9/6/18 4:08 PM</td>
<td>Report, updates, and business</td>
<td></td>
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</tbody>
</table>

Enviar | | 9/6/18 4:08 PM | Report, updates, and business |  

Adjourned 4:03  
M: Mogg /S: Chang  

Approved unanimously  
Minutes submitted by: Chang  

TOTAL 125
Dean SCAA
M: Claire/ S: Chang
Passes Unanimously

Dean PRIE
M: Corzonkoff/ S: Claire
Passes Unanimously

Dean GLPS
Fischer: Potential conflict between Romero and current interim dean. Claire: We’ve declined committees before for untenured faculty members. Browen: For VP position, so different circumstances. Rowden: Romero has insight that others would not. Struss: If already under tenure review, additional stress. Browne: Would have decline if stress was an issue. Shaw: Issue might be ability for untenured faculty to speak freely. Rowden: Good opportunity for experience outside division. Chang: Revisit and solidify stance on untenured faculty on screening committees.

M: Chang/ S: Rowden
Yay: Raskin, Cresson, Folsom, Mogg/Torres, Fabian, Corzonkoff, Rowden, Jones, Chang Nay: Struss and Claire

Director of Guided Pathways
M: Claire S: Folsom
Passes unanimously

BSRC Screening Committee (bachelor’s, full-time, respiratory care)
Hernandez: Third time, difficult time attracting strong pool of applicants. Pay in industry

M: Corzonkoff /S: Claire
Passes Unanimously