THE HAYWARD AWARD FOR "EXCELLENCE IN EDUCATION"
Sponsored by the Academic Senate for California Community Colleges and
The Foundation for California Community College

Submission Requirements:
• Each local senate can nominate one full- and part- time faculty member, however there can only be one honoree from each college.
• Do not use the nominees name in the application or the application will be disqualified.
• Submit an original and one copy of the entire application to the Academic Senate Office no later than December 22, 2017. Late submissions or other exceptions will not be accepted under any circumstances.
• Send snail mail application to: Academic Senate for California Community Colleges, One Capitol Mall, Suite 340, Sacramento, CA 95814

OR
• Send scanned applications with the appropriate signatures via email to awards@asccc.org.
• Call the Senate Office to verify receipt of the application.
• Do not fax applications.

NOTE: A minimum of three nominations statewide must be received for the selection process to proceed.

Application Packet Checklist:

Local academic senate letter of candidate support. (Two-page maximum)
Please explain the candidate's qualifications for consideration as a recipient of the Hayward Award for "Excellence in Education." Please do not use the candidate's name. Applications will be screened for direct or indirect reference to the nominee and the nominee’s college and community.

Application form completed by the candidate.
Please explain your qualifications for consideration as a recipient of the Hayward Award for "Excellence in Education." Please do not use your name anywhere in the application including your vitae. Applications will be screened for direct or indirect reference to the nominee and the nominee’s college and community.

Candidate's curriculum vitae.
Please do not include your name. Applications will be screened for direct or indirect reference to the nominee and the nominee’s college and community. Please include the following in the vitae:

Professional Experience
Awards and Honors
1. Positions Held
2. Professional Affiliations
3. Campus Activities
4. Educational Background
Publications and Presentations
Community Activities
**Candidate Information:**

<table>
<thead>
<tr>
<th>Name of Applicant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discipline</td>
</tr>
<tr>
<td>College</td>
</tr>
<tr>
<td>Address</td>
</tr>
<tr>
<td>Telephone</td>
</tr>
<tr>
<td>Home Address</td>
</tr>
<tr>
<td>Home Telephone</td>
</tr>
</tbody>
</table>

**Campus Contact Information:**

<table>
<thead>
<tr>
<th>Public Information Officer of College/District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Information Officer Telephone Number</td>
</tr>
</tbody>
</table>

**Nomination Guidelines:**

Each college academic senate may forward to the Academic Senate for California Community Colleges the name of one nominee for the Hayward Award for "Excellence in Education." The criteria be used in making the final selection include the following:

1. The candidate should be committed to serving and empowering students from diverse backgrounds and experiences. Candidate’s application and supporting letter from the local senate should reflect this commitment.

2. The candidate should be committed to the fundamental principles of the California Community College mission. There should be evidence of support for open access and for helping students succeed. The candidate's application should reflect a commitment to the college at which the candidate works, perhaps through suggestions of ways the candidate has helped to improve the educational environment.

3. The candidate should be committed to serving the institution through participation in professional and/or student activities. There should be evidence of participation with the academic senate, department, or student groups.

4. The candidate should be committed to education. There should be evidence that the candidate maintains currency in the discipline and communicates to students and colleagues an enthusiasm for the discipline and for education in general.

5. The candidate should be committed to serving as a representative of the profession beyond the local institution through service in statewide and/or national activities. There should be evidence of activities that reveal a broader scope of interest, perhaps through publications, participation in community groups, or participation in state or national organizations.