



Agenda
 Thursday, 19 Oct
 2:10pm – 4:00pm
 rm. 6203

Mission: to empower and transform a global community of learners

Governing Council Officers	Committee Chairs	Division Representatives
2017-2018	Adam Windham/Jessica Hurless <i>Curriculum Co-chairs</i>	Bianca Rowden-Quince <i>ASLT</i>
Kate Williams Browne <i>President</i>	Carla Grandy <i>Educational Policy Chair</i>	Dick Claire/Dan Ming <i>BEPP</i>
Jesse Raskin <i>Vice President</i>	Amber Steele <i>Professional Personnel Chair</i>	Kwame Thomas/ Melissa Komadina <i>Counseling</i>
Terry Chang <i>Secretary</i>	Ronda Wimmer/Barbara Corzonkoff <i>CTE-Liaison</i>	Danielle Powell/Nathan Jones <i>Language Arts</i>
Tiffany Schmierer <i>Treasurer</i>	Ex-Officio/Non-voting Representatives	Amber Steele/Gabe Saucedo <i>KAD</i>
Leigh Anne Shaw <i>Past President</i>	Eric Brenner <i>AFT Rep</i>	Paul Bridenbaugh/ Mustafa Popal <i>SSCA</i>
	Michele Haggard/Christina Trujillo <i>Classified Senate</i>	Jing Folsom/Denise Hum <i>SMT</i>
	Kristen Ersando/Amirah Tulloch <i>ASSC Rep</i>	[vacant] <i>Global LPS</i>
	Nathan Jones <i>SEED</i>	
	Jessica Hurless [Fall] <i>AS Revision Task Group Chair</i>	
	Tiffany Schmierer <i>AS rep to Design Team</i>	

Opening Procedures [2:10]

Item	Presenter	Time	Details	Action/ Information
Call to order	President	1	Call to Order 2:11	Procedure
Roll/Introductions	Secretary	1	<i>Quorum is 9/16 voting members</i> Voting: Denise Hum, Terrence Chang, Kate Williams Browne, Ronda Wimmer, Dick Claire, Kwame Thomas, Nathan Jones, Paul Bridenbaugh, Mustafa Popal, Jesse Raskin, Bianca Rowden-Quince, Jessica Hurless, Carla Grandy, Melissa Komadina, Amber Steele, Jing Folsom, Tiffany Schemierer, Danielle Powell Nonvoting: Ray Hernandez, Jennifer Taylor-Mendoza, Amirah Tulloch, Nicole Porter, Eric Brenner, James Houppis, Luis Escobar	Procedure
Consent agenda	President	1		--
Adoption of today's agenda	President	1	Move Hernandez forward to accommodate schedule M: Hurless /S: Raskin Passes unanimously	Action

			Today's agenda M: Popal/ S: Hurless Passes unanimously	
Adoption of previous meeting's minutes	Secretary	1	M: Claire /S: Wimmer Passes unaimously Abstentions: Hurless, Popal, Raskin, Grady	Action Materials
Timekeeper	----	1	Hurless	
Public Comment	Public	4	None	Information
	TOTAL	10		

Standing Agenda Items [~2:20]

Item	Presenter	Time	Details	Action/ Information
Governing Council Reports	Reps and officers	15	<p>President's/Vice President</p> <p>*Local:</p> <p>*District: DAS https://smccd.edu/das/agendasandminutes.php -Canada College Resolution on District Media Server- Canada will do presentation & discussion at 11/16 meeting</p> <p>Browne: Cañada will give presentation 11/16</p> <p>-DEAC: Canvas issues: may have some FERPA violations w multiple sections, publisher Learning Tool Inter-operability may not be fully vetted; advise College Instructional Designers to check and work with DEAC</p> <p>-Open Ed Resources & Z-degrees- what is status of OER & Z-degrees at Skyline? Our leads? Support needed?</p> <p>-Equity Matters: DAS will give monthly reports about issues and progress; Faculty interest for FDIP.</p> <p>*State: Fall ASCCC meetings for AS attendance:</p> <p>Browne: Cañada will give presentation on district media server. 11/16. DEAC: Canvas issues. Rowden: Issue of housing student information outside SMCCD systems. Looking into issue with subcommittee lead by Ricardo Flores. Short story is looking at integrations that are vetted (systems outside of Canvas and SMCCD). What will support and what will they not support. Specific to protected private information. This is more about McGrawHill Connect, My Open Math, and Grade Keeper. Stay tuned for more information. Chang: Clarification about integration. Rowden: Integration should be seamless. Should be able to connect directly through Canvas without having to sign into separate system.</p> <p>Browne: Exploring OER and Z degrees. Local senates are to investigate use of OER and Z degrees, then report back to District. Rowden: We have presidential innovation grant funding exploration of OER. Survey in spring for students, one for faculty about what materials do you use. Have contract with professional development group, looking to phase in OER implementation. Skyline</p>	Information Materials

has already been awarded grand for z degree (\$150,000) for developing a zero cost degree. Put toward associates degree in respiratory care. Grants will leverage against each other. Only one college and one degree could get the award out of the district. Folsom: How will faculty be selected for implementation of OER? Rowden: Pearl Ly will be back from maternity leave, then they'll assess how to select faculty. Will look for AS feedback before launching it to rest of community.

Browne: District looking to get periodic updates on equity. District also wants to point out faculty diversity internship program. Houpis: Looking for more mentors
Chang: Any issues about min quals? Hom: Written into ed. code. Raskin: Revisit topic?

-Change Leadership [10/5&6] *all MMGP Faculty Leads*
-Area B meeting [10/13] *Kate, Terry, Leigh Anne*
See selected Resolutions; send input- Terry & Kate by 10/30
Fire Relief Fund Established for Impacted Communities;
Governor Signs Major Community College Bills
-State Fall Plenary [11/2-4] *Kate & Terry [Sky], Leigh Anne [DAS]*
Jeremy W [CSM], Diana T [Can]

-Curriculum Regional N[11/17] *Curr Committee attendees?*
Go to www.ascce.org/calendar/list/events
Treasurer's Report
Standing Committee Reports

- [Curriculum](#)

Hurlless: New experimental course (Environmental leadership). Conversation around service learning.

- [Ed Policy](#)

Grandy: Met for first time on Tuesday. Discuss academic honesty policy. Looked at legal framework. Looking to update for compliance. Policies inconsistent between colleges. Looking to clarify for students. Hope to work on more next meeting. Also, divide faculty handbook and looking at what needs updating.

- [Professional Personnel](#): *Exemplary Program Award*

Steele: Voting today on exemplary award. Voting on engineering tech scholars program. Only program. Statewide senate award. Looking at student success based around guided pathways.

Hernandez: Students in STEM pathway struggle due to emphasis on math. Hoping to graduate engineering student in two years, but data suggests students take longer due to math requirements. Working with Career Pathways Grant. Focuses on how math education can be improved. Hoping to build and scale up support around math. All

Terry Chang 10/19/17 2:06 PM
Comment: Added for clarification

			<p>STEM majors have to take math. 3 levels of math below transfer level. Looking to reduce levels of math below transfer level. Accelerate math, and promote cohort model, focusing on taking majors classes early. Have equivalent retention specialist started work. Chang offered feedback. Looking to fill last bit of data.</p> <p>Motion to nominate ETS program:Steele/ S: popal Passes unanimously</p> <p>Steele: Also possibility of social event near end of the year. Looking for options.</p>	
Organization Reports	Reps	10	<p><u>ASSC</u>: <i>Student Equity committee, ASSC events</i></p> <p>Tulloch: Just had escalation training with athletic department. Very successful. Engaged with film and discussion. Really want to hold more. Let know if more are wanted. Wrapped up Latina heritage month. Positive student feedback. Skyloleen are coming. Came up with first draft of resolution in response to blackface incident. Hoping to publish soon.</p> <p><u>AFT</u>: <i>Update on Spring incident & faculty eval survey</i></p> <p>Brenner: No update on blackface case, still unsettled. Last meeting, talked about survey in faculty evaluations.</p> <p>Browne on Workload equity committee: Workload survey results inconclusive. Based on results, survey seems unclear. Looking to create more specific and more elaborate survey. Steele: Rescue Time is an app that tracks use of computer.</p> <p><u>Classified Senate</u> : <i>Hurricane Relief Walk, 10/27 noon-4</i></p> <p>Browne: Relief Walk still happen, but no confirmation without representative.</p> <p><u>SEED</u> <i>Beyond the Margins: Learning Communities 11/8</i></p> <p>Jones: last meeting last week. Looked documentary about Jane Elliot's blue eye experiment. Talked about own experiences in class. How to students interact with us. Try to make students feel comfortable. Students sometimes leave the class. Maybe alienating Caucasian students. Developing workshops to raise racial awareness. Presentation on integrated budget around sustainability. Discusses Sustainability Action Plan from equity perspective. Discussed Victor Rios presentation. What was good, what could have been improved. Maybe have follow-ups for more clarity. Beyond the Margins: Learning Communities (11/08/17). Raskin: What can we do as AS to support SEED Jones: Promotion. Encourage participation in real work.</p>	Information
Division Reports	Reps	5	Division reps announcement, concerns, accolades	Information
	TOTAL	30	Bridenbaugh: Art Gallery new show Nov. 6. Opening even Nov 8 th . Looking at Latino artworks.	

Terry Chang 10/19/17 3:13 PM
Comment: Added discussion later in report. Looked into experiences. But want more than just talk. What are we doing about it?

Schmeierer: Empty Bowls coming up. Even will feature dance group and live jazz music. Nov. 15 from 6 – 8 PM in cafeteria. Line starts at 5:30.

Terry Chang 10/19/17 4:21 PM
Comment: See flier from last meeting materials

New Senate Business [~2:50]

Item	Presenter	Time	Details	Action/ Information
Comprehensive Redesign	MMGP attendees	5	<p>Update College Re-design, MetaMajors as student navigation tool; Change Leader Conference; Guided Pathways Liaison appointment</p> <p>Hurlless: Sept. meeting. All colleges can put together self-assessment. State Chancellor's office will earmark funding based on self-assessment (one part of three). Browne: Will represent Skyline at plenary panel about work on guided pathways.</p> <p>Raskin: Why should faculty lead redesign? Depends on perspective. Interesting that state is putting \$150,000 behind equity. This is an opportunity for us as faculty to show what equity means to us.</p> <p>Browne: State is looking to establish Guided Pathways Liaison position. Calling for Guided Pathways Liaison. No deadline, hope to have one by Plenary.</p> <p>Raskin: Will give presentation to classified Nov. 3rd. Hurlless: Present at CSM AC Nov. 14th</p>	Discussion Action Materials
Focus: Faculty & Staff Equity	Browne	15	<p>Academic Senate Resolution on Equity</p> <p>Browne: Feedback. Chang: Feedback on implementation. Training should be deliberate. Not rushed. All faculty should have opportunity. Mandatory training might infringe on union jurisdiction. Should inform union not meaning to infringe upon union that we want to work with them.</p> <p>M: Claire/ S: Raskin Passes unanimously</p> <p>Raskin: Demonstrated a tremendous amount of leadership on putting the resolution together.</p> <p>Browne: Resolution will go to board to trustees and district senate.</p>	Discussion Action Materials
Accreditation Update	Browne	10	<p>Announcement of co-chairs for Accreditation; Call for AS representative to Accreditation Oversight Committee</p> <p>Browne: Two co-chairs will be Will Minich and Karen Wong. Also looking for AS rep for Accreditation Oversight Committee. Need rep by end of month.</p>	Action
Findings: Respiratory Care Accreditation Self Study	Hernandez	5	<p>Submission is due to CCCCC on November 1st</p> <p>Hernandez: Informational item. Share program and track. Some programs are externally accredited (respiratory care degree: associates degree, not bachelor). We're required to report certain metrics. Metrics already instituted before student learning outcomes</p>	Info

Terry Chang 10/19/17 4:00 PM
Comment: Respiratory Care associate degree is accredited by external body. Accreditation of Bachelor degree is separate (not mentioned by who)

Terry Chang 10/19/17 4:22 PM
 Comment: See materials

			<p>mandated. Going through self-study accreditation cycle. Highlights document shows where we are with the program. Partnered with several sites to ensure students get clinical experience. Includes both "big name" (Kaiser, Sutter Health) and smaller community hospitals. Strong institutional support. 2 Fulltime + 7 part-time faculty. Also have medical director. Student success rates are extremely high in completing program, meeting requirements, and earning employment. External body is looking at how students are assessed out of clinical arena. Students are evaluated by several bodies. Looking into how to standardize evaluators. Report is due Nov. 1st.</p> <p>Bronwe: Do you create tools for evaluations? Hernandez: We've created rubrics. Other consulted with other regional programs and taken feedback. Have gotten positive feedback about current structure. Meets rigors. Browne: Concerned about what the accreditors might look at, not the program itself. Hernandez: Program seems to be successful so far best on student success and feedback. Browne: Response from Curriculum Committee Hernandez: Program has had many discussions committee due to work on bachelors</p>	
Integrated Plan	Escobar, Houpis	10	<p>Final discussion and action on Skyline College's Integrated Plan</p> <p>Escobar: Plan to look at goal of old plan. Make sure there are 5 integrated goals between the three programs (SSSP, BSI, Equity). Raskin: How can faculty support work? Houpis: BSI is separated into 4 subcommittees. Committees have significant faculty representation. Browne: Want to make sure that work on and through Integrated Plan has plenty of faculty involvement. Escobar: Key integration focuses on summer scholars program. Plan will be active to 2019. Houpis: Want to make sure all three groups are planning and talking to one another. Browne: Faculty have been a part of metamajors, but trying to involve student services more. Want to make sure integrated plan will include recent innovations. Hom: Basic skills and equity were merged at Cañada now called ACES. Houpis: Funding for BSI is \$90,000 only a fraction on what college spends on basic skills. Hom: Skyline is so big that the community has become siloed. At Cañada much more promotion and awareness. Folsom: Can adjunct faculty become tutors? Houpis: Shortage of tutoring...tutors get pulled by specific division. Browne: Make agenda item to have faculty as tutors. Mendoza: Need to have more conversations and assessment of current tutoring. The funding is there. Folsom: Learning center asked for office hours in LC, but then might divert support. Houpis: Look into getting regular reports from Learning Center. Extend hours in LC.</p> <p>M: Schmeirer /S: Raskin Passes unanimously Abstentions: Rowden and Jones</p>	Discussion Action Materials
	TOTAL	45		

Final Announcements and Adjournment [-3:55]

Item	Presenter	Time	Details	Action/Information
Adjournment Next Mtg Th 11/16		1	<p>Ajourned 3:58 M: Wimmer /S: Raskin Minutes submitted by: Terrence Chang</p>	Action
	TOTAL	86		

Draft